



REGULAR CITY COUNCIL MEETING

January 3, 2017

A G E N D A

Benton City Community Center
7pm

TURN OFF ALL CELL PHONES & PAGERS-EMERGENCY PERSONNEL USE SILENT ALERT

A. CALL TO ORDER/PRESENTATION OF COLORS

B. ROLL CALL

C. READING AND APPROVAL OF MINUTES

1. Regular Meeting - December 13, 2016

D. OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

E. APPROVAL OF AGENDA (Only essential changes not requiring preparation, review, public notice, or action may be added)

F. VISITOR COMMENTS- *for non-agenda items.*

Council will not take action on an item not already on agenda without time to research, read, and receive staff report. Items may be added on future agenda, but not current agenda. Please do not speak or make remarks unless recognized by the Chair, then if you are called, come forward to microphone, give name and address for minutes recorder. Council chamber over-flow will be moved to City Community Center.

G. REGULAR REPORTS:

1. Staff Report
 - a) Treasurer Report
2. Engineer Report
3. Council Committee Reports

H. ITEMS FOR APPROVAL:

1. Resolution #2017-01- National School Choice Week Proclamation
2. Resolution #2017-02- Renewing Grant Writer Agreement with PEDDA
3. Vouchers

I. ITEMS FOR DISCUSSION:

1. Dog Tethering Regulations
2. Executive Session- RCW 42.30.110 (1)(b)

J. GENERAL COUNCIL COMMENTS:

K. ADJOURNMENT



**City of Benton City
Regular Council Meeting Minutes
December 13th, 2016**

CALL TO ORDER – Mayor Pro Tem Coates called the December 13th, 2016 Regular Council Meeting at the Community Center to order at 7:00 p.m. (00:07:10*Audio recording begins)

PRESENTATION OF THE COLORS – Councilmember Mokler led the Council and audience in the Pledge of Allegiance. (00:07:21*)

ROLL CALL (00:07:52*) Council Members Present
 Jake Mokler
 Dave Sandretto (In at 7:02 p.m.)
 Lisa Stade
 Vanessa Coates
 Mary Lettau

City Staff Present
 Stephanie Haug, City Clerk/Treasurer
 Paula Kauer, General Clerk-Purchasing
 Kyle Kurth, City Maintenance Foreman

Other Professionals Present
 Alan Rainey, City Engineer, Spink Engineering LLC
 Lee Kerr, City Attorney, Kerr Law Group
 Capt. Clay Vannoy, Benton County Sheriff's Office

READING AND APPROVAL OF MINUTES (00:08:10*) REGULAR MEETING DECEMBER 6th, 2016

Councilmember Stade: I make a motion to approve the, do you want Minutes as written?

Councilmember Lettau: I second.

MOTION #1-C. L. Stade moved and C. M. Lettau seconded to approve the Minutes of the December 6th, 2016 Regular Council Meeting as presented.

**VOICE VOTE #1-C. J. Mokler, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. – (00:09:01*) Councilmember Sandretto enters at 7:02 p.m. * Council Discussion *

APPROVAL OF AGENDA – (00:09:51*)

Councilmember Lettau: I move to approve the Agenda as written.

Councilmember Stade: I second for December 13th, 2016.

MOTION #2-C. M. Lettau moved and C. L. Stade seconded to approve the Agenda of the December 13th, 2016 Regular Council Meeting as presented.

**VOICE VOTE #2-C. J. Mokler, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

1. VISITOR COMMENTS – None (00:10:12*)

REGULAR REPORTS (00:10:20*)

- 1. SHERIFF'S REPORT (00:10:21*) Capt. Clay Vannoy, Benton County Sheriff's Office**
November 2016 - 253 Calls for Service vs. 246 in 2015 - 26 Case Offenses vs. 18 in 2015 - 23 Infraction Offenses Issued * **Council Discussion ***
- 2. STAFF REPORTS (00:21:12*)** In packets – Kyle Kurth, City Maintenance Foreman - **Maintenance Report * Council Discussion * Code Report**
- 3. ENGINEER REPORT (00:23:55*) Alan Rainey, City Engineer, Spink Engineering LLC – Update in packets - Well #5 - Gravel road by reservoir and well – Central Washington would like to hold off until warmer weather – Due to frozen ground – Original job was to blade out smooth, level and uniform – With frozen ground will start to chunk – Cutting deeper – Pulling up material – Extend time of job – Don't**

believe will get compaction they need to place gravel * **Council Discussion** *

Councilmember Stade: I recommend that we put it off until warmer weather so we still have the money that would (inaudible) and so just, can we move that budget item to 2017?

Ms. Haug: It'll be an amendment done next year.

Councilmember Stade: Yeah, I make a motion to, to stave off the gravel until warmer weather.

Councilmember Lettau: I second.

MOTION #3-C. L. Stade moved and C. M. Lettau seconded to postpone the spreading/addition of gravel to Well #5 until warmer weather.

**VOICE VOTE #3-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.**

Mr. Rainey – City Hall – Talk about that as Action Item later - **Splash Pad** – Ready in May/June timeframe – Going to be tight schedule – Need authorization sometime January to get started – Have information from Pasco and Richland water parks – Not necessarily the sizes we are looking into – City of Spokane has eighteen water parks – Various sizes and components – Can meet with them regarding costs and other considerations - What works – What doesn't – O & M costs and designs * **Council Discussion** * **Angeline Storm Drain** – Rain event – Need to do something there * **Council Discussion** *

4. **COUNCIL COMMITTEE REPORTS (00:43:35*)**

Councilmember Stade – Ben Franklin Transit – In union negotiations – Raising rates – Trolleys doing well – Uber effects can potentially be useful for both – Kennewick/Richland launch December 15th – Pasco in January - Think about Benton City * **Council Discussion** *

ITEMS FOR APPROVAL:

1. **SECOND READING – ORDINANCE 966 – 2017 BUDGET (00:49:36*)**

Councilmember Sandretto: Move to accept Ordinance 966 of the City of Benton City, Washington, on its Second Reading, adopting the budget for the fiscal year ending December 31st, 2017.

Councilmember Stade: Second.

MOTION #4-C. D. Sandretto moved and C. L. Stade seconded to approve Ordinance 966 of the City of Benton City, Washington, adopting the budget for the fiscal year ending December 31st, 2017.

**ROLL CALL VOTE #4-C. V. Coates, C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.**

2. **SECOND READING – ORDINANCE 967 – 2017 WAGES & SALARIES (00:50:09*)**

Councilmember Lettau: I move to approve Ordinance 967 of the City of Benton City, Washington, on its Second Reading approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year 2017.

Councilmember Sandretto: Second.

MOTION #5-C. M. Lettau moved and C. D. Sandretto seconded to approve Ordinance 967 of the City of Benton City, Washington, on its Second Reading, approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year 2017.

**ROLL CALL VOTE #5-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.**

3. **RESOLUTION #2016-21 – R.O.W. LICENSE AGREEMENT – 1600 DALE AVENUE (00:50:44*)**

Councilmember Sandretto: I move to approve Resolution #2016-21, authorizing the Mayor of Benton City to sign the Right-of-Way Agreement between Bryce Hillman, owner of the property located at 1600 Dale Avenue, and the City of Benton City. * **Council Discussion** *

Councilmember Stade: Second. * **Council Discussion** *

MOTION #6-C. D. Sandretto moved and C. L. Stade seconded to approve Resolution No. 2016-21, authorizing the Mayor of the City of Benton City, Washington, to sign the Right-of-Way Agreement between Bryce Hillman, owner of the property located at 1600 Dale Avenue and the City of Benton City.

**VOICE VOTE #6-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.**

4. RESOLUTION #2016-22 – 2017 FEE SCHEDULE (00:52:27*) * Council Discussion *

Councilmember Sandretto: I'll make the motion to approve Resolution #2016-22, a resolution of the City of Benton City, amending and superseding Resolution #2015-24 amending the city fee schedule for city services and charges for the calendar year 2017.

Councilmember Mokler: Second. * Council Discussion *

MOTION #7-C. D. Sandretto moved and C. J. Mokler seconded to approve Resolution No. 2016-22, a resolution of the City of Benton City, Washington, amending and superseding Resolution #2015-24, amending the city fee schedule for city services and charges for the calendar year 2017.

**VOICE VOTE #7-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

5. RESOLUTION #2016-23 – ENGINEER SERVICE CONTRACT RENEWAL (00:59:57*)

Councilmember Lettau: I move to approve Resolution #2016-23, a resolution renewing the Engineering Services Agreement with Spink Engineering.

Councilmember Stade: Second. * Council Discussion *

MOTION #8-C. M. Lettau moved and C. L. Stade seconded to approve Resolution No. 2016-23, a resolution of the City of Benton City, Washington, renewing the Engineering Services Agreement with Spink Engineering.

**VOICE VOTE #8-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

6. RESOLUTION #2016-24 – STREET SWEEPING AGREEMENT – WEST RICHLAND (01:02:14*)

Councilmember Sandretto: Move to approve Resolution #2016-24, authorizing the Mayor to sign Amendment #5 to the Interlocal Agreement with West Richland, for Street Sweeping Services.

Councilmember Stade: Second. * Council Discussion *

MOTION #9-C. D. Sandretto moved and C. L. Stade seconded to approve Resolution No. 2016-24, a resolution of the City of Benton City, Washington, authorizing the Mayor to sign Amendment #5 to the Interlocal Agreement with West Richland with West Richland, for Street Sweeping Services.

**VOICE VOTE #9-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

7. RESOLUTION #2016-25 – ENERGY AND SOLAR PROPOSALS – DEPARTMENT OF ENTERPRISE SERVICES (01:03:20*)

Councilmember Stade: I move to approve Resolution #2016-25, authorizing the Mayor to sign the Energy Audit Agreements between the City of Benton City and the Department of Enterprise Services.

Councilmember Mokler: Second. * Council Discussion *

MOTION #10-C. L. Stade moved and C. J. Mokler seconded to approve Resolution No. 2016-25, a resolution of the City of Benton City, Washington, authorizing the Mayor to sign the Energy Audit Agreements between the City of Benton City and the Department of Enterprise Services.

**VOICE VOTE #10-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

8. CITY HALL LAYOUT (01:09:32*)

Alan Rainey, City Engineer, Spink Engineering LLC – Packet information overview * Council Discussion *

Councilmember Lettau: I move to approve the proposed City Hall layout as proposed by the City Engineer and authorize him to prepare bid documents for the remodel project.

Councilmember Stade: Second.

MOTION #11-C. M. Lettau moved and C. L. Stade seconded to approve the proposed City Hall layout as proposed by the City Engineer and authorize him to prepare bid documents for the remodel project.

VOICE VOTE #11-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates ALL YEAS. Motion carried.

9. VOUCHERS (01:39:10*)

Councilmember Sandretto: I move to approve payment of Claim check numbers 28122 thru 28146, with the EFTs as listed in the amount of \$105,290.22, and Payroll claim, correction, payroll check numbers 28081 thru 28090 with EFTs as listed in the amount of \$67,772.57 this 13th day of December, 2016.

Councilmember Coates: Second.

MOTION #12-C. D. Sandretto moved and C. V. Coates seconded to approve payment of Claim check numbers 28122 through 28146 with EFTs as listed in the amount of \$105,290.22, and Payroll check numbers 28081 thru 28090 with EFTs as listed in the amount of \$67,772.57 this 13th day of December, 2016.

ROLL CALL VOTE #12-C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION (01:40:19*)

- 1. DNR LAND APPRAISAL (01:40:32*) Councilmember Stade * Council Discussion *
- 2. DOG ORDINANCES/POLICIES (01:41:46*) Councilmember Stade * Council Discussion *
- 3. SOCIAL MEDIA/FACEBOOK (01:49:20*) Councilmember Stade * Council Discussion *

GENERAL COUNCIL COMMENTS (02:03:38*) None

ADJOURNMENT – Mayor Pro Tem Coates (02:03:39*)

Councilmember Lettau: I make a motion we adjourn.

Councilmember Mokler: Second.

MOTION #13-C. M. Lettau moved and C. J. Mokler seconded to adjourn the December 13th, 2016 Regular Council Meeting at 8:57 p.m.

VOICE VOTE #13-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates ALL YEAS. Motion carried.

Meeting adjourned at 8:57 p.m. (02:04:57*)

Vanessa Coates
Mayor Pro Tem, City of Benton City

Stephanie Haug, CMC
City Clerk-Treasurer

Date: _____



TREASURERS REPORT

Fund Totals

City Of Benton City
 MCAG #: 199

11/01/2016 To: 11/30/2016

Time: 08:46:46 Date: 12/30/2016
 Page: 1

| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|-------------------------------------|---------------------|-------------------|-------------------|---------------------|-----------------|------------------|----------------------|-------------------------|
| 001 Current Expense Fund | 1,246,754.65 | 98,919.23 | 83,529.31 | 1,262,144.57 | 407.05 | 22,282.90 | -305.19 | 1,284,529.33 |
| 101 City Street Fund | 227,844.36 | 22,102.83 | 10,282.10 | 239,665.09 | 0.00 | 4,527.78 | 0.00 | 244,192.87 |
| 103 Sos Archive Grant | 1,208.74 | 0.00 | | 1,208.74 | 0.00 | 0.00 | 0.00 | 1,208.74 |
| 302 Park & Recreation Fund | 116,835.85 | 3,048.26 | 4,596.47 | 115,287.64 | 0.00 | 0.00 | 0.00 | 115,287.64 |
| 350 I-82 Business/Industrial Park | 28,260.30 | 60.95 | | 28,321.25 | 0.00 | 0.00 | 0.00 | 28,321.25 |
| 401 Water Fund | 254,562.78 | 47,109.34 | 43,811.57 | 257,860.55 | 6,722.64 | 11,029.85 | -1,573.06 | 274,039.98 |
| 402 Sewer Fund | 832,797.31 | 52,096.19 | 54,479.29 | 830,414.21 | 130.74 | 10,152.26 | -1,908.84 | 838,788.37 |
| 406 Sewer/water Capital Improvement | 87,774.61 | 0.00 | | 87,774.61 | 0.00 | 0.00 | 0.00 | 87,774.61 |
| 407 Sewer/water Capital Maint. | 182,729.34 | 0.00 | | 182,729.34 | 0.00 | 0.00 | 0.00 | 182,729.34 |
| Totals | 2,978,767.94 | 223,336.80 | 196,698.74 | 3,005,406.00 | 7,260.43 | 47,992.79 | -3,787.09 | 3,056,872.13 |

TREASURERS REPORT

Account Totals

City Of Benton City
MCAG #: 199

11/01/2016 To: 11/30/2016

Time: 08:46:46 Date: 12/30/2016
Page: 2

| Cash Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------------|---------------------|-------------------|-------------------|---------------------|------------------|------------------|---------------------|
| 1 Checking | 1,381,941.69 | 222,776.74 | 196,748.21 | 1,407,970.22 | -3,787.09 | 55,253.22 | 1,459,436.35 |
| 5 Petty Cash Fund | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 6 Cash Drawers | 200.00 | 0.00 | 0.00 | 200.00 | -200.00 | 0.00 | 0.00 |
| Total Cash: | 1,382,241.69 | 222,776.74 | 196,748.21 | 1,408,270.22 | -3,987.09 | 55,253.22 | 1,459,536.35 |
| Investment Accounts | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
| 2 LGIP | 1,587,163.89 | 609.50 | 0.00 | 1,587,773.39 | 0.00 | 0.00 | 1,587,773.39 |
| 3 Money Market | 9,562.36 | 0.03 | 0.00 | 9,562.39 | 0.00 | 0.00 | 9,562.39 |
| Total Investments: | 1,596,726.25 | 609.53 | 0.00 | 1,597,335.78 | 0.00 | 0.00 | 1,597,335.78 |
| | 2,978,967.94 | 223,386.27 | 196,748.21 | 3,005,606.00 | -3,987.09 | 55,253.22 | 3,056,872.13 |

TREASURERS REPORT
Fund Investments By Account

City Of Benton City
 MCAG #: 199

Time: 08:46:46 Date: 12/30/2016
 Page: 3

11/01/2016 To: 11/30/2016

| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|--------------------------------------------|---------------------|-------------|---------------|-------------------|------------|---------------------|
| 001 000 Current Expense Fund | 485,024.87 | | 121.90 | 121.90 | | 485,146.77 |
| 101 000 City Street Fund | 172,277.16 | | 121.90 | 121.90 | | 172,399.06 |
| 302 000 Park & Recreation Fund | 40,328.67 | | 60.95 | 60.95 | | 40,389.62 |
| 350 000 I-82 Business/Industrial Park | 21,547.75 | | 60.95 | 60.95 | | 21,608.70 |
| 401 000 Water Fund | 44,624.21 | | 121.90 | 121.90 | | 44,746.11 |
| 402 000 Sewer Fund | 657,131.17 | | 121.90 | 121.90 | | 657,253.07 |
| 406 000 Sewer/water Capital Improvement | 74,534.06 | | 121.90 | 121.90 | | 74,534.06 |
| 407 000 Sewer/water Capital Maint. | 91,696.00 | | | | | 91,696.00 |
| 2 - LGIP | 1,587,163.89 | 0.00 | 609.50 | 609.50 | | 1,587,773.39 |
| 001 000 Current Expense Fund | 859.12 | | 0.03 | 0.03 | | 859.15 |
| 101 000 City Street Fund | 2,800.71 | | | | | 2,800.71 |
| 302 000 Park & Recreation Fund | 737.13 | | | | | 737.13 |
| 350 000 I-82 Business/Industrial Park | 612.37 | | | | | 612.37 |
| 401 000 Water Fund | 1,854.87 | | | | | 1,854.87 |
| 406 000 Sewer/water Capital Improvement | 1,664.82 | | | | | 1,664.82 |
| 407 000 Sewer/water Capital Maint. | 1,033.34 | | | | | 1,033.34 |
| 3 - Money Market | 9,562.36 | 0.00 | 0.03 | 0.03 | | 9,562.39 |
| | 1,596,726.25 | 0.00 | 609.53 | 609.53 | | 1,597,335.78 |

TREASURERS REPORT
Fund Investment Totals

City Of Benton City
 MCAG #: 199

Time: 08:46:46 Date: 12/30/2016
 Page: 4

11/01/2016 To: 11/30/2016

| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|-------------------------------------|---------------------|-----------|---------------|-----------------|------------|---------------------|---------------------|
| 001 Current Expense Fund | 485,883.99 | | 121.93 | 121.93 | | 486,005.92 | 776,138.65 |
| 101 City Street Fund | 175,077.87 | | 121.90 | 121.90 | | 175,199.77 | 64,465.32 |
| 103 Sos Archive Grant | | | | | | 0.00 | 1,208.74 |
| 302 Park & Recreation Fund | 41,065.80 | | 60.95 | 60.95 | | 41,126.75 | 74,160.89 |
| 350 I-82 Business/Industrial Park | 22,160.12 | | 60.95 | 60.95 | | 22,221.07 | 6,100.18 |
| 401 Water Fund | 46,479.08 | | 121.90 | 121.90 | | 46,600.98 | 211,259.57 |
| 402 Sewer Fund | 657,131.17 | | 121.90 | 121.90 | | 657,253.07 | 173,161.14 |
| 406 Sewer/water Capital Improvement | 76,198.88 | | | | | 76,198.88 | 11,575.73 |
| 407 Sewer/water Capital Maint. | 92,729.34 | | | | | 92,729.34 | 90,000.00 |
| | 1,596,726.25 | | 609.53 | 609.53 | | 1,597,335.78 | 1,408,070.22 |

Ending fund balance (Page 1) - Investment balance = Available cash.

3,005,406.00

TREASURERS REPORT

Outstanding Vouchers

City Of Benton City
MCAG #: 199

As Of: 11/30/2016 Date: 12/30/2016
Time: 08:46:46 Page: 5

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|---------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2016 | 4055 | 11/25/2016 | Util Pay | 1 | | Xpress Bill-Pay | 81.15 | Xpress Bill Pay Import - EFT |
| 2016 | 4056 | 11/25/2016 | Util Pay | 1 | | Xpress Bill-Pay | 132.60 | Xpress Bill Pay Import - iPay |
| 2016 | 4057 | 11/26/2016 | Util Pay | 1 | | Xpress Bill-Pay | 41.31 | Xpress Bill Pay Import - EFT |
| 2016 | 4063 | 11/28/2016 | Util Pay | 1 | | Xpress Bill-Pay | 81.15 | Xpress Bill Pay Import - EFT |
| 2016 | 4064 | 11/28/2016 | Util Pay | 1 | | Xpress Bill-Pay | 40.00 | Xpress Bill Pay Import - Metavante |
| 2016 | 4065 | 11/28/2016 | Util Pay | 1 | | Xpress Bill-Pay | 70.32 | Xpress Bill Pay Import - OnlineResources |
| 2016 | 4066 | 11/29/2016 | Util Pay | 1 | | Batch Utility Customer | 15.00 | |
| 2016 | 4067 | 11/29/2016 | Tr Rec | 1 | | Permitting, Customer | 128.25 | |
| 2016 | 4070 | 11/29/2016 | Util Pay | 1 | | Xpress Bill Pay, Credit Card Payments | 544.22 | Xpress Bill Pay Import - CC |
| 2016 | 4071 | 11/29/2016 | Util Pay | 1 | | Xpress Bill-Pay | 75.44 | Xpress Bill Pay Import - Metavante |
| 2016 | 4072 | 11/29/2016 | Util Pay | 1 | | Xpress Bill-Pay | 91.17 | Xpress Bill Pay Import - iPay |
| 2016 | 4073 | 11/30/2016 | Util Pay | 1 | | Batch Utility Customer | 665.09 | |
| 2016 | 4095 | 11/30/2016 | Tr Rec | 1 | | General Customer | 3.00 | |
| 2016 | 4096 | 11/30/2016 | Util Pay | 1 | | Xpress Bill Pay, Credit Card Payments | 1,730.73 | Xpress Bill Pay Import - CC |
| 2016 | 4097 | 11/30/2016 | Util Pay | 1 | | Xpress Bill-Pay | 87.66 | Xpress Bill Pay Import - CheckFree |
| | | | | | | | 3,787.09 | |
| Receipts Outstanding: | | | | | | | | |
| 2016 | 4077 | 11/30/2016 | Payroll | 1 | EFT | Krista Harmon | 1,773.12 | |
| 2016 | 4078 | 11/30/2016 | Payroll | 1 | EFT | Stephanie Haug | 1,781.45 | |
| 2016 | 4079 | 11/30/2016 | Payroll | 1 | EFT | Paula Kauer | 1,421.37 | |
| 2016 | 4084 | 11/30/2016 | Payroll | 1 | EFT | Sergio Munoz | 1,091.35 | |
| 2016 | 4090 | 11/30/2016 | Payroll | 1 | EFT | Department of Retirement Systems | 7,364.21 | 11/01/2016 To 11/30/2016 - PRS2 |
| 2016 | 4092 | 11/30/2016 | Payroll | 1 | EFT | IRS - EFT Processing System | 11,250.98 | 941 Deposit For 11/01/2016 - 11/30/2016 |
| 2016 | 4074 | 11/30/2016 | Payroll | 1 | EFT | Jose Barragan | 1,405.93 | |
| 2016 | 4091 | 11/30/2016 | Payroll | 1 | EFT | Department of Retirement Systems | 600.00 | 11/16/2016 To 11/30/2016 - Deferred Comp. |
| 2016 | 4075 | 11/30/2016 | Payroll | 1 | EFT | John Brown | 1,445.64 | |
| 2016 | 4085 | 11/30/2016 | Payroll | 1 | EFT | Nicholas Oscarson | 2,035.63 | |
| 2016 | 4088 | 11/30/2016 | Payroll | 1 | EFT | Diana Washburn | 1,391.48 | |
| 2016 | 4089 | 11/30/2016 | Payroll | 1 | EFT | Aflac | 599.58 | 11/01/2016 To 11/30/2016 - Aflac - Accident (Pre); 11/01/2016 To 11/30/2016 - Aflac - STD (Post); 11/01/2016 To 11/30/2016 - Aflac - Hospital IC (Pre) |
| 2016 | 1264 | 03/15/2016 | Claims | 1 | 27535 | Blanca Zamora | 100.00 | Community Center Deposit Refund |
| 2016 | 1698 | 04/19/2016 | Claims | 1 | 27593 | Meghan Dodge | 0.57 | Refund inactive customer credit balance |
| 2016 | 1707 | 04/19/2016 | Claims | 1 | 27602 | Matthew Kincaid | 157.09 | Refund inactive customer credit balance |
| 2016 | 2554 | 07/05/2016 | Claims | 1 | 27779 | Antonio & Maria Mendoza | 0.64 | Re-Issue Check #23931 - Credit On W/S Acct |
| 2016 | 2945 | 08/16/2016 | Claims | 1 | 27828 | Rebecca Bowie | 57.43 | Refund inactive customer credit balance |
| 2016 | 3625 | 10/18/2016 | Claims | 1 | 27999 | Culbert Construction, Inc. | 6,586.20 | Well #5 Well House/site Work Pay Req. #5 |
| 2016 | 3639 | 10/18/2016 | Claims | 1 | 28013 | Chase Roberts | 9.23 | Refund inactive customer credit balance |

TREASURERS REPORT

Outstanding Vouchers

City Of Benton City
 MCAG #: 199

As Of: 11/30/2016 Date: 12/30/2016
 Time: 08:46:46 Page: 6

| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|---------|-------|-------|------------------------------------|-----------|------------------------------------------|
| 2016 | 3771 | 11/01/2016 | Claims | 1 | 28036 | LSA of Richland | 100.00 | Community Center Deposit Refund |
| 2016 | 3881 | 11/15/2016 | Claims | 1 | 28050 | Thomas Brown | 29.27 | Refund inactive customer credit balance |
| 2016 | 3898 | 11/15/2016 | Claims | 1 | 28067 | MRSC | 120.00 | Inv No. 35551 |
| 2016 | 3905 | 11/15/2016 | Claims | 1 | 28074 | Brenda Rodas | 100.00 | Community Center Deposit Refund |
| 2016 | 4076 | 11/30/2016 | Payroll | 1 | 28082 | Vanessa Coates | 203.79 | |
| 2016 | 4080 | 11/30/2016 | Payroll | 1 | 28083 | Kyle Kurth | 1,955.39 | |
| 2016 | 4081 | 11/30/2016 | Payroll | 1 | 28084 | Linda Lehman | 711.80 | |
| 2016 | 4082 | 11/30/2016 | Payroll | 1 | 28085 | Mary Lettau | 207.79 | |
| 2016 | 4083 | 11/30/2016 | Payroll | 1 | 28086 | Jacob Mokler | 224.73 | |
| 2016 | 4086 | 11/30/2016 | Payroll | 1 | 28087 | David Sandretto | 69.26 | |
| 2016 | 4087 | 11/30/2016 | Payroll | 1 | 28088 | Lisa Stade | 207.79 | |
| 2016 | 4093 | 11/30/2016 | Payroll | 1 | 28089 | Teamsters Local 839 | 430.00 | 11/01/2016 To 11/30/2016 - TEAMSTERS 839 |
| 2016 | 4094 | 11/30/2016 | Payroll | 1 | 28090 | Washington Teamsters Welfare Trust | 11,821.50 | 11/01/2016 To 11/30/2016 - NW Admin |
| | | | | | | | 55,253.22 | |

| Fund | Claims | Payroll | Total |
|--------------------------|----------|-----------|-----------|
| 001 Current Expense Fund | 407.05 | 22,282.90 | 22,689.95 |
| 101 City Street Fund | 0.00 | 4,527.78 | 4,527.78 |
| 401 Water Fund | 6,722.64 | 11,029.85 | 17,752.49 |
| 402 Sewer Fund | 130.74 | 10,152.26 | 10,283.00 |
| | 7,260.43 | 47,992.79 | 55,253.22 |

TREASURERS REPORT

Signature Page

City Of Benton City
MCAG #: 199

Time: 08:46:46 Date: 12/30/2016
Page: 7

11/01/2016 To: 11/30/2016

I the undersigned officer for the City of Benton City have reviewed the foregoing report and acknowledge that to the best of my knowledge this report is accurate and true:

Signed: _____
Clerk/Treasurer / Date

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Resolution #2017-01- National School Choice Week
Proclamation

DATE/ITEM: 01-03-2017- H 1

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: N/A

EXPENDITURE: N/A

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of Resolution #2017-01, a resolution of the City of Benton City, WA proclaiming January 22-28, 2017 as School Choice Week in Benton City

HISTORY

ATTACHMENTS

1) Resolution 2017-01

3)

2)

4)

RECOMMENDED ACTION/SAMPLE MOTION

I move to adopt Resolution #2017-01, a resolution of the City of Benton City, WA proclaiming January 22-28, 2017 as School Choice Week in Benton City

RESOLUTION 2017-01

**A RESOLUTION OF THE CITY OF BENTON CITY, WA
PROCLAIMING JANUARY 22-28, 2017 AS SCHOOL CHOICE
WEEK IN BENTON CITY**

WHEREAS, all children in Benton City should have access to the highest-quality education possible; and,

WHEREAS, Benton City recognizes the important role that an effective education plays in preparing all students in Benton City to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of Benton City; and,

WHEREAS, Washington State is home to a variety of high quality public and nonpublic schools from which parents can choose for their children, in addition to families who educate their children in the home; and

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, Benton City has many high-quality teaching professionals in all types of school settings who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;; **NOW THEREFORE**,

THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, hereby resolves as follows:

The City Council of the City of Benton City does hereby recognize January 22-28, 2017 as Benton City School Choice Week, and call this observance to the attention of all of our citizens

ADOPTED this 3 day of January, 2017, by the City Council of the City of Benton City, Washington, and signed in authentication of its passage this 3 day of January, 2017.

Resolution 2017-01 filed and recorded in the office of the City Clerk of the City of Benton City, Washington, this 3 day of January, 2017.

Linda Lehman
Mayor

Attest:

Approved as to Form:

Stephanie Haug, CMC
City Clerk/Treasurer

Kerr Law Group
City Attorney

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Resolution #2017-02- Renewing Grant Writer Agreement with PEDDA

DATE/ITEM: 01-03-2017- H 2

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: General

EXPENDITURE: \$15,000

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of Resolution #2017-02, authorizing the Mayor of the City of Benton City to sign the Extension of Interlocal Agreement for Grant Writing and Coordination Services between the Prosser Economic Development Association (PEDA) and the City of Benton City

HISTORY

ATTACHMENTS

- | | |
|-------------------------------------|----|
| 1) Resolution #2017-02 with Exhibit | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to adopt Resolution #2017-02, a resolution authorizing the Mayor of the City of Benton City to sign the Extension of Interlocal Agreement for Grant Writing and Coordination Services between the Prosser Economic Development Association (PEDA) and the City of Benton City

RESOLUTION NO. 2017-02

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF BENTON CITY TO SIGN THE EXTENSION OF INTERLOCAL AGREEMENT FOR GRANT WRITING AND COORDINATION SERVICES BETWEEN THE PROSSER ECONOMIC DEVELOPMENT ASSOCIATION (PEDA) AND THE CITY OF BENTON CITY

WHEREAS, in February, 2016, the City Council of the City of Benton City entered into an agreement for Grant Writing and Coordination Services with the Port of Benton, Prosser Memorial Hospital, and the City of Prosser; and,

WHEREAS, it would be beneficial to the City of Benton City to continue professional grant writing and coordination services in 2017, the benefits of which would include such things as the securing of grants, foundation funds, searches for applicable grants coordinated with future projects and other valuable resources; and,

WHEREAS, the City desires to continue to participate in a cost effective, coordinated effort to secure specifically identified resources supporting the enhanced economic development of the region and Benton County, NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, hereby resolves as follows:

That the Mayor of the City of Benton City, Washington, is hereby authorized and directed to sign the Extension of the Interlocal Agreement for Grant Writing and Coordination Services between the Prosser Economic Development Association (PEDA), the Port of Benton, Prosser Memorial Hospital, the City of Prosser and the City of Benton City, a copy of which is attached hereto and incorporated herein by this reference as Exhibit A; and to take all necessary steps required to complete this transaction.

ADOPTED this 3 day of January, 2017, by the City Council of the City of Benton City, Washington, and signed in authentication of its passage this 3 day of January, 2017.

Resolution 2017-02 filed and recorded in the office of the City Clerk of the City of Benton City, Washington, this 3 day of January, 2017.

Linda Lehman
Mayor

Attest:

Approved as to Form:

Stephanie Haug, CMC
City Clerk/Treasurer

Kerr Law Group
City Attorney



PROSSER ECONOMIC DEVELOPMENT ASSOCIATION

2140 Wine Country Rd.
Prosser, WA 99350

Grant Writer Agreement Extension Order 2017

| | | |
|--------------------------------------------------------------------------------|------------------------------------------------|------------------------------------------------------------------|
| Extension Change 2017 | Reference Agreement | New Effective Date January 1, 2017 |
| Contractor City of Benton City PO Box 70 Benton City, WA 99320 | Contracted Amount – 2017 \$15,000.00 | Contract Schedule Adjustment Expires December 31, 2017 |

Extension Agreement Description
Continue the Agreement for Grant Writing and Coordination Services with Port of Benton, Prosser Memorial Hospital, City of Benton City and City of Prosser for 2017. Cost sharing contracted ½ time position grant writing services. The 2017 funding requirement for City of Benton City is \$15,000.00 to be paid in 4 quarterly payments of \$3,750.00.

EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE INTERLOCAL AGREEMENT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT

| | |
|-----------------------------------|------------------------------------------------------------------------------------------------|
| Name of Contractor-Port of Benton | Prosser Economic Development Association |
| Signature | Signature  |
| Title | Title President |
| Printed Name | Printed Name Josh Mott |
| Date | Date |

CITY OF BENTON CITY
Voucher Summary Sheet
Fiscal Year 2016- 13th Month (1)

| FUND NAME | FUND NO. | PAYROLL | CLAIMS | TOTAL |
|---------------------------------------|----------|-------------|------------------|------------------|
| CURRENT EXPENSE | 001 | | 36,063.73 | 36,063.73 |
| CITY STREET | 101 | | 2,649.51 | 2,649.51 |
| ARCHIVE | 103 | | | 0.00 |
| PARK & RECREATION CAPITAL IMPROVEMENT | 302 | | | 0.00 |
| I-82 BUSINESS PARK | 350 | | | 0.00 |
| WATER | 401 | | 1,867.13 | 1,867.13 |
| SEWER | 402 | | 6,314.20 | 6,314.20 |
| W/S CAPITAL IMPROVEMENT | 406 | | | 0.00 |
| W/S CAPITAL MAINTENANCE | 407 | | | 0.00 |
| '82/97 W/S BOND REDEMPTION | 409 | | | 0.00 |
| '82/97 W/S BOND RESERVE | 410 | | | 0.00 |
| TOTALS | | 0.00 | 46,894.57 | 46,894.57 |

I, Stephanie Haug, Audit Officer for the City of Benton City, hereby submit for approval vouchers as listed below and recommend these vouchers to be authorized for payment this 3rd day of January, 2017.

VOUCHER APPROVAL

I move to approve payment of Claim check numbers:

28158 thru 28177 with EFTs as listed in the amount of \$ 46,894.57

this 3rd day of January, 2017.

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK/TREASURER

CHECK REGISTER

City Of Benton City
MCAG #: 199

12/31/2016 To: 12/31/2016

Time: 10:55:48 Date: 12/30/2016
Page: 1

| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|-------|------------|--------|--------|-------|-----------------------------------------|-----------|------------------------------------------------------------------|
| 4374 | 12/31/2016 | Claims | 1 | EFT | Benton PUD | 13.71 | Acct No. 1628300000 |
| 4375 | 12/31/2016 | Claims | 1 | EFT | Benton PUD | 423.26 | Acct No. 695830000 |
| 4376 | 12/31/2016 | Claims | 1 | EFT | Benton PUD | 2.48 | Acct No. 4708300000 |
| 4377 | 12/31/2016 | Claims | 1 | EFT | Benton PUD | 7,692.28 | Acct No. 8297300000 |
| 4378 | 12/31/2016 | Claims | 1 | EFT | Home Depot Credit Services | 270.98 | Acct No 6035 3220 2492 1912 |
| 4379 | 12/31/2016 | Claims | 1 | 28158 | Ace Sales & Service, Inc | 276.00 | Acct No. CITYOFBENT/Inv No. A-34196 |
| 4380 | 12/31/2016 | Claims | 1 | 28159 | B.F. District Health Dept. | 250.00 | Acct No. 0101-340 |
| 4381 | 12/31/2016 | Claims | 1 | 28160 | Benton Co. Sheriff Office | 25,807.88 | December 2016 - Contract Law Enforcement Svcs. |
| 4382 | 12/31/2016 | Claims | 1 | 28161 | Canon Financial Services | 152.05 | Acct No. 672589/Inv No. 16756085 |
| 4383 | 12/31/2016 | Claims | 1 | 28162 | Cascade Analytical, Inc. | 1,075.32 | Acct No. 5444/Inv No. 235331 |
| 4384 | 12/31/2016 | Claims | 1 | 28163 | Kerr Law Group | 3,009.00 | December 2016 Legal Svcs/File #28766-00001 |
| 4385 | 12/31/2016 | Claims | 1 | 28164 | Ki-Be Market | 39.35 | Acct No. 9/Oct-Dec 2016 Charges |
| 4386 | 12/31/2016 | Claims | 1 | 28165 | Kiona-Benton City School District No.52 | 61.00 | Inv No. 46/PAC Rental 2016-10-18 |
| 4387 | 12/31/2016 | Claims | 1 | 28166 | Kiona-Benton Sentinel | 200.00 | Inv No. 426 December 2016 Ad Special |
| 4388 | 12/31/2016 | Claims | 1 | 28167 | Kirissa Leonard | 100.00 | Community Center Deposit Refund |
| 4389 | 12/31/2016 | Claims | 1 | 28168 | Kent Parker | 216.64 | Water Inv. 1009 Dale "A" Sept Pro Rate/Oct-Dec 2016 |
| 4390 | 12/31/2016 | Claims | 1 | 28169 | Parkson Corporation | 612.11 | Inv No. AR1/51017576 PO#16-052 |
| 4391 | 12/31/2016 | Claims | 1 | 28170 | Platt Electric Supplies | 160.59 | Customer #158669/Inv No. L015670/PO#16-055 |
| 4392 | 12/31/2016 | Claims | 1 | 28171 | Prosser Economic Development Assoc. | 3,750.00 | Inv No. 2404/4Q 2016 Grant Writer Agreement |
| 4393 | 12/31/2016 | Claims | 1 | 28172 | Rattlesnake Ridge Riders | 100.00 | Community Center Deposit Refund |
| 4394 | 12/31/2016 | Claims | 1 | 28173 | Staples Credit Plan | 262.56 | Acct No. 6035 5178 2017 4653 |
| 4395 | 12/31/2016 | Claims | 1 | 28174 | Star Rentals | 374.67 | Acct No. 126143/Inv No. 173087-11 |
| 4396 | 12/31/2016 | Claims | 1 | 28175 | TruckPro LLC Six States | 925.94 | Acct No. 48569/Inv No. 06 241999; Acct No 48569/Inv No 06 241940 |
| 4397 | 12/31/2016 | Claims | 1 | 28176 | U.S. Cellular | 451.68 | Acct No. 952635344 |
| 4398 | 12/31/2016 | Claims | 1 | 28177 | WA St. Dept. of Transportation | 667.07 | PO#16-045/Customer No. 916001705/Inv No. RE 45 JE5403 M009 |

001 Current Expense Fund
101 City Street Fund
401 Water Fund
402 Sewer Fund

36,063.73
2,649.51
1,867.13
6,314.20

Claims: 46,894.57
46,894.57

**CITY OF BENTON CITY
Voucher Summary Sheet**

January 1- January 3, 2017

| FUND NAME | FUND NO. | PAYROLL | CLAIMS | TOTAL |
|---------------------------------------|----------|---------|-----------|------------------|
| CURRENT EXPENSE | 001 | | 20,340.00 | 20,340.00 |
| CITY STREET | 101 | | | 0.00 |
| ARCHIVE | 103 | | | 0.00 |
| PARK & RECREATION CAPITAL IMPROVEMENT | 302 | | | 0.00 |
| I-82 BUSINESS PARK | 350 | | | 0.00 |
| WATER | 401 | | 15,423.51 | 15,423.51 |
| SEWER | 402 | | 25,171.44 | 25,171.44 |
| W/S CAPITAL IMPROVEMENT | 406 | | | 0.00 |
| W/S CAPITAL MAINTENANCE | 407 | | | 0.00 |
| '82/97 W/S BOND REDEMPTION | 409 | | | 0.00 |
| '82/97 W/S BOND RESERVE | 410 | | | 0.00 |
| TOTALS | | | | 60,934.95 |

I, Stephanie Haug, Audit Officer for the City of Benton City, hereby submit for approval vouchers as listed below and recommend these vouchers to be authorized for payment this 3rd day of January, 2017.

VOUCHER APPROVAL

I move to approve payment of Claim check numbers:

28178 thru 28182 with EFTs as listed in the amount of \$ 60,934.95
this 3rd day of January, 2017.

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK/TREASURER

CHECK REGISTER

City Of Benton City
MCAG #: 199

01/01/2017 To: 01/03/2017

Time: 10:56:13 Date: 12/30/2016

Page: 1

| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|--------------------------|------------|--------|--------|-------|--------------------------------------------|-----------|----------------------------------------------------------|
| 1 | 01/03/2017 | Claims | 1 | 28178 | Association of WA Cities | 1,689.00 | 2017 Membership Fee |
| 2 | 01/03/2017 | Claims | 1 | 28179 | BIAS Bars Intergrated Accounting System | 5,877.95 | Inv No. 9254 Annual Module Support |
| 3 | 01/03/2017 | Claims | 1 | 28180 | Suitebriar, Inc. | 1,800.00 | Inv No. 1592 |
| 4 | 01/03/2017 | Claims | 1 | 28181 | WA St Dept of Health | 42.00 | Renewal Waterworks Operator Certification No. 013449 |
| 5 | 01/03/2017 | Claims | 1 | 28182 | Washington Cities Insurance Authority | 51,526.00 | Inv No. 40013/2017 Liability And/or Program Assesment |
| | | | | | | 20,340.00 | |
| 001 Current Expense Fund | | | | | | 15,423.51 | |
| 401 Water Fund | | | | | | 25,171.44 | |
| 402 Sewer Fund | | | | | | | |
| | | | | | | <hr/> | |
| | | | | | | 60,934.95 | Claims: 60,934.95 |

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Dog Tethering Regulations

DATE/ITEM: 01-03-2017-1 1

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND:

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

Discuss potential dog tethering regulations

HISTORY

ATTACHMENTS

- | | |
|----|----|
| 1) | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

N/A- DISCUSSION ONLY