



REGULAR CITY COUNCIL MEETING

September 20, 2016

A G E N D A

Benton City Community Center
7pm

TURN OFF ALL CELL PHONES & PAGERS-EMERGENCY PERSONNEL USE SILENT ALERT

A. CALL TO ORDER/PRESENTATION OF COLORS

B. ROLL CALL

C. READING AND APPROVAL OF MINUTES

1. Regular Meeting – September 6, 2016

D. OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

E. APPROVAL OF AGENDA (Only essential changes not requiring preparation, review, public notice, or action may be added)

F. VISITOR COMMENTS- *for non-agenda items.*

Council will not take action on an item not already on agenda without time to research, read, and receive staff report. Items may be added on future agenda, but not current agenda. Please do not speak or make remarks unless recognized by the Chair, then if you are called, come forward to microphone, give name and address for minutes recorder. Council chamber over-flow will be moved to City Community Center.

G. REGULAR REPORTS:

1. Sheriff Report
2. Staff Report
 - a) Maintenance Report
3. Engineer Report
4. Council Committee Reports

H. ITEMS FOR APPROVAL:

1. Second Reading – Ord.961- Amending Accessory Structures
2. Second Reading – Ord. 962 -2016 Budget Amendment
3. Second Reading – Ord.-963-Amending Sidewalk Regulations
4. Change Order #1 -2016 Crack Sealing
5. Purchase Approval- Legion Park Play Area Improvements
6. Vouchers

I. ITEMS FOR DISCUSSION:

1. Goal Setting- needs, challenges or goals
2. Windmills

J. GENERAL COUNCIL COMMENTS:

K. ADJOURNMENT



**City of Benton City
Regular Council Meeting Minutes
September 6th, 2016**

CALL TO ORDER – Mayor Lehman called the September 6th, 2016 Regular Council meeting at the Community Center to order at 7:00 p.m. (00:11:03:*Audio recording begins)

PRESENTATION OF THE COLORS – Councilmember Mokler led the Council and audience in the Pledge of Allegiance. (00:12:08*)

ROLL CALL (00:12:47*)

Council Members Present –

Dave Sandretto
Jake Mokler
Lisa Stade
Vanessa Coates

Council Members Absent –

Mary Lettau (Excused – Out of town)

City Staff Present –

Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, Maintenance Dept. Foreman

Other Professionals Present –

Alan Rainey, Spink Engineering LLC
Eric Ferguson, Kerr Law Group
Larry Howell, President, Benton City E.D.C.
Randy Rutledge, Consultant, Benton City E.D.C.

Councilmember Stade: Madam Mayor, I'd like to make a motion to excuse Councilwoman Lettau (inaudible).

Councilmember Coates: I second.

MOTION #1-C. L. Stade moved and C. V. Coates seconded to excuse Councilmember Lettau from the September 6th, 2016 Regular Council Meeting.

VOICE VOTE #1-C. J. Mokler, C. D. Sandretto, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

READING AND APPROVAL OF MINUTES (00:13:34*) - **REGULAR MEETING AUGUST 16TH, 2016**

Councilmember Coates: I make a motion to accept the Minutes from the last meeting.

Councilmember Sandretto: Second.

MOTION #2-C. V. Coates moved and C. D. Sandretto seconded to approve the Minutes of the August 16th, 2016 Regular Council Meeting as presented.

VOICE VOTE #2-C. J. Mokler, C. D. Sandretto, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

(00:14:23*)

Councilmember Stade: I would like to make further clarification of the Executive Session. What is the purpose of this Executive Session (inaudible).

Mr. Ferguson: That will be discussing potential litigation, so that is matter, I guess, I forget which R.C.W. that is, 43...42.30.100 which would be matters of potential litigation so that's all I can say in public. The City may either be part of a suit or be a plaintiff in a suit.

APPROVAL OF AGENDA (00:15:11*)

Councilmember Coates: I make a motion to approve the Agenda.

Councilmember Sandretto: Second.

MOTION #3-C. V. Coates moved and C. D. Sandretto seconded to approve the September 6th, 2016 Regular Council Meeting Agenda as presented.

VOICE VOTE #3-C. J. Mokler, C. D. Sandretto, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

VISITOR COMMENTS (00:15:26*)

Jack Davis, 506 Carol Avenue - Some places where commercial trucks park – Can't see – Block traffic – West on Carol to stop sign on 7th – South – Can't see – Roto-Rooter truck – Down the street last week was a semi - Can't see past * **Council Discussion** *

Steve Rouse, Benton City – No one working in City Park other than City Engineer – Thought City Council would support * **Council Discussion** *

REGULAR REPORTS

1. **EDC REPORT (00:20:26*)** Larry Howell, President, Benton City E.D.C./Randy Rutledge, Consultant, Benton City E.D.C. - **Written report provided** * **Council Discussion** *
2. **STAFF REPORT (00:32:21*)** Stephanie Haug, City Clerk/Treasurer – *In packets* – **Treasurer Report** – **Public Works Report** – Streets – Sun Valley Way – Bring to your attention – Too far gone to patch – Sunk – Amount of water from planters – Work with the association regarding watering * **Council Discussion** * – **New Employee** – Sergio Munoz
3. **ENGINEER REPORT (00:37:49*)** Alan Rainey, Spink Engineering, LLC – 11 x 17 plan of park grading – Not enough fill and big tree roots – Brought fill in – Ten loads – Hydroseeders – Hoping to donate – Sod falling apart – Rope off for up to six weeks * **Council and Audience Discussion** *

4. COUNCIL COMMITTEE REPORTS (00:53:04*)

a) Mosquito Control Representative

Councilmember Coates: I've, several of my meetings have been cancelled due to summer vacations (inaudible) so they'll pick up again in the Fall, but I did want to discuss my requesting that I remove myself from the Mosquito Control, at the first part of the year, I had family responsibilities, taking care of both my grandparents and I think towards the end of this year, I know they're going in the budget, budget planning so they're really needing attendance and I don't think I'm going to be able to fulfill the next six months attendance that they would need, and (inaudible) to take over my spot (inaudible).

Councilmember Mokler: As my work schedule stands now, I can probably take care of it, that's going to be changing, I'm just not sure to what yet, so I can potentially sign up for it but I may need to (inaudible).

Councilmember Coates: It does say we don't need an alternate, but if somebody would like to be the main, then I could be an alternate, I would go for that. My only concern is letting them down with the time of their budgets. They're not meeting quorum.

b) Written Reporting for Packets

Mayor Lehman: The next thing I wanted to talk about is it would be helpful if on our Committee Reports, that we got something in writing, maybe just a paragraph or two so that we can go back and look at it. Right now, people do their reports and I don't remember what happened the next day so it would be nice if we had a written record and that goes for the E.D.C. Report as well, and the bulleted items, I don't know what goes on there so if we could have a little more detail in the E.D.C. Reports as well, that would be appreciated. * **Council Discussion** *

Councilmember Sandretto: In July, I asked the Council to come back with recommendations whether to advice the PAC Committee if we were in favor of exploring planning for future bridge across the Columbia and I didn't have feedback for that meeting (inaudible) days so can I get a consensus by hands who would want to explore that?

Ms. Haug – Planning Commission in favor of recommending moving forward

ITEMS FOR APPROVAL:

1. FIRST READING – ORDINANCE – AMENDING ACCESSORY STRUCTURES (00:59:19*)

Councilmember Coates: If there's no questions, I move to approve an ordinance on its First Reading, of the City of Benton City, amending B.C.M.C. Chapter 20.51.030 "Accessory Building – Setback Dimensions."

Councilmember Stade: Second. * **Council Discussion** *

MOTION #4-C. V. Coates moved and **C. L. Stade** seconded to approve an ordinance on its First Reading, of the City of Benton City, amending B.C.M.C. Chapter 20.51.030 "Accessory Building – Setback Dimensions."

VOICE VOTE #4-C. J. Mokler, C. V. Coates, C. L. Stade – YEAS, C. D. Sandretto – ABSTAIN.
Motion carried.

2. FIRST READING – ORDINANCE – 2016 BUDGET AMENDMENT (01:02:19*)

Ms. Haug – Account of 2016 Budget Amendment Ordinance * **Council Discussion** *

Councilmember Stade: Madam Mayor, I make a motion to approve an ordinance on its First Reading, amending the 2016 Budget, as adopted by Ordinance.

Councilmember Mokler: Second.

MOTION #5-C. L. Stade moved and **C. J. Mokler** seconded to approve an ordinance on its First Reading, amending the 2016 Budget, as adopted by Ordinance.

ROLL CALL VOTE #5-C. V. Coates, C. D. Sandretto, C. J. Mokler, C. L. Stade
ALL YEAS. Motion carried.

3. FIRST READING – ORDINANCE – AMENDING SIDEWALK REGULATIONS (01:06:07*)

Ms. Haug – History of sidewalk ordinance * **Council Discussion** *

Councilmember Stade: Madam Mayor, I move to approve an ordinance of the City of Benton City, Washington, on its First Reading, amending B.C.M.C. Section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and B.C.M.C. Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb."

Councilmember Coates: I second.

MOTION #6-C. L. Stade moved and **C. V. Coates** seconded to approve an ordinance of the City of Benton City, Washington, on its First Reading, amending B.C.M.C. Section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and B.C.M.C. Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb."

VOICE VOTE #6-C. V. Coates, C. D. Sandretto, C. J. Mokler, C. L. Stade
ALL YEAS. Motion carried.

4. RESOLUTION #2016-15 – APPROVING THE COUNTY-WIDE PLANNING POLICIES (01:14:34*)

Ms. Haug – Summary of resolution approving County-wide planning policies

Councilmember Sandretto: Madam Mayor, I move to approve Resolution #2016-15, a resolution approving the modified Benton County County-wide Planning Policies.

Councilmember Mokler: Second.

MOTION #7-C. D. Sandretto moved and **C. J. Mokler** seconded to approve Resolution #2016-15, a resolution approving the modified Benton County County-wide Planning Policies.

VOICE VOTE #7-C. J. Mokler, C. V. Coates, C. D. Sandretto, C. L. Stade
ALL YEAS. Motion carried.

5. TRAINING REQUEST – COUNCIL GOAL SETTING – L. HALVERSON (01:16:03*)

*** Council Discussion ***

Councilmember Mokler: I amend the motion to the budget cost for Mr. Halverson on the City Retreat.

Ms. Haug: To approve?

Councilmember Mokler: To approve.

Mr. Ferguson: Move to approve?

Councilmember Mokler: I personally don't approve it, I just want to set the motion in place for a vote.

Councilmember Coates: I second the vote, is that...?

Councilmember Mokler: So I want to make an entirely new motion is my intent here, to set it forward to pay for Mr. Halverson to attend, his cost. I'm not disapproving the City Retreat.

Ms. Haug: So the motion that would be on the floor would be to approve basically a contract with Mr. Halverson to conduct the retreat? That's what is on the Agenda.

Councilmember Mokler: Yes. I would like to have a vote to approve, or approve or deny the \$2,275.00 to Mr. Halverson.

Mr. Ferguson: But your motion would have to be moved to approve.

Councilmember Mokler: Okay, I move to approve the, or amend Mr. Halverson cost to \$2,275.00.

Councilmember Coates: I'll second.

MOTION #8-C. J. Mokler moved and C. V. Coates seconded to approve the 2016 City Council Retreat led by Lloyd Halverson in the amount of \$2,275.00; with date and time of retreat to be determined later.

ROLL CALL VOTE #8-C. D. Sandretto, C. L. Stade, C. V. Coates - **YEAS**; C. J. Mokler - **NO**.
Motion carried.

Mayor Lehman: Hopefully, everyone will turn in their calendar so we can decide on a date here in the next week or so.

6. AWARD CONTRACT – 2016 CRACK SEALING (01:24:10*)

Mr. Rainey - Description of Crack Sealing Project

Councilmember Stade: Madam Mayor, I move to award the 2016 Crack Sealing Project Bid to BCV, Inc. in the amount of \$33,140.

Councilmember Coates: Second. *** Council Discussion ***

MOTION #9-C. L. Stade moved and C. V. Coates seconded to approve the 2016 Crack Sealing Project Bid to BCV, Inc. in the amount of \$33,140.

ROLL CALL VOTE #9-C. L. Stade, C. D. Sandretto, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.

7. TASK ORDER – ENGINEERING REPORT ON FORCE MAIN & LIFT STATION UPGRADES (01:26:33*)

Mr. Rainey – Details of Task Order

Councilmember Stade: Madam Mayor, I'd like to make a motion; I move to approve the Task Order 2016-4 for Spink Engineering for the completion of 2 letter type engineering reports, one for the Force Main Extension for the Lift Station 6 and one for the Lift Stations 1-5 Upgrades.

Councilmember Sandretto: Second (inaudible).

MOTION #10-C. L. Stade moved and C. D. Sandretto seconded to approve the Task Order 2016-4 for Spink Engineering for the completion of 2 letter type engineering reports, one for the Force Main Extension for the Lift Stations 6 and one for the Lift Stations 1-5 Upgrades.

ROLL CALL VOTE #10-C. J. Mokler, C. D. Sandretto, C. L. Stade, C. V. Coates

ALL YEAS. Motion carried.

8. PURCHASE REQUEST – VACTOR TRUCK (01:29:21*)

Mr. Kurth – Explanation of Purchase Request for Vactor Truck * **Council Discussion** *

Councilmember Mokler: I move to approve the purchase of a vactor truck from Columbia Pumping in the amount of \$35,000 plus any necessary document/transfer fees.

Councilmember Stade: Second.

MOTION #11-C. J. Mokler moved and C. L. Stade seconded to approve the purchase of a vactor truck from Columbia Pumping in the amount of \$35,000 plus any necessary document/transfer fees.

ROLL CALL VOTE #11-C. D. Sandretto, C. J. Mokler, C. L. Stade, C. V. Coates

ALL YEAS. Motion carried.

9. PURCHASE REQUEST – COMMUNITY CENTER OVERHEAD DOORS (01:34:36*)

Mr. Kurth – Justification of Purchase Request for Community Center Doors ***Council Discussion** *

Councilmember Stade: Madam Mayor, I'd like to make a motion; I move to approve the purchase of a new overhead door for the kitchen area of the Community Center and the repair of the doors in the main area from Overhead Door Company of Tri-Cities, in an amount not to exceed \$2,420.69.

Councilmember Mokler: Second.

MOTION #12-C. L. Stade moved and C. J. Mokler seconded to approve the purchase of a new overhead door for the kitchen area of the Community Center and the repair of the doors in the main area from Overhead Door Company of Tri-Cities, in an amount not to exceed \$2,420.69.

ROLL CALL VOTE #12-C. J. Mokler, C. D. Sandretto, C. L. Stade, C. V. Coates

ALL YEAS. Motion carried.

10. 2017 BUDGET CALENDAR (01:37:28*) * Council Discussion *

Councilmember Stade: Madam Mayor, I move to approve the 2017 Budget Calendar and set the date of the 2017 Budget Workshop for October 19th at 5:30 p.m.

Councilmember Mokler: Second.

MOTION #13-C. L. Stade moved and C. J. Mokler seconded to approve the 2017 Budget Calendar and set the date of the 2017 Budget Workshop for October 19th, 2016 at 5:30-6:30 p.m.

VOICE VOTE #13-C. J. Mokler, C. V. Coates, C. D. Sandretto, C. L. Stade

ALL YEAS. Motion carried.

11. I-82 LAND SALE EXTENSION AGREEMENT (01:41:55*) * Council Discussion *

Councilmember Stade: Madam Mayor, I'd like to make a motion; I move to approve the Addendum/Amendment to the Purchase and Sale Agreement to the I-82 Land Purchase and Sale Agreement, extending the closing date to November 16, 2016 and authorize the Mayor to sign the extension.

Councilmember Sandretto: Second.

MOTION #14-C. L. Stade moved and C. D. Sandretto seconded to approve the Addendum/Amendment to the Purchase and Sale Agreement to the I-82 Land Purchase and Sale Agreement, extending the closing date to November 16, 2016 and authorize the Mayor to sign the extension.

VOICE VOTE #14—C. J. Mokler, C. V. Coates, C. D. Sandretto, C. L. Stade
ALL YEAS. Motion carried.

12. VOUCHERS (01:43:31*)

Councilmember Sandretto: Madam Mayor, I move to approve payment of claim check numbers 27875, 27887 thru 27916 and with EFTs as listed in the amount of \$78,096.88, this 6th day of September, 2016.

Councilmember Mokler: Second.

MOTION #15—C. D. Sandretto moved and C. J. Mokler seconded to approve payment of Claim check numbers 27875, 27887 thru 27916 with EFTs as listed in the amount of \$78,096.88, this 6th day of September, 2016.

ROLL CALL VOTE #15—C. L. Stade, C. D. Sandretto, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION (01:44:16*)

1. GOAL SETTING – Present 3-4 needs, challenges or goals (01:44:32*) * Council Discussion *

2. DOWNTOWN CROSSING FLAG PROJECT (01:55:54*) * Council Discussion *

3. EXECUTIVE SESSION – R.C.W. 42.30.100i, i (02:04:21*)

Mayor Lehman: Our next item is Executive Session so we'll be ending this meeting and for approximately ten minutes, it says on the Agenda, but I think more than likely, it'll be fifteen minutes and then we can come back. (Inaudible)... (02:05:05*Audio recording ends)

< Executive Session begins at 8:45 p.m. >

<< Executive Session is extended for ten minutes at 9:00 p.m. >>

<<< Executive Session ends at 9:10 p.m. >>>

GENERAL COUNCIL COMMENTS – (*) None

ADJOURNMENT – Mayor Lehman (*)

Councilmember Mokler: Madam Mayor, I make a motion that we adjourn.

Councilmember Coates: I second.

MOTION #16—C. J. Mokler moved and C. V. Coates seconded to adjourn the September 6th, 2016 Regular Council Meeting at 9:19 p.m.

VOICE VOTE #16—C. J. Mokler, C. V. Coates, C. D. Sandretto, C. L. Stade
ALL YEAS. Motion carried.

Meeting adjourned at 9:19 p.m. (*)

Linda Lehman
Mayor, City of Benton City

Stephanie Haug, CMC
City Clerk/Treasurer

Date: _____

**BENTON COUNTY SHERIFF'S OFFICE
BENTON CITY
AUGUST 2016**

During August 2016, the Benton County Sheriff's Office responded to 315 calls for service (281 in 2015). Attached is a schedule indicating the 33 case offenses resulting from the 315 calls for service (37 in 2015). During this month, 20 infraction offenses were issued.

Note: The attached table does not include clearances that occurred in subsequent months.

BENTON CITY MONTHLY REPORT

Aug-16						Aug-15							
INCIDENT	TOTAL	AA	AJ	EA	EJ	U	INCIDENT	TOTAL	AA	AJ	EA	EJ	U
A/DUI							A/DUI						
A/FATAL							A/FATAL						
A/FTSID	1						A/FTSID						
A/IND							A/IND						
A/OTH							A/OTH						
A/PED							A/PED						
A/VEH							A/VEH						
ABDUCT							ABDUCT						
ADULT/OTH							ADULT/OTH						
ANIMAL							ANIMAL						
ARSON							ARSON						
ASSIST							ASSIST	2					
ASLT/DV	1						ASLT/DV	2	2				
ASLT/OFC							ASLT/OFC						
ASSAULT	1	1					ASSAULT	1	1				
AS/FIRE							AS/FIRE						
ATL							ATL						
AUTO/THEFT	3						AUTO/THEFT						
BIGAMY							BIGAMY						
BOMB/THR							BOMB/THR						
BURG/ATT							BURG/ATT	1					
BURGLARY							BURGLARY	3			1		
BUS/SCHL							BUS/SCHL						
CHILD/OTH							CHILD/OTH						
CHILD/PHYS							CHILD/PHYS						
CHILD/SEX							CHILD/SEX						
CIVIL	1						CIVIL	2					
COUNTERF							COUNTERF						
CRIM MSTRMNT							CRIM MSTRMNT						
DEATH							DEATH						
DIS/COND							DIS/COND						
DOMESTIC							DOMESTIC						
DROWN							DROWN						
DUI	2	2					DUI	1	1				
DUMPING							DUMPING						
ELUDING							ELUDING						
EMBZL							EMBZL						
FALSE STMNT							FALSE STMNT						
FIREWORKS							FIREWORKS						
FLD/ARR	8	7	1				FLD/ARR	8	8				
FORGERY							FORGERY						
FRAUD							FRAUD	1					
FT/REG							FT/REG						
FUGITIVE							FUGITIVE						
GAM/VIO							GAM/VIO						
GAMBL							GAMBL						
GANG/GRAF							GANG/GRAF						
HARASS	1	1					HARASS	1	1				
HAZ/MAT							HAZ/MAT						
HIT/RUN							HIT/RUN						
HOMICIDE							HOMICIDE						
ID/THEFT							ID/THEFT						
INFO							INFO						
INTIMIDATE							INTIMIDATE						
KIDNAP							KIDNAP						
LEWD/COND							LEWD/COND						

BENTON CITY MONTHLY REPORT

Aug-16						Aug-15							
INCIDENT	TOTAL	AA	AJ	EA	EJ	U	INCIDENT	TOTAL	AA	AJ	EA	EJ	U
LIQ/LAW							LIQ/LAW						
LITTER							LITTER						
LOIT							LOIT						
LURING							LURING						
MAL/HARAS							MAL/HARAS						
MAL/MISC	5	1					MAL/MISC	4	1		2		
MENTAL							MENTAL						
MINOR/TOB							MINOR/TOB						
NARCOTICS							NARCOTICS						
OBSTRUCT							OBSTRUCT						
ORDER/VIO	1	1					ORDER/VIO	2	1				
PHONE							PHONE						
POSS/SPROP							POSS/SPROP						
PROPERTY	1						PROPERTY						
PROSTIT							PROSTIT						
RAPE							RAPE						
REC/STLN							REC/STLN						
ROBBERY							ROBBERY						
RUNAWAY							RUNAWAY	1				1	
RUN/RTN							RUN/RTN						
SEX/OFF							SEX/OFF						
STALKING							STALKING						
SUICIDE							SUICIDE						
SUICIDE/AT							SUICIDE/AT						
SUSP/CIRCU							SUSP/CIRCU						
TATTOOING							TATTOOING						
TEL HARASS							TEL HARASS						
THEFT	5						THEFT	5	1		1		
THEFT/SL							THEFT/SL						
THREATS							THREATS						
TMVWOP	1						TMVWOP						
TRAFFIC							TRAFFIC						
TRESPASS							TRESPASS	2					
UIBC							UIBC						
VEH/IMP							VEH/IMP						
VEH/PROWL	1						VEH/PROWL						
WARNT/OUT							WARNT/OUT						
WARNT/SER	1						WARNT/SER						
WEAPONS							WEAPONS						
WELF/CKS							WELF/CKS	1					
TOTAL	33	13	1	0	0	0	TOTAL	37	16	0	4	1	0



Kyle Kurth
Maintenance Forman

CITY OF BENTON CITY
OFFICE OF MAINTENANCE DEPARTMENT
P.O. Box 70, * Benton City * Washington 99320 * (509) 588-3322

August 1, 2016 – August 30, 2016

Streets

- **Cleaned out trees on main drag**
- **West Richland came and swept streets/ picked up all garbage from sweeping**
- **Cut trees down on end of karen**

Water

- **21 shut offs 2 still off**
- **6 data log meter down loads**
- **1 water shut off**
- **2 new water service**
- **Repaired water service in Treadway**
- **Fixed leaking water meter**
- **4 new water meters installed**
- **4 new registers installed**

Sewer

- **Worked on river road lift station**
- **Installed new sewer service**
- **Trimmed trees around sewer plant**
- **Trimmed trees on access road to old lift station**

Equipment/ Shop

- **Installed a new steering box on mower**
- **Washed all trucks**
- **Took Vactor truck to have looked at**
- **Service on pumper, Jetter and dump truck**

Facilities

- **Removed paint and graffiti from men's bathroom city park**
- **Got all cob webs off outside of library**
- **Got weeds knocked down on hill side at library**
- **Put new fridge in com center**
- **Re painted city park bathrooms**
- **Trimmed trees on bike path**
- **Planted 40 ground cover plants at library**

Desk work

- **Called contractor about failed inspection**
- **Called to get quotes for community center doors**
- **Talked with homeowner about their concerns on Sun valley way road**
- **Working with Terry about Vactor truck**

- 2 curb cut permits
- Ordered cooling neck wraps
- Work on ordering pants for Sergio
- Made street closure map for Halloween and winter fest
- Set up meeting to talk about Vactor truck
- Ordered cross walk marking
- Ordered sod cutters for park project
- Ordered pallets for park project

Spraying

- 2 Spot spray though out town
-

Locates

- 12 locates

Meetings

- Pre con meeting for water and sewer tap at 1106 Horne
- Met with Alan and went over streets that need crack sealing
- Met with Alan and mayor about park tarrising
- Met with Alan about leaking water tower

Parks

- Cleaned graffiti off stage in city park
- Krista and I working on plan and quote to put more toys in legion park
- Trimmed bushes on boat launch

Inspections

- 2 pre curb cut inspection
- 2 final curb cut inspection
- 1 water/sewer availability application
- 2 Road backfill inspection
- 2 Street paving inspection
- 2 Pre pavement pour inspection
- 1 side walk inspection
- Project meeting
- Flow hydrant inspection

Events

- Moved bleachers down for lawn mower races for Benton city Daze

Training

- Supervisory training 101
- Supervisory training 201
- Supervisory training 301
- All staff De-escalation training

Kyle Kurth
Maintenance Department

Stephanie Haug

From: Jake Mokler <jmokler@ci.benton-city.wa.us>
Sent: Tuesday, September 13, 2016 3:43 PM
To: Linda Lehman; Stephanie Haug
Subject: Emergency Management Budget Meeting

Good afternoon,

As per Mayor Lehman's request, I am writing a brief summary of the EM Budget Meeting I attended this afternoon. The only issue to affect our city is the amount paid to the Emergency Management fund increased from \$2,900 in 2015 to \$2,974 in 2016, and a proposed amount of \$2,984 in 2017. Chief Skinner explained that this number is derived from population, industrial, etc. Basically, our town is growing, so an increase was levied. Please let me know if you have any further questions, the next regular scheduled meeting is at 0730 on 9/22 with plans to adopt the budget then.

Jake
Sent from my iPad

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Second Reading - Ord. 961- Amending Accessory Structures

DATE/ITEM: 09-20-16- H 1

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: N/A

EXPENDITURE: N/A

DESCRIPTION/SUMMARY

ACTION

Consideration of approval Ordinance 961, on its second reading, amending BCMC Chapter 20.51.030 " Accessory Building-- Setback Dimensions."

HISTORY

The Benton City Planning Commission held a public hearing on July 27, 2016 and recommended approval of the attached ordinance.

ATTACHMENTS

- | | |
|--------------|----|
| 1) Ordinance | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Ordinance 961, on its second reading, of the City of Benton City, amending BCMC Chapter 20.51.030 " Accessory Building-- Setback Dimensions."

First Reading: 9/6/2016

Second Reading: _____

ORDINANCE NO. 961

**AN ORDINANCE OF THE CITY OF BENTON CITY,
WASHINGTON AMENDING BCMC CHAPTER 20.51.030
"ACCESSORY BUILDING -- SETBACK DIMENSIONS"**

WHEREAS, the City of Benton City has recognized that in some cases its municipal code regarding the rear setback requirements applicable to accessory buildings may make it difficult for property owners to build a covered rear porch and still comply with rear setback minimums. NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. That Section 20.51.030 of the Benton City Municipal Code entitled "Accessory Building – Setback Dimensions" shall be and hereby is amended and shall read as follows:

20.51.030 **Accessory Building – Setback Dimensions.** In any R district, accessory buildings shall observe any street frontage setback dimensions required by the district in which located. In any R district, an attached covered porch, being attached to the main building on one wall and open on the other three walls, may interject into the rear setback leaving a minimum 10 foot open setback to the rear property line. Except as specified elsewhere, a detached accessory building in any R district shall not exceed fifteen feet in height, shall not occupy more than thirty percent of the required rear yard, and shall not be closer than a minimum of ten feet from any other structure to allow for the passage of emergency vehicles or within a radius of ten feet from the vertical center line of any window in a dwelling on any adjacent lot. When located within any required rear yard area, a detached accessory building shall set back a minimum of five feet from rear property lines except that a detached accessory building may be built to the rear lot line in all instances when the rear of the lot abuts an alley. (Ord. 765, September 2003.)

Section 2. This Ordinance shall take full force and effect five (5) days after its approval, passage, and publication as required by law.

PASSED by the City Council of the City of Benton City, Washington, and approved as provided by law this 20 day of September, 2016.

Linda Lehman, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Haug, City Clerk

Leland B. Kerr, City Attorney

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Second Reading - Ord. - 962-2016 Budget Amendment **DATE/ITEM:** 09-20-16 H 2

BUDGET INFORMATION

DEPT: All

BUDGETED?

FUND: All

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of Ordinance 962, on its second reading, amending the 2016 Budget, as adopted by Ordinance 949.

HISTORY

Highlights of changes include:

- Adjust Beginning Balances to reflect actual numbers
- Adjust revenues for year end to reflect estimate from Year to Date thru July
- Addition of Land sale revenue
- Addition of City Hall Expenditure
- removal of transfer to "City Hall Fund"

ATTACHMENTS

- | | |
|--------------|----|
| 1) Ordinance | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Ordinance 962, on its second reading, amending the 2016 Budget, as adopted by Ordinance 949.

First Reading: 9/6/2016

Second Reading: _____

ORDINANCE NO. 962

**AN ORDINANCE OF THE CITY OF BENTON CITY,
WASHINGTON, AMENDING THE 2016 BUDGET, AS ADOPTED
BY ORD. 949.**

WHEREAS, the City Council of the City of Benton City, Washington, adopted the 2016 budget in final form by Ordinance No. 949 on the 15th day of December, 2015;

WHEREAS, subsequent thereto it has become necessary for the City to amend said ordinance because of revenues and expenditures of the same, which could not reasonably have been foreseen at the time of adopting said budget; and

WHEREAS, the 2016 budget revisions are unexpended appropriation balances of a preceding budget carried forward from the prior fiscal year and transfers between individual appropriations all pursuant to RCW 35A.33.120.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, AS FOLLOWS:

SECTION I. The following accounts contained in the 2016 Budget are hereby amended as set forth below:

NO.	FUND NAME	REVENUES	REVENUES	EXPENDITURES	EXPENDITURES
1	Current Expense	\$1,707,342.74	\$2,169,516.96	\$1,707,342.74	\$2,169,516.96
101	City Street	\$566,345.89	\$477,411.82	\$566,345.89	\$477,411.82
103	Archive	\$9,196.41	\$10,696.41	\$9,196.41	\$10,696.41
302	Capital & Rec. Projects	\$185,242.74	\$197,543.57	\$185,242.74	\$197,543.57
305	City Hall Construction	\$250,000.00	\$0.00	\$250,000.00	\$0.00
350	I-82 Business/Industrial	\$28,305.94	\$28,355.71	\$28,305.94	\$28,355.71
401	Water	\$788,986.14	\$944,763.10	\$788,986.14	\$944,763.10
402	Sewer	\$1,274,807.04	\$1,348,742.48	\$1,274,807.04	\$1,348,742.48
406	W/S Capital Improvement	\$94,592.62	\$97,007.01	\$94,592.62	\$97,007.01
407	W/S Capital Maintenance	\$257,729.34	\$257,729.34	\$257,729.34	\$257,729.34
TOTAL ALL FUNDS:		\$5,162,548.86	\$5,531,766.40	\$5,162,548.86	\$5,531,766.40

SECTION II. The City Budget, as filed in the office of the City Clerk-Treasurer, being the same as herein incorporated by reference.

SECTION III. This ordinance shall become effective five days after its passage by the Council, approval, and publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON,

This 20 day of September 2016, and signed in authentication of its passage 20 day of September 2016.

Linda Lehman
Mayor

Attest:

Approved as to Form:

Stephanie Haug, CMC
City Clerk-Treasurer

Kerr Law Group
City Attorney

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Second Reading - Ord. 963-Amending Sidewalk Regulations

DATE/ITEM: 09-20-16- H 3

BUDGET INFORMATION

DEPT: Streets

BUDGETED?

FUND: N/A

EXPENDITURE: N/A

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of Ordinance 963, on its second reading, amending BCMC section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and BCMC Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb"

HISTORY

ATTACHMENTS

- | | |
|--------------|----|
| 1) Ordinance | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Ordinance 963 of the City of Benton City, Washington, on its second reading, amending BCMC section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and BCMC Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb"

ORDINANCE NO. 963

**AN ORDINANCE OF THE CITY OF BENTON CITY,
WASHINGTON AMENDING BCMC SECTION 12.05.110
"OPTIONAL STANDARDS FOR THE RESIDENTIAL
SUBURBAN (AS) ZONING DISTRICT" AND BCMC
SECTION 12.05.120 "SECURITY IN LIEU OF
COMPLETION OF SIDEWALK AND CURB"**

WHEREAS, the City of Benton City has recognized that there are situations when sidewalk construction at the time of building construction is not in the best interests of the City or the property owner, or may not be possible due to inclement weather or other circumstances, and may require a temporary deferral of the code requirements to build such sidewalk improvements; and

WHEREAS, the City of Benton City has recognized that there are situations where sidewalk construction may never be feasible for said property and code requirements to build such a sidewalk should be indefinitely waived; and

WHEREAS, the City of Benton City recently adopted amendments to the BCMC that provide for a deferral mechanism that will allow the City to defer the requirements of the BCMC Chapter 12.05.03 for an extended period of time; and

WHEREAS, the City of Benton City has realized through the practical application of its current deferral provisions, the necessity of certain amendments to the recently adopted deferral provisions, that would make the practical application of such provisions more feasible and has also realized the necessity of a discretionary provision allowing the City to issue a long-term sidewalk waiver; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO
ORDAIN AS FOLLOWS:**

Section 1. That Section 12.05.110 of the Benton City Municipal Code entitled "Optional Standards for the Residential Suburban (AS) Zoning District" shall be and hereby is amended as follows:

12.05.110 **Optional Standards for the Residential Suburban (AS) Zoning District. Waiver of Sidewalk Construction Requirements.** A waiver of sidewalk construction requirements within any zoning district may be granted on a case by case basis by the City Engineer with approval of the Mayor, when consistent with the criteria below. The requesting property owner shall be required to sign an Improvement Waiver Agreement supplied by the City, which shall provide that at any point in the future, should the City Engineer decide that the subject property no longer meets any of the criteria below, the property owner must install said improvements. Upon determination by the City Engineer that

improvements must be constructed, the City shall provide the owner or their successors in interest, notice requiring the construction of the sidewalk, curb and gutter. The owner shall have ninety (90) days after final decision of the Mayor, within which to construct the improvements in accordance with City's standards and specifications. The construction period may be extended by the Mayor or the Mayor's designee for an additional period of ninety (90) days upon good cause such as inclement weather or the unavailability of materials or services. If the owner fails to construct the improvements within such period, including any extensions, the City may authorize the work to be completed and any and all costs to the City shall become a lien against the property. The property owner shall record the waiver form with the Benton County Auditor and supply a copy to the City within 30 days of its execution.

Within the ~~Agricultural Suburban Residential Zoning District~~ any zoning district, the installation of curbs and gutters may be waived upon the finding that there is:

- A. Inadequate right-of-way width to permit pedestrian traffic.
- B. No demonstrated need for safe walking distance for students walking to and from school.
- C. Sidewalks are not consistent with the general development and character of the neighborhood.

Any waiver under this section shall at all times be subject to the requirements of RCW 35.68. (Ord. 887, June 2011)

Section 2. That Section 12.05.120 entitled "Security in Lieu of Completion of Sidewalk and Curb" of the Benton City Municipal Code shall be and hereby is amended and shall read as follows:

12.05.120 ~~**Security in Lieu of Completion of Sidewalks and Curb. Temporary Deferral of Sidewalk Construction Requirements.**~~ **Temporary Deferral of Sidewalk Construction Requirements.** Whenever it is determined by the Mayor, or the Mayor's designee, that it is not practical or possible due to inclement weather or other extenuating circumstances for the construction of a sidewalk, curb, and gutter to be completed prior to the occupancy of a new or remodeled building as provided in Section 12.05.030 above, ~~due to the lack of contiguity with existing sidewalk,~~ the City may grant a ninety (90) day deferral to the requirements of this Section upon the deposit of \$1,000 sufficient security in the form of cash or check deposited with the City. ~~to cover the estimated cost of completing construction of the curb and sidewalk. The deferral shall not exceed five (5) years. Upon determination by the City that sidewalk contiguity is or may be available, or determines the public convenience or safety require that the sidewalk be constructed, the City shall provide the~~

~~owner or their successors in interest, notice requiring the construction of the sidewalk, curb and gutter. The owner shall have ninety (90) days within which to construct the sidewalk in accordance with City's standards and specifications, and receive a refund of the security deposit. The sidewalk construction period may be extended by the Mayor or the Mayor's designee upon good cause such as inclement weather or the unavailability of materials or services. The security deposit shall be refunded upon satisfactory completion of the improvements and inspection by the City. Completed construction must pass all City inspections and meet all City standards. The ninety (90) day sidewalk construction deferral period may be extended for one (1) additional ninety (90) day period by the Mayor or the Mayor's designee upon good cause such as inclement weather or the unavailability of materials or services.~~

If the owner fails to construct the sidewalk after the ninety (90) day period, including any extensions, the City may authorize the work to be completed and shall apply the security deposit to the costs of the installation. The deposit shall be used by the City to pay the costs of completing the construction of the curb and sidewalk to meet City standards and to pass City inspection. The City does not warrant that the amount accepted as security necessarily will be sufficient to pay the full costs of construction by accepting the deposit. The owner shall sign an Improvement Deferral Waiver which shall be recorded with the Benton County Auditor improvement deferral form provided by the City upon approval of the deferral request. By accepting the deposit, the City does not in any way waive any other remedies it may have to collect the costs of completing the construction ~~by accepting the deposit.~~ Costs to the City in excess of the deposit shall become a lien against the property. ~~The applicant for the building permit shall execute an agreement with the City on the terms as provided by this Section.~~ (Ord. 955, April 2016; Ord. 887, June 2011)

Section 3. This Ordinance shall take full force and effect five (5) days after its approval, passage, and publication as required by law.

PASSED by the City Council of the City of Benton City, Washington, and approved as provided by law this 20 day of September, 2016.

Linda Lehman, Mayor

ATTEST:

APPROVED AS TO FORM:

Stephanie Haug, City Clerk

Leland B. Kerr, City Attorney

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Change Order #1- 2016 Crack Sealing

DATE/ITEM: 09-20-16- H 4

BUDGET INFORMATION

DEPT: Streets

BUDGETED?

FUND: Streets

EXPENDITURE: N/A

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of Change Order #1 of the 2016 Crack Sealing Project, changing the contract completion date from 9/23/2016 to 10/7/2016.

HISTORY

ATTACHMENTS

1) Change Order # 1

3)

2)

4)

RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Change Order #1 of the 2016 Crack Sealing Project, changing the contract completion date from 9/23/2016 to 10/7/2016.

**CITY OF BENTON CITY
CONTRACT CHANGE ORDER**

Change Order No. 1
SEPTEMBER 13th, 2016

Job #15-139

Contract for:	2016 Crack Sealing Project
Owner:	City of Benton City, P.O. Box 70, Benton City, WA 99320
To:	BCV Inc, 1089 W. Sunset Drive, Burbank, WA 99323

C.O		DECREASE	INCREASE
Item #	Description of Changes:	in Contract Price	in Contract price
1.	Change in contract completion date from 9/23/16 to 10/7/16	\$ -	-
Subtotal:		\$ -	0.00
Sales Tax (8.6%)		(Exempt)	\$ -
TOTAL:			\$ -

Original Contract Amount:	\$ 33,140.00
Current Contract Amount:	\$ 33,140.00
Change Order Amount:	\$ -
Contract Total after this Change Order:	\$ 33,140.00

C.O	
Item #	Justifications:
1.	The contract completion date was moved from September 23rd, 2016 to October 7th, 2016 to accomadate the Contractor's schedule.

Approved: _____
(Contractor)

Date: _____

Recommended: Alan Rainey
(Owner's Engineer)

Date: 9/13/2016

Approved: _____
(Owner)

Date: _____

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Purchase Approval - Legion Park Play Area
Improvements

DATE/ITEM: 09-20-16- H 5

BUDGET INFORMATION

DEPT: Parks

BUDGETED?

FUND: Parks

EXPENDITURE: \$7500 plus WSST

DESCRIPTION/SUMMARY

ACTION

Consideration of approval of play toys for the Legion Park Play Area

HISTORY

ATTACHMENTS

- | | |
|--|----|
| 1) Letter from Kyle Kurth with attachments | 3) |
| 2) | 4) |

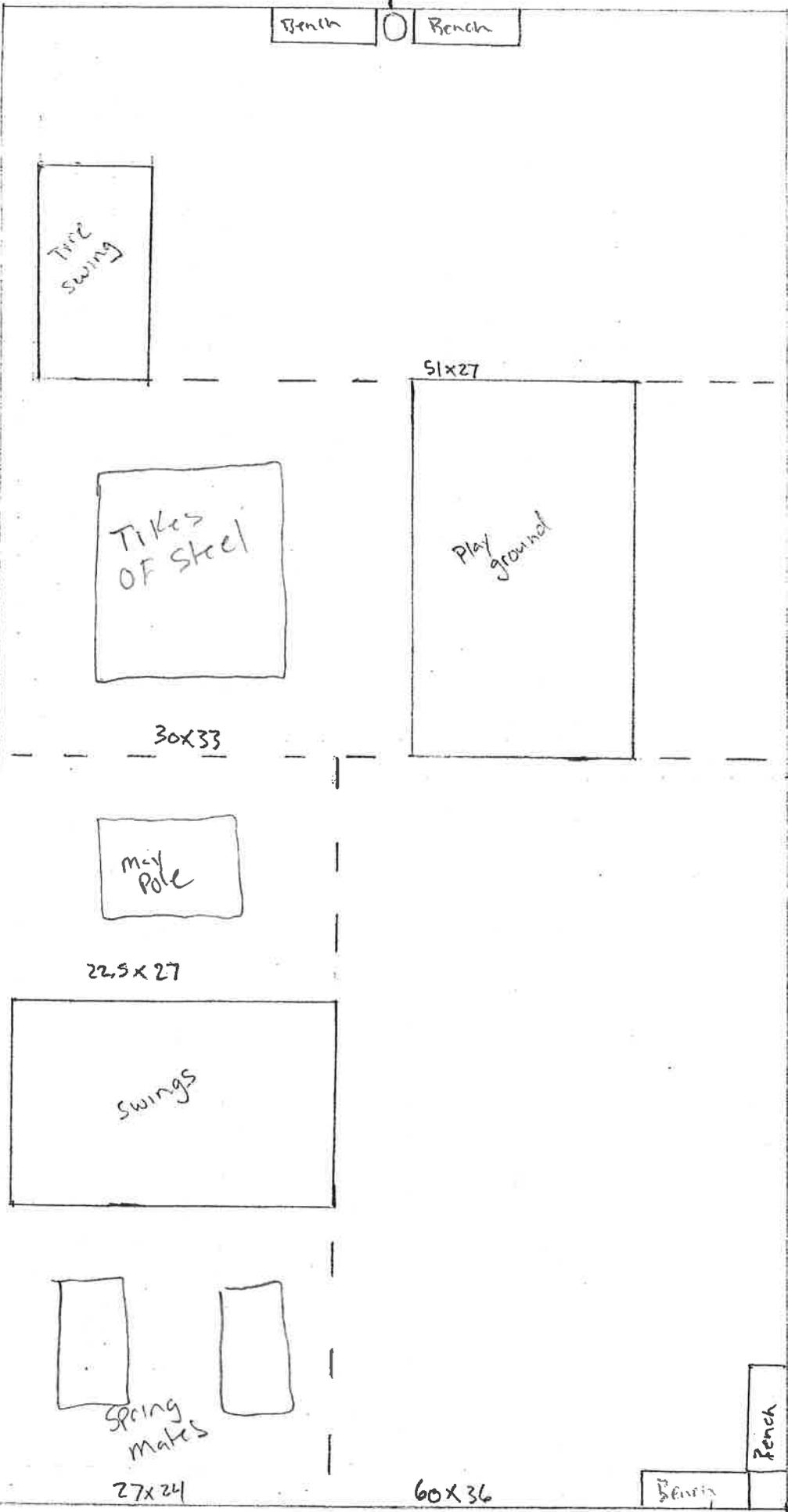
RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the purchase of play toys as recommended by the City Maintenance staff in an amount not to exceed \$7500 plus WA State Sales Tax and shipping.

Council,

I have shown a drawing of the legion park play area and the new toys we would like to put in. As you can see we have five bigger areas we can fill in. With our budgeted this year we would be able to fill in three of the five spaces with the toys listed here. For all the equipment we would be looking at \$7500 plus sales tax and shipping. I think these will make a nice addition in our park and we still have more room to expand next year.

Thank you



Bench ○ Bench

Tree
Swing

Tikes
OF Steel

30x33

51x27
Play
ground

120'

m-y
Pole

22.5x27

Swings

Spring
Mats

27x24

63'

60x36

Bench

Bench

3'



Tikes of steel

AGE RANGE

5-12

USE ZONE LENGTH

23' (7M)

USE ZONE WIDTH

20' (6.1M)

WEIGHT

420 lbs

VOLUME

105 ft³

PRICE

\$3100



Play world

Product: #ZZXX0725

\$836

Ages 2-12

14' 6" x 13' 4"



[View Larger](#)

Product: #ZZXX0721 \$829 Ages 2-12 space 14' 3" x 13' 3"



May Pole

AGE RANGE

5-12

USE ZONE LENGTH

17' dia (5.2M)

WEIGHT

222 lbs

VOLUME

58.5 ft³

Price

\$2700

CITY OF BENTON CITY
Voucher Summary Sheet

September 7- September 20, 2016

FUND NAME	FUND NO.	PAYROLL	CLAIMS	TOTAL
CURRENT EXPENSE	001	28,419.08	26,438.25	54,857.33
CITY STREET	101	5,928.18	4,938.68	10,866.86
ARCHIVE	103			0.00
PARK & RECREATION CAPITAL IMPROVEMENT	302		558.65	558.65
I-82 BUSINESS PARK	350			0.00
WATER	401	13,941.54	16,507.80	30,449.34
SEWER	402	13,035.23	7,885.30	20,920.53
W/S CAPITAL IMPROVEMENT	406			0.00
W/S CAPITAL MAINTENANCE	407			0.00
'82/'97 W/S BOND REDEMPTION	409			0.00
'82/'97 W/S BOND RESERVE	410			0.00
TOTALS		61,324.03	56,328.68	117,652.71

I, Stephanie Haug, Audit Officer for the City of Benton City, hereby submit for approval vouchers as listed below and recommend these vouchers to be authorized for payment this 20th day of September, 2016.

VOUCHER APPROVAL

I move to approve payment of Claim check numbers:

27917, 27919 thru 27953 with EFTs as listed in the amount of \$ 56,328.68

And Payroll Check numbers:

27873, 27874 and 27876 thru 27883 with EFTs as listed in the amount of \$ 61,324.03

this 20th day of September, 2016.

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY CLERK/TREASURER

CHECK REGISTER

City Of Benton City
MCAG #: 199

09/07/2016 To: 09/20/2016

Time: 13:12:10 Date: 09/16/2016

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3293	09/14/2016	Claims	1	EFT	WA St Dept of Revenue	4,273.86	
3338	09/20/2016	Claims	1	EFT	Benton PUD	37.87	Acct No. 2898300000
3339	09/20/2016	Claims	1	EFT	Benton PUD	413.35	Acct No. 6958300000
3340	09/20/2016	Claims	1	EFT	Benton PUD	13.45	Acct No. 1628300000
3341	09/20/2016	Claims	1	EFT	Wright Express FSC Fleet Conoco	97.63	Acct No 0203-00-107379-0
3249	09/08/2016	Claims	1	27917	Benton Co. Auditor	165.00	Lien Release - 201 Alma Avenue- Robinson
3342	09/20/2016	Claims	1	27919	Able Tank & Toilet	144.00	Acct No. 3961456/Inv No. 2011219
3343	09/20/2016	Claims	1	27920	Alpine Products, Inc.	491.71	Inv No. TM-161610
3344	09/20/2016	Claims	1	27921	Arculus, LLC	600.00	BC Library Shade Structure Bid Inv No. 15-34
3345	09/20/2016	Claims	1	27922	B.F. District Health Dept.	125.00	Acct No. 0101-340
3346	09/20/2016	Claims	1	27923	Canon Financial Services	203.88	Acct No. 672589/Inv No. 16447705
3347	09/20/2016	Claims	1	27924	Canon Solutions America, Inc.	120.26	Acct No. 1847649/Inv No. 4020071848
3348	09/20/2016	Claims	1	27925	Cascade Analytical, Inc.	1,075.32	Acct No. 5444/Inv No. 231378
3349	09/20/2016	Claims	1	27926	Central Washington Asphalt, Inc.	385.97	Acct No. 16032/Inv No. 13956; Acct No. 16032/Inv No. 13948
3350	09/20/2016	Claims	1	27927	Cintas Corporation #608	191.06	Acct No. 608-01838
3351	09/20/2016	Claims	1	27928	City Of Benton City	954.63	City Water/Sewer Charges Aug/Sept
3352	09/20/2016	Claims	1	27929	Crystal Springs	33.72	Acct No. 30112065416923/Inv No. 5416923 091016
3353	09/20/2016	Claims	1	27930	Department of Commerce	10,636.37	Contract No. 98-78898-005/Inv No. DWSRF-64753
3354	09/20/2016	Claims	1	27931	Dependable Appliance Company	103.17	Inv No. SV00051343
3355	09/20/2016	Claims	1	27932	Ed's Disposal	319.18	Acct No. 2007139/Inv No. 2011789; Acct No. 2901037/Inv No. 2011919
3356	09/20/2016	Claims	1	27933	Evergreen Rural Water of Washington	250.00	PO#16-031/Confirmation #e10177-462269/N.W. Oscarson
3357	09/20/2016	Claims	1	27934	Frontier	1,148.86	City Landlines
3358	09/20/2016	Claims	1	27935	Stephanie Haug	191.70	Mileage Reim Sept. 8-9, 2016 Leavenworth
3359	09/20/2016	Claims	1	27936	Job's Nursery	456.33	PO#16-028/ID No. 1-98797
3360	09/20/2016	Claims	1	27937	John Deere Financial	900.07	Acct No. 11112-73463/Inv No. P23365
3361	09/20/2016	Claims	1	27938	Kiona-Benton Sentinel	400.00	Customer ID BCH001
3362	09/20/2016	Claims	1	27939	Kuo Testing Labs Inc	603.40	Client No. BEN332/Inv No. 06-09-065
3363	09/20/2016	Claims	1	27940	Mail Finance	961.10	Customer No. 189378/Inv No. N6080131
3364	09/20/2016	Claims	1	27941	PK Safety Supply	200.00	Customer ID: City Of Benton City/Inv No. 296189
3365	09/20/2016	Claims	1	27942	Kent Parker	1,000.00	Rent Munboo Plaza Suite A - October
3366	09/20/2016	Claims	1	27943	Kent Parker	5,000.00	1009 Dale Ave. Ste. A - Tenant Improvements/Electrical Upgrades
3367	09/20/2016	Claims	1	27944	Patnode's True Value Hardware	142.26	Acct No. 140/August Charges
3368	09/20/2016	Claims	1	27945	David & Sherri Pierce	4.60	Refund inactive customer credit balance
3369	09/20/2016	Claims	1	27946	Spink Engineering	18,570.40	Inv No. 2016-09 August
3370	09/20/2016	Claims	1	27947	The Building Department Inc.	4,184.21	Building Permit Charges Sept. 5, 2016
3371	09/20/2016	Claims	1	27948	Total Energy Management Inc.	1,085.77	Inv No. 83474
3372	09/20/2016	Claims	1	27949	Tri-City Herald	77.28	Acct No. 447464

CHECK REGISTER

City Of Benton City
MCAG #: 199

09/07/2016 To: 09/20/2016

Time: 13:12:10 Date: 09/16/2016
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3373	09/20/2016	Claims	1	27950	U.S. Cellular	560.09	Acct No. 952635344/Inv No. 0153860308
3374	09/20/2016	Claims	1	27951	US Linen	11.28	Acct No. 150450/Inv No. 1830016-00
3375	09/20/2016	Claims	1	27952	Utilities Underground Location Ctr.	23.22	Acct No. 144600/Inv No. 6080106
3376	09/20/2016	Claims	1	27953	West Richland Rentals	172.68	Acct No. 14945/Inv No. 81800
						26,438.25	
001 Current Expense Fund						4,938.68	
101 City Street Fund						558.65	
302 Park & Recreation Fund						16,507.80	
401 Water Fund						7,885.30	
402 Sewer Fund						<u>56,328.68</u>	
* Transaction Has Mixed Revenue And Expense Accounts						56,328.68	Claims: 56,328.68

CHECK REGISTER

City Of Benton City
MCAG #: 199

08/01/2016 To: 08/31/2016

Time: 12:47:21 Date: 09/16/2016
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3004	08/15/2016	Payroll	1	EFT	John Brown	1,440.51	
3005	08/15/2016	Payroll	1	EFT	Krista Harmon	1,564.99	
3006	08/15/2016	Payroll	1	EFT	Stephanie Haug	1,784.50	
3007	08/15/2016	Payroll	1	EFT	Paula Kauer	1,419.75	
3012	08/15/2016	Payroll	1	EFT	Nicholas Oscarson	1,860.10	
3014	08/15/2016	Payroll	1	EFT	Diana Washburn	1,391.21	
3142	08/31/2016	Payroll	1	EFT	Jose Barragan	1,333.49	
3143	08/31/2016	Payroll	1	EFT	John Brown	1,565.44	
3145	08/31/2016	Payroll	1	EFT	Krista Harmon	1,690.94	
3146	08/31/2016	Payroll	1	EFT	Stephanie Haug	1,941.32	
3147	08/31/2016	Payroll	1	EFT	Paula Kauer	1,544.95	
3152	08/31/2016	Payroll	1	EFT	Sergio Munoz	1,283.87	
3153	08/31/2016	Payroll	1	EFT	Nicholas Oscarson	2,132.86	
3155	08/31/2016	Payroll	1	EFT	Diana Washburn	1,538.47	
3157	08/31/2016	Payroll	1	EFT	Aflac	599.58	08/01/2016 To 08/31/2016 - Aflac - Accident (Pre); 08/01/2016 To 08/31/2016 - Aflac - STD (Post); 08/01/2016 To 08/31/2016 - Aflac - Hospital IC (Pre)
3158	08/31/2016	Payroll	1	EFT	Department of Retirement Systems	675.00	08/01/2016 To 08/15/2016 - Deferred Comp.
3159	08/31/2016	Payroll	1	EFT	Department of Retirement Systems	675.00	08/16/2016 To 08/31/2016 - Deferred Comp.
3160	08/31/2016	Payroll	1	EFT	Department of Retirement Systems	7,351.66	08/01/2016 To 08/31/2016 - PRS2
3161	08/31/2016	Payroll	1	EFT	IRS - EFT Processing System	11,409.60	941 Deposit For 08/01/2016 - 08/31/2016
3003	08/15/2016	Payroll	1	27873	Jose Barragan	1,457.39	
3009	08/15/2016	Payroll	1	27874	Kyle Kurth	2,199.92	
3144	08/31/2016	Payroll	1	27876	Vanessa Coates	69.26	
3148	08/31/2016	Payroll	1	27877	Kyle Kurth	1,919.39	
3149	08/31/2016	Payroll	1	27878	Linda Lehman	711.80	
3150	08/31/2016	Payroll	1	27879	Mary Lettau	69.26	
3151	08/31/2016	Payroll	1	27880	Jacob Mokler	49.26	
3154	08/31/2016	Payroll	1	27881	David Sandretto	69.26	
3162	08/31/2016	Payroll	1	27882	Teamsters Local 839	410.50	08/01/2016 To 08/31/2016 - TEAMSTERS 839
3163	08/31/2016	Payroll	1	27883	Washington Teamsters Welfare Trust	11,164.75	08/01/2016 To 08/31/2016 - NW Admin
						001 Current Expense Fund	28,419.08
						101 City Street Fund	5,928.18
						401 Water Fund	13,941.54
						402 Sewer Fund	13,035.23
						<hr/>	
						61,324.03 Payroll:	61,324.03

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Goal Setting - Needs, challenges or goals

DATE/ITEM: 09-20-16- I 1

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: N/A

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

HISTORY

ATTACHMENTS

- | | |
|--|----|
| 1) List of Needs, Challenges and Goals | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

****DISCUSSION ONLY****



City of Benton City

Needs, Challenges & Goals

- Economic Development- I-82 corridor
- Quality of City
- City Infrastructure- Water. Wastewater Treatment Plant, Sidewalks
 - Need to look like a city on the move
- Temporary/City Administration – Someone who can set these goals
- Crime Prevention – beefing up patrols, slow response time
- Business Improvement
- Sports Complex – Tourism, RVing
- Pool- draw people here
- Stuff for Kids, playground equipment
- Parks & Recreation department
- Youth Opportunities – Parks
- Rafting/Paddle boarding
- Economic Development
- No Cost Events
- Community Center Expansion – Basketball, Volleyball
- Programs for Youth/Seniors
- Attract Tourism
 - Create good planning documents
 - Subarea plans
 - DNR, downtown, waterfront
- Improve entryway signage
- Acquire additional park land
- Bike Trail to Red Mountain
- Truck By-Pass
- More Curb Appeal
- Lights at the Roundabout sign

CITY OF BENTON CITY

City Council Agenda Item



PROCESS INFORMATION

SUBJECT: Windmills

DATE/ITEM: 09-20-16- 1 2

BUDGET INFORMATION

DEPT: General

BUDGETED?

FUND: N/A

EXPENDITURE:

DESCRIPTION/SUMMARY

ACTION

HISTORY

ATTACHMENTS

- | | |
|----------------------------|----|
| 1) Email from Mayor Lehman | 3) |
| 2) | 4) |

RECOMMENDED ACTION/SAMPLE MOTION

****DISCUSSION ONLY****

Stephanie Haug

From: Linda Lehman <llehman@ci.benton-city.wa.us>
Sent: Monday, September 12, 2016 6:24 AM
To: Stephanie Haug
Subject: Windmill Farm

Stephanie, please send this out to all Council Members and have them send their response to you directly.

All, I believe that we have received our first major threat to our naturally beautiful environment. This threat could have a major impact not only on us but to Red Mountain tourism.

On Thursday near 4 PM I received a call from an energy company that informed me that they were intending to place a wind turbine farm (large windmills) up above McBee Grade. They said that the BLM was willing to develop the land for this purpose and that the farmer that lives just behind the crest was also amenable to this potential development. He indicated that the wind conditions there were really good for windmills. He indicated that he had spoken to Shon Small and that Shon was non-committal, but asked him to call me for my opinion, which I gave in no uncertain terms. That he had just ruined my day.

I am seeking your input for discussion next week but want you to know that I have calls into the Port of Kennewick, and have spoken to the County Commissioners and the Port of Benton. I have also notified some on Red Mountain seeking a way to combat this. Port of Benton would like me to hold a public meeting and invite both ports and County. I have not done so yet, pending your response directed to Stephanie not to me or one another. Otherwise I will wait and take direction regarding the meeting at our next Council meeting.

Sent from my iPad