



REGULAR CITY COUNCIL MEETING

February 21, 2017

A G E N D A

Benton City Community Center
7pm

TURN OFF ALL CELL PHONES & PAGERS-EMERGENCY PERSONNEL USE SILENT ALERT

A. CALL TO ORDER/PRESENTATION OF COLORS

B. ROLL CALL

C. READING AND APPROVAL OF MINUTES

1. *Regular Meeting – February 7, 2017*

D. OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

E. APPROVAL OF AGENDA (Only essential changes not requiring preparation, review, public notice, or action may be added)

F. VISITOR COMMENTS- *for non-agenda items.*

Council will not take action on an item not already on agenda without time to research, read, and receive staff report. Items may be added on future agenda, but not current agenda. Please do not speak or make remarks unless recognized by the Chair, then if you are called, come forward to microphone, give name and address for minutes recorder. Council chamber over-flow will be moved to City Community Center.

G. REGULAR REPORTS:

1. Sheriff Report
2. Staff Report
 - a) Treasurer Report
 - b) Maintenance Report
 - c) Code Report
3. Engineer Report
4. Council Committee Reports

SPECIAL PRESENTATION – BENTON FRANKLIN COUNCIL OF GOVERNMENTS

H. ITEMS FOR APPROVAL:

1. First Reading – Ord. Amending BCMC 2.28- Committee Pay
2. Resolution #2017-03 - Authorizing Mayor to sign AWC Drug & Alcohol Consortium Agreement
3. Legion Park Reservoir Maintenance-*Rainey*
4. Vouchers

I. ITEMS FOR DISCUSSION:

1. Archie Borden Park Tennis Courts- *Kurth*

J. GENERAL COUNCIL COMMENTS:

K. ADJOURNMENT



**City of Benton City
Regular Council Meeting Minutes
February 7th, 2017**

CALL TO ORDER Mayor Lehman called the February 7th, 2017 Regular Council meeting at the Benton City Community Center to order at 7:00 p.m. (00:03:37*Audio recording begins)

PRESENTATION OF THE COLORS Councilmember Stade led the Council and audience in the Pledge of Allegiance. (00:03:46*)

ROLL CALL (00:04:25*) Councilmembers Present

Lisa Stade
Mary Lettau
David Sandretto
Vanessa Coates
Jake Mokler

City Staff Present

Stephanie Haug, City Clerk/Treasurer
Paula Kauer, General Clerk
Kyle Kurth, Maintenance Foreman

Other Professionals Present

Alan Rainey, City Engineer, Spink Engineering LLC
Eric Ferguson, City Attorney, Kerr Law Group

READING AND APPROVAL OF MINUTES (00:04:42*) - **REGULAR MEETING JANUARY 17th, 2017**

Councilmember Sandretto: Madam Mayor, I'd like to move that we approve the Minutes from the January 17th, meeting as written.

Councilmember Coates: I'll second.

MOTION #1- C. D. Sandretto moved and C. V. Coates seconded to approve the Minutes of the January 17, 2017 Regular Council Meeting as presented.

VOICE VOTE #1- C. D. Sandretto, C. L. Stade, C. M. Lettau, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

(00:05:05*)

Mayor Lehman: We do have a request for an Executive Session regarding litigation. I'd like to add for discussion after General Council Comments, J.2 or J.1 and how long do we envision this to last?

Mr. Rainey: Ten minutes.

APPROVAL OF AGENDA (00:06:49*)

Councilmember Lettau: Madam Mayor, I approve the Agenda as amended.

Councilmember Sandretto: Second.

MOTION #2- C. M. Lettau moved and C. D. Sandretto seconded to approve the February 7th, 2017 Agenda as amended.

VOICE VOTE #2- C. L. Stade, C. M. Lettau, C. J. Mokler, C. D. Sandretto, C. V. Coates
ALL YEAS. Motion carried.

VISITOR COMMENTS (00:07:03*) None

REGULAR REPORTS

1. **STAFF REPORTS** (00:07:13*) Stephanie Haug, City Clerk/Treasurer - In packets a) Treasurer Report b) Prosser EDA Grant Writer Report * **Council Discussion** * c) 2017 Comprehensive Plan Update Maintenance Report
2. **ENGINEER REPORT** (00:10:04*) Alan Rainey, City Engineer, Spink Engineering LLC – Applied for RCCF money – Takes couple weeks – Then start Force Main Extension - Bring Facilities Plan for review and approval – Apply for lift station upgrade on Carol – Putting in CPAT application this week

3. COUNCIL COMMITTEE REPORTS (00:11:19*) None

ITEMS FOR APPROVAL:

1. SPECIAL PRESENTATION – ED’S DISPOSAL (00:11:38*)

Mr. Derrick Dietrich, Ed’s Disposal – Explanation of 2017 rate increases and introduction of Dave Atwell * Council Discussion *

2. VOUCHERS (00:18:41*)

Councilmember Lettau: Madam Mayor, I move to approve payment of Claim check numbers 28230 thru 28254 with EFTs as listed in the amount of \$71,389.96, this 7th day of February, 2017.

Councilmember Mokler: Second.

MOTION #3– C. M. Lettau moved and C. J. Mokler seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim check numbers 28230 thru 28254 with EFTs as listed in the amount of 71,389.96, this 7th day of February, 2017.

ROLL CALL VOTE #3–C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION (00:19:28*)

1. CITY COUNCIL COMMITTEE PAY Councilmember Stade * Council Discussion *

GENERAL COUNCIL COMMENTS (00:27:51*)

1. Executive Session R.C.W.42.30.110(1)(ii)

Mayor Lehman: I can adjourn this meeting and go into our closed session which will last approximately ten minutes.

Ms. Haug: It’s potential litigation?

Mr. Rainey: Yes.

Mayor Lehman: Okay, meeting’s adjourned. (00:28:52*Audio recording ends)

** Executive Session begins at 7:24 p.m. **

*** Executive Session ends at 7:34 p.m. ***

ADJOURNMENT – Mayor Lehman (*)

Councilmember Sandretto: Madam Mayor, I make a motion we adjourn.

Councilmember Stade: I second.

MOTION #4– C. D. Sandretto moved and C. L. Stade seconded to adjourn the February 7th, 2017 Regular Council Meeting at 7:34 p.m.

VOICE VOTE #4– C. V. Coates, C. M. Lettau, C. D. Sandretto, C. L. Stade, C. J. Mokler
ALL YEAS. Motion carried.

Meeting adjourned at 7:34 p.m. (*)

Linda Lehman
Mayor, City of Benton City

Stephanie Haug, CMC
City Clerk-Treasurer

Date: _____

**BENTON COUNTY SHERIFF'S OFFICE
BENTON CITY
JANUARY 2017**

During January 2017, the Benton County Sheriff's Office responded to 150 calls for service (222 in 2016). Attached is a schedule indicating the 13 case offenses resulting from the 150 calls for service (32 in 2016). During this month, unknown infraction offenses were issued. Due to a system update we are not able to pull the numbers for the infractions, will include this with next months report.

Note: The attached table does not include clearances that occurred in subsequent months.

BENTON CITY MONTHLY REPORT

Jan-17						Jan-16							
INCIDENT	TOTAL	AA	AJ	EA	EJ	U	INCIDENT	TOTAL	AA	AJ	EA	EJ	U
A/DUI							A/DUI						
A/FATAL							A/FATAL						
A/FTSID							A/FTSID	2	2				
A/IND							A/IND						
A/OTH							A/OTH						
A/PED							A/PED						
A/VEH	2						A/VEH						
ABDUCT							ABDUCT						
ADULT/OTH							ADULT/OTH						
ALARM							ALARM						
ANIMAL	1						ANIMAL	1					
ARSON							ARSON						
ASSIST							ASSIST	1					
ASLT/DV							ASLT/DV	4	2		2		
ASLT/OFC							ASLT/OFC						
ASSAULT	2						ASSAULT						
ATL							ATL						
AUTO/THEFT							AUTO/THEFT						
BIGAMY							BIGAMY						
BOMB/THR							BOMB/THR						
BURG/ATT							BURG/ATT						
BURGLARY	2						BURGLARY	4			1		
BUS/SCHL							BUS/SCHL						
CHILD/OTH							CHILD/OTH	2					1
CIVIL							CIVIL						
COUNTERF							COUNTERF						
DEATH							DEATH	1					
DIS/COND							DIS/COND						
DISTURB							DISTURB						
DOMESTIC							DOMESTIC						
DROWN							DROWN						
DUI							DUI						
DUMPING							DUMPING						
ELUDING							ELUDING						
EMBZL							EMBZL						
FIREWORKS							FIREWORKS						
FLD/ARR							FLD/ARR	4	4				
FORGERY							FORGERY						
FRAUD							FRAUD	2					
FT/REG							FT/REG						
FUGITIVE							FUGITIVE						
GAM/VIO							GAM/VIO						
GAMBL							GAMBL						
GANG/GRAF							GANG/GRAF						
HARASS							HARASS						
HAZ/MAT							HAZ/MAT						
HOMICIDE							HOMICIDE						
ID/THEFT							ID/THEFT						
INFO							INFO						
INTIMIDATE							INTIMIDATE						
KIDNAP							KIDNAP						
LEWD/COND							LEWD/COND						
LIQ/LAW							LIQ/LAW						

BENTON CITY MONTHLY REPORT

Jan-17							Jan-16						
INCIDENT	TOTAL	AA	AJ	EA	EJ	U	INCIDENT	TOTAL	AA	AJ	EA	EJ	U
LITTER							LITTER						
LOIT							LOIT						
LURING							LURING						
MAL/HARAS							MAL/HARAS						
MAL/MISC							MAL/MISC						
MENTAL							MENTAL						
MINOR/TOB							MINOR/TOB						
MISSING							MISSING						
NARCOTICS							NARCOTICS	1					
NOISE ORD							NOISE ORD						
OBSTRUCT							OBSTRUCT						
ORDER/VIO							ORDER/VIO	1	1				
PHONE							PHONE						
POSS/SPROP							POSS/SPROP	1					
PROPERTY	1						PROPERTY	1					
PROSTIT							PROSTIT						
RAPE							RAPE	1	1				
REC/STLN							REC/STLN						
ROBBERY							ROBBERY						
RUNAWAY							RUNAWAY						
SEARCH/WRNT							SEARCH/WRNT						
SEX/OFF							SEX/OFF						
STALKING							STALKING						
SUICIDE							SUICIDE						
SUICIDE/AT							SUICIDE/AT						
SUSP/CIRCU							SUSP/CIRCU						
TATTOOING							TATTOOING						
THEFT	1						THEFT	2					
THEFT/SL							THEFT/SL						
THREATS							THREATS						
TMVWOP							TMVWOP						
TRESPASS							TRESPASS	1			1		
UIBC							UIBC						
VEH/IMP	2						VEH/IMP						
VEH/PROWL							VEH/PROWL						
WARNT/OUT							WARNT/OUT						
WARNT/SER							WARNT/SER	1	1				
WEAPONS	1						WEAPONS						
WELF/CKS	1						WELF/CKS	2					
TOTAL	13	0	0	0	0	0	TOTAL	32	11	0	4	0	1
Citations:							Citations:						
Accidents:							Accidents:						

TREASURERS REPORT

Fund Totals

City Of Benton City
MCAG #: 199

01/01/2017 To: 01/31/2017

Time: 08:23:11 Date: 02/16/2017
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	1,021,116.75	104,627.00	57,407.27	1,068,336.48	19,906.31	17,621.77	-872.92	1,104,991.64
101 City Street Fund	330,795.55	6,101.29	6,688.26	330,208.58	1,365.63	3,783.91	0.00	335,358.12
103 Sos Archive Grant	1,208.74	0.00		1,208.74	0.00	0.00	0.00	1,208.74
302 Park & Recreation Fund	178,114.46	4,369.57		182,484.03	350.00	0.00	0.00	182,834.03
350 I-82 Business/Industrial Park	28,405.07	125.19		28,530.26	0.00	0.00	0.00	28,530.26
401 Water Fund	256,071.65	41,695.63	35,706.82	262,060.46	1,902.55	9,119.10	-1,414.82	271,667.29
402 Sewer Fund	714,013.42	54,861.73	42,012.72	726,862.43	1,419.41	8,412.22	-2,428.93	734,265.13
406 Sewer/water Capital Improvement	88,374.62	0.00		88,374.62	0.00	0.00	0.00	88,374.62
407 Sewer/water Capital Maint.	257,729.34	0.00		257,729.34	0.00	0.00	0.00	257,729.34
	2,875,829.60	211,780.41	141,815.07	2,945,794.94	24,943.90	38,937.00	-4,716.67	3,004,959.17

TREASURERS REPORT

Account Totals

City Of Benton City
MCAG #: 199

01/01/2017 To: 01/31/2017

Time: 08:23:11 Date: 02/16/2017
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Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	527,555.58	210,642.30	141,928.92	596,268.96	-4,716.67	655,433.19
5	Petty Cash Fund	100.00	0.00	0.00	100.00	0.00	100.00
6	Cash Drawers	200.00	0.00	0.00	200.00	-200.00	0.00
Total Cash:		527,855.58	210,642.30	141,928.92	596,568.96	-4,916.67	655,533.19
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
2	LGIP	2,338,611.59	1,251.92	0.00	2,339,863.51	0.00	2,339,863.51
3	Money Market	9,562.43	0.04	0.00	9,562.47	0.00	9,562.47
Total Investments:		2,348,174.02	1,251.96	0.00	2,349,425.98	0.00	2,349,425.98
		2,876,029.60	211,894.26	141,928.92	2,945,994.94	-4,916.67	3,004,959.17

TREASURERS REPORT

Fund Investments By Account

City of Benton City
MCAG #: 199

Time: 08:23:11 Date: 02/16/2017
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01/01/2017 To: 01/31/2017

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense Fund	985,314.41		250.38	250.38		985,564.79
101 000 City Street Fund	172,566.70		250.38	250.38		172,817.08
302 000 Park & Recreation Fund	40,473.44		125.19	125.19		40,598.63
350 000 I-82 Business/Industrial Park	21,692.52		125.19	125.19		21,817.71
401 000 Water Fund	144,913.75		250.38	250.38		145,164.13
402 000 Sewer Fund	732,420.71		250.40	250.40		732,671.11
406 000 Sewer/water Capital Improvement	74,534.06					74,534.06
407 000 Sewer/water Capital Maint.	166,696.00					166,696.00
2 - LGIP	2,338,611.59	0.00	1,251.92	1,251.92		2,339,863.51
001 000 Current Expense Fund	859.19		0.04	0.04		859.23
101 000 City Street Fund	2,800.71					2,800.71
302 000 Park & Recreation Fund	737.13					737.13
350 000 I-82 Business/Industrial Park	612.37					612.37
401 000 Water Fund	1,854.87					1,854.87
406 000 Sewer/water Capital Improvement	1,664.82					1,664.82
407 000 Sewer/water Capital Maint.	1,033.34					1,033.34
3 - Money Market	9,562.43	0.00	0.04	0.04		9,562.47
	2,348,174.02	0.00	1,251.96	1,251.96		2,349,425.98

TREASURERS REPORT

Fund Investment Totals

City Of Benton City
MCAG #: 199

01/01/2017 To: 01/31/2017

Time: 08:23:11 Date: 02/16/2017
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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	986,173.60		250.42	250.42		986,424.02	81,912.46
101 City Street Fund	175,367.41		250.38	250.38		175,617.79	154,590.79
103 Sos Archive Grant						0.00	1,208.74
302 Park & Recreation Fund	41,210.57		125.19	125.19		41,335.76	141,148.27
350 I-82 Business/Industrial Park	22,304.89		125.19	125.19		22,430.08	6,100.18
401 Water Fund	146,768.62		250.38	250.38		147,019.00	115,041.46
402 Sewer Fund	732,420.71		250.40	250.40		732,671.11	-5,808.68
406 Sewer/water Capital Improvement	76,198.88					76,198.88	12,175.74
407 Sewer/water Capital Maint.	167,729.34					167,729.34	90,000.00
	2,348,174.02		1,251.96	1,251.96		2,349,425.98	596,368.96

Ending fund balance (Page 1) - Investment balance = Available cash.

2,945,794.94

TREASURERS REPORT

Outstanding Vouchers

City of Benton City
MCAG #: 199

As Of: 01/31/2017 Date: 02/16/2017
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2017	529	01/31/2017	Payroll	1	EFT	John Brown	1,596.47	
2017	533	01/31/2017	Payroll	1	EFT	Krista Harmon	1,882.26	
2017	534	01/31/2017	Payroll	1	EFT	Stephanie Haug	1,973.47	
2017	535	01/31/2017	Payroll	1	EFT	Paula Kauer	1,618.70	
2017	540	01/31/2017	Payroll	1	EFT	Sergio Munoz	1,223.34	
2017	541	01/31/2017	Payroll	1	EFT	Nicholas Oscarson	2,721.08	
2017	544	01/31/2017	Payroll	1	EFT	Diana Washburn	1,574.45	
2017	551	01/31/2017	Payroll	1	EFT	Aflac	599.58	01/01/2017 To 01/31/2017 - Aflac - Accident (Pre); 01/01/2017 To 01/31/2017 - Aflac - STD (Post); 01/01/2017 To 01/31/2017 - Aflac - Hospital IC (Pre)
2017	552	01/31/2017	Payroll	1	EFT	Department of Retirement Systems	600.00	01/16/2017 To 01/31/2017 - Deferred Comp.
2017	553	01/31/2017	Payroll	1	EFT	Department of Retirement Systems	7,868.71	01/01/2017 To 01/31/2017 - PRS2
2017	528	01/31/2017	Payroll	1	EFT	Jose Barragan	1,603.29	
2016	1264	03/15/2016	Claims	1	27535	Blanca Zamora	100.00	Community Center Deposit Refund
2016	1698	04/19/2016	Claims	1	27593	Meghan Dodge	0.57	Refund inactive customer credit balance
2016	1707	04/19/2016	Claims	1	27602	Matthew Kincaid	157.09	Refund inactive customer credit balance
2016	2554	07/05/2016	Claims	1	27779	Antonio & Maria Mendoza	0.64	Re-Issue Check #23931- Credit On W/S Acct
2016	2945	08/16/2016	Claims	1	27828	Rebecca Bowie	57.43	Refund inactive customer credit balance
2016	3639	10/18/2016	Claims	1	28013	Chase Roberts	9.23	Refund inactive customer credit balance
2016	4385	12/31/2016	Claims	1	28164	Ki-Be Market	39.35	Acct No. 9/Oct-Dec 2016 Charges
2016	4420	12/30/2016	Claims	1	28188	Cintas Corporation #608	286.19	Acct No. 608-01838 Dec 2016 Charges
2016	4423	12/30/2016	Claims	1	28191	Detloff A&M	897.03	Acct No. 34
2016	4426	12/30/2016	Claims	1	28194	Just A Minute Mart	517.54	December 2016 Fuel Charges
2016	4429	12/30/2016	Claims	1	28197	PBS Engineering & Environmental, Inc.	940.00	Inv No. 0064389.001-1
2016	4430	12/30/2016	Claims	1	28198	Paimode's True Value Hardware	204.12	Acct No. 140 December 2016 Charges
2016	4432	12/30/2016	Claims	1	28200	Spink Engineering	8,225.00	Inv No. 2017-01 December 2016
2016	4433	12/30/2016	Claims	1	28201	The Building Department, Inc.	9,983.67	Inv No. 878 /December 2016
2017	191	01/17/2017	Claims	1	28207	Benton Clean Air Agency	2,368.89	2017 Assessment
2017	194	01/17/2017	Claims	1	28210	Fernando Castillo	100.00	Community Center Deposit Refund
2017	196	01/17/2017	Claims	1	28212	Evergreen Rural Water of Washington	460.00	Inv No. 33640
2017	198	01/17/2017	Claims	1	28214	Inland Alarm LLC	396.00	Inv No. M17-034/2017 Annual Fees
2017	201	01/17/2017	Claims	1	28217	Anna Shepherd	71.15	Refund inactive customer credit balance
2017	203	01/17/2017	Claims	1	28219	WA Finance Officers Assn.	50.00	Registration ID#63737223/Inv No. 1330595-63737223
2017	204	01/17/2017	Claims	1	28220	Wilbur-Ellis Company, LLC	80.00	PO#17-001/Customer #1509423/Order #8949140 - Registration Pasco Seminar Jan. 24, 2017
2017	530	01/31/2017	Payroll	1	28221	Vanessa Coates	138.52	

TREASURERS REPORT

Outstanding Vouchers

City Of Benton City
MCAG #: 199

As Of: 01/31/2017 Date: 02/16/2017
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2017	536	01/31/2017	Payroll	1	28222	Kyle Kurth	2,039.75	
2017	537	01/31/2017	Payroll	1	28223	Linda Lehman	711.80	
2017	538	01/31/2017	Payroll	1	28224	Mary Lettau	138.52	
2017	539	01/31/2017	Payroll	1	28225	Jacob Mokler	118.52	
2017	542	01/31/2017	Payroll	1	28226	David Sandretto	138.52	
2017	543	01/31/2017	Payroll	1	28227	Lisa Stade	138.52	
2017	554	01/31/2017	Payroll	1	28228	Teamsters Local 839	430.00	01/01/2017 To 01/31/2017 - TEAMSTERS 839
2017	555	01/31/2017	Payroll	1	28229	Washington Teamsters Welfare Trust	11,821.50	01/01/2017 To 01/31/2017 - NW Admin
							63,880.90	

Fund	Claims	Payroll	Total
001 Current Expense Fund	19,906.31	17,621.77	37,528.08
101 City Street Fund	1,365.63	3,783.91	5,149.54
302 Park & Recreation Fund	350.00	0.00	350.00
401 Water Fund	1,902.55	9,119.10	11,021.65
402 Sewer Fund	1,419.41	8,412.22	9,831.63
24,943.90		38,937.00	63,880.90

Kyle Kurth
Maintenance Forman



CITY OF BENTON CITY
OFFICE OF MAINTENANCE DEPARTMENT
P.O. Box 70, * Benton City * Washington 99320 * (509) 588-3322

January

Streets

- 168 man hrs hours for snow/ice removal
- 3 down stop signs
- 3 load of salt
- Took down season greeting sign
- Uncover storm drains
- Sucked water out from melting snow (ongoing)
- Check on raised and sank streets and broken sidewalks

Water

- Fix water brake on hope
- 1 meter install
- Painting pipes and floors at all well houses (ongoing)
- 8 move out/in meter reads

Sewer

- Fix a few man holes from plow hitting them
- 8 hours of lab training
- Fixed rake at sewer plant
- Working with Apollo for solar project at lab

Equipment/ Shop

- Repairs to dump truck
 - New hydraulic pump
 - Rebuilt front cylinders
 - Also new hydraulic hoses
 - Installed ne radio and speakers
 - New cable on plow
 - Fix hydraulic leaks
- Suck water out of shop from plow truck
- Put new shelf in at city hall

Facilities

- Making sure pipes are not freezing
- Cleaned up around shop area
- Put more insulation in at community center since pipes froze
- Setting up for council & planning commission (ongoing)
- Worked on heater in dog kennels

Desk work

- **Water sewer application**

Spraying

-

Locates

- **5 locate**

Meetings

- **Staff meeting**

Parks

- **Trash run x 2**
- **Fixed hydrant at rv dump**

Inspections

- **meter inspection**
- **2 meter box**

Events

-

Training

- **Krista/Kyle/Jose went to pesticide recertification class**

Kyle Kurth

Maintenance Department

John Brown
Code Enforcement



CITY OF BENTON CITY
OFFICE OF CODE ENFORCEMENT

P.O. Box 70, * Benton City * Washington 99320 * (509) 588-3322

January 13, 2017 thru February 15, 2017

Public Contact: 38

Notice to Comply or Warning:

11 – Dog Control

3 – Debris, Trash and Weeds

1 – Abandoned Vehicle

1 – Open Burning

Impounded Animals: 3 DOA and 11 Dogs

Returned to Owner: 10

Sent to Rescue: 1

Welfare Check: 4

Permits Issued: 2

Report of David Sandretto of council committees

PAC meeting February 9th - Cancelled

Good Road February 15 – Agenda for the meeting should be attached

1. Meeting called to order at 5:30 PM
2. Approved minutes
3. Discussion on financial report
4. 2017 Membership Dues coming up – need more organization and person involved in this
5. State dues for the committee as a whole
6. Recommendation to pay vouchers
7. Discussion or report from legislative breakfast – see attached
8. The committee spent the better part of 2 ½ hours discussing the organization of the committee with a facilitator to establish a good set of working rules
9. Discussion on the next legislative session.
10. Meeting closed at approx 8:15 PM

Small Cities have not heard of a meeting this month

Rivers to ridges have not heard of a meeting this month



AGENDA

February 15, 2017

5:30 p.m. Order off regular menu, 6:00 p.m. Meeting Starts
At Clover Island in Kennewick
(435 Clover Island Dr., 4th floor)

CITIES

Benton City
College Place
Connell
Kennewick
Pasco
Prosser
Richland
Walla Walla
West Richland

COUNTIES

Benton
Franklin
Walla Walla

CHAMBERS OF COMMERCE

Tri-City Regional
West Richland

PORTS

Benton
Kennewick
Pasco
Walla Walla

PUBLIC ENTITIES

Ben Franklin Transit
Benton Franklin
Council of
Governments
Washington State Department of
Transportation
Tri-Cities Development Council
Benton Rural Electric
Association

LABOR ASSOCIATES

IUOE Local #370
LIUNA # 348

PRIVATE SECTOR

Anderson Perry & Associates, Inc.
HDR Engineering, Inc.
J-U-B ENGINEERS, Inc.
Lampson International
Tidewater Barge Lines
Bill Farris
Bob Olson
Leo Bowman

1. CALL TO ORDER:
2. INTRODUCTIONS:
3. APPROVAL OF MEETING MINUTES:
 - November 9, 2016 *
4. FINANCIAL REPORT:
 - Financial Update
 - 2017 Membership Dues
 - WSGRTA Annual Membership *
 - Recommendation to Pay Vouchers *
5. NEW BUSINESS:
 - Leo Bowman Report on WSGRTA Legislative Breakfast*
6. 2nd FACILITATED PLANNING WORKSHOP: JoEllen Peters
7. SPECIAL ANNOUNCEMENTS:
8. UPCOMING EVENTS:
 - April 13, 2017 – WSGRTA Member Meeting & Tour of Big Bertha Waterfront Tunnel Project in Seattle
 - July 13, 2017 – WSGRTA Member Meeting in Ellensburg
 - September 14 & 15, 2017 – WSGRTA Annual Conference in Walla Walla
 - November 9, 2017 – WSGRTA Member Meeting in Ellensburg
9. NEXT MEETING & LOCATIONS:
 - April 19, 2017 – Clover Island, Kennewick
10. ADJOURN:

* = attachments

Washington State Good Roads and Transportation

7 PM Business Meeting
January 30, 2017

- Reports from WSDOT Regional Administrators;
Extreme low temperatures has minimized the use of
Liquid roadway antifreeze and increased the use of salt and sand.

- A report on the SJM in the legislature supporting remaining SR395 to Tom Foley
Highway. Does not look good at this time.

- Vic Bishop was elected State Treasurer.

2017 Calendar;

- Our current schedule is for meeting on the 3rd Thursday conflicts
With a required WSDOT regional Administrator meeting in Olympia. Our
Schedule was changed to the 2nd Thursday of the month.

- April 13 – Seattle to tour the Bertha Dig

- July 13 - Ellensburg

- September 14 & 15 – Annual Conference in Walla Walla

- November, 9 Ellensburg

For The Good Of The Order:

- A. Bruce Nurse – concerns about converting the median area
between East and West bound I90 to the light rail.
 - a. Legality of selling/converting any dedicated road Right of way to use as a
Railway;
 - b. would require numerous commuter parking facilities on
Mercer Island,
 - c. The proposed sale price verses actual value.

- B. Bob Schuster – Reported that little had been done by the special
Task force that he chairs in respect to changing the
Association's official name back to its original
name, eliminating "and Transportation."

January 31, 2017 Breakfast Speakers:

Senator Curtis King,
Representative Judy Clibborn,
WSDOT Transportation Secretary, Roger Millar
Washington State Treasurer, Duane Davidson

Representative Clibborn

- West side Projects
- “Real ID” Driver’s License
- 405 Corridor

Senator Curtis King

- Tolling 405
- “Connecting Washington” Projects
 - \$16 million funded - \$55 million needed
- Build new/update list
- New sources of revenue
- Autonomous cars and trucks

Secretary Millar

- Need 80 Billion dollars
- Staffing WSDOT
 - Example: 80% of Ferry employees are eligible for retirement
- Transit – busses are 1% of vehicle traffic and 15 % of people

Treasure Davidson

- Introduced himself (bio., etc.)
- 21 days on job
- Depoliticize Treasury office

Respectfully submitted,

Leo Bowman

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: SPECIAL PRESENTATION - Benton Franklin Council of Governments

DATE/ITEM: 02-21-2017-

BUDGET INFORMATION

DEPT: N/A

BUDGETED?

FUND: N/A

EXPENDITURE: N/A

DESCRIPTION/SUMMARY

ACTION

HISTORY

Overview of the Agency

ATTACHMENTS

1)

3)

2)

4)

RECOMMENDED ACTION/SAMPLE MOTION

N/A

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: First Reading - Ord. Amending BCMC 2.28- Committee Pay

DATE/ITEM: 02-21-2017- H 1

BUDGET INFORMATION

DEPT: Legislative

BUDGETED?

FUND: General

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of an ordinance of the City of Benton City, on its first reading, amending Section 2.28.020 "Council members" adjusting the amount of compensation for attending committee meetings

HISTORY

ATTACHMENTS

- | | |
|--------------|----|
| 1) Ordinance | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve, on its first reading, an ordinance of the City of Benton City, Washington, amending Section 2.28.020 "Council members" adjusting the amount of compensation for attending committee meetings.

First Reading: _____

Second Reading: _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF BENTON CITY,
WASHINGTON, AMENDING SECTION 2.28.020
"COUNCIL MEMBERS" ADJUSTING THE AMOUNT OF
COMPENSATION FOR ATTENDING COMMITTEE
MEETINGS**

WHEREAS, the City Council members of the City of Benton City are required to attend committee meetings as part of their role as a Councilperson; and,

WHEREAS, the City recognizes that these committee meetings require a significant investment of the Councilperson's time; and,

WHEREAS, the amount of compensation for attending these meetings has not been reviewed since 1999; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. That Section 2.28.020 entitled "Council members" of the Benton City Municipal Code shall be and hereby is amended and shall read as follows:

2.28.020 Council members. The compensation to be paid to City Council members by the City shall be Seventy-Five (\$75.00) per meeting for each regular and special Council meeting attended with a maximum of one (1) meeting per day. Council members additionally will be compensated for committee and other meetings attended by Council members as required for standing committees established pursuant to BCMC 2.08.020, outside board and committee authorized by BCMC 2.08.025 and assigned by the Council, in the amount of ~~\$20.00~~ \$30.00 per meeting. (Ord. 836, September 2008; Ord. 686, June 1999).

Section 2. This Ordinance shall take full force and effect five (5) days after its approval, passage and publication as required by law.

PASSED by the City Council of the City of Benton City, Washington, and approved as provided by law this _____ day of March, 2017.

Linda Lehman, Mayor

Attest:

Approved as to Form:

Stephanie Haug, City Clerk-Treasurer

Leland B. Kerr, City Attorney

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Resolution #2017-03-Authorizing Mayor to sign AWC
Drug & Alcohol Consortium Agreement

DATE/ITEM: 02-21-2017- H 2

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: General, Streets, Water, S

EXPENDITURE: \$100/year plus \$52/employee (

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of a resolution authorizing the Mayor to sign an agreement with AWC to join the Drug and Alcohol Consortium for CDL employees.

HISTORY

In the last few years, the City has hired/trained its maintenance employees to be CDL licensed drivers, and we still need to establish policies for their Drug & Alcohol testing. The AWC Drug & Alcohol Consortium seems to be the best option for the City, and I'd like to propose that we join the consortium.

Once approved and we join, AWC has sample policies that we can adopt at the City level, but we will need to present to the Union to bargain before we adopt.

ATTACHMENTS

- | | |
|--------------------------------------|----|
| 1) Resolution with Agreement | 3) |
| 2) information about the AWC program | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Resolution #2017-03, a resolution authorizing the Mayor of the City of Benton City to sign the agreement with the Association of Washington Cities for Drug and Alcohol Consortium Services

RESOLUTION NO. 2017- 03

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF BENTON CITY TO SIGN THE AGREEMENT WITH THE ASSOCIATION OF WASHINGTON CITIES FOR DRUG AND ALCOHOL CONSORTIUM SERVICES

WHEREAS, the City is required to provide testing for City employees who have a commercial driver's license in the State of Washington; and

WHEREAS, the City of Benton City desires to utilize a consortium provided by the Association of Washington Cities to provide random testing of those employees; and

WHEREAS, the City of Benton City will be able to further its goal of providing random testing for employees holding a commercial driver's license in a more efficient and effective manner; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, hereby resolves as follows:

That the Mayor of the City of Benton City, Washington, is hereby authorized and directed to sign the Drug and Alcohol Consortium Agreement between the City of Benton City, Washington, and the Association of Washington Cities, a copy of which is attached hereto and incorporated herein by this reference as Exhibit A; and to take all necessary steps required for the implementation of this Agreement.

ADOPTED this 21st day of February, 2017, by the City Council of the City of Benton City, Washington, and signed in authentication of its passage this 21st day of February, 2017.

Resolution 2017-03 filed and recorded in the office of the City Clerk of the City of Benton City, Washington, this day of February, 2017.

Linda Lehman
Mayor

Attest:

Approved as to Form:

Stephanie Haug, CMC
City Clerk/Treasurer

Kerr Law Group
City Attorney



AGREEMENT

For Drug and Alcohol Consortium Services Association of Washington Cities

This agreement is made between the Association of Washington Cities, hereafter referred to as AWC, and the below named city or public agency, hereafter referred to as "agency". The agency desires to have AWC, through its affiliation with a testing provider of it's choice, provide drug and alcohol testing services.

The agency shall pay AWC a membership fee and appropriate per employee fees for random testing as specified in the Member Price list prior to testing services being provided. A WorkSAFE Service, Inc. will bill the agency directly and the agency is responsible for all other testing costs incurred on behalf of the agency. The agency agrees to submit payment to A WorkSAFE Service, Inc. within forty-five (45) days of the date billed. Interest on unpaid accounts will accrue at twelve percent (12%) per annum from the date until paid.

The agency agrees to provide AWC with a copy of its adopted alcohol and drug testing policy and procedures prior to implementation of the testing program. The agency agrees to comply with and be responsible for all requirements of federal, state, and local laws and regulations relating to substance abuse testing, including without limitation proper specimen collection and handling. The agency is responsible for any damages resulting from acts or omissions of the agency under the agency's alcohol and drug testing policy.

The term of the agreement shall be one (1) year, effective _____, 20____. The agreement will be renewed automatically each year at the end of the term upon receipt of payment of the annual fee and appropriate random testing fees as determined by AWC, unless either party notifies the other, in writing, of its intent not to renew. Failure to pay the appropriate fees by the first of January each year will result in automatic termination of the agreement.

The agency agrees to indemnify, defend and hold AWC, its directors, officers, agents and employees harmless from any claim, loss, cost and/or expense (including court costs and attorneys' fees) arising out of or resulting from any act or omission of the agency involving its receipt or use of any of the test results or other information it receives in connection with this agreement.

This agreement shall not be assignable by either party without the written consent of the other.

This agreement shall be governed by and construed under the laws of the State of Washington.

Authorized signature

Date

City or agency name (please print)

Phone

Address

Fax #

City

State

Zip

Contact person name

Telephone



- Advocacy
- Training & Education
- Data & Resources
- Health & Benefits
- Property & Liability
- Workers Compensation
- Services

Drug & Alcohol Consortium » About D&A » How the Consortium works

Drug & Alcohol Consortium

How the D&A Consortium works

Enrollment in the D&A Consortium allows members to participate in the random testing pool and access additional testing services required by the regulations. These services are provided at the same discounted price that the D&A Consortium is charged. Computer software randomly generates test subject names from the entire pool of D&A Consortium members.

Links

- [Testing](#)
- [Regulations & compliance](#)
- [Training](#)
- [Policies & support](#)
- [About the Drug & Alcohol Consortium](#)

Collection sites

The drug and alcohol testing is done at pre-arranged collection sites near each member's location or will be performed on-site if a collection location is not available within a reasonable distance. All of the collection site technicians and the laboratory used to analyze the drug tests meet the requirements established by federal rules.

Test results

Members receive the results of drug and alcohol tests directly from the Medical Review Officer (MRO) through A WorkSAFE Service, Inc. (for drug tests) or the collection site (for alcohol tests). Quarterly and annual reports of all drug and alcohol testing activity for each member are generated by A WorkSAFE Service, Inc. and provided to each member.

Included in membership

- Sample drug and alcohol policy
- Sample drug and alcohol procedures
- Information on the effects, signs and symptoms of alcohol and controlled substance use
- Access to discounted on-site
- Drug and Alcohol Supervisor training
- Access to substance abuse professional (SAP) services
- Access to a network of drug/alcohol collection testing sites
- Services of a Medical Review Officer (MRO)
- Computer generated random testing selection and notification services
- Federal reporting and recordkeeping
- Regulatory updates
- Limited legal assistance for difficult testing issues
- DOT audit assistance

About us	Publications	Member Pooling Programs	AWC conferences	Partners
AWC Board of Directors	Cityvision magazine	Employee Benefit Trust	AWC Annual Conference	Partner with AWC
Membership	CityVoice	Risk Management Service Agency	City Action Days	Associate Members
Get involved	Legislative Bulletin	Workers Comp Retro	Healthy Worksite Summit	Center for Quality Communities
Media center		Drug & Alcohol Consortium	Labor Relations Institute	Municipal Research and Services Center
Contact us			Member Expo	National League of Cities



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360.753.4137
1.800.562.8981

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- Advocacy
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- Property & Liability
- Workers Compensation
- Services

Drug & Alcohol Consortium » Rates

Drug & Alcohol Consortium

Member rates

Annual membership fee

FMCSA, FTA, PHMSA

This includes a model policy and procedure manual provided electronically, materials for distribution to employees, regional supervisor trainings, annual report generation, access to Substance Abuse Professional services, and advice from staff and legal consultant on positive tests.

AWC members (cities) <5 CDL employees	\$100/year
AWC members (cities) 5+ CDL employees	\$175/year
AWC associate members (public agencies)	\$200/year

Random drug and alcohol testing

Annual costs per covered person (payable in advance each year). Random testing is coordinated by A WorkSafe Service, Inc. and includes random selection, notification, collection, test analysis, MRO fees and record-keeping by the testing lab. Replacement or substitution of drivers is allowed at no additional charge.

AWC members (cities)	\$52/employee
AWC associate members (public agencies)	\$55/employee

Non-random services

Available at additional cost (billed directly to member jurisdiction) for pre-employment, reasonable suspicion, post-accident, return to duty and follow-up testing.

Drug test collection, analysis and MRO	\$52/test
Breath alcohol test (both screening and confirmation test – if the screening test is 0.02 or above – are included at this price)	\$35/test
Split-sample testing at the request of an employee (Per US DOT regulations, payable in advance to A WorkSAFE Service by the employer – the employer can then recoup cost from employee, if so provided in policy.)	\$200/test

Mobile drug testing option

In addition to testing fees, government mileage rate from closest on-site collector (Vancouver, Seattle, Pasco, Spokane), plus \$95 on-site fee if 5 or fewer individuals are tested.

Consultation/Professional fees

Deposition, expert witness, medical consultation, lab toxicologist	\$200/hour
--	------------

SAP (Substance Abuse Professional)

For ComPsych Employee Assistance Program members; fees will be similar for other SAPs.	\$600/case
--	------------

Note: SAP fee must be paid prior to time of evaluation.

Supervisor training

AWC sponsors 5-8 regional supervisor sessions each year that are free for AWC Consortium members. Online supervisor training is also available at no charge to supervisors in member jurisdictions.

Additional on-site training

Members can contract with a trainer for training sessions provided on-site.

Supervisor training	\$600/session, including travel expenses
Employee Training (when done in conjunction with supervisor training)	\$200/session

Non-federal 10-panel testing services

Links

- Testing
- Regulations & compliance
- Training
- Policies & support
- About the Drug & Alcohol Consortium

D&A Consortium members have the option of testing their non-DOT employees under the standard 5 drug panel (replicating drug panel testing per DOT regulations) or a panel of 10 drugs. 10-panel drug testing cannot be used for DOT-regulated employees. Your drug and alcohol testing policy and procedures need to specify the drugs that are being tested. The cost of the higher panel is \$60

About us	Publications	Member Pooling Programs	AWC conferences	Partners
AWC Board of Directors	Cityvision magazine	Employee Benefit Trust	AWC Annual Conference	Partner with AWC
Membership	CityVoice	Risk Management Service Agency	City Action Days	Associate Members
Get involved	Legislative Bulletin	Workers Comp Retro	Healthy Worksite Summit	Center for Quality Communities
Media center		Drug & Alcohol Consortium	Labor Relations Institute	Municipal Research and Services Center
Contact us			Member Expo	National League of Cities



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- Health & Benefits
- Property & Liability
- Workers Compensation
- Services

Drug & Alcohol Consortium » Regulations & compliance » Compliance starts with you

Drug & Alcohol Consortium

Compliance starts with you

The D&A Consortium is here to help you wade through the many requirements your CDL drivers are subject to – but we can't do it without your help. In order to be compliant with U.S. DOT regulations there are specific things each employer must do. Make sure these essential documents are up-to-date and that you notify AWC when changes occur.

Links

- Testing
- Regulations & compliance
- Training
- Policies & support
- About the Drug & Alcohol Consortium

Agreement for Drug and Alcohol Consortium Services

This signed document outlines the basic agreement between the employer and AWC. It is the first step for new members when joining the D&A Consortium.

Designated Employer Representative (DER)

The DER has many responsibilities required by the federal regulations. This designated person receives monthly information about employees selected for random testing, establishes appropriate timelines for an employee's arrival at a collection site, maintains certain record keeping requirements, and more. If you are the DER for your workplace, make sure you understand what you are required to do.

Employees subject to random testing

In order to be compliant, it is critical the D&A Consortium has an up-to-date list of all employees subject to random testing. Make sure you fully understand which employees are subject to random testing under Federal Motor Carrier Safety Administration (FMCSA), Federal Transit Administration (FTA), Pipeline & Hazardous Materials Safety Administration (PHMSA) or non-federal testing.

Employer adopted policies

Every employer must have an adopted policy that is a reflection of your workplace culture and clearly states employee responsibilities and consequences for violating policies. As a D&A member, we provide you with sample policies as a starting point in developing or revising a drug and alcohol policy for employees covered by the Federal Motor Carrier Safety Administration (FMCSA).

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Media center		Drug & Alcohol Consortium	Labor Relations Institute	Municipal Research and Services Center
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CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Legion Park Reservoir Maintenance

DATE/ITEM: 02-21-2017- H 3

BUDGET INFORMATION

DEPT: Water

BUDGETED?

FUND: Water

EXPENDITURE: Not known at time of packet prep

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of hiring Liquivision to perform reservoir inspection and repairs on both the Legion Heights reservoir and the large tower off 12th Ave.

HISTORY

ATTACHMENTS

- | | |
|--------------------------------|----|
| 1) Memo from Spink Engineering | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve hiring Liquivision to perform reservoir inspection and repairs on both the Legion Heights reservoir and the large tower off 12th Ave, as recommended by the City Engineer and the City's Water Delivery Operator in the amount of _____.



1045 Jadwin Ave. Suite E ▪ 509.946.1581 ▪ Richland, WA 99352 ▪ www.spinkeng.com

MEMORANDUM

DATE: February 17, 2017

TO: Mayor Lehman
City Council

FROM: Alan Rainey
Spink Engineering

SUBJECT: **Reservoir Inspection & Repairs**

Reservoir #1 – Legion Heights

Currently, the man-way access has a small leak where Public Works has a temporary seal in place. Last inspection and cleaning was in 2014. Based on the last two cleanings in 2007 and 2014, we expect there to be approximately ½ inch of sediment in the bottom of this tank.

Reservoir #2 – Elevated Storage Tank

Liquivision has completed the last two inspections on Legion Heights reservoir. The elevated storage tank has not been inspected in the last 10 years, and most likely has not been inspected since construction in 1999.

Liquivision will be in the area to conduct inspections of water tanks in the Columbia Basin and Lower Yakima Valley in March 2017. If we use them at this time, we will ensure that it gets done this year and will also save on mobilization costs. It is also easier for Liquivision to inspect and repair the tanks when it is full of water. Spink Engineering & Public Works would like to isolate the Legion Heights reservoir while repairs are made. This will also allow us to test the operation of the pressure reducing valve between the upper reservoir and lower pressure zone.

Approving Liquivision's quote will allow this work to be done in 2017.

CITY OF BENTON CITY
Voucher Summary Sheet

February 8-February 21, 2017

FUND NAME	FUND NO.	PAYROLL	CLAIMS	TOTAL
CURRENT EXPENSE	001	28,940.35	21,640.45	50,580.80
CITY STREET	101	6,429.73	2,341.88	8,771.61
ARCHIVE	103			0.00
PARK & RECREATION CAPITAL IMPROVEMENT	302		2,887.50	2,887.50
I-82 BUSINESS PARK	350			0.00
WATER	401	15,868.83	2,596.10	18,464.93
SEWER	402	14,767.08	9,304.24	24,071.32
W/S CAPITAL IMPROVEMENT	406			0.00
W/S CAPITAL MAINTENANCE	407			0.00
'82/'97 W/S BOND REDEMPTION	409			0.00
'82/'97 W/S BOND RESERVE	410			0.00
TOTALS		66,005.99	38,770.17	104,776.16

I, Stephanie Haug, Audit Officer for the City of Benton City, hereby submit for approval vouchers as listed below and recommend these vouchers to be authorized for payment this 21st day of February, 2017.

VOUCHER APPROVAL

I move to approve payment of Claim check numbers:

28256 to 28282 with EFTs as listed in the amount of \$ 38,770.17

And Payroll Check numbers:

28183, 28184, 28221 thru 28229 with EFTs as listed in the amount of \$ 66,005.99

this 21st day of February, 2017.

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK/TREASURER

CHECK REGISTER

City Of Benton City
MCAG #: 199

02/08/2017 To: 02/21/2017

Time: 12:19:32 Date: 02/17/2017
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
826	02/21/2017	Claims	1	EFT	Benton PUD	39.78	Acct No. 2898300000
827	02/21/2017	Claims	1	EFT	Benton PUD	423.26	Acct No. 6958300000
828	02/21/2017	Claims	1	EFT	Benton PUD	13.71	Acct No 1628300000
829	02/21/2017	Claims	1	28256	Ace Sales & Service, Inc	276.00	Acct No. CITYOFBENT/Inv No. A-34799
830	02/21/2017	Claims	1	28257	B.F. District Health Dept.	125.00	Acct No. 0101-340/January Charges
831	02/21/2017	Claims	1	28258	Blue Room	162.00	Acct No. 3961456/Inv No. 2168257
832	02/21/2017	Claims	1	28259	Canon Financial Services	152.05	Acct No 672589/Inv No. 16944337
833	02/21/2017	Claims	1	28260	Canon Solutions America, Inc.	135.45	Acct NO. 1847649/Inv No. 4021400605
834	02/21/2017	Claims	1	28261	Cintas Corporation #608	219.22	Acct No 608-01838 January Charges
835	02/21/2017	Claims	1	28262	Ed's Disposal	320.90	Acct No. 2901037/Inv No. 2165456; Acct No. 2007139/Inv No 2165416
836	02/21/2017	Claims	1	28263	Election Reserve Fund	3,814.75	Annual Voter Registration Costs Share 2016
837	02/21/2017	Claims	1	28264	Frontier	1,232.01	City Landlines
838	02/21/2017	Claims	1	28265	Home Depot Credit Services	747.66	Acct No. 6035 3220 2492 1912
839	02/21/2017	Claims	1	28266	Les Schwab Tires	1,252.33	Acct No 78300455 January 2017 Charges
840	02/21/2017	Claims	1	28267	Mid American Research Chemical	255.66	Acct No. 00-0804058/Inv No 0599639-IN
841	02/21/2017	Claims	1	28268	NW Power Inc	735.29	Project #16028/Inv No. 116
842	02/21/2017	Claims	1	28269	Kent Parker	1,000.00	March 2017 Rent 1009 Dale Ave "A"
843	02/21/2017	Claims	1	28270	RC Worst & Company	7,361.16	Acct No C109091/PO#16-047/Inv No. 263154
844	02/21/2017	Claims	1	28271	Red Mountain RV Rentals, LLC	135.40	January 2017 Charges
845	02/21/2017	Claims	1	28272	Dave Sandretto	25.00	Reimbursement Good Roads 2/15/17 Meals
846	02/21/2017	Claims	1	28273	Karri Sawada	100.00	Community Center Deposit Refund
847	02/21/2017	Claims	1	28274	Spink Engineering	12,127.50	Inv No.2017-02-January Charges
848	02/21/2017	Claims	1	28275	Staples Credit Plan	286.12	Acct No. 6035 5178 2017 4653
849	02/21/2017	Claims	1	28276	Tate Architecture	4,320.00	Inv No. 005/Project No. 816123
850	02/21/2017	Claims	1	28277	The Building Department, Inc.	1,815.00	Inv. No. 1309 January 2017
851	02/21/2017	Claims	1	28278	Tri-City Herald	352.58	Acct No. 447464 Affidavits
852	02/21/2017	Claims	1	28279	U.S. Cellular	453.22	Acct No. 952635344/Inv No 0176660618
853	02/21/2017	Claims	1	28280	US Bank - Visa	570.61	Acct No. 4798 1758 4500 0205
854	02/21/2017	Claims	1	28281	USABlueBook	310.77	Acct No. 955481/Inv No. 170861
855	02/21/2017	Claims	1	28282	Utilities Underground Location Ctr.	7.74	Acct No. 144600/Inv No 7010110

001 Current Expense Fund	21,640.45
101 City Street Fund	2,341.88
302 Park & Recreation Fund	2,887.50
401 Water Fund	2,596.10
402 Sewer Fund	9,304.24

Claims: 38,770.17
 38,770.17

CHECK REGISTER

City Of Benton City
MCAG #: 199

01/01/2017 To: 01/31/2017

Time: 12:18:10 Date: 02/17/2017

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
215	01/15/2017	Payroll	1	EFT		1,343.18	
216	01/15/2017	Payroll	1	EFT		1,393.43	
217	01/15/2017	Payroll	1	EFT		1,647.51	
218	01/15/2017	Payroll	1	EFT		1,358.94	
220	01/15/2017	Payroll	1	EFT		1,016.60	
221	01/15/2017	Payroll	1	EFT		2,292.00	
222	01/15/2017	Payroll	1	EFT		1,274.52	
269	01/17/2017	Payroll	1	EFT	Department of Retirement Systems	600.00	01/01/2017 To 01/15/2017 - Deferred Comp.
330	01/17/2017	Payroll	1	EFT	IRS - EFT Processing System	60.21	941 Adjustment - 4th Quarter 2016- Third Party Sick Pay
528	01/31/2017	Payroll	1	EFT		1,603.29	
529	01/31/2017	Payroll	1	EFT		1,596.47	
533	01/31/2017	Payroll	1	EFT		1,882.26	
534	01/31/2017	Payroll	1	EFT		1,973.47	
535	01/31/2017	Payroll	1	EFT		1,618.70	
540	01/31/2017	Payroll	1	EFT		1,223.34	
541	01/31/2017	Payroll	1	EFT		2,721.08	
544	01/31/2017	Payroll	1	EFT		1,574.45	
550	01/31/2017	Payroll	1	EFT	IRS - EFT Processing System	11,862.68	941 Deposit For 01/01/2017 - 01/31/2017
551	01/31/2017	Payroll	1	EFT	Aflac	599.58	01/01/2017 To 01/31/2017 - Aflac - Accident (Pre); 01/01/2017 To 01/31/2017 - Aflac - STD (Post); 01/01/2017 To 01/31/2017 - Aflac - Hospital IC (Pre)
552	01/31/2017	Payroll	1	EFT	Department of Retirement Systems	600.00	01/16/2017 To 01/31/2017 - Deferred Comp.
553	01/31/2017	Payroll	1	EFT	Department of Retirement Systems	7,868.71	01/01/2017 To 01/31/2017 - PRS2
754	01/17/2017	Payroll	1	EFT	IRS - EFT Processing System	0.99	941 Adjustment - 4th Q Third Party Sick Pay
214	01/15/2017	Payroll	1	28183		2,020.44	
219	01/15/2017	Payroll	1	28184		2,198.49	
530	01/31/2017	Payroll	1	28221		138.52	
536	01/31/2017	Payroll	1	28222		2,039.75	
537	01/31/2017	Payroll	1	28223		711.80	
538	01/31/2017	Payroll	1	28224		138.52	
539	01/31/2017	Payroll	1	28225		118.52	
542	01/31/2017	Payroll	1	28226		138.52	
543	01/31/2017	Payroll	1	28227		138.52	
554	01/31/2017	Payroll	1	28228	Teamsters Local 839	430.00	01/01/2017 To 01/31/2017 - TEAMSTERS 839
555	01/31/2017	Payroll	1	28229	Washington Teamsters Welfare Trust	11,821.50	01/01/2017 To 01/31/2017 - NW Admin
						28,940.35	001 Current Expense Fund
						6,429.73	101 City Street Fund
						15,868.83	401 Water Fund
						14,767.08	402 Sewer Fund

66,005.99 Payroll: 66,005.99

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Archie Borden Park Tennis Courts

DATE/ITEM: 02-21-2017- I 1

BUDGET INFORMATION

DEPT: Parks

BUDGETED?

FUND:

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

HISTORY

ATTACHMENTS

- | | |
|----|----|
| 1) | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

DISCUSSION ONLY