



## REGULAR CITY COUNCIL MEETING

September 6, 2016

A G E N D A

Benton City Community Center  
7pm

TURN OFF ALL CELL PHONES & PAGERS-EMERGENCY PERSONNEL USE SILENT ALERT

### A. CALL TO ORDER/PRESENTATION OF COLORS

### B. ROLL CALL

### C. READING AND APPROVAL OF MINUTES

1. Regular Meeting - August 16, 2016

### D. OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

### E. APPROVAL OF AGENDA (Only essential changes not requiring preparation, review, public notice, or action may be added)

### F. VISITOR COMMENTS- *for non-agenda items.*

*Council will not take action on an item not already on agenda without time to research, read, and receive staff report. Items may be added on future agenda, but not current agenda. Please do not speak or make remarks unless recognized by the Chair, then if you are called, come forward to microphone, give name and address for minutes recorder. Council chamber over-flow will be moved to City Community Center.*

### G. REGULAR REPORTS:

1. EDC Report
2. Staff Report
  - a) Treasurer Report
  - b) Public Works Report-Streets
  - c) New Employee - Sergio Munoz
3. Engineer Report
4. Council Committee Reports
  - a) Mosquito Control Representative
  - b) Written Reporting for packets

### H. ITEMS FOR APPROVAL:

1. First Reading - Ord. - Amending Accessory Structures
2. First Reading - Ord. -2016 Budget Amendment
3. First Reading - Ord.- Amending Sidewalk Regulations
4. Resolution #2016-15 - Approving the County Wide Planning Policies
5. Training Request- Council Goal Setting - L. Halverson
6. Award Contract - 2016 Crack Sealing
7. Task Order - Engineering Report on Force Main & Lift Station Upgrades
8. Purchase Request - Vactor Truck
9. Purchase Request- Community Center Overhead Doors
10. 2017 Budget Calendar
11. I-82 Land Sale Extension Agreement
12. Vouchers

### I. ITEMS FOR DISCUSSION:

1. Goal Setting- Present 3-4 needs, challenges or goals
2. Downtown Crossing Flag Project
3. Executive Session - RCW 42.30.100i,j

### J. GENERAL COUNCIL COMMENTS:

### K. ADJOURNMENT



**City of Benton City  
Regular Council Meeting Minutes  
August 16<sup>th</sup>, 2016**

**CALL TO ORDER** – Mayor Lehman called the August 16<sup>th</sup>, 2016 Regular Council meeting to order at 7:00 p.m. at the Benton City Community Center. (00:02:42:\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Alan Rainey led the Council and audience in the Pledge of Allegiance. (00:02:48\*)

**ROLL CALL** (00:03:18\*)

Council Members Present –

**Vanessa Coates**

**Dave Sandretto**

**Jake Mokler**

**Mary Lettau**

Council Members Absent –

**Lisa Stade** (Excused-Out of town)

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer**

**Kyle Kurth, City Maintenance Foreman**

Other Professionals Present –

**Eric Ferguson, City Attorney, Kerr Law Group**

**Larry Howell, President, Benton City E.D.C.**

**Alan Rainey, Spink Engineering LLC**

**Capt. Clay Vannoy, Benton County Sheriff's Office**

**READING AND APPROVAL OF MINUTES** (00:03:43\*) - REGULAR MEETING JULY 19<sup>TH</sup>, 2016 – SPECIAL MEETING JULY 21<sup>ST</sup>, 2016

**Councilmember Lettau:** Madam Mayor, I move to approve the Minutes of the July 19<sup>th</sup>, 2016 meeting and also the July 21<sup>st</sup>, 2016 meeting.

**Councilmember Coates:** I second.

**MOTION #1- C. M. Lettau moved and C. V. Coates seconded to approve the Minutes of the July 19<sup>th</sup>, 2016 Regular Council Meeting and the July 21<sup>st</sup>, 2016 Special Council Meeting as presented.**

**VOICE VOTE #1- C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.**  
(00:04:23\*)

**APPROVAL OF AGENDA** (00:04:37\*)

**Mr. Ferguson:** Madam Mayor, we are, need to put on Item #12, for Items of Approval. We need to do a motion to approve actual language of the Advisory Ballot. I don't know how we want to say that, that's probably a little narrative, but approval of Advisory Ballot.

**Councilmember Sandretto:** Madam Mayor, I move to accept the Agenda as amended.

**Councilmember Lettau:** I second.

**MOTION #2- C. D. Sandretto moved and C. M. Lettau seconded to approve the August 16<sup>th</sup>, 2016 Regular Council Meeting Agenda as amended.**

**VOICE VOTE #2- C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**VISITOR COMMENTS** (00:05:34\*)

**Heather Duncan, Benton City Chamber of Commerce** – Monthly Luncheon – Thursday – 11:30  
Check in – Lunch at noon – **Mr. Darcy Weisner** – New ESD123 Superintendent – Trends in Education – Effect on local Districts – Order from menu

**REGULAR REPORTS**

- 1. SHERIFF'S REPORT** (00:06:49\*) **Capt. Clay Vannoy, Benton County Sheriff's Office** – July 2016 – 361 Calls for Service vs. 268 in 2015 – 44 Case Offenses vs. 26 in 2015 – 18 Infraction Offenses Issued \* **Council Discussion** \*

2. **EDC REPORT (00:09:50\*)** Randy Rutledge, Consultant, Benton City E.D.C. - Written report provided \* **Council Discussion** \*
3. **STAFF REPORT (00:17:58\*)** Stephanie Haug, City Clerk/Treasurer – Kyle Kurth, City Maintenance Foreman - **Maintenance Report** – Question from Mr. Rouse regarding fire hydrants \* **Council Discussion** \* – **Code Report** – In packets \* **Council Discussion** \*
4. **ENGINEER REPORT (00:23:42\*)** – Alan Rainey, Spink Engineering LLC – Applying for TIB Grant for chip seal – North end – Treadway, Dinah, Della – Here in November – 5% Match \$6,200 – Small leak in Legion Water Tower – Manway – Not a critical issue - Access when tank drained – Rubber with bands to stop leak – Solutions - Drain or diver in fall \* **Council Discussion** \*
5. **COUNCIL COMMITTEE REPORTS (00:26:56\*)**  
Councilmember Sandretto – Committees cancelled in August

**ITEMS FOR APPROVAL:**

1. **SECOND READING – ORDINANCE NO. 959 – YARD SALES (00:27:29\*)**  
Councilmember Lettau: Madam Mayor, I move to approve Ordinance No. 959, on its Second Reading, amending Section 5.12.045 “Yard Sales” extending the continuous period for individual yard sales.  
Councilmember Sandretto: Second.  
**MOTION #3-C. M. Lettau moved and C. D. Sandretto seconded to approve Ordinance No. 959, on its Second Reading, amending Section 5.12.045 “Yard Sales” extending the continuous period for individual yard sales.**  
**VOICE VOTE #3-C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau**  
**ALL YEAS. Motion carried.**
2. **SECOND READING – ORDINANCE NO. 960 – UNSAFE & UNFIT BUILDINGS (00:28:11\*)**  
Councilmember Sandretto: Madam Mayor, I move to approve Ordinance No. 960, on the Second Reading, creating a new Chapter 15.24 “Unsafe and Unfit Buildings, Structures, and Premises”.  
Councilmember Coates: I second.  
**MOTION #4-C. D. Sandretto moved and C. V. Coates seconded to approve Ordinance No. 960, on its Second Reading, creating a new Chapter 15.24 “Unsafe and Unfit Buildings, Structures and Premises”.**  
**VOICE VOTE #4-C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau**  
**ALL YEAS. Motion carried.**
3. **ENERGY SAVINGS AUDIT – Spink Engineering/Apollo Solutions Group (00:29:17\*)**  
Alan Rainey, Spink Engineering LLC/ Joe Hojnacki, Apollo Solutions Group  
**<< PowerPoint Presentation >>**
4. **SEWER CLEANING PROJECT CHANGE ORDER #1 AND PROJECT ACCEPTANCE – Spink Engineering (00:51:53\*)**  
Alan Rainey, Spink Engineering LLC – Account of Change Order #1 and Project acceptance  
Councilmember Lettau: Madam Mayor, I move to approve Change Order #1 for the Sewer Cleaning Project and Inspection Project and acceptance of the project in the amount of \$59,338.93.  
Councilmember Sandretto: I second.  
**MOTION #5-C. M. Lettau moved and C. D. Sandretto seconded to approve Change Order #1 for the Sewer cleaning and Inspection Project and acceptance of the project in the amount of \$59,338.93.**  
**ROLL CALL VOTE #5- C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler**  
**ALL YEAS. Motion carried.**

5. **CITY HALL CONSTRUCTION – UPDATE** – *Spink Engineering (00:53:53\*)*  
Alan Rainey, Spink Engineering LLC – Overview of City Hall Cost Estimate \* **Council Discussion** \*

**Ms. Haug:** In order to actually pay for these improvements, there will need to be a budget amendment, so I think the actual, the action tonight should be a consensus to have the budget amendment come back at the next meeting; that would allocate some money to spend for this.

\* **Council Consensus** \* < **Budget Amendment Next Meeting** >

6. **CITY HALL MOLD ABATEMENT – AWARD OF CONTRACT** – *Spink Engineering (01:17:41\*)*  
Alan Rainey, Spink Engineering LLC – Details of mold abatement issue and contract options

**Councilmember Lettau:** Madam Mayor, I move to award the contract for mold abatement in City Hall to All Safe Abatement in an amount not to exceed \$7,031.85.

**Councilmember Sandretto:** Second.

**MOTION #6-C.** M. Lettau moved and C. D. Sandretto seconded to award the contract for mold abatement in City Hall to All Safe Abatement in an amount not to exceed \$7,031.85.

**ROLL CALL VOTE #6-** C. D. Sandretto, C. M. Lettau, C. V. Coates, C. J. Mokler

**ALL YEAS.** Motion carried.

7. **CITY HALL STRUCTURAL ENGINEER AND ARCHITECT TASK ORDER** – *Spink Engineering (01:19:30\*)*

Alan Rainey, Spink Engineering LLC – Explanation of Task Order

**Councilmember Lettau:** Madam Mayor, I move to approve Engineering Services Agreement Task Order #2016-3, authorizing Spink Engineering to complete plans and specifications with Building Department's approval, conduct bidding process, perform Project Administration, perform On-Site Inspection when required, and provide updates to Mayor and Council regarding the City Hall Renovations.

**Councilmember Coates:** Second.

**MOTION #7-C.** M. Lettau moved and C. V. Coates seconded to approve Engineering Services Agreement Task Order #2016-3 authorizing Spink Engineering to complete plans and specifications with Building Department's approval, conduct bidding process, perform Project Administration, perform On-Site Inspection when required and provide updates to Mayor and Council regarding the City Hall Renovations.

**ROLL CALL VOTE #7-** C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. V. Coates

**ALL YEAS.** Motion carried.

8. **WELL #5 – CHANGE ORDER #5 – GRAVEL PURCHASE** – *Spink Engineering (01:21:13\*)*  
Alan Rainey, Spink Engineering LLC – Explanation of Change Order #5 \* **Council Discussion & Consensus** \* < **No Action Taken** >

9. **CITY PARK GRADING PROJECT** – *Spink Engineering (01:26:33\*)*

Alan Rainey, Spink Engineering LLC – Description of City Park Grading Project \* **Council Discussion** \*

**Councilmember Coates:** Madam Mayor, I move to approve the Park Grading Project with an estimated cost of \$12,270.00 plus WSST.

**Councilmember Sandretto:** Second.

**MOTION #8-C.** V. Coates moved and C. D. Sandretto seconded to approve the Park Grading Project with an estimated cost of \$12,270.00 plus Washington State Sales Tax.

**ROLL CALL VOTE #8-** C. J. Mokler, C. D. Sandretto, C. V. Coates, C. M. Lettau

**ALL YEAS.** Motion carried.

**10. MUMBOO PLAZA – MOVING COST ESTIMATE (01:31:29\*)**

Stephanie Haug, City Clerk/Treasurer – Overview of Moving Cost Estimate \* **Council Discussion** \*

**Councilmember Mokler:** Madam Mayor, I move to approve moving expenditures for relocating to a temporary location not to exceed \$16,000.

**Councilmember Sandretto:** Second.

**MOTION #9-C. J. Mokler moved and C. D. Sandretto seconded to approve moving expenditures for relocating to a temporary location not to exceed \$16,000.**

**ROLL CALL VOTE #9- C. V. Coates, C. J. Mokler, C. D. Sandretto, C. M. Lettau  
ALL YEAS. Motion carried.**

**11. VOUCHERS (01:34:24\*)**

**Councilmember Sandretto:** Madam Mayor, I move to approve payments of Claim check numbers 27818 thru 27872 with EFTs as listed in the amount of \$96,493.68 and Payroll Check numbers 27783 and 27807 thru 27817 with EFTs as listed in the amount of \$59,829.40, this 16<sup>th</sup> day of August, 2016.

**Councilmember Lettau:** I second it.

**MOTION #10–C. D. Sandretto moved and C. M. Lettau seconded to approve payment of Claim check numbers 27818 thru 27872 with EFTs as listed in the amount of \$96,493.68 and Payroll Check numbers 27783 and 27807 thru 27817 with EFTs as listed in the amount of \$59,829.40 this 16<sup>th</sup> day of August, 2016.**

**ROLL CALL VOTE #10–C. M. Lettau, C. D. Sandretto, C. J. Mokler, C. V. Coates  
ALL YEAS. Motion carried.**

**12. BALLOT WORDING APPROVAL (01:35:22\*)**

Eric Ferguson, City Attorney, Kerr Law Group – Clarification of Advisory Ballot wording issue  
\* **Council Discussion** \*

**Councilmember Sandretto:** I motion that the language is substantially the same as the resolution passed for the marijuana advisory ballot.

**Councilmember Lettau:** And I second.

**MOTION #11-C. D. Sandretto moved and C. M. Lettau seconded to clarify that the proposed language in the advisory ballot is substantially the same as approved in the original resolution the City of Benton City passed for the marijuana advisory ballot.**

**VOICE VOTE #11-C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau  
ALL YEAS. Motion carried.**

**ITEMS FOR DISCUSSION (01:39:28\*)**

**1. FORCE MAIN AND LIFT STATION PROJECT Mayor Lehman (01:39:31\*)**

Alan Rainey, Spink Engineering LLC – Breakdown of project preliminary cost estimate \* **Council Discussion** \*

**2. GOAL SETTING SURVEY & WORKSHOP Mayor Lehman (01:47:58\*) \* Council Discussion \***

**3. RECREATION SURVEY Mayor Lehman (01:57:43\*) \* Council Discussion \***

**GENERAL COUNCIL COMMENTS – (01:59:26\*) \* Council Discussion \***

**ADJOURNMENT – Mayor Lehman (02:09:14\*)**

**Councilmember Sandretto:** Madam Mayor, I make a motion that we adjourn this meeting.

**Councilmember Coates:** I second.

**MOTION #12–C. D. Sandretto moved and C. V. Coates seconded to adjourn the August 16<sup>th</sup>, 2016 Regular Council Meeting at 9:06 p.m.**

**VOICE VOTE #12–C. J. Mokler, C. V. Coates, C. D. Sandretto, C. M. Lettau  
ALL YEAS. Motion carried.**

Meeting adjourned 9:06 p.m. (02:09:24\*Audio recording ends)

\_\_\_\_\_  
Linda Lehman  
Mayor, City of Benton City

\_\_\_\_\_  
Stephanie Haug, CMC  
City Clerk/Treasurer

Date: \_\_\_\_\_



# TREASURERS REPORT

## Fund Totals

City Of Benton City  
MCAG #: 199

07/01/2016 To: 07/31/2016

Time: 07:43:54 Date: 09/01/2016  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Current Expense Fund	731,949.89	102,979.56	87,397.77	747,531.68	292.23	20,010.72	-1,623.51	766,211.12
101 City Street Fund	255,917.73	6,242.13	7,060.18	255,099.68	0.00	3,246.29	-100.00	258,245.97
103 Sos Archive Grant	1,208.74	0.00		1,208.74	0.00	0.00	0.00	1,208.74
302 Park & Recreation Fund	112,688.75	4,792.66		117,481.41	0.00	0.00	0.00	117,481.41
350 I-82 Business/Industrial Park	27,997.88	65.88		28,063.76	0.00	0.00	0.00	28,063.76
401 Water Fund	156,548.34	59,999.66	25,012.23	191,535.77	161.54	8,651.10	-7,317.40	193,031.01
402 Sewer Fund	753,762.89	56,066.30	23,682.97	786,146.22	96.70	8,009.47	-3,949.92	790,302.47
406 Sewer/water Capital Improvement	95,381.66	823.47	10,000.00	86,205.13	0.00	0.00	-18.79	86,186.34
407 Sewer/water Capital Maint.	182,729.34	0.00		182,729.34	0.00	0.00	0.00	182,729.34
	<b>2,318,185.22</b>	<b>230,969.66</b>	<b>153,153.15</b>	<b>2,396,001.73</b>	<b>550.47</b>	<b>39,917.58</b>	<b>-13,009.62</b>	<b>2,423,460.16</b>

# TREASURERS REPORT

## Account Totals

City Of Benton City  
MCAG #: 199

07/01/2016 To: 07/31/2016

Time: 07:43:54 Date: 09/01/2016  
Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	724,049.22	230,666.15	153,508.43	801,206.94	-13,075.53	40,468.05	828,599.46
5	Petty Cash Fund	100.00	0.00	0.00	100.00	0.00	0.00	100.00
6	Cash Drawers	200.00	0.00	0.00	200.00	-200.00	0.00	0.00
<b>Total Cash:</b>		<b>724,349.22</b>	<b>230,666.15</b>	<b>153,508.43</b>	<b>801,506.94</b>	<b>-13,275.53</b>	<b>40,468.05</b>	<b>828,699.46</b>
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	LGIP	1,584,539.70	658.75	0.00	1,585,198.45	0.00	0.00	1,585,198.45
3	Money Market	9,562.21	0.04	0.00	9,562.25	0.00	0.00	9,562.25
<b>Total Investments:</b>		<b>1,594,101.91</b>	<b>658.79</b>	<b>0.00</b>	<b>1,594,760.70</b>	<b>0.00</b>	<b>0.00</b>	<b>1,594,760.70</b>
		<b>2,318,451.13</b>	<b>231,324.94</b>	<b>153,508.43</b>	<b>2,396,267.64</b>	<b>-13,275.53</b>	<b>40,468.05</b>	<b>2,423,460.16</b>

**TREASURERS REPORT**  
**Fund Investments By Account**

City of Benton City  
 MCAG #: 199

Time: 07:43:54 Date: 09/01/2016  
 Page: 3

07/01/2016 To: 07/31/2016

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 Current Expense Fund	484,500.03		131.75	131.75		484,631.78
101 000 City Street Fund	171,752.32		131.75	131.75		171,884.07
302 000 Park & Recreation Fund	40,066.25		65.88	65.88		40,132.13
350 000 I-82 Business/Industrial Park	21,285.33		65.88	65.88		21,351.21
401 000 Water Fund	44,099.37		131.75	131.75		44,231.12
402 000 Sewer Fund	656,606.34		131.74	131.74		656,738.08
406 000 Sewer/water Capital Improvement	74,534.06					74,534.06
407 000 Sewer/water Capital Maint.	91,696.00					91,696.00
<b>2 - LGIP</b>	<b>1,584,539.70</b>	<b>0.00</b>	<b>658.75</b>	<b>658.75</b>		<b>1,585,198.45</b>
001 000 Current Expense Fund	858.97		0.04	0.04		859.01
101 000 City Street Fund	2,800.71					2,800.71
302 000 Park & Recreation Fund	737.13					737.13
350 000 I-82 Business/Industrial Park	612.37					612.37
401 000 Water Fund	1,854.87					1,854.87
406 000 Sewer/water Capital Improvement	1,664.82					1,664.82
407 000 Sewer/water Capital Maint.	1,033.34					1,033.34
<b>3 - Money Market</b>	<b>9,562.21</b>	<b>0.00</b>	<b>0.04</b>	<b>0.04</b>		<b>9,562.25</b>
	<b>1,594,101.91</b>	<b>0.00</b>	<b>658.79</b>	<b>658.79</b>		<b>1,594,760.70</b>

# TREASURERS REPORT

## Fund Investment Totals

City Of Benton City  
MCAG #: 199

Time: 07:43:54 Date: 09/01/2016  
Page: 4

07/01/2016 To: 07/31/2016

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 Current Expense Fund	485,359.00		131.79	131.79		485,490.79	262,040.89
101 City Street Fund	174,553.03		131.75	131.75		174,684.78	80,414.90
103 Sos Archive Grant						0.00	1,208.74
302 Park & Recreation Fund	40,803.38		65.88	65.88		40,869.26	76,612.15
350 I-82 Business/Industrial Park	21,897.70		65.88	65.88		21,963.58	6,100.18
401 Water Fund	45,954.24		131.75	131.75		46,085.99	145,449.78
402 Sewer Fund	656,606.34		131.74	131.74		656,738.08	129,408.14
406 Sewer/water Capital Improvement	76,198.88					76,198.88	10,006.25
407 Sewer/water Capital Maint.	92,729.34					92,729.34	90,000.00
	<b>1,594,101.91</b>		<b>658.79</b>	<b>658.79</b>		<b>1,594,760.70</b>	<b>801,241.03</b>

Ending fund balance (Page 1) - Investment balance = Available cash.

**2,396,001.73**

# TREASURERS REPORT

## Outstanding Vouchers

City Of Benton City  
MCAG #: 199

As Of: 07/31/2016 Date: 09/01/2016  
Time: 07:43:54 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2016	2504	06/28/2016	Stop Pmt	1			65.91	Stop Payment Check 327192 And 27249
2016	2787	07/26/2016	Util Pay	1		Xpress Bill-Pay	161.89	Xpress Bill Pay Import - Metavante
2016	2788	07/26/2016	Util Pay	1		Xpress Bill-Pay	221.00	Xpress Bill Pay Import - iPay
2016	2789	07/26/2016	Util Pay	1		Xpress Bill-Pay	100.00	Xpress Bill Pay Import - CheckFree
2016	2792	07/27/2016	Util Pay	1		Xpress Bill-Pay	80.29	Xpress Bill Pay Import - Metavante
2016	2796	07/28/2016	Util Pay	1		Xpress Bill Pay, Credit Card Payments	972.34	Xpress Bill Pay Import - CC
2016	2797	07/28/2016	Util Pay	1		Xpress Bill-Pay	56.55	Xpress Bill Pay Import - Metavante
2016	2798	07/28/2016	Util Pay	1		Xpress Bill-Pay	87.66	Xpress Bill Pay Import - CheckFree
2016	2799	07/29/2016	Util Pay	1		Batch Utility Customer	617.01	
2016	2814	07/29/2016	Tr Rec	1		Sprint, SP52XC006	826.88	
2016	2815	07/29/2016	Tr Rec	1		Burows, Cheryl	575.00	
2016	2823	07/29/2016	Tr Rec	1		Permitting, Customer	50.00	
2016	2824	07/29/2016	Tr Rec	1		Permitting, Customer	100.00	
2016	2825	07/29/2016	Util Pay	1		Xpress Bill Pay, Credit Card Payments	9,150.50	Xpress Bill Pay Import - CC
2016	2826	07/29/2016	Util Pay	1		Xpress Bill-Pay	10.50	Xpress Bill Pay Import - Metavante
							13,075.53	
Receipts Outstanding:								
2016	2804	07/31/2016	Payroll	1	EFT	Stephanie Haug	1,620.20	
2016	2810	07/31/2016	Payroll	1	EFT	Nicholas Oscarson	1,961.06	
2016	2805	07/31/2016	Payroll	1	EFT	Paula Kauer	1,298.17	
2016	2801	07/31/2016	Payroll	1	EFT	John Brown	1,316.21	
2016	2819	07/31/2016	Payroll	1	EFT	IRS - EFT Processing System	10,071.88	941 Deposit For 07/01/2016 - 07/31/2016
2016	2818	07/31/2016	Payroll	1	EFT	Department of Retirement Systems	675.00	07/16/2016 To 07/31/2016 - Deferred Comp.
2016	2817	07/31/2016	Payroll	1	EFT	Department of Retirement Systems	6,536.94	07/01/2016 To 07/31/2016 - PRS2
2016	2816	07/31/2016	Payroll	1	EFT	Aflac	599.58	07/01/2016 To 07/31/2016 - Aflac - Accident (Pre); 07/01/2016 To 07/31/2016 - Aflac - STD (Post); 07/01/2016 To 07/31/2016 - Aflac - Hospital IC
							1,521.45	(Pre)
2016	2803	07/31/2016	Payroll	1	EFT	Krista Harmon		
2013	3235	09/17/2013	Claims	1	25661	Dean Little	0.02	Refund Inactive Cust Credit Bal
2013	4181	12/17/2013	Claims	1	25833	Elyssa Guest	10.00	Refund inactive customer credit balance
2014	380	01/21/2014	Claims	1	25926	Melanie Marsh	1.00	Refund inactive customer credit balance
2014	3993	11/30/2014	Payroll	1	26544	Michelle McLeod	138.52	
2016	1264	03/15/2016	Claims	1	27535	Blanca Zamora	100.00	Community Center Deposit Refund
2016	1698	04/19/2016	Claims	1	27593	Meghan Dodge	0.57	Refund inactive customer credit balance
2016	1707	04/19/2016	Claims	1	27602	Matthew Kincaid	157.09	Refund inactive customer credit balance
2016	2022	05/17/2016	Claims	1	27671	Jordan Jones	10.00	Refund inactive customer credit balance
2016	2554	07/05/2016	Claims	1	27779	Antonio & Maria Mendoza	0.64	Re-Issue Check #23931- Credit On W/S Acct

# TREASURERS REPORT

## Outstanding Vouchers

City Of Benton City  
MCAG #: 199

As Of: 07/31/2016 Date: 09/01/2016  
Time: 07:43:54 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2016	2555	07/05/2016	Claims	1	27780	Ray & Connie Meredith	100.00	Re-Issue Check #25469- Community Center Deposit Refund	
2016	2668	07/19/2016	Claims	1	27787	Dirk Brink	71.15	Refund inactive customer credit balance	
2016	2681	07/19/2016	Claims	1	27800	Maricela Sandoval	100.00	Community Center Deposit Refund	
2016	2802	07/31/2016	Payroll	1	27808	Vanessa Coates	138.52		
2016	2806	07/31/2016	Payroll	1	27809	Kyle Kurth	1,599.62		
2016	2807	07/31/2016	Payroll	1	27810	Linda Lehman	711.80		
2016	2808	07/31/2016	Payroll	1	27811	Mary Lettau	207.79		
2016	2809	07/31/2016	Payroll	1	27812	Jacob Mokler	206.26		
2016	2811	07/31/2016	Payroll	1	27813	David Sandretto	207.79		
2016	2812	07/31/2016	Payroll	1	27814	Lisa Stade	207.79		
2016	2820	07/31/2016	Payroll	1	27816	Teamsters Local 839	391.00	07/01/2016 To 07/31/2016 - TEAMSTERS 839	
2016	2821	07/31/2016	Payroll	1	27817	Washington Teamsters Welfare Trust	10,508.00	07/01/2016 To 07/31/2016 - NW Admin	
							40,468.05		
Fund							Claims	Payroll	Total
001 Current Expense Fund							292.23	20,010.72	20,302.95
101 City Street Fund							0.00	3,246.29	3,246.29
401 Water Fund							161.54	8,651.10	8,812.64
402 Sewer Fund							96.70	8,009.47	8,106.17
							550.47	39,917.58	40,468.05

**TREASURERS REPORT**

**Signature Page**

City Of Benton City  
MCAG #: 199

Time: 07:43:54 Date: 09/01/2016  
Page: 7

07/01/2016 To: 07/31/2016

I the undersigned officer for the City of Benton City have reviewed the foregoing report and acknowledge that to the best of my knowledge this report is accurate and true:

Signed: \_\_\_\_\_  
Clerk/Treasurer / Date



Council,

Please read attached citizen action request. This is a complaint about the roads in Sanlyn Estates. These pictures are of Sun Valley way. I for several years told the previous mayor we needed to do something about this road and every time I brought it up I was told we were not going to worry about it because it must not be that bad of a road because nobody is complaining about it. Well now someone is finally complaining about it. I really feel we are fighting two things in this development. One is poor compaction of all ditches dug. The next is all the water on this road from the planters in the middle of the road. All of this water is getting under the pavement and making the road sink more and more.

Thank you

Kyle



CITY OF BENTON CITY  
 PO Box 70  
 Benton City, WA 99320  
 (509) 588-3322 \* bchall@owt.com

Date: 8/17/16  
 Case #: \_\_\_\_\_

### CITIZEN ACTION REQUEST

Date/Time Complaint of Occurrence: 8-17-16 STREET DRAINS

- Walk In
- Telephoned
- Requested Call Back

Person requesting Action: RENA MCKENZIE

Address: [REDACTED] Phone#: [REDACTED]

I consent to the release of my identifying information with respect to any Public Disclosure of this form.

Pursuant to RCW 42.56.240 (2), I request that my name and address be withheld from Public Disclosure to the extent permissible under State Law. However, I acknowledge that disclosure of this information may be requested as part of any ensuing criminal, civil and/or administrative proceedings.

By signing this form, I authorize Benton City Employees to enter my property in an effort to investigate this request.

Signature/Date: \_\_\_\_\_

**Description of Issue:**

- Nuisance
- Vegetation
- Public Works - Storm
- Public Works - Streets
- Illegal Structure
- Debris
- Public Works - Water
- Public Works - Parks
- Vehicle Junk/Storage
- Animal
- Public Works - Sewer
- Other: STREET DRAINS

Location of Occurrence: SAN LYNN ESTATE - SUN VALLEY WAY

Owner Name and Address of Location: 415 BIRCH CT

Parcel Number: \_\_\_\_\_ Landmarks: \_\_\_\_\_

Describe problem/issue (in detail): SEE ATTACHMENTS & PICTURES

**FOR OFFICIAL USE ONLY**

Forward Request to (Check all that apply):

- Building
- Engineer
- Code Enforcement
- Public Works
- City Clerk

Complaint assigned to: Kyle Date: 8/16/17

Action Taken: \_\_\_\_\_

(Please note date, time, and employees involved. Attach additional pages if needed.)

Completed By: \_\_\_\_\_ Dept. \_\_\_\_\_ Date: \_\_\_\_\_

08-17-16

**Attention: Benton City Street Maintenance Dept.**

**In the Sanlyn Estate, we have a problem with the street drains being higher than the street and one needs patched.**

**I am giving you pictures showing one street drain that is higher than the street that is not draining. As you can see there is moss growing in the pool of water and I am sure it is breeding Mosquitos too. This drain is located on Sun Valley Way at the corner of Birch Ct.**

**The other drain that needs patched is at the entry of Sun Valley Way and 9<sup>th</sup> street. For a long time you had place an orange cone there. The cone is missing now. This drain is lower than the road that makes a deep hole.**

**Do not know the reasoning behind it, the streets are sinking. Not sure maybe where the water lines where put in. I am giving you a few pictures of the sinking streets not only on the main entry, but is that way on all streets in this area.**

**Thank you for your concern and time to view this problem.**

**Rena McKenzie**

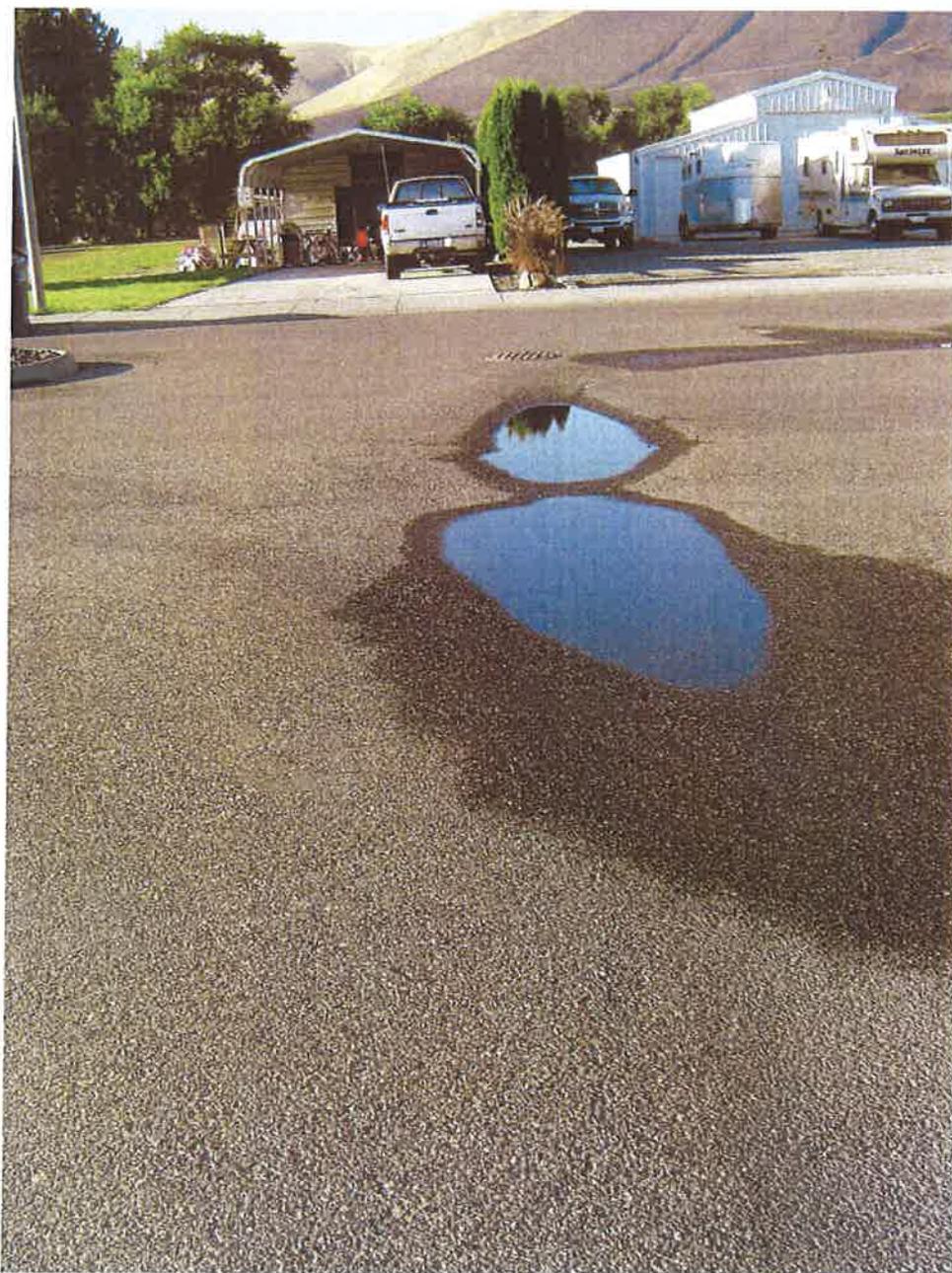
**[REDACTED]**

**Benton City, WA.**

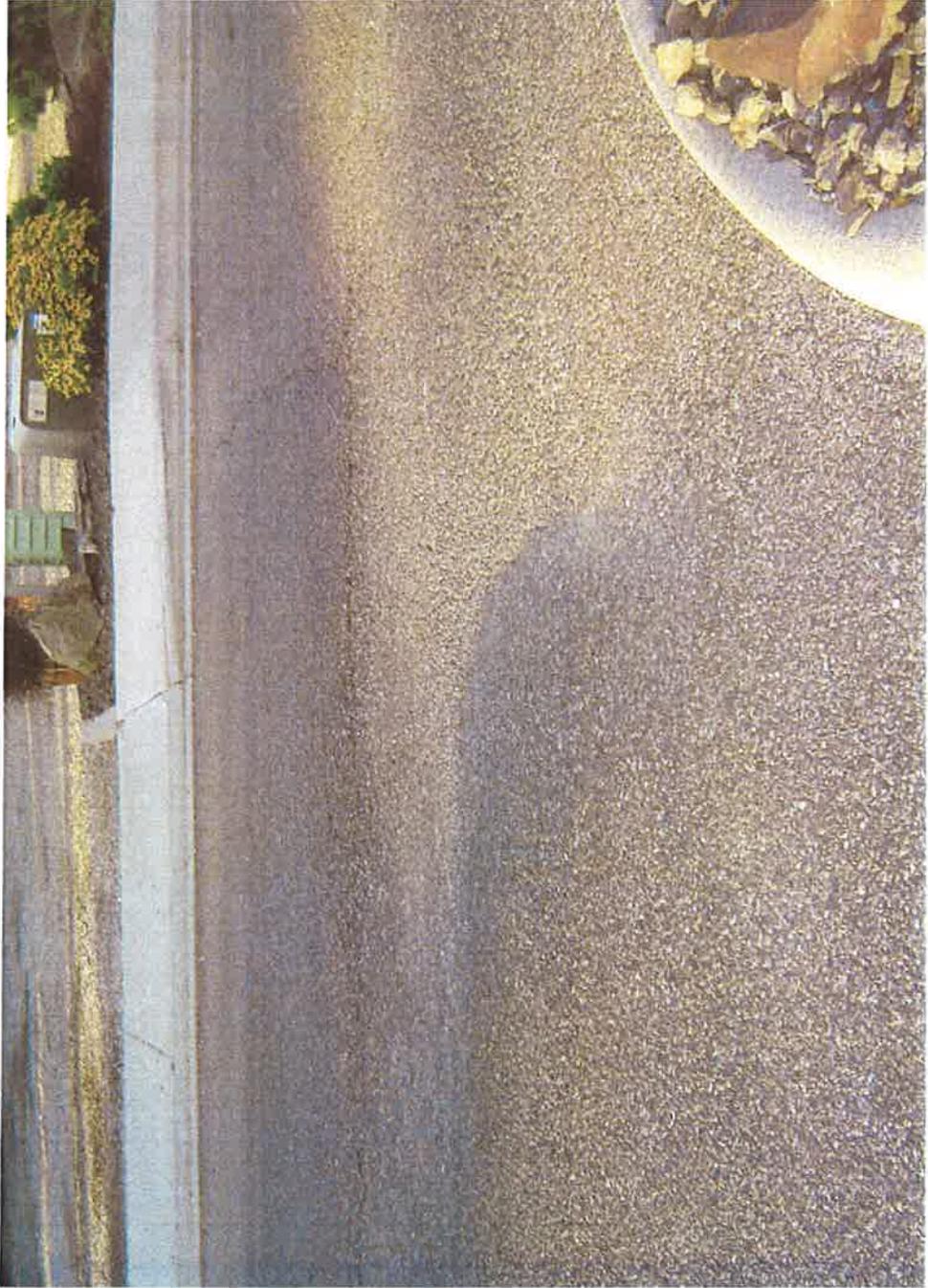
**[REDACTED]**













# City of Benton City-Committee Assignments-2016

	Committee	Meeting Day/Time	Assigned	Alternate	Paid Membership
1	Benton Franklin Council of Governments-Board	Third Friday of each month- Noon	Lehman		Yes
	Benton Franklin Council of Governments-PAC	Second Thursday of the month- 7am	Sandretto		Yes
	Benton Franklin Council of Governments-TAC	First Thursday of each month -11:30am	Spink		Yes
2	Good Roads Association	Third Wednesday of every other month starting in February. 5:30pm	Stade	Sandretto	Yes
3	Ben Franklin Transit	Second Thursday of each month - 7pm	Stade	Sandretto	No
5	Emergency Management	Fourth Thursday of Each Month- 7:30am	Mokler	No Alt. Allowed	Yes
6	Benton County Mosquito Control	4th Monday at each Month at 7pm		No Alt. Allowed	No
7	Yakima Basin Fish & Wildlife Recovery Board	Board of Directors-voting-multiple Mayor's		Stade	No
8	Benton Clean Air Authority-	multiple Mayors' Cities Appointment			Yes
9	TRIDEC	Wednesday Afternoon - Quarterly?	Lettau	Sandretto	No
10	Benton Franklin Solid Waste Management	Second Wednesday of each Month - afternoon	Coates		Yes
11	Red Mtn. Regional Vision Group		Sandretto	Stade	No
12	Small Cities	4th Wednesday of each month - 1pm	Sandretto	Stade	No
13	Ridges to Rivers	Meets about every 6 months, usually in the afternoon	Sandretto	Stade	No
14	Benton Co. Fire District #2	First Monday of each Month- 6pm Monday of Each month - 3:30PM	Stade	Lettau	No
15	Benton And Franklin Counties Continuum Of Care Task Force	Tuesdays Every other month, at 3pm	Coates		No
16	Finance & Budget	Springtime, as needed to review Annual Finance reports	Lettau	Coates	No

## Local Committees - Open Participation

Currently Attending

1 Benton City EDC

Lehman

No

2 Benton City Chamber

Yes

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** First Reading - Ord. - Amending Accessory Structures

**DATE/ITEM:** 09-06-16- H 1

## BUDGET INFORMATION

**DEPT:** General

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:** N/A

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of an ordinance on its first reading, amending BCMC Chapter 20.51.030 " Accessory Building-- Setbackk Dimensions."

### HISTORY

The Benton City Planning Commision held a public heaing on July 27, 2016 and recommended approval of the attached ordinance.

## ATTACHMENTS

- |  |    |
|--|----|
| 1) Ordinance                           | 3) |
| 2) Planning Commission Meeting Minutes | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve an ordinance on its first reading, of the City of Benton City, amending BCMC Chapter 20.51.030 " Accessory Building– Setbackk Dimensions."

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BENTON CITY,  
WASHINGTON AMENDING BCMC CHAPTER 20.51.030  
“ACCESSORY BUILDING -- SETBACK DIMENSIONS”**

**WHEREAS**, the City of Benton City has recognized that in some cases its municipal code regarding the rear setback requirements applicable to accessory buildings may make it difficult for property owners to build a covered rear porch and still comply with rear setback minimums. NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1.** That Section 20.51.030 of the Benton City Municipal Code entitled "Accessory Building – Setback Dimensions" shall be and hereby is amended and shall read as follows:

**20.51.030** **Accessory Building – Setback Dimensions.** In any R district, accessory buildings shall observe any street frontage setback dimensions required by the district in which located. In any R district, an attached covered porch, being attached to the main building on one wall and open on the other three walls, may interject into the rear setback leaving a minimum 10 foot open setback to the rear property line. Except as specified elsewhere, a detached accessory building in any R district shall not exceed fifteen feet in height, shall not occupy more than thirty percent of the required rear yard, and shall not be closer than a minimum of ten feet from any other structure to allow for the passage of emergency vehicles or within a radius of ten feet from the vertical center line of any window in a dwelling on any adjacent lot. When located within any required rear yard area, a detached accessory building shall set back a minimum of five feet from rear property lines except that a detached accessory building may be built to the rear lot line in all instances when the rear of the lot abuts an alley. (Ord. 765, September 2003.)

**Section 2.** This Ordinance shall take full force and effect five (5) days after its approval, passage, and publication as required by law.

**PASSED** by the City Council of the City of Benton City, Washington, and approved as provided by law this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Linda Lehman, Mayor

ATTEST:

\_\_\_\_\_  
Stephanie Haug, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Leland B. Kerr, City Attorney

two of twelve, the first full paragraph...this is about the sixth sentence up from the bottom of Page Two, and about sixth word in, it says "can be tapered for local conditions"; I actually believe I heard tailored. Is that correct? And then, page four of twelve, I also have a correction...there's a quote from myself, Commissioner Wallace, second sentence up from the very bottom of my quote, it says "Benton-Franklin Junior Fair", that Franklin should be replaced by County, which is our local fair. I don't want to ride to Kennewick. And I believe those were all the changes we had.

**Commissioner McLeod:** I just have one, respectfully, on the front page of the Agenda on the right hand corner, it says I'm Michelle McCloud and I'm Michelle McLeod, so if we could fix that, that would be great, and there's just one typo on the memorandum, but do we need to wait for that? Everything else I said sounded close enough.

**Ms. Haug:** So we need a motion to approve the Minutes as amended?

**Commissioner McLeod:** I propose a motion to approve the amendments as amended.

**Commissioner Wallace:** Second.

**MOTION #1 - Commissioner M. McLeod moved and Commissioner J. Wallace seconded to approve the Minutes of the June 29<sup>th</sup>, 2016 Planning Commission Board Meeting as amended.**

**VOICE VOTE #1 -C. M. McLeod, C. J. Wallace, C. D. Allen  
ALL YEAS. Motion carried.**

**ZONING TEXT AMENDMENT – ACCESSORY BUILDINGS (00:15:47\*)**

A. Staff Report – Ms. Haug

B. Public Hearing

**Commission Chair Allen:** I'm going to go ahead and I'll open it up for Public Hearing, anybody that wants to (inaudible) about this? (00:17:18\*)

<<< Public Hearing begins at 6:46 p.m. >>>

No public comments

<<< Public Hearing ends at 6:47 p.m. >>>

C. Findings of Fact (00:18:29\*)

D. Recommendations of Planning Commission (00:18:53\*)

**Commission Chair Allen:** We're going to go ahead and make a motion to accept this.

**Commissioner McLeod:** I second the motion.

**MOTION #2 – Commission Chair D. Allen moved and Commissioner M. McLeod seconded to recommend to City of Benton City Council to accept the zoning text amendment to an ordinance regarding the B.C.M.C. Chapter 20.51.030 "Accessory Buildings—Setback Dimensions".**

**VOICE VOTE #2 -C. M. McLeod, C. J. Wallace, C. D. Allen  
ALL YEAS. Motion carried.**

**2017 COMPREHENSIVE PLAN PERIODIC UPDATE – Oneza & Associates (00:19:27\*)**

Ferdouse Oneza, AICP, Oneza & Associates/Ben Floyd, Sr. Managing Planner, Anchor QEA

<<< PowerPoint Presentation >>>

**Ms. Haug:** So at this time, our consultants will take over, they have a presentation and they'll lead us through this next exercise and the next topic.

**Ms. Oneza:** I'm Ferdouse Oneza from Oneza and Associates, and here's Ben Floyd...

**Mr. Floyd:** With Anchor QEA.

**Ms. Oneza:** And before we start, maybe it would be a good idea to introduce if we all introduce ourselves, so should we just do that?

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** First Reading - Ord. - 2016 Budget Amendment

**DATE/ITEM:** 09-06-16 H 2

## BUDGET INFORMATION

**DEPT:** All

**BUDGETED?**

**FUND:** All

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of an ordinance on its first reading, amending the 2016 Budget, as adopted by Ordinance 949.

### HISTORY

Highlights of changes include:

- Adjust Beginning Balances to reflect actual numbers
- Adjust revenues for year end to reflect estimate from Year to Date thru July
- Addition of Land sale revenue
- Addition of City Hall Expenditure
- removal of transfer to "City Hall Fund"

## ATTACHMENTS

- |                      |    |
|----------------------|----|
| 1) Ordinance         | 3) |
| 2) Line Item changes | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve an ordinance on its first reading, amending the 2016 Budget, as adopted by Ordinance 949.

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF BENTON CITY, WASHINGTON, AMENDING THE 2016 BUDGET, AS ADOPTED BY ORD. 949.**

**WHEREAS**, the City Council of the City of Benton City, Washington, adopted the 2016 budget in final form by Ordinance No. 949 on the 15<sup>th</sup> day of December, 2015;

**WHEREAS**, subsequent thereto it has become necessary for the City to amend said ordinance because of revenues and expenditures of the same, which could not reasonably have been foreseen at the time of adopting said budget; and

**WHEREAS**, the 2016 budget revisions are unexpended appropriation balances of a preceding budget carried forward from the prior fiscal year and transfers between individual appropriations all pursuant to RCW 35A.33.120.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, AS FOLLOWS:**

**SECTION I.** The following accounts contained in the 2016 Budget are hereby amended as set forth below:

NO.	FUND NAME	REVENUES	REVENUES	EXPENDITURES	EXPENDITURES
1	Current Expense	\$1,707,342.74	\$2,169,516.96	\$1,707,342.74	\$2,169,516.96
101	City Street	<del>\$566,345.89</del>	\$477,411.82	<del>\$566,345.89</del>	\$477,411.82
103	Archive	<del>\$9,196.41</del>	\$10,696.41	<del>\$9,196.41</del>	\$10,696.41
302	Capital & Rec. Projects	<del>\$185,242.74</del>	\$197,543.57	<del>\$185,242.74</del>	\$197,543.57
305	City Hall Construction	<del>\$250,000.00</del>	\$0.00	<del>\$250,000.00</del>	\$0.00
350	I-82 Business/Industrial	<del>\$28,305.94</del>	\$28,355.71	<del>\$28,305.94</del>	\$28,355.71
401	Water	<del>\$788,986.14</del>	\$944,763.10	<del>\$788,986.14</del>	\$944,763.10
402	Sewer	<del>\$1,274,807.04</del>	\$1,348,742.48	<del>\$1,274,807.04</del>	\$1,348,742.48
406	W/S Capital Improvement	<del>\$94,592.62</del>	\$97,007.01	<del>\$94,592.62</del>	\$97,007.01
407	W/S Capital Maintenance	<del>\$257,729.34</del>	\$257,729.34	<del>\$257,729.34</del>	\$257,729.34
<b>TOTAL ALL FUNDS:</b>		<b>\$5,162,548.86</b>	<b>\$5,531,766.40</b>	<b>\$5,162,548.86</b>	<b>\$5,531,766.40</b>

**SECTION II.** The City Budget, as filed in the office of the City Clerk-Treasurer, being the same as herein incorporated by reference.

**SECTION III.** This ordinance shall become effective five days after its passage by the Council, approval, and publication.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON,**

This \_\_\_ day of September 2016, and signed in authentication of it passage \_\_\_ day of September 2016.

\_\_\_\_\_  
Linda Lehman  
Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Stephanie Haug, CMC  
City Clerk-Treasurer

\_\_\_\_\_  
Kerr Law Group  
City Attorney

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 1

001 Current Expense Fund	Original	Proposed	Difference	Remarks
<b>Revenues</b>				
308 Beginning Balances				
308 80 00 00 Beginning Fund Balance	584,989.74	581,663.96	(3,325.78)	99.4%
<b>308 Beginning Balances</b>	<b>584,989.74</b>	<b>581,663.96</b>	<b>(3,325.78)</b>	<b>99.4%</b>
<b>310 Taxes</b>				
311 10 00 00 General Property Taxes (60%)	90,000.00	90,000.00	0.00	100.0%
313 11 00 01 Retail Sales /use Tax	335,000.00	335,000.00	0.00	100.0%
313 15 00 01 Public Safety Tax	90,000.00	90,000.00	0.00	100.0%
313 71 00 00 Criminal Justice Funding-lp	60,000.00	60,000.00	0.00	100.0%
316 42 00 01 Water Utility Tax	30,500.00	30,500.00	0.00	100.0%
316 44 00 01 Sewer Utility Tax	35,500.00	35,500.00	0.00	100.0%
316 45 00 01 Disposal Tax 6%	23,000.00	23,000.00	0.00	100.0%
316 46 00 00 Business Tax - Cable	6,000.00	6,000.00	0.00	100.0%
316 47 00 00 Business Tax-telephone	80,000.00	40,000.00	(40,000.00)	50.0%
316 48 00 00 Business Tax-electric	140,000.00	140,000.00	0.00	100.0%
316 81 00 01 Punch Boards/pull Tabs 49% P	0.00	0.00	0.00	0.0%
316 81 00 02 Punch Boards/pull Tabs 51% S	0.00	0.00	0.00	0.0%
316 83 00 01 Amusement Games 49% (parks)	0.00	0.00	0.00	0.0%
316 83 00 02 Amusement Games 51% (securit	0.00	0.00	0.00	0.0%
<b>310 Taxes</b>	<b>890,000.00</b>	<b>850,000.00</b>	<b>(40,000.00)</b>	<b>95.5%</b>
<b>320 Licenses &amp; Permits</b>				
321 30 00 01 Fireworks Permit	50.00	50.00	0.00	100.0%
321 91 00 00 Franchise Fees-cable Tv	12,000.00	12,000.00	0.00	100.0%
321 99 00 00 Business Licenses	14,000.00	14,000.00	0.00	100.0%
322 10 01 00 Building Permits	20,000.00	35,000.00	15,000.00	175.0%
322 30 00 00 Animal Licenses	4,500.00	4,500.00	0.00	100.0%
322 90 00 01 Special Event Permits	100.00	100.00	0.00	100.0%
<b>320 Licenses &amp; Permits</b>	<b>50,650.00</b>	<b>65,650.00</b>	<b>15,000.00</b>	<b>129.6%</b>
<b>330 State Generated Revenues</b>				
334 03 11 00 Shoreline Master Plan Grant	0.00	0.00	0.00	0.0%
335 00 91 00 Privilage Tax/Energy Northwest/W	29,000.00	29,000.00	0.00	100.0%
336 00 98 00 City Assistance	65,000.00	65,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 2

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Revenues				
<b>330 State Generated Revenues</b>				
336 06 21 00 Criminal Justice - Violent Crime	1,000.00	1,000.00	0.00	100.0%
336 06 25 00 Criminal Justice-contract	5,300.00	5,300.00	0.00	100.0%
336 06 26 00 Cj Special Programs	3,000.00	3,000.00	0.00	100.0%
336 06 51 00 Dui-cities	450.00	450.00	0.00	100.0%
336 06 94 00 Liquor Excise Tax	6,000.00	13,000.00	7,000.00	216.7%
336 06 95 00 Liquor Board Profits	20,000.00	20,000.00	0.00	100.0%
337 00 00 02 Local Government Cost Sharing-7	0.00	0.00	0.00	0.0%
337 00 00 03 Capital Credit Refund - Benton RI	0.00	0.00	0.00	0.0%
<b>330 State Generated Revenues</b>	<b>129,750.00</b>	<b>136,750.00</b>	<b>7,000.00</b>	<b>105.4%</b>
<b>340 Charges For Services</b>				
341 75 00 00 Sale Of City Maps	3.00	3.00	0.00	100.0%
341 81 00 01 Photostating/copies	25.00	25.00	0.00	100.0%
341 91 00 01 Filing Fees	0.00	0.00	0.00	0.0%
341 95 40 01 Notary Services	250.00	250.00	0.00	100.0%
343 95 01 00 Abatement-removal Of Hazards	0.00	0.00	0.00	0.0%
344 10 00 00 City Crew Services	0.00	200.00	200.00	0.0%
345 23 00 01 Animal Fines/impound	500.00	500.00	0.00	100.0%
345 23 00 02 Animal Board/care	200.00	200.00	0.00	100.0%
345 81 00 00 Zoning / Subdivision Fees	2,000.00	2,000.00	0.00	100.0%
345 83 00 00 Plan Checking Fee	10,000.00	20,000.00	10,000.00	200.0%
<b>340 Charges For Services</b>	<b>12,978.00</b>	<b>23,178.00</b>	<b>10,200.00</b>	<b>178.6%</b>
<b>350 Fines &amp; Forfeitures</b>				
359 00 00 01 Business License Late Fees	500.00	500.00	0.00	100.0%
359 00 00 02 Animal License Late Fees	1,200.00	1,200.00	0.00	100.0%
359 90 00 00 Code Violation Penalty	500.00	500.00	0.00	100.0%
359 90 00 03 NSF Fee- Non-Utility	0.00	75.00	75.00	0.0%
369 40 00 01 Restitution Paid To City	0.00	2,000.00	2,000.00	0.0%
<b>350 Fines &amp; Forfeitures</b>	<b>2,200.00</b>	<b>4,275.00</b>	<b>2,075.00</b>	<b>194.3%</b>
<b>360 Misc Revenues</b>				
361 11 00 00 Interest-General Fund	350.00	1,000.00	650.00	285.7%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 3

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Revenues				
<b>360 Misc Revenues</b>				
361 40 00 00 Local Sales Interest	150.00	200.00	50.00	133.3%
362 40 01 00 Facilities Rentals	2,000.00	2,500.00	500.00	125.0%
362 50 00 00 Space Lease	32,000.00	32,000.00	0.00	100.0%
367 11 72 00 Library Donation	0.00	0.00	0.00	0.0%
369 10 00 00 Sale Of Scrap And Junk	100.00	100.00	0.00	100.0%
369 81 00 00 Cashier Overage	0.00	0.00	0.00	0.0%
369 90 00 01 Other Rev (Reimbursements)	0.00	0.00	0.00	0.0%
369 90 00 02 Other Misc. Revenue	0.00	0.00	0.00	0.0%
<b>360 Misc Revenues</b>	<b>34,600.00</b>	<b>35,800.00</b>	<b>1,200.00</b>	<b>103.5%</b>
<b>380 Non Revenues</b>				
386 00 01 00 Bldg. Surcharge State Portion	175.00	200.00	25.00	114.3%
386 10 00 00 Facilities Deposits	2,000.00	2,000.00	0.00	100.0%
388 00 00 00 Increases/decrease Bank Reco	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>2,175.00</b>	<b>2,200.00</b>	<b>25.00</b>	<b>101.1%</b>
<b>390 Other Revenues</b>				
395 10 00 00 Sale Of I-82 Land	0.00	470,000.00	470,000.00	0.0%
398 46 00 01 Insurance Recoveries	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>	<b>0.00</b>	<b>470,000.00</b>	<b>470,000.00</b>	<b>0.0%</b>
<b>001</b>				
<b>380 Non Revenues</b>				
380 00 00 00 Non Revenue	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>001</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>1,707,342.74</b>	<b>2,169,516.96</b>	<b>462,174.22</b>	<b>127.1%</b>

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 4

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Expenditures				
<b>511 Legislative</b>				
511 30 30 01 Civic Awards, Proclamations, Key	0.00	1,000.00	1,000.00	0.0%
511 30 31 00 Official Publications- Ord/Mtng N	2,000.00	3,500.00	1,500.00	175.0%
511 50 45 00 Off Site Council Facility Rental	0.00	200.00	200.00	0.0%
511 60 10 00 Council Wages	11,000.00	11,000.00	0.00	100.0%
511 60 20 00 Council Personnel Benefits	800.00	800.00	0.00	100.0%
511 60 35 01 Council Chamber -Equipment	1,500.00	3,500.00	2,000.00	233.3%
511 60 43 00 Council Travel	100.00	100.00	0.00	100.0%
511 60 43 01 Council Lodging/meals	500.00	500.00	0.00	100.0%
511 60 49 02 Training	200.00	2,500.00	2,300.00	*****%
<b>511 Legislative</b>	<b>16,100.00</b>	<b>23,100.00</b>	<b>7,000.00</b>	<b>143.5%</b>
<b>513 Executive</b>				
513 10 10 00 Mayor Salary/wages	9,600.00	9,600.00	0.00	100.0%
513 10 20 00 Mayor Personnel Benefits	900.00	900.00	0.00	100.0%
513 10 31 00 Supplies-mayor	50.00	100.00	50.00	200.0%
513 10 43 00 Travel	100.00	600.00	500.00	600.0%
513 10 43 02 Lodging/meals	100.00	400.00	300.00	400.0%
513 10 49 00 Misc Expense	100.00	100.00	0.00	100.0%
513 10 49 01 Training	100.00	100.00	0.00	100.0%
513 10 49 03 Misc & Other Memberships	1,000.00	850.00	(150.00)	85.0%
513 10 49 05 AWC Membership	1,700.00	1,700.00	0.00	100.0%
513 10 49 06 Bfgc Membership	1,600.00	1,600.00	0.00	100.0%
<b>513 Executive</b>	<b>15,250.00</b>	<b>15,950.00</b>	<b>700.00</b>	<b>104.6%</b>
<b>514 Administration</b>				
514 20 49 00 Cashier Shortage	0.00	0.00	0.00	0.0%
514 23 10 00 Admin Salaries/Wages	105,000.00	105,000.00	0.00	100.0%
514 23 20 00 Fin/adm Personnel Benefits	47,000.00	47,000.00	0.00	100.0%
514 23 31 00 Office Supplies	4,500.00	4,500.00	0.00	100.0%
514 23 41 01 Software Mtc Agreement(50%)	3,000.00	3,000.00	0.00	100.0%
514 23 41 02 Audit (40%)	0.00	0.00	0.00	0.0%
514 23 42 01 Telephone-land (40%)	6,000.00	6,000.00	0.00	100.0%
514 23 42 02 Postage (5%)	400.00	400.00	0.00	100.0%
514 23 42 03 Telephone - Mobile (10%)	600.00	600.00	0.00	100.0%
514 23 43 01 Travel/mileage	1,000.00	1,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 5

001 Current Expense Fund		Original	Proposed	Difference	Remarks
Expenditures					
<b>514 Administration</b>					
514 23 43 02	Lodging/meals	1,000.00	1,000.00	0.00	100.0%
514 23 49 00	Advertising	0.00	0.00	0.00	0.0%
514 23 49 01	Other Misc. Admin. Expense	0.00	0.00	0.00	0.0%
514 23 49 03	Training/seminars	1,500.00	2,500.00	1,000.00	166.7%
514 27 41 00	Bank Charges	5,000.00	5,000.00	0.00	100.0%
514 27 41 01	Visa/mastercard Charges 20%	800.00	1,000.00	200.00	125.0%
514 30 49 01	Filing Fees	500.00	500.00	0.00	100.0%
514 40 51 00	Election Expenditures	5,000.00	10,000.00	5,000.00	200.0%
518 30 46 00	Claims Paid By City	0.00	0.00	0.00	0.0%
<b>514 Administration</b>		<b>181,300.00</b>	<b>187,500.00</b>	<b>6,200.00</b>	<b>103.4%</b>
<b>515 Legal Services</b>					
515 30 41 00	Legal Services	50,000.00	80,000.00	30,000.00	160.0%
515 30 41 01	Hearing Examiner Services	1,000.00	1,000.00	0.00	100.0%
<b>515 Legal Services</b>		<b>51,000.00</b>	<b>81,000.00</b>	<b>30,000.00</b>	<b>158.8%</b>
<b>518 Central Services</b>					
518 10 31 04	Water Cooler/Supplies	850.00	850.00	0.00	100.0%
518 20 44 00	City Property Assessments - Gener	100.00	100.00	0.00	100.0%
518 20 45 01	City Hall Rent	0.00	6,500.00	6,500.00	0.0%
518 30 31 00	Janitorial Supplies	3,000.00	3,000.00	0.00	100.0%
518 30 31 01	City Hall-Operating Supplies	2,000.00	200.00	(1,800.00)	10.0%
518 30 31 02	City Hall-Repair/mtc Supplies	1,000.00	1,000.00	0.00	100.0%
518 30 31 03	City American Flags	400.00	400.00	0.00	100.0%
518 30 31 04	City Hall- Operating Equipment	2,000.00	2,000.00	0.00	100.0%
518 30 41 01	Administrative Costs-Graffiti Abat	1,500.00	1,500.00	0.00	100.0%
518 30 46 01	WCIA Pool Insurance General (12	4,500.00	6,000.00	1,500.00	133.3%
518 30 47 00	Solid Waste - Maint. Shop	5,000.00	5,000.00	0.00	100.0%
518 30 47 01	City Hall- Electricity	4,500.00	4,500.00	0.00	100.0%
518 30 47 02	City Hall-Water/sewer	1,000.00	1,000.00	0.00	100.0%
518 30 48 01	City Hall-Repair/mtc By Others	1,500.00	10,000.00	8,500.00	666.7%
518 76 40 01	Duplicating Services By Others	0.00	0.00	0.00	0.0%
518 76 49 01	Metered Copies	1,500.00	1,500.00	0.00	100.0%
518 80 42 00	City Website Development & Mai	2,000.00	2,000.00	0.00	100.0%
518 81 41 01	Grant Writer Agreement	0.00	5,000.00	5,000.00	0.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 6

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Expenditures				
<b>518 Central Services</b>				
<b>518 Central Services</b>	<b>30,850.00</b>	<b>50,550.00</b>	<b>19,700.00</b>	<b>163.9%</b>
<b>521 Law Enforcement</b>				
521 20 42 01 Telephone - Sheriff Line	0.00	0.00	0.00	0.0%
521 20 51 00 B C S O Contract	315,000.00	315,000.00	0.00	100.0%
<b>521 Law Enforcement</b>	<b>315,000.00</b>	<b>315,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>522 Fire Control</b>				
522 20 49 01 Emergency Mgt Membership	3,000.00	3,000.00	0.00	100.0%
522 30 41 00 Fire Inspections (Contracted)	4,000.00	1,000.00	(3,000.00)	25.0%
<b>522 Fire Control</b>	<b>7,000.00</b>	<b>4,000.00</b>	<b>(3,000.00)</b>	<b>57.1%</b>
<b>524 Protective Inspections</b>				
524 10 31 00 Bldg/Code-Office Supplies	200.00	200.00	0.00	100.0%
524 10 42 01 Bldg./Code- Postage (15%)	1,200.00	1,200.00	0.00	100.0%
524 10 49 00 Bldg/Code- Memberships	50.00	50.00	0.00	100.0%
524 10 49 01 Bldg/Code- Uniforms	1,500.00	1,000.00	(500.00)	66.7%
524 10 49 02 Bldg/Code- Training/seminars	1,000.00	1,000.00	0.00	100.0%
524 60 10 01 Salary-code Enfcmnt Officer	53,000.00	53,000.00	0.00	100.0%
524 60 20 01 Code Enforcement- Personnel Ben	26,000.00	26,000.00	0.00	100.0%
554 50 48 01 Animal Control - Repair/Maintena	0.00	1,000.00	1,000.00	0.0%
<b>524 Protective Inspections</b>	<b>82,950.00</b>	<b>83,450.00</b>	<b>500.00</b>	<b>100.6%</b>
<b>537 Garbage &amp; Solid Waste Utilities</b>				
537 00 49 00 Solid Waste Management- Contract	2,000.00	2,000.00	0.00	100.0%
<b>537 Garbage &amp; Solid Waste Utilities</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>539 Other Environment Services</b>				
539 20 40 01 Temp. Employee- Spring Clean Ut	0.00	0.00	0.00	0.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 7

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Expenditures				
<b>539 Other Environment Services</b>				
<b>539 Other Environment Services</b>	0.00	0.00	0.00	0.0%
<b>553 Veterans Services</b>				
553 70 51 00 Clean Air Assessment	2,400.00	2,400.00	0.00	100.0%
<b>553 Veterans Services</b>	2,400.00	2,400.00	0.00	100.0%
<b>554 Child Care Services</b>				
554 30 31 00 Animal Control Supplies	500.00	500.00	0.00	100.0%
554 30 31 01 Animal Control Equipment	1,000.00	1,000.00	0.00	100.0%
554 30 31 03 Animal Control-board/care	400.00	400.00	0.00	100.0%
554 30 41 00 Animal Control- Euthenasia	200.00	200.00	0.00	100.0%
554 30 48 01 Animal Control Kennel Improveme	2,000.00	2,000.00	0.00	100.0%
<b>554 Child Care Services</b>	4,100.00	4,100.00	0.00	100.0%
<b>558 Planning &amp; Community Devel</b>				
558 20 41 00 Comprehensive Plan Update	45,000.00	45,000.00	0.00	100.0%
558 50 41 00 Bldg. Inspections-contracted	35,000.00	35,000.00	0.00	100.0%
558 60 41 00 Shoreline Master Plan Update	0.00	0.00	0.00	0.0%
558 60 41 01 Engineering	30,000.00	30,000.00	0.00	100.0%
558 60 41 02 Engineering - City Hall Feasibility	0.00	30,000.00	30,000.00	0.0%
558 60 49 00 Misc. Expense	0.00	0.00	0.00	0.0%
558 70 41 00 Administrative Costs-EDC	35,000.00	35,000.00	0.00	100.0%
<b>558 Planning &amp; Community Devel</b>	145,000.00	175,000.00	30,000.00	120.7%
<b>566 Substance Abuse</b>				
566 00 51 00 Substance Abuse-alcoholism	1,000.00	1,000.00	0.00	100.0%
<b>566 Substance Abuse</b>	1,000.00	1,000.00	0.00	100.0%
<b>572 Libraries</b>				
572 10 46 01 WCIA Pool Insurance- Library (12	4,500.00	6,000.00	1,500.00	133.3%
572 50 31 01 Library - Landcapping Supplies	1,000.00	1,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 8

001 Current Expense Fund		Original	Proposed	Difference	Remarks
Expenditures					
<b>572 Libraries</b>					
572 50 41 01	Library - Annual Alarm Monitorin	700.00	700.00	0.00	100.0%
572 50 45 01	Libraries - Mat Rental	250.00	250.00	0.00	100.0%
572 50 47 00	Library-Garbage Service	1,000.00	1,000.00	0.00	100.0%
572 50 47 02	Library- Electricity	5,000.00	5,000.00	0.00	100.0%
572 50 47 03	Library Water /Sewer	1,000.00	1,000.00	0.00	100.0%
572 50 53 00	Library- Irrigation Assessment	700.00	700.00	0.00	100.0%
<b>572 Libraries</b>		<b>14,150.00</b>	<b>15,650.00</b>	<b>1,500.00</b>	<b>110.6%</b>
<b>573 Spectator &amp; Community Events</b>					
573 80 47 00	Parks- Irrigation Assessment	2,500.00	2,500.00	0.00	100.0%
573 90 31 01	City Celebrations	1,000.00	1,000.00	0.00	100.0%
573 90 31 02	Downtown Flowers	1,000.00	1,000.00	0.00	100.0%
573 90 40 01	Annual Fireworks Contract	4,500.00	4,500.00	0.00	100.0%
<b>573 Spectator &amp; Community Events</b>		<b>9,000.00</b>	<b>9,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>575 Cultural &amp; Recreational Fac</b>					
575 50 40 01	Community Center-Mat Rental	250.00	250.00	0.00	100.0%
575 50 47 01	Community Center- Water/Sewer	2,000.00	2,000.00	0.00	100.0%
575 50 47 02	Community Center- Electricity	200.00	200.00	0.00	100.0%
<b>575 Cultural &amp; Recreational Fac</b>		<b>2,450.00</b>	<b>2,450.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>576 Park Facilities</b>					
576 80 10 00	Park Facilities - Salary/wages	60,000.00	60,000.00	0.00	100.0%
576 80 20 00	Park Facilities - Personnel Benefit	32,000.00	32,000.00	0.00	100.0%
576 80 31 01	Parks Facilities- Operating Supplic	5,000.00	5,000.00	0.00	100.0%
576 80 31 02	Parks Facilities-Repair Supplies	7,500.00	7,500.00	0.00	100.0%
576 80 31 04	Park Facilities - Landscaping Supp	7,500.00	7,500.00	0.00	100.0%
576 80 32 01	Park Facilities - Fuel	1,000.00	1,000.00	0.00	100.0%
576 80 35 01	Parks Facilities- Operating Equipn	10,000.00	1,000.00	(9,000.00)	10.0%
576 80 45 02	Parks Facilities - Equipment Renta	0.00	1,000.00	1,000.00	0.0%
576 80 46 01	WCIA Insurance Park Facilities (3	1,600.00	1,500.00	(100.00)	93.8%
576 80 47 01	Parks Facilities - Electricity	4,500.00	4,500.00	0.00	100.0%
576 80 47 02	Parks Facilities - Water/Sewer	5,000.00	5,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 9

001 Current Expense Fund	Original	Proposed	Difference	Remarks
Expenditures				
<b>576 Park Facilities</b>				
576 80 48 01 Parks Facilities- Repair/mtnce. By	7,500.00	15,000.00	7,500.00	200.0%
576 80 49 01 Park Facilities - Sanitation Service	6,000.00	6,000.00	0.00	100.0%
<b>576 Park Facilities</b>	<b>147,600.00</b>	<b>147,000.00</b>	<b>(600.00)</b>	<b>99.6%</b>
<b>580 Non Expenditures</b>				
589 40 00 02 Cmnnity Center Deposit Refun	1,500.00	1,500.00	0.00	100.0%
<b>580 Non Expenditures</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>594 Capital Expenditures</b>				
594 18 41 00 City Hall Remodel Feasibility	0.00	10,000.00	10,000.00	0.0%
594 18 41 01 City Hall Remodel	0.00	450,000.00	450,000.00	0.0%
594 18 60 01 Capital Outlay- Truck	20,000.00	20,000.00	0.00	100.0%
594 18 62 03 City Shop Building (50%)	35,000.00	35,000.00	0.00	100.0%
594 18 63 01 Temporary City Hall Improvement	0.00	16,000.00	16,000.00	0.0%
594 18 64 01 Capital-lease-copier	2,000.00	2,000.00	0.00	100.0%
594 18 64 02 Capital-lease-postage Meter	4,500.00	4,500.00	0.00	100.0%
594 18 64 04 Capital Outlay- Furniture/safe	3,000.00	3,000.00	0.00	100.0%
594 18 64 06 Capital Outlay-comp Upgrades	2,000.00	4,000.00	2,000.00	200.0%
594 72 62 01 Capital Facility Be-library	20,000.00	20,000.00	0.00	100.0%
594 76 64 00 Capital Exp, Equipment/Mower	10,000.00	10,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>	<b>96,500.00</b>	<b>574,500.00</b>	<b>478,000.00</b>	<b>595.3%</b>
<b>597 Interfund Transfers</b>				
597 00 05 00 Transfer To #305- City Hall Const	200,000.00	0.00	(200,000.00)	0.0%
597 00 08 05 Transfer #350 - I-82 Biz Park	0.00	0.00	0.00	0.0%
597 00 08 06 Transfer #302- Parks	75,000.00	75,000.00	0.00	100.0%
597 00 08 07 Transfer To #103 -archive Fu	5,000.00	5,000.00	0.00	100.0%
597 42 01 02 Transfer To Streets - #101	100,000.00	100,000.00	0.00	100.0%
<b>597 Interfund Transfers</b>	<b>380,000.00</b>	<b>180,000.00</b>	<b>(200,000.00)</b>	<b>47.4%</b>
<b>999 Ending Balance</b>				
508 80 01 00 Ending Fund Balance	201,992.74	294,166.96	92,174.22	145.6%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 10

001 Current Expense Fund Expenditures	Original	Proposed	Difference	Remarks
999 Ending Balance	201,992.74	294,166.96	92,174.22	145.6%
<b>001</b>				
580 Non Expenditures				
586 01 00 00 Bldg. Surcharge-state Portio	200.00	200.00	0.00	100.0%
580 Non Expenditures	200.00	200.00	0.00	100.0%
<b>001</b>	200.00	200.00	0.00	100.0%
<b>Fund Expenditures:</b>	<b>1,707,342.74</b>	<b>2,169,516.96</b>	<b>462,174.22</b>	<b>127.1%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 11

101 City Street Fund	Original	Proposed	Difference	Remarks
Revenues				
<b>308 Beginning Balances</b>				
308 80 01 01 Beginning Fund Balance	231,295.89	235,061.82	3,765.93	101.6%
<b>308 Beginning Balances</b>	<b>231,295.89</b>	<b>235,061.82</b>	<b>3,765.93</b>	<b>101.6%</b>
<b>310 Taxes</b>				
311 10 01 01 General Property 40%	68,000.00	70,000.00	2,000.00	102.9%
<b>310 Taxes</b>	<b>68,000.00</b>	<b>70,000.00</b>	<b>2,000.00</b>	<b>102.9%</b>
<b>320 Licenses &amp; Permits</b>				
322 40 00 00 Street/curb Permits	750.00	850.00	100.00	113.3%
322 40 01 00 Street Patching/street Cuts	1,000.00	0.00	(1,000.00)	0.0%
<b>320 Licenses &amp; Permits</b>	<b>1,750.00</b>	<b>850.00</b>	<b>(900.00)</b>	<b>48.6%</b>
<b>330 State Generated Revenues</b>				
334 03 70 00 Street Grant Benton County	0.00	0.00	0.00	0.0%
334 04 80 06 Port Of Kennewick	0.00	0.00	0.00	0.0%
334 04 80 08 State Rev. - TIB Dale Ave.	0.00	0.00	0.00	0.0%
334 04 80 09 State Rev. - TIB 8th Street Sidewa	0.00	0.00	0.00	0.0%
334 04 80 10 State Rev. TIB- Street Light Feasil	0.00	0.00	0.00	0.0%
334 04 80 11 State Rev- TIB - 9th Street Sidewa	100,000.00	0.00	(100,000.00)	0.0%
336 00 71 00 MultiModal Transpo City	0.00	4,500.00	4,500.00	0.0%
336 00 87 00 Motor Vehicle Fuel Tax	65,000.00	65,000.00	0.00	100.0%
<b>330 State Generated Revenues</b>	<b>165,000.00</b>	<b>69,500.00</b>	<b>(95,500.00)</b>	<b>42.1%</b>
<b>360 Misc Revenues</b>				
337 00 00 01 Benton PUD StreetLight Refund	0.00	0.00	0.00	0.0%
361 11 01 01 Interest- Streets	300.00	1,000.00	700.00	333.3%
<b>360 Misc Revenues</b>	<b>300.00</b>	<b>1,000.00</b>	<b>700.00</b>	<b>333.3%</b>
<b>380 Non Revenues</b>				
386 41 63 01 Deposit- In Lieu Of Sidewalk Con	0.00	1,000.00	1,000.00	0.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 12

101 City Street Fund	Original	Proposed	Difference	Remarks
<b>Revenues</b>				
380 Non Revenues				
<b>380 Non Revenues</b>	0.00	1,000.00	1,000.00	0.0%
397 Interfund Transfers				
397 00 01 02 Transfer From #001	100,000.00	100,000.00	0.00	100.0%
<b>397 Interfund Transfers</b>	100,000.00	100,000.00	0.00	100.0%
<b>Fund Revenues:</b>	<b>566,345.89</b>	<b>477,411.82</b>	<b>(88,934.07)</b>	<b>84.3%</b>
<b>Expenditures</b>				
518 Central Services				
518 10 31 03 Water Cooler/Supplies	0.00	0.00	0.00	0.0%
<b>518 Central Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
542 Streets - Maintenance				
542 30 10 00 Streets Salaries/wages	40,000.00	40,000.00	0.00	100.0%
542 30 20 00 Streets Personnel Benefits	20,500.00	20,500.00	0.00	100.0%
542 30 31 00 Operating Supplies	1,000.00	1,000.00	0.00	100.0%
542 30 31 01 Cold Mix-Asphalt Patching	3,000.00	3,000.00	0.00	100.0%
542 30 31 02 Vehicle Supplies/Maintenance	3,000.00	3,000.00	0.00	100.0%
542 30 31 03 Repair & Maintenance Supplie	5,000.00	5,000.00	0.00	100.0%
542 30 32 01 Street Maintenance- Fuel Consum	4,000.00	4,000.00	0.00	100.0%
542 30 45 00 Equipment Rental	2,000.00	2,000.00	0.00	100.0%
542 30 48 00 Repair & Maint. By Others	7,000.00	14,000.00	7,000.00	200.0%
542 63 41 01 Street Lighting -Maintenance	1,000.00	1,000.00	0.00	100.0%
542 63 47 00 Street Lighting-Electricity	8,000.00	8,000.00	0.00	100.0%
542 64 31 00 Traffic Control Devices	3,000.00	3,000.00	0.00	100.0%
542 64 31 01 Street Signs	500.00	500.00	0.00	100.0%
542 64 63 00 Striping On Roads/street	10,000.00	10,000.00	0.00	100.0%
542 66 31 01 Snow Removal- Sand	2,000.00	2,000.00	0.00	100.0%
542 66 31 02 Snow Removal - Vehicle Supplies	1,000.00	1,000.00	0.00	100.0%
542 67 40 01 Street Sweeping	6,000.00	6,000.00	0.00	100.0%
542 70 31 01 Roadside - Gravel	4,000.00	4,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 13

101 City Street Fund	Original	Proposed	Difference	Remarks
Expenditures				
542 Streets - Maintenance				
542 70 31 02 Roadside-Weed Control Supplies	5,000.00	4,000.00	(1,000.00)	80.0%
<b>542 Streets - Maintenance</b>	<b>126,000.00</b>	<b>132,000.00</b>	<b>6,000.00</b>	<b>104.8%</b>
543 Streets Admin & Overhead				
543 30 10 00 Rd/st Adm. Salaries/wages	15,000.00	15,000.00	0.00	100.0%
543 30 20 00 Rd/st. Adm. Personnel Benefi	7,000.00	7,000.00	0.00	100.0%
543 30 41 00 Engineering	30,000.00	10,000.00	(20,000.00)	33.3%
543 30 41 01 Audit - (10%)	0.00	0.00	0.00	0.0%
543 30 44 00 Advertising	0.00	0.00	0.00	0.0%
543 30 46 00 WCIA Insurance	0.00	0.00	0.00	0.0%
543 30 48 00 Repair/maint. By Others	0.00	0.00	0.00	0.0%
543 30 49 01 Street Employee Certifications	500.00	3,500.00	3,000.00	700.0%
<b>543 Streets Admin &amp; Overhead</b>	<b>52,500.00</b>	<b>35,500.00</b>	<b>(17,000.00)</b>	<b>67.6%</b>
580 Non Expenditures				
586 41 63 01 Deposit Refund- In-Lieu Of Sidew	0.00	0.00	0.00	0.0%
<b>580 Non Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
594 Capital Expenditures				
595 10 41 29 TIB-Dale Ave. - Engineering	0.00	500.00	500.00	0.0%
595 10 41 30 TIB- 9th Street Sidewalk- Eng.	15,000.00	0.00	(15,000.00)	0.0%
595 30 63 00 Overlays	0.00	0.00	0.00	0.0%
595 30 63 02 Slurry Seals (roads&streets)	0.00	0.00	0.00	0.0%
595 30 63 28 TIB- Dale Ave. Construction	0.00	0.00	0.00	0.0%
595 40 63 01 13th Street Settlement Repair	0.00	0.00	0.00	0.0%
595 40 63 05 Fay Avenue Drywell	0.00	0.00	0.00	0.0%
595 40 63 06 Jonah Avenue Drywell	0.00	0.00	0.00	0.0%
595 42 35 01 Street Equipment ( Small)	20,000.00	20,000.00	0.00	100.0%
595 50 63 01 Crack Seal(roads & Streets)	35,000.00	35,000.00	0.00	100.0%
595 61 63 01 8th Street Sidewalk	0.00	0.00	0.00	0.0%
595 61 63 02 SR 225 Walkway	0.00	0.00	0.00	0.0%
595 61 63 03 NorthEnd Street Improvements	60,000.00	60,000.00	0.00	100.0%
595 61 63 04 TIB- 9th Street Sidewalk Project	100,000.00	0.00	(100,000.00)	0.0%



# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 14

101 City Street Fund		Original	Proposed	Difference	Remarks
Expenditures					
<b>594 Capital Expenditures</b>					
595 63 63 01	TIB-Street Light LED Constructio	0.00	0.00	0.00	0.0%
595 70 31 00	Cap Exp-banners/h Decor	2,000.00	2,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>		<b>232,000.00</b>	<b>117,500.00</b>	<b>(114,500.00)</b>	<b>50.6%</b>
<b>999 Ending Balance</b>					
508 80 01 01	Ending Fund Balance	155,845.89	192,411.82	36,565.93	123.5%
<b>999 Ending Balance</b>		<b>155,845.89</b>	<b>192,411.82</b>	<b>36,565.93</b>	<b>123.5%</b>
<b>Fund Expenditures:</b>		<b>566,345.89</b>	<b>477,411.82</b>	<b>(88,934.07)</b>	<b>84.3%</b>
<b>Fund Excess/(Deficit):</b>		<b>0.00</b>	<b>0.00</b>		

## 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 15

Revenues	Original	Proposed	Difference	Remarks
<b>103 Sos Archive Grant</b>				
<b>308 Beginning Balances</b>				
308 80 01 03 Beginning Fund Balance	4,196.41	5,696.41	1,500.00	135.7%
<b>308 Beginning Balances</b>	<b>4,196.41</b>	<b>5,696.41</b>	<b>1,500.00</b>	<b>135.7%</b>
<b>397 Interfund Transfers</b>				
397 00 09 01 Transfer From #001	5,000.00	5,000.00	0.00	100.0%
<b>397 Interfund Transfers</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>9,196.41</b>	<b>10,696.41</b>	<b>1,500.00</b>	<b>116.3%</b>
<b>Expenditures</b>				
<b>514 Administration</b>				
514 30 30 00 Archive Supplies	1,500.00	2,000.00	500.00	133.3%
514 30 31 01 BluePrint Scanner	6,000.00	8,000.00	2,000.00	133.3%
514 30 41 00 Digitization To State Archive	0.00	0.00	0.00	0.0%
<b>514 Administration</b>	<b>7,500.00</b>	<b>10,000.00</b>	<b>2,500.00</b>	<b>133.3%</b>
<b>999 Ending Balance</b>				
508 80 01 03 Ending Fund Balance	1,696.41	696.41	(1,000.00)	41.1%
<b>999 Ending Balance</b>	<b>1,696.41</b>	<b>696.41</b>	<b>(1,000.00)</b>	<b>41.1%</b>
<b>Fund Expenditures:</b>	<b>9,196.41</b>	<b>10,696.41</b>	<b>1,500.00</b>	<b>116.3%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 16

Revenues	Original	Proposed	Difference	Remarks
<b>302 Park &amp; Recreation Fund</b>				
<b>308 Beginning Balances</b>				
308 80 03 02 Beginning Fund Balance	89,592.74	96,543.57	6,950.83	107.8%
<b>308 Beginning Balances</b>	<b>89,592.74</b>	<b>96,543.57</b>	<b>6,950.83</b>	<b>107.8%</b>
<b>310 Taxes</b>				
318 34 00 00 Real Estate Excise Tax	20,000.00	25,000.00	5,000.00	125.0%
<b>310 Taxes</b>	<b>20,000.00</b>	<b>25,000.00</b>	<b>5,000.00</b>	<b>125.0%</b>
<b>360 Misc Revenues</b>				
361 11 03 02 Interest -Parks/Capital Projects	150.00	500.00	350.00	333.3%
367 11 00 00 Memorial Bench Application	500.00	500.00	0.00	100.0%
368 10 00 00 Park Fees	0.00	0.00	0.00	0.0%
<b>360 Misc Revenues</b>	<b>650.00</b>	<b>1,000.00</b>	<b>350.00</b>	<b>153.8%</b>
<b>390 Other Revenues</b>				
395 10 00 01 Sale Of Aquatic Park Land	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>397 Interfund Transfers</b>				
397 00 07 00 Transfer-in From General Fun	75,000.00	75,000.00	0.00	100.0%
<b>397 Interfund Transfers</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>185,242.74</b>	<b>197,543.57</b>	<b>12,300.83</b>	<b>106.6%</b>
<b>Expenditures</b>				
<b>576 Park Facilities</b>				
576 80 40 00 Skate Park Improvements	25,000.00	25,000.00	0.00	100.0%
576 80 41 01 Skate Park Engineering	5,000.00	5,000.00	0.00	100.0%
576 80 41 02 Parks Engineering	4,000.00	4,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 17

302 Park & Recreation Fund	Original	Proposed	Difference	Remarks
<b>Expenditures</b>				
576 Park Facilities	34,000.00	34,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>				
594 73 62 02 Community Center Wall Project	50,000.00	50,000.00	0.00	100.0%
594 73 62 03 Community Center Door Replacen	6,000.00	6,000.00	0.00	100.0%
594 73 64 01 Community Center- Furnishings	2,000.00	2,000.00	0.00	100.0%
594 75 64 01 Community Center- Furnishings	0.00	0.00	0.00	0.0%
594 76 60 02 Memorial Bench	600.00	600.00	0.00	100.0%
594 76 61 01 City Wide Bike Trail -Gravel	5,000.00	5,000.00	0.00	100.0%
594 76 61 02 Butterfly Garden-Landscaping	500.00	500.00	0.00	100.0%
594 76 61 03 City Park Upgrades	20,000.00	20,000.00	0.00	100.0%
594 76 62 01 Tennis Court Improvements	5,000.00	5,000.00	0.00	100.0%
594 76 62 02 City Park Bathroom Upgrades	0.00	0.00	0.00	0.0%
594 76 62 03 Park Improvements	20,000.00	20,000.00	0.00	100.0%
594 76 62 04 Legion Park Improvements	10,000.00	10,000.00	0.00	100.0%
594 76 63 00 City Wide Bike Trail	0.00	0.00	0.00	0.0%
594 76 64 01 Drinking Fountain Upgrades	0.00	0.00	0.00	0.0%
594 76 64 02 City Park Benches	3,000.00	3,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>	<b>122,100.00</b>	<b>122,100.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 80 03 02 Ending Fund Balance	29,142.74	41,443.57	12,300.83	142.2%
<b>999 Ending Balance</b>	<b>29,142.74</b>	<b>41,443.57</b>	<b>12,300.83</b>	<b>142.2%</b>
<b>Fund Expenditures:</b>	<b>185,242.74</b>	<b>197,543.57</b>	<b>12,300.83</b>	<b>106.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 18

305 City Hall Construction Fund	Original	Proposed	Difference	Remarks
<b>Revenues</b>				
308 Beginning Balances				
308 80 10 00 Beginning Balance	0.00	0.00	0.00	0.0%
<b>308 Beginning Balances</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
397 Interfund Transfers				
397 00 03 00 Transfer From #402	50,000.00	0.00	(50,000.00)	0.0%
397 00 04 00 Transfer From #401	0.00	0.00	0.00	0.0%
397 00 05 00 Transfer From #001	200,000.00	0.00	(200,000.00)	0.0%
<b>397 Interfund Transfers</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000.00)</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000.00)</b>	<b>0.0%</b>
<b>Expenditures</b>				
999 Ending Balance				
508 00 00 00 Ending Balance	250,000.00	0.00	(250,000.00)	0.0%
<b>999 Ending Balance</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000.00)</b>	<b>0.0%</b>
<b>Fund Expenditures:</b>	<b>250,000.00</b>	<b>0.00</b>	<b>(250,000.00)</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 19

Revenues	Original	Proposed	Difference	Remarks
<b>350 I-82 Business/Industrial Park</b>				
<b>308 Beginning Balances</b>				
308 80 03 50 Beginning Fund Balance	28,155.94	27,655.71	(500.23)	98.2%
<b>308 Beginning Balances</b>	<b>28,155.94</b>	<b>27,655.71</b>	<b>(500.23)</b>	<b>98.2%</b>
<b>330 State Generated Revenues</b>				
337 07 03 50 Port Of Kenn. Contribution	0.00	0.00	0.00	0.0%
<b>330 State Generated Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>360 Misc Revenues</b>				
361 11 03 50 Interest -I -82 Business Park	150.00	700.00	550.00	466.7%
<b>360 Misc Revenues</b>	<b>150.00</b>	<b>700.00</b>	<b>550.00</b>	<b>466.7%</b>
<b>397 Interfund Transfers</b>				
397 00 01 00 Transfer From #001	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Revenues:</b>	<b>28,305.94</b>	<b>28,355.71</b>	<b>49.77</b>	<b>100.2%</b>
<b>Expenditures</b>				
<b>551 Welfare</b>				
558 70 41 01 I-82 Feasibility Study	10,000.00	10,000.00	0.00	100.0%
<b>551 Welfare</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>591 Debt Service</b>				
558 60 41 05 I-82 Admin And Other Svcs	0.00	0.00	0.00	0.0%
591 58 70 00 Haeifc I-82 Prop Acq	0.00	0.00	0.00	0.0%
594 58 41 02 I-82 Constr. Observ. & Admin	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 20

Expenditures	Original	Proposed	Difference	Remarks
<b>350 I-82 Business/Industrial Park</b>				
<b>594 Capital Expenditures</b>				
594 58 41 00 I-82 Construction Engineering	5,000.00	5,000.00	0.00	100.0%
594 58 61 01 I-82 Roadway Construction	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 80 03 50 Ending Fund Balance	13,305.94	13,355.71	49.77	100.4%
<b>999 Ending Balance</b>	<b>13,305.94</b>	<b>13,355.71</b>	<b>49.77</b>	<b>100.4%</b>
<b>Fund Expenditures:</b>	<b>28,305.94</b>	<b>28,355.71</b>	<b>49.77</b>	<b>100.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 21

401 Water Fund	Original	Proposed	Difference	Remarks
Revenues				
<b>308 Beginning Balances</b>				
308 80 04 01 Beginning Fund Balance	103,736.14	84,088.10	(19,648.04)	81.1%
<b>308 Beginning Balances</b>	<b>103,736.14</b>	<b>84,088.10</b>	<b>(19,648.04)</b>	<b>81.1%</b>
<b>320 Licenses &amp; Permits</b>				
321 50 00 01 Hydrant Meter Rental	200.00	150.00	(50.00)	75.0%
<b>320 Licenses &amp; Permits</b>	<b>200.00</b>	<b>150.00</b>	<b>(50.00)</b>	<b>75.0%</b>
<b>330 State Generated Revenues</b>				
337 90 04 01 Local Contribution- Reimburse	0.00	0.00	0.00	0.0%
391 80 00 01 DWSRF Loan Proceeds	135,000.00	300,000.00	165,000.00	222.2%
<b>330 State Generated Revenues</b>	<b>135,000.00</b>	<b>300,000.00</b>	<b>165,000.00</b>	<b>222.2%</b>
<b>340 Charges For Services</b>				
343 30 00 01 Water Line/ Meter Repair	0.00	0.00	0.00	0.0%
343 40 00 00 Water Application Fees	250.00	425.00	175.00	170.0%
343 40 00 01 Water Hookup Fees	10,000.00	16,000.00	6,000.00	160.0%
343 40 00 02 Water Sales	519,000.00	519,000.00	0.00	100.0%
343 40 00 03 Water Reconnect/adm. Fees	7,500.00	7,500.00	0.00	100.0%
343 40 00 05 Water Sales- Bulk	500.00	500.00	0.00	100.0%
343 81 12 00 New Account Service Fee	1,500.00	1,500.00	0.00	100.0%
344 30 00 01 Water Line/ Meter Repair	500.00	3,800.00	3,300.00	760.0%
<b>340 Charges For Services</b>	<b>539,250.00</b>	<b>548,725.00</b>	<b>9,475.00</b>	<b>101.8%</b>
<b>350 Fines &amp; Forfeitures</b>				
359 90 00 04 Water Late Fees	5,500.00	6,000.00	500.00	109.1%
<b>350 Fines &amp; Forfeitures</b>	<b>5,500.00</b>	<b>6,000.00</b>	<b>500.00</b>	<b>109.1%</b>
<b>360 Misc Revenues</b>				
361 11 04 01 Interest -Water	300.00	1,000.00	700.00	333.3%
369 90 04 01 Water Misc. Revenue	0.00	0.00	0.00	0.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 22

401 Water Fund	Original	Proposed	Difference	Remarks
Revenues				
360 Misc Revenues				
<b>360 Misc Revenues</b>	300.00	1,000.00	700.00	333.3%
380 Non Revenues				
386 10 00 02 Water Meter Deposit	5,000.00	4,800.00	(200.00)	96.0%
<b>380 Non Revenues</b>	5,000.00	4,800.00	(200.00)	96.0%
390 Other Revenues				
379 00 40 01 WSDOT Reimbursement - I-82 RoI	0.00	0.00	0.00	0.0%
<b>390 Other Revenues</b>	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>788,986.14</b>	<b>944,763.10</b>	<b>155,776.96</b>	<b>119.7%</b>
Expenditures	Original	Proposed	Difference	Remarks
514 Administration				
514 23 41 05 Audit (25%)	0.00	0.00	0.00	0.0%
<b>514 Administration</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
518 Central Services				
518 10 31 01 Water Cooler/Supplies	0.00	0.00	0.00	0.0%
<b>518 Central Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
534 Water Utilities				
534 11 10 00 Mtc/adm. Salaries/wages	130,000.00	130,000.00	0.00	100.0%
534 11 20 00 Mtc/adm. Personnel Benefits	60,000.00	60,000.00	0.00	100.0%
534 11 31 01 Office Supplies	500.00	500.00	0.00	100.0%
534 11 42 01 Telephone-land (30%)	5,200.00	5,200.00	0.00	100.0%
534 11 42 02 Postage (40%)	3,500.00	3,500.00	0.00	100.0%
534 11 42 03 Employee Uniforms	2,000.00	2,000.00	0.00	100.0%
534 11 42 04 Telephone - Mobile (45%)	2,750.00	2,750.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton, City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 23

401 Water Fund	Original	Proposed	Difference	Remarks
Expenditures				
<b>534 Water Utilities</b>				
534 11 43 00 Travel	200.00	200.00	0.00	100.0%
534 11 43 01 Meals/lodging	200.00	200.00	0.00	100.0%
534 11 44 00 Advertising	0.00	0.00	0.00	0.0%
534 11 47 01 Electricity	15,000.00	15,000.00	0.00	100.0%
534 11 47 02 Water/sewer (Shop/Lab 50%)	600.00	600.00	0.00	100.0%
534 11 47 03 Water - Well #5	0.00	250.00	250.00	0.0%
534 11 49 01 Filing Fees	500.00	500.00	0.00	100.0%
534 11 49 02 Misc. Expense-other	0.00	10.00	10.00	0.0%
534 11 49 05 Memberships	450.00	450.00	0.00	100.0%
534 11 53 01 Excise Tax	33,000.00	33,000.00	0.00	100.0%
534 11 53 02 Irrigation Assessments	800.00	800.00	0.00	100.0%
534 11 53 03 Property Taxes	30.00	30.00	0.00	100.0%
534 12 41 02 Software Maintenance Agreement	1,500.00	1,500.00	0.00	100.0%
534 12 41 03 Water Testing	16,000.00	16,000.00	0.00	100.0%
534 12 41 06 Well Monitoring/testing	1,500.00	1,500.00	0.00	100.0%
534 14 49 01 Training	500.00	500.00	0.00	100.0%
534 15 31 01 Repair/mtc. Supplies-vehicle	3,000.00	3,000.00	0.00	100.0%
534 15 31 02 Repair/mtc. Supplies-system	7,000.00	7,000.00	0.00	100.0%
534 15 48 00 Repair/mtc. By Others	20,000.00	20,000.00	0.00	100.0%
534 16 31 02 Operating Supplies - System	5,000.00	5,000.00	0.00	100.0%
534 18 51 02 Operating Permit-water Syste	2,000.00	2,000.00	0.00	100.0%
534 40 49 00 Water Training Certifications	1,000.00	1,000.00	0.00	100.0%
534 60 42 01 Online Payment Processing	2,000.00	2,000.00	0.00	100.0%
534 70 31 02 Water Billing Supplies	750.00	750.00	0.00	100.0%
534 80 31 00 Water Meter Parts	15,000.00	15,000.00	0.00	100.0%
534 80 31 01 Operating Supplies- Chlorine	5,000.00	5,000.00	0.00	100.0%
534 80 32 01 Operating Supplies - Fuel	3,500.00	3,500.00	0.00	100.0%
534 80 40 01 U-Dig Utility Locate Services (50%	100.00	100.00	0.00	100.0%
534 80 46 01 WCIA Pool Insurance-Water Facil	10,000.00	13,100.00	3,100.00	131.0%
534 91 41 01 Visa\mastercard Charges-40%	1,500.00	1,700.00	200.00	113.3%
<b>534 Water Utilities</b>	<b>350,080.00</b>	<b>353,640.00</b>	<b>3,560.00</b>	<b>101.0%</b>
<b>580 Non Expenditures</b>				
589 10 00 01 Bulk Water Deposit Disbursement	4,500.00	4,500.00	0.00	100.0%
591 34 70 01 Loan Principal-pwtf	18,149.67	18,149.67	0.00	100.0%
591 34 70 02 Loan Principal-dwsrf	9,379.52	9,379.52	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 24

401 Water Fund	Original	Proposed	Difference	Remarks
<b>Expenditures</b>				
580 Non Expenditures	32,029.19	32,029.19	0.00	100.0%
591 Debt Service				
591 34 70 03 Loan Principal - DM12-952-125	25,000.00	25,000.00	0.00	100.0%
592 34 80 01 Loan Interest-98-78898-005-DWS	1,500.00	1,500.00	0.00	100.0%
592 34 80 02 Loan Interest-PW-00-691-006- PW	950.00	950.00	0.00	100.0%
592 34 80 03 Loan Interest - DM12-952-125	5,800.00	5,800.00	0.00	100.0%
596 34 80 00 DWSRF Loan Cost	0.00	0.00	0.00	0.0%
<b>591 Debt Service</b>	<b>33,250.00</b>	<b>33,250.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>594 Capital Expenditures</b>				
594 18 62 01 City Shop Building	17,500.00	17,500.00	0.00	100.0%
594 34 31 02 Capital Outlay-h20 Maint.	1,000.00	0.00	(1,000.00)	0.0%
594 34 31 03 Capital Outlay-h2o Rplc Pipe	0.00	0.00	0.00	0.0%
594 34 41 00 Well # 5 Engineering	15,000.00	30,000.00	15,000.00	200.0%
594 34 41 01 Engineering H20	15,000.00	7,500.00	(7,500.00)	50.0%
594 34 41 02 Dale Avenue Engineering	0.00	0.00	0.00	0.0%
594 34 60 04 Water Meter Upgrades	30,000.00	30,000.00	0.00	100.0%
594 34 63 00 Well # 5 Construction	150,000.00	300,000.00	150,000.00	200.0%
594 34 63 01 Middle School Water Line	0.00	0.00	0.00	0.0%
594 34 63 03 Capital Improvement (wells)	0.00	0.00	0.00	0.0%
594 34 63 04 10th Street H2o Line Upgrade	0.00	0.00	0.00	0.0%
594 34 63 05 Well Upgrades	5,000.00	5,000.00	0.00	100.0%
594 34 63 06 Capital Outlay- Water Tanks	0.00	0.00	0.00	0.0%
594 34 63 08 Ellen Water Line Upgrade	0.00	0.00	0.00	0.0%
594 34 64 03 Water System Management Plan	0.00	0.00	0.00	0.0%
594 34 64 06 Capital Outlay- Truck	15,000.00	15,000.00	0.00	100.0%
594 34 64 08 Cap Outlay-computer Upgrades	1,000.00	1,000.00	0.00	100.0%
594 34 65 07 Dale Waterline Upgrade	0.00	0.00	0.00	0.0%
<b>594 Capital Expenditures</b>	<b>249,500.00</b>	<b>406,000.00</b>	<b>156,500.00</b>	<b>162.7%</b>
<b>597 Interfund Transfers</b>				
597 00 01 01 Transfer To #407	0.00	0.00	0.00	0.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 25

Expenditures	Original	Proposed	Difference	Remarks
<b>401 Water Fund</b>				
<b>597 Interfund Transfers</b>				
597 00 03 01 Transfer New Acct. Fee To #402	750.00	750.00	0.00	100.0%
597 00 04 00 Transfer To 1997 Bond Redemp	0.00	0.00	0.00	0.0%
597 00 62 01 Transfer To #305- City Hall Const	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 80 04 01 Ending Fund Balance	123,376.95	119,093.91	(4,283.04)	96.5%
<b>999 Ending Balance</b>	<b>123,376.95</b>	<b>119,093.91</b>	<b>(4,283.04)</b>	<b>96.5%</b>
<b>Fund Expenditures:</b>	<b>788,986.14</b>	<b>944,763.10</b>	<b>155,776.96</b>	<b>119.7%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 26

402 Sewer Fund	Original	Proposed	Difference	Remarks
<b>Revenues</b>				
308 Beginning Balances				
308 80 01 02 Beginning Fund Balance	664,007.04	725,742.48	61,735.44	109.3%
<b>308 Beginning Balances</b>	<b>664,007.04</b>	<b>725,742.48</b>	<b>61,735.44</b>	<b>109.3%</b>
<b>330 State Generated Revenues</b>				
337 90 04 02 Local Contributions-Reimburseme	0.00	4,300.00	4,300.00	0.0%
<b>330 State Generated Revenues</b>	<b>0.00</b>	<b>4,300.00</b>	<b>4,300.00</b>	<b>0.0%</b>
<b>340 Charges For Services</b>				
343 50 00 00 Sewer Application Fees	250.00	450.00	200.00	180.0%
343 50 00 01 Sewer Hookup Fees	2,500.00	3,500.00	1,000.00	140.0%
343 50 00 02 Sewer Sales	594,000.00	600,000.00	6,000.00	101.0%
<b>340 Charges For Services</b>	<b>596,750.00</b>	<b>603,950.00</b>	<b>7,200.00</b>	<b>101.2%</b>
<b>350 Fines &amp; Forfeitures</b>				
359 90 00 05 Lien Fees	1,000.00	2,500.00	1,500.00	250.0%
359 90 00 06 Sewer Late Fees	11,500.00	10,000.00	(1,500.00)	87.0%
<b>350 Fines &amp; Forfeitures</b>	<b>12,500.00</b>	<b>12,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>360 Misc Revenues</b>				
343 50 00 03 Sewer Line Repair	500.00	500.00	0.00	100.0%
361 11 04 02 Investment-Sewer	300.00	1,000.00	700.00	333.3%
369 90 04 02 Sewer Misc. Revenue	0.00	0.00	0.00	0.0%
<b>360 Misc Revenues</b>	<b>800.00</b>	<b>1,500.00</b>	<b>700.00</b>	<b>187.5%</b>
<b>397 Interfund Transfers</b>				
397 50 12 01 New Acct. Service Fee (from #401	750.00	750.00	0.00	100.0%
<b>397 Interfund Transfers</b>	<b>750.00</b>	<b>750.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>1,274,807.04</b>	<b>1,348,742.48</b>	<b>73,935.44</b>	<b>105.8%</b>

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 27

402 Sewer Fund	Original	Proposed	Difference	Remarks
Expenditures				
514 Administration				
514 23 41 06 Audit (25%)	0.00	0.00	0.00	0.0%
<b>514 Administration</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
518 Central Services				
518 10 31 02 Water Cooler/Supplies	0.00	0.00	0.00	0.0%
<b>518 Central Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
535 Sewer				
535 11 10 01 Mtc. / Admin Salaries & Wages	120,000.00	120,000.00	0.00	100.0%
535 11 20 01 Mtc./Admin. Personnel Benefits	56,000.00	56,000.00	0.00	100.0%
535 11 31 02 Office Supplies	500.00	1,000.00	500.00	200.0%
535 11 42 05 Telephone - Land (30%)	3,000.00	3,000.00	0.00	100.0%
535 11 42 06 Postage (40%)	3,000.00	3,000.00	0.00	100.0%
535 11 42 07 Employee Uniforms	1,500.00	1,500.00	0.00	100.0%
535 11 42 08 Telephone- Mobile (45%)	2,500.00	2,500.00	0.00	100.0%
535 11 43 02 Travel	200.00	200.00	0.00	100.0%
535 11 43 03 Meals/Lodging	500.00	500.00	0.00	100.0%
535 11 47 03 Electricity- Sewer Plant & Lift Sta	40,000.00	40,000.00	0.00	100.0%
535 11 47 04 Water/Sewer (Shop/Lab 50%)	750.00	750.00	0.00	100.0%
535 11 49 06 Filing Fees	1,500.00	1,500.00	0.00	100.0%
535 11 49 07 Misc. Expense	0.00	10.00	10.00	0.0%
535 11 53 04 Sewer Excise Tax	12,000.00	12,000.00	0.00	100.0%
535 11 53 05 Irrigation Assessments	100.00	100.00	0.00	100.0%
535 11 53 06 Property Tax Assessment (misq., E	30.00	30.00	0.00	100.0%
535 12 41 04 Software Agreement (25%)	1,500.00	1,500.00	0.00	100.0%
535 14 49 02 Training	700.00	700.00	0.00	100.0%
535 15 31 03 Repair/mtc. Supplies - Vehicles	3,000.00	3,000.00	0.00	100.0%
535 15 31 04 Repair/mtc. Supplies - System	30,000.00	30,000.00	0.00	100.0%
535 15 31 05 Repair/Mtc. By Others	10,000.00	10,000.00	0.00	100.0%
535 15 31 07 Operating Supplies - System	10,000.00	10,000.00	0.00	100.0%
535 18 51 01 Discharge Permit-doe	3,000.00	3,000.00	0.00	100.0%
535 18 51 03 Lab Accreditation Fee	600.00	600.00	0.00	100.0%
535 40 49 00 Sewer Employee Certifications	500.00	500.00	0.00	100.0%
535 60 41 01 Sewer Testing	0.00	2,000.00	2,000.00	0.0%
535 60 42 02 Online Payment Processing	2,000.00	2,000.00	0.00	100.0%

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 28

402 Sewer Fund	Original	Proposed	Difference	Remarks
<b>Expenditures</b>				
<b>535 Sewer</b>				
535 70 31 02 Sewer Billing Supplies	750.00	750.00	0.00	100.0%
535 70 49 03 Sewer Closing Reimbursement	0.00	1.00	1.00	0.0%
535 80 32 01 Sewer System- Diesel Fuel	400.00	400.00	0.00	100.0%
535 80 32 02 Operating Supplies - Fuel	5,000.00	5,000.00	0.00	100.0%
535 80 40 01 Sewer Install By City	1,200.00	1,200.00	0.00	100.0%
535 80 40 02 U-Dig Utility Services (50%)	125.00	125.00	0.00	100.0%
535 80 46 02 WCIA Pool Insurance- Sewer Faci	17,000.00	23,000.00	6,000.00	135.3%
535 90 45 01 Benton County Franchise Fee	0.00	0.00	0.00	0.0%
535 91 41 02 VISA / MC Charges - 40%	1,700.00	1,700.00	0.00	100.0%
<b>535 Sewer</b>	<b>329,055.00</b>	<b>337,566.00</b>	<b>8,511.00</b>	<b>102.6%</b>
<b>580 Non Expenditures</b>				
591 35 78 01 Loan-prin-doe-wwtp 2003	106,059.78	106,059.78	0.00	100.0%
591 35 78 03 Loan Principal- DOE Loan #Lo30	5,452.26	5,452.26	0.00	100.0%
<b>580 Non Expenditures</b>	<b>111,512.04</b>	<b>111,512.04</b>	<b>0.00</b>	<b>100.0%</b>
<b>594 Capital Expenditures</b>				
594 18 62 02 Shop Building	17,500.00	17,500.00	0.00	100.0%
594 35 41 01 Engineering-Sewer	15,000.00	20,000.00	5,000.00	133.3%
594 35 41 02 Dale Avenue Engineering	0.00	0.00	0.00	0.0%
594 35 41 03 WSDOT Roundabout Engineering	10,000.00	5,000.00	(5,000.00)	50.0%
594 35 60 01 Edrith Avenue Sewer Project	35,000.00	35,000.00	0.00	100.0%
594 35 63 01 Cap Outlay-sewer Lining Project	100,000.00	75,000.00	(25,000.00)	75.0%
594 35 63 02 Capital Outlay- Force Main	0.00	0.00	0.00	0.0%
594 35 63 03 Dale Ave. Sewer Upgrade	0.00	0.00	0.00	0.0%
594 35 64 00 Cap. Outlay- Equipment	10,000.00	10,000.00	0.00	100.0%
594 35 64 06 Cap. Outlay - Truck	15,000.00	15,000.00	0.00	100.0%
594 35 64 08 Cap. Outlay- Vactor Truck	0.00	40,000.00	40,000.00	0.0%
594 35 64 09 Cap-outlay-upgrade Lift Stat	5,000.00	5,000.00	0.00	100.0%
594 35 64 10 Cap. Outlay - Computer Upgrades	1,000.00	1,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>	<b>208,500.00</b>	<b>223,500.00</b>	<b>15,000.00</b>	<b>107.2%</b>
<b>597 Interfund Transfers</b>				



# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 29

Expenditures	Original	Proposed	Difference	Remarks
402 Sewer Fund				
597 Interfund Transfers				
597 00 01 03 Transfer To #407	75,000.00	75,000.00	0.00	100.0%
597 00 02 00 Transfer To 1997 Bond Redempt	0.00	0.00	0.00	0.0%
597 00 03 00 Transfer To #305- City Hall Const	50,000.00	0.00	(50,000.00)	0.0%
597 Interfund Transfers	125,000.00	75,000.00	(50,000.00)	60.0%
999 Ending Balance				
508 80 04 11 Ending Fund Balance	500,740.00	601,164.44	100,424.44	120.1%
999 Ending Balance	500,740.00	601,164.44	100,424.44	120.1%
<b>Fund Expenditures:</b>	<b>1,274,807.04</b>	<b>1,348,742.48</b>	<b>73,935.44</b>	<b>105.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 30

Revenues	Original	Proposed	Difference	Remarks
<b>406 Sewer/water Capital Improvement</b>				
308 Beginning Balances				
308 80 04 06 Beginning Fund Balance	90,592.62	90,707.01	114.39	100.1%
<b>308 Beginning Balances</b>	<b>90,592.62</b>	<b>90,707.01</b>	<b>114.39</b>	<b>100.1%</b>
<b>340 Charges For Services</b>				
343 40 00 04 Water Area Charge @.02	2,500.00	4,000.00	1,500.00	160.0%
343 50 00 04 Sewer Area Charge @.01	1,500.00	2,300.00	800.00	153.3%
<b>340 Charges For Services</b>	<b>4,000.00</b>	<b>6,300.00</b>	<b>2,300.00</b>	<b>157.5%</b>
<b>Fund Revenues:</b>	<b>94,592.62</b>	<b>97,007.01</b>	<b>2,414.39</b>	<b>102.6%</b>
<b>Expenditures</b>				
<b>594 Capital Expenditures</b>				
594 34 30 01 Water Meter Upgrades	10,000.00	10,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 10 04 06 Ending Fund Balance	84,592.62	87,007.01	2,414.39	102.9%
<b>999 Ending Balance</b>	<b>84,592.62</b>	<b>87,007.01</b>	<b>2,414.39</b>	<b>102.9%</b>
<b>Fund Expenditures:</b>	<b>94,592.62</b>	<b>97,007.01</b>	<b>2,414.39</b>	<b>102.6%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

Time: 12:38:23 Date: 09/01/2016  
Page: 31

407 Sewer/water Capital Maint.

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 80 04 07 Beginning Fund Balance	182,729.34	182,729.34	0.00	100.0%
308 Beginning Balances	182,729.34	182,729.34	0.00	100.0%

397 Interfund Transfers

397 00 01 01 Transfer From #401	0.00	0.00	0.00	0.0%
397 00 01 03 Transfer From #402	75,000.00	75,000.00	0.00	100.0%
397 Interfund Transfers	75,000.00	75,000.00	0.00	100.0%

**Fund Revenues:**

	<b>257,729.34</b>	<b>257,729.34</b>	<b>0.00</b>	<b>100.0%</b>
--	-------------------	-------------------	-------------	---------------

Expenditures

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

999 Ending Balance

508 10 04 07 Ending Fund Balance	257,729.34	257,729.34	0.00	100.0%
999 Ending Balance	257,729.34	257,729.34	0.00	100.0%

**Fund Expenditures:**

	<b>257,729.34</b>	<b>257,729.34</b>	<b>0.00</b>	<b>100.0%</b>
--	-------------------	-------------------	-------------	---------------

**Fund Excess/(Deficit):**

	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
--	-------------	-------------	-------------	--

# 2016 PROPOSED BUDGET CHANGES

City Of Benton City  
MCAG #: 199

## Fund Totals

Time: 12:38:23 Date: 09/01/2016  
Page: 32

Fund	Revenues			Expenditures		
	Original	Proposed	Difference	Original	Proposed	Difference
001 Current Expense Fund	1,707,342.74	2,169,516.96	462,174.22	1,707,342.74	2,169,516.96	(462,174.22)
101 City Street Fund	566,345.89	477,411.82	(88,934.07)	566,345.89	477,411.82	88,934.07
103 Sos Archive Grant	9,196.41	10,696.41	1,500.00	9,196.41	10,696.41	(1,500.00)
302 Park & Recreation Fund	185,242.74	197,543.57	12,300.83	185,242.74	197,543.57	(12,300.83)
305 City Hall Construction Fund	250,000.00	0.00	(250,000.00)	250,000.00	0.00	250,000.00
350 I-82 Business/Industrial Park	28,305.94	28,355.71	49.77	28,305.94	28,355.71	(49.77)
401 Water Fund	788,986.14	944,763.10	155,776.96	788,986.14	944,763.10	(155,776.96)
402 Sewer Fund	1,274,807.04	1,348,742.48	73,935.44	1,274,807.04	1,348,742.48	(73,935.44)
406 Sewer/water Capital Improvement	94,592.62	97,007.01	2,414.39	94,592.62	97,007.01	(2,414.39)
407 Sewer/water Capital Maint.	257,729.34	257,729.34	0.00	257,729.34	257,729.34	0.00
<b>Excess/(Deficit):</b>	<b>5,162,548.86</b>	<b>5,531,766.40</b>	<b>369,217.54</b>	<b>5,162,548.86</b>	<b>5,531,766.40</b>	<b>369,217.54</b>
			<b>107.2%</b>			<b>107.2%</b>

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** First Reading - Ord. Amending Sidewalk Regulations

**DATE/ITEM:** 09-06-16- H 3

## BUDGET INFORMATION

**DEPT:** Streets

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:** N/A

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of an ordinance, on its first reading, amending BCMC section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and BCMC Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb"

### HISTORY

## ATTACHMENTS

- |              |    |
|--------------|----|
| 1) Ordinance | 3) |
| 2)           | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve an ordinance of the City of Benton City, Washington, on its first reading, amending BCMC section 12.05.110 "Optional Standards for the Residential Suburban (AS) Zoning District" and BCMC Section 12.05.120 "Security in Lieu of Completion of Sidewalk and Curb"

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF BENTON CITY,  
WASHINGTON AMENDING BCMC SECTION 12.05.110  
"OPTIONAL STANDARDS FOR THE RESIDENTIAL  
SUBURBAN (AS) ZONING DISTRICT" AND BCMC  
SECTION 12.05.120 "SECURITY IN LIEU OF  
COMPLETION OF SIDEWALK AND CURB"**

**WHEREAS**, the City of Benton City has recognized that there are situations when sidewalk construction at the time of building construction is not in the best interests of the City or the property owner, or may not be possible due to inclement weather or other circumstances, and may require a temporary deferral of the code requirements to build such sidewalk improvements; and

**WHEREAS**, the City of Benton City has recognized that there are situations where sidewalk construction may never be feasible for said property and code requirements to build such a sidewalk should be indefinitely waived; and

**WHEREAS**, the City of Benton City recently adopted amendments to the BCMC that provide for a deferral mechanism that will allow the City to defer the requirements of the BCMC Chapter 12.05.03 for an extended period of time; and

**WHEREAS**, the City of Benton City has realized through the practical application of its current deferral provisions, the necessity of certain amendments to the recently adopted deferral provisions, that would make the practical application of such provisions more feasible and has also realized the necessity of a discretionary provision allowing the City to issue a long-term sidewalk waiver; NOW, THEREFORE,

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON, DO  
ORDAIN AS FOLLOWS:**

**Section 1.** That Section 12.05.110 of the Benton City Municipal Code entitled "Optional Standards for the Residential Suburban (AS) Zoning District" shall be and hereby is amended as follows:

**12.05.110** **Optional Standards for the Residential Suburban (AS) Zoning District. Waiver of Sidewalk Construction Requirements.** A waiver of sidewalk construction requirements within any zoning district may be granted on a case by case basis by the City Engineer with approval of the Mayor, when consistent with the criteria below. The requesting property owner shall be required to sign an Improvement Waiver Agreement supplied by the City, which shall provide that at any point in the future, should the City Engineer decide that the subject property no longer meets any of the criteria below, the property owner must install said

improvements. Upon determination by the City Engineer that improvements must be constructed, the City shall provide the owner or their successors in interest, notice requiring the construction of the sidewalk, curb and gutter. The owner shall have ninety (90) days after final decision of the Mayor, within which to construct the improvements in accordance with City's standards and specifications. The construction period may be extended by the Mayor or the Mayor's designee for an additional period of ninety (90) days upon good cause such as inclement weather or the unavailability of materials or services. If the owner fails to construct the improvements within such period, including any extensions, the City may authorize the work to be completed and any and all costs to the City shall become a lien against the property. The property owner shall record the waiver form with the Benton County Auditor and supply a copy to the City within 30 days of its execution.

Within the Agricultural Suburban Residential Zoning District any zoning district, the installation of curbs and gutters may be waived upon the finding that there is:

- A. Inadequate right-of-way width to permit pedestrian traffic.
- B. No demonstrated need for safe walking distance for students walking to and from school.
- C. Sidewalks are not consistent with the general development and character of the neighborhood.

Any waiver under this section shall at all times be subject to the requirements of RCW 35.68. (Ord. 887, June 2011)

**Section 2.** That Section 12.05.120 entitled "Security in Lieu of Completion of Sidewalk and Curb" of the Benton City Municipal Code shall be and hereby is amended and shall read as follows:

**12.05.120** **Security in Lieu of Completion of Sidewalks and Curb. Temporary Deferral of Sidewalk Construction Requirements.** Whenever it is determined by the Mayor, or the Mayor's designee, that it is not practical or possible due to inclement weather or other extenuating circumstances for the construction of a sidewalk, curb, and gutter to be completed prior to the occupancy of a new or remodeled building as provided in Section 12.05.030 above, ~~due to the lack of contiguity with existing sidewalk,~~ the City may grant a ninety (90) day deferral to the requirements of this Section upon the deposit of \$1,000 sufficient security in the form of cash or check deposited with the City. ~~to cover the estimated cost of completing construction of the curb and sidewalk. The deferral shall not exceed five (5) years. Upon determination by the City that sidewalk~~

~~contiguity is or may be available, or determines the public convenience or safety require that the sidewalk be constructed, the City shall provide the owner or their successors in interest, notice requiring the construction of the sidewalk, curb and gutter. The owner shall have ninety (90) days within which to construct the sidewalk in accordance with City's standards and specifications, and receive a refund of the security deposit. The sidewalk construction period may be extended by the Mayor or the Mayor's designee upon good cause such as inclement weather or the unavailability of materials or services. The security deposit shall be refunded upon satisfactory completion of the improvements and inspection by the City. Completed construction must pass all City inspections and meet all City standards. The ninety (90) day sidewalk construction deferral period may be extended for one (1) additional ninety (90) day period by the Mayor or the Mayor's designee upon good cause such as inclement weather or the unavailability of materials or services.~~

If the owner fails to construct the sidewalk after the ninety (90) day period, including any extensions, the City may authorize the work to be completed and shall apply the security deposit to the costs of the installation. The deposit shall be used by the City to pay the costs of completing the construction of the curb and sidewalk to meet City standards and to pass City inspection. The City does not warrant that the amount accepted as security necessarily will be sufficient to pay the full costs of construction by accepting the deposit. The owner shall sign an Improvement Deferral Waiver which shall be recorded with the Benton County Auditor improvement deferral form provided by the City upon approval of the deferral request. By accepting the deposit, the City does not in any way waive any other remedies it may have to collect the costs of completing the construction ~~by accepting the deposit.~~ Costs to the City in excess of the deposit shall become a lien against the property. ~~The applicant for the building permit shall execute an agreement with the City on the terms as provided by this Section.~~ (Ord. 955, April 2016; Ord. 887, June 2011)

**Section 3.** This Ordinance shall take full force and effect five (5) days after its approval, passage, and publication as required by law.

**PASSED** by the City Council of the City of Benton City, Washington, and approved as provided by law this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Linda Lehman, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephanie Haug, City Clerk

\_\_\_\_\_  
Leland B. Kerr, City Attorney

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Resolution #2016-15- Approving the County Wide Planning Policies

**DATE/ITEM:** 09-06-16- H 4

## BUDGET INFORMATION

**DEPT:** General

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of a resolution approving the modified Benton County County-Wide Planning Policies

### HISTORY

## ATTACHMENTS

- |   |    |
|---|----|
| 1) Resolution #2016-15 with Attachments | 3) |
| 2)                                      | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Resolution #2016-15, a resolution approving the modified Benton County County-Wide Planning Policies

**RESOLUTION NO. 2016-15**

**A RESOLUTION APPROVING THE MODIFIED BENTON-COUNTY COUNTY-WIDE PLANNING POLICIES**

**WHEREAS**, on July 12, 2016, the Board of County Commissioners of Benton County adopted Resolution No. 2016-559 providing for the proposed modifications of the County-Wide Planning Policies to be circulated to each City within the County for comment and review; and

**WHEREAS**, the City Council of the City of Benton City has reviewed the July 14, 2016, draft Benton County County-Wide Planning Policies preliminarily adopted by Benton County subject to concurrence of at least three Benton County cities; and

**WHEREAS**, the City Council has determined that the modified County-Wide Planning Policies are in the best interest of the City of Benton City. **NOW, THEREFORE,**

**THE CITY COUNCIL OF THE CITY OF BENTON CITY, WASHINGTON,** hereby resolves as follows:

**Section 1.** That the July 14, 2016, draft County-Wide Planning Polices for Benton County, a copy of which is attached hereto and incorporated herein by this reference as Exhibit A, shall be and hereby is approved in their entirety, and recommends to the Benton County Commissioners final adoption and implementation within the County.

**Section 2.** The City Clerk is directed to provide to the Board of Commissioners of Benton County a copy of this Resolution approving the modified County-Wide Planning Policies in their entirety.

**ADOPTED** this 6 day of September, 2016, by the City Council of the City of Benton City, Washington, and signed in authentication of its passage this 6 day of September, 2016.

Resolution 2016-15 filed and recorded in the office of the City Clerk of the City of Benton City, Washington, this 6 day of September, 2016.

\_\_\_\_\_  
Linda Lehman, Mayor

Attest:

Approved as to Form:

\_\_\_\_\_  
Stephanie Haug, City Clerk-Treasurer

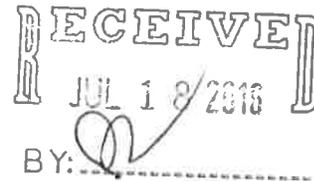
\_\_\_\_\_  
Leland B. Kerr, City Attorney

# Benton County Planning Department

Planning Annex, P.O. Box 910, 1002 Dudley Avenue, Prosser WA 99350, Phone: (509) 786-5612 or (509) 736-3086, Fax (509) 786-5629

July 14, 2016

Stephanie Haug  
City Clerk/Treasurer  
City of Benton City  
P.O. Box 70  
Benton City, WA 99320



RE: County-Wide Planning Polices

Dear Ms. Haug:

The Benton County Planning Department has been working with the City's Planner on the County Wide Planning Policies for Benton County. The County Wide Planning Policies is a written policy used solely for establishing a county wide framework from which county and city comprehensive plans are developed. RCW 36.70A.210(2) directs that the County shall adopt the County Wide Planning Policies (CWPPs) in cooperation with the cities.

The existing CWPPs were adopted on September 28, 1992 and no changes have been made to the policies since they were adopted. Benton County and the Cities are currently in the process of updating their respective Comprehensive Plans. The Planning Departments of the County and Cities are meeting on a monthly basis during this update process and are recommending changes to the policies.

On July 12, 2016 the Board of County Commissioners adopted Resolution 2016-559 that agreed in principle to the proposed modifications of the CWPPs, but acknowledging that changes may need to be made based on input from each city. The Board directed the Planning Department to send the resolution and draft policies to the cities for review and support of the CWPPs. Attached to this letter are copies of the Resolution 2016-559, Draft CWPPs and an edited version of the original CWPPs.

With this letter the County is asking the city to review the attached documents and provide the County with a City Resolution that either: (a) approve the modified CWPPs in their entirety, (b) reject the modified CWPPs in their entirety, (c) or support the modified CWPPs with specific changes. Once we have received the decisions from all the cities, we will send it to the Benton County Commissioners for final adoption if there are no changes needed. If changes are needed the proposed policies, they will be reviewed by the Benton County Planning Commission.

I appreciate your help with this process and your attendance at the monthly meetings. The meetings have been very helpful to all jurisdictions as we work through the updates to our Comprehensive plans

If you have any questions with regards to this letter or the policies, please do not hesitate to contact me at (509) 786-5612 or [mike.shuttleworth@co.benton.wa.us](mailto:mike.shuttleworth@co.benton.wa.us).

Sincerely,



MICHAEL E. SHUTTLEWORTH,  
PLANNING MANAGER

Attachments

- Resolution 2016-559
- Draft CWPPs
- Edited CWPPs

**RESOLUTION**

**BEFORE THE BOARD OF COMISSIONERS OF BENTON COUNTY, WASHINGTON**  
IN THE MATTER OF COUNTY PLANNING RE: AMENDMENTS TO THE BENTON COUNTY WIDE  
PLANNING POLICIES.

WHEREAS, RCW 36.70A.210 requires the County adopt a countywide planning policy in cooperation with the cities located in whole or in part within the county and,

WHEREAS, on September 28, 1992, the Benton County Commissioners adopted Resolution 92-296, Countywide Planning Policies for Benton County; and,

WHEREAS, on March 12, 2007, the Benton County Commissioners updated the Benton County Comprehensive Plan; and,

WHEREAS, the Countywide Planning Policies for Benton County have not been reviewed or updated since September 28, 1992 and,

WHEREAS, in 2016, the Planning Departments of the Cities and County reviewed the existing Countywide Planning Policies for Benton County and have suggested changes to such policies and,

WHEREAS, the Benton County Planning Commission reviewed the proposed changes to the Countywide Planning Policies for Benton County and conducted a public hearing on May, 10, 2016 and June 14, 2016; and,

WHEREAS, the Benton County Planning Commission, after considering the public testimony presented, did recommend to the Board of County Commissioners that the proposed amended Countywide Planning Policies be adopted by the Board of County Commissioners, and,

WHEREAS, the Benton County Planning Commission, did also recommend to the Board of County Commissioners that the proposed amended Countywide Planning Policies be sent to the Cities within Benton County for their review and approval; and,

WHEREAS, the Board finds that the Cities within Benton County must concur with the amended Countywide Planning Policies; and,

WHEREAS, the Board finds that it would be in the best interest of the County to adopted the amended Countywide Planning Policies, and,

WHEREAS, the Board agrees in principle to the proposed amended Countywide Planning Policies for Benton County, but acknowledging that changes may need to be made based on input from each jurisdiction; NOW THEREFORE,

BE IT RESOLVED that the Board of County Commissioners agrees in principle to the proposed amended Countywide Planning Policies for Benton County and directs the Benton County Planning Manager to send the proposed amended Countywide Planning Policies for Benton County to the Cities of Kennewick, Richland, West Richland, Benton City and Prosser for their review and concurrence.

BE IT ALSO RESOLVED that if the cities have changes to the proposed amended Countywide Planning Policies, those changes will be reviewed by the Benton County Planning Commission and the Planning Commission will make a recommendation to the Board of County Commissioners.

Dated this 12th day of July, 2016.

SHON SMALL - ABSENT

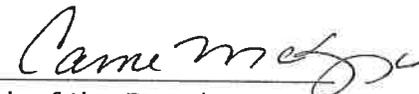
\_\_\_\_\_  
Chairman of the Board

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Member

Constituting the Board of County  
Commissioners of Benton County  
Washington.

Attest

  
\_\_\_\_\_  
Clerk of the Board

**COUNTYWIDE PLANNING POLICIES  
FOR  
BENTON COUNTY**

Originally adopted September 28, 1992  
Resolution # 92-296

**AMENDMENTS:**

\_\_\_\_\_, 2016 Ordinance # \_\_\_\_\_ (Amending Res.# 92-296) Effective Date: \_\_\_\_\_

# Benton County

## Countywide Planning Policies

---

### Introduction & Overview:

The Washington State Growth Management Act (GMA) requires that cities and counties adopt comprehensive plans. The GMA further requires that counties adopt Countywide Planning Policies (CWPPs), in cooperation with the cities located in whole or in part within the county. CWPP establish a countywide framework for developing and adopting county and city comprehensive plans. The role of the CWPP is to coordinate comprehensive plans of jurisdictions in the same county for regional issues or issues affecting common borders (RCW 36.70A.100). Under state law, RCW 36.70A.210(1) describes the relationship between comprehensive plans and CWPPs. It says that:

*a 'countywide planning policy' is a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted pursuant to this chapter. This framework shall ensure that city and county comprehensive plans are consistent as required in RCW 36.70A.100. Nothing in this section shall be construed to alter the land use powers of the cities.*

In order to achieve the objectives above, and to ensure that regional planning efforts and governmental actions are consistent with current legal requirements and information, substantial revisions to the Benton County CWPPs have been proposed. The development of these revisions was a collaborative process between the County and the cities.

### History:

In 1991, one year after the Washington State Legislature enacted the Growth Management Act (GMA), the GMA was amended to require that Countywide Planning Policies (CWPPs) be adopted within those counties subject to the GMA. The first Benton County Countywide Planning Policies were adopted on September 28, 1992.

### Amendments and Adoption:

In the years since the last CWPPs were adopted in Benton County, the GMA has evolved through amendments and judicial interpretations provided by the GMA and the courts. The revised CWPPs attempt to provide procedures for County and city/town coordination to address these issues.

The GMA does not specifically address amendments to the CWPPs; however, it has become

apparent that the Benton County CWPPs should be updated in order to better address countywide planning concerns and coordination between jurisdictions in the County. A public hearing was held by the Benton County Planning Commission on April 12, 2016.

Benton County is the lead agency for this proposal and has determined that it does not have a significant adverse impact on the environment and a Determination of Non Significance was issued on February 10, 2016.

In order to comply with GMA requirements and the adoption/amendment procedures identified below, all jurisdictions in Benton County must agree to the adoption of the revised CWPPs. This process will involve the planning departments, planning commissions, and elected representatives of each jurisdiction. In order to facilitate this process, Benton County, in consultation with the cities, has developed the following adoption/ratification process for the draft CWPPs:

1. Benton County Planning Commission recommendation on proposed CWPPs.
2. The Benton County Board of Commissioners (BOCC) adopts a resolution agreeing in principle to the proposed CWPPs, but acknowledging that changes may need to be made based on input from each jurisdiction. The BOCC's resolution will contain a statement requiring that each jurisdiction ratify the CWPPs adopted by Benton County and will lay out a schedule for future approval steps.
3. CWPPs approved by Benton County BOCC reviewed by each jurisdiction's Planning Commission.
4. The elected body of each jurisdiction passes a resolution which states that the jurisdiction either: (a) supports the CWPPs in their entirety, (b) rejects the CWPPs in their entirety, or (c) supports the CWPPs with specific changes.
5. If specific changes are identified by a jurisdiction in step four, the Benton County Planning Department and Planning Commission may amend the CWPPs and attempt to reconcile and conflicting changes.
6. The Benton County BOCC adopts, by ordinance, the final CWPPs.

**References:**

Benton County. (1992). Countywide Planning Policies.  
Benton County Comprehensive Plan.

## BENTON COUNTYWIDE PLANNING POLICIES

Countywide planning policy is a written policy statement or statements used solely for establishing a countywide framework from which County and City comprehensive plans are developed and adopted. This framework will ensure that City and County comprehensive plans are consistent with statewide planning policies and as required by the Growth Management Act.

### **POLICIES TO IMPLEMENT RCW 36.70A.110;**

**Policy #1:** The Comprehensive Plans of Benton County and each of the cities therein shall be prepared and adopted with the objective to facilitate economic prosperity by accommodating growth consistent with the following:

1. Urban Growth. Encourage development in urban areas where adequate public facilities exist or can be provided in a cost efficient manner.
2. Reduce the inappropriate conversion of undeveloped land into low density development lacking adequate services, injurious to ground and surface water quality, destructive to the area's agricultural lands base and less than cost effective relative to public service costs.
3. Transportation. Encourage efficient multi-modal transportation systems that are based on regional priorities and coordinated with county and city comprehensive plans.
4. Property rights. Private property rights shall not be taken for public use without just compensation having been made. The property rights of land owners shall be protected from arbitrary and discriminatory actions.
5. Permits. Maintain a permit review process that provides for integrated and consolidated review.
6. Natural resource industries. Maintain and encourage natural resource-based industries, including agricultural, fisheries and mineral industries.
7. Open space and recreation. Encourage the retention of open space and the development of recreational opportunities, conserve fish and wildlife habitat, and increase access to natural resource lands and water, and develop parks.
8. Environment. Protect the environment and enhance the region's high quality of life, including air and water quality and the availability of water.
9. Citizen participation and coordination. Encourage the involvement of citizens in the planning process and ensure coordination between communities and jurisdictions to reconcile conflicts.

10. Public facilities and services. Ensure that those public facilities and services necessary to support development shall be adequate to serve development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards. With the exception of water, sewer, and local access streets, which shall be available at the time of occupancy, the term "adequate" shall be defined as either available at the time of occupancy, or shown on the current Capital Improvement Plan (CIP), as a funded project within six years.

11. Historic preservation. Identify and encourage the preservation of lands, sites, and structures that have historical or archaeological significance.

12. Economic development. Encourage economic development throughout the County that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this County, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the County's natural resources, public services, and public facilities.

**POLICIES FOR PROMOTION OF CONTIGUOUS AND ORDERLY DEVELOPMENT AND THE PROVISION OF URBAN SERVICES TO SUCH DEVELOPMENT;**

**Policy #2:** The County shall allocate future projected populations through the use of the latest population projections published by the Washington State Office of Financial Management (OFM). Allocation of future populations shall be based on the following distribution: City of Kennewick 40% of total county population; City of Richland 28% of total county population; Benton County 19% of total county population; City of West Richland 8% of total county population; City of Prosser 3% of total county population and City of Benton City 2% of total county population. The County, in consultation with the Cities, will review the OFM population projection ranges (Low, Medium and High) and allocation percentages whenever OFM publishes new GMA population projections.

**Policy #3:** The locating of Urban Growth Areas within the County shall be accomplished through the use of accepted planning practices which provide sufficient land and service capacity, up to the determined need, to meet projected populations at urban densities and service standards within the Cities, and urban densities for those portions of the County located within the urban growth areas.

**Policy #4:** That Urban Growth Areas of each City shall be based upon official and accepted population projections for minimum of 20 years. The gross undeveloped and underdeveloped acreage within the city limits and the Urban Growth Area shall be sufficient to meet all the land requirements, for the following: community and essential public facilities, population projection, commercial and industrial activities, employment projections, infill and to prevent inflation of land cost due to a limited land supply.

- a. The jurisdictions within the county shall use a uniform formula for identifying the land area necessary per capita for each community. Each jurisdiction's population projection shall be multiplied by its gross per capita land area requirement, which in the aggregate will define total land needs within the Urban Growth Area (UGA).

The uniform formula is as follows:

$A + B + C + D + E + F + G + H + I + J + K = \text{acreage/per capita (or acreage per dwelling unit if per capita is divided by average household size) where:}$

- A = residential land per capita; (or DU)
- B = parks and recreational area per capita;
- C = area required for public facilities (fire stations, jails, etc.,) per capita;
- D = area required for schools per capita;
- E = commercial area per capita, or per employee;
- F = industrial/manufacturing area per capita;
- G = open space (golf courses, etc.) per capita;
- H = public service lands required for transportation network, easements and R.O.W.s per DU;
- I\* = use 70% build-out for all residential lands;
- J = add 25% to the total of A Through I for land supply/demand balance;
- K = land credit for undevelopable lands i.e. Critical Areas including steep slopes, wetlands, habitat, etc. within the UGA.

\* The same factor should be used for all jurisdictions.

**Policy #5 :** That within the urban growth area, urban uses shall be concentrated in and adjacent to existing urban services or where they are shown on a Capital Improvement Plan to be available within 6 years.

**Policy #6:** That cities limit the extension of service district boundaries and water and sewer infrastructure to areas within each jurisdiction's urban growth area contained in their adopted Comprehensive Plan. Utility plans should attempt to reflect possible needs for 50 years.

**Policy #7:** Within each Comprehensive Plan, the Land Use Plan for urban growth areas shall designate urban densities and indicate the general locations of greenbelt and critical areas.

**Policy #8:** Wherever possible, given consideration of all other variables, such as existing unused service infrastructure, the placement of an urban growth line into an area of existing commercial agriculture shall be avoided.

**Policy #9:** The appropriate directions for the expansion of urban growth areas are those which are unincorporated lands with existing service infrastructure and lands adjacent to corporate limits.

**Policy #10:** All policies within each jurisdiction's Comprehensive Plans shall be modified to be consistent with adopted Countywide Policies.

**POLICIES FOR SITING PUBLIC FACILITIES OF A COUNTYWIDE OR STATEWIDE NATURE;**

**Policy #11:** The County and Cities, along with public participation shall develop a cooperative regional process to site essential public facilities of regional and statewide importance. The objective of the process shall be to ensure that such facilities are located so as to protect environmental quality, optimize access and usefulness to all jurisdictions, and equitably distribute economic benefits/burdens throughout the region or county.

At the Countywide and multi-county level, the following action should be accomplished:

- a. Develop a uniform siting procedure which enables selection of optimum project sites and appropriate size and scale relative to intended benefit area.

**Policy #12:** Support the existing solid waste program that promotes and maintains a high level of public health and safety, protects the natural and human environment of Benton County and encourages public involvement by securing representation of the public in the planning process.

**Policy #13:** Encourage and expand coordination and communication among all jurisdictions and solid waste agencies/firms in Benton and Franklin Counties in order to develop consistent and cost-effective programs that avoid duplication of effort and gaps in program activities.

- a. Utilize the existing Benton-Franklin Solid Waste Advisory Committee.

**POLICIES FOR COUNTYWIDE TRANSPORTATION FACILITIES AND STRATEGIES;**

**Policy #14:** Maintain active County-City participation in the Regional Transportation Planning Organization in order to facilitate City, County, and State coordination in planning regional transportation facilities and infrastructure improvements to serve essential public facilities including Port District facilities and properties.

**POLICIES THAT CONSIDER THE NEED FOR AFFORDABLE HOUSING, SUCH AS HOUSING FOR ALL ECONOMIC SEGMENTS OF THE POPULATION AND**

### **PARAMETERS FOR ITS DISTRIBUTION;**

**Policy #15:** The County and Cities within shall work together to provide housing for all economic segments of the population. All jurisdictions shall seek to create the conditions necessary for the construction of affordable housing, at the appropriate densities within the cities and County. The following actions should be accomplished:

- a. Jointly quantify and project total Countywide housing needs by income level and housing type (i.e. rental, ownership, senior, farm worker housing, group housing.)
- b. Establish a mechanism whereby the housing efforts/programs of each jurisdiction address the projected Countywide need.
- c. Address the affordable housing needs of very low, low, and moderate income households, and special needs individuals through the Comprehensive Housing Affordability Strategy (CHAS).
- d. Develop design standards for implementation within the Comprehensive Plan with special attention to be given to the residential needs of low to moderate income families.

### **POLICIES FOR JOINT COUNTY AND CITY PLANNING WITHIN URBAN GROWTH AREAS;**

**Policy #16:** Urban growth areas include territory located outside of a city if such territory may be characterized by urban growth or is adjacent to territory already characterized by urban growth. Within urban growth areas, only urban development may occur. For the purposes of locating urban growth areas, and permitting new development within them, "Urban" is defined as:

- a. Having dedicated and improved (surfaced) streets, with dimension, design and construction standards for new development determined by "joint city/county standards" and;
- b. For new development, road, street and intersection right-of way widths located and sized to accommodate projected local and regional average daily traffic (ADT) as determined by each jurisdictions Land Use Plan Transportation Element and, where relevant, projections of the Benton Franklin Council of Governments.

**Policy #17:** To encourage logical expansions of corporate boundaries into urban growth areas, and to enable the most cost efficient expenditure of public funds for the provision of urban services into newly annexed areas. The County and each City shall jointly develop and implement development, land division and building standards, and coordinated permit

procedures for the review and permitting of new subdivisions within Urban Growth Areas. Joint development standards shall be adopted by all jurisdictions. Standards may vary between the County and various incorporated jurisdictions.

### **POLICIES FOR COUNTYWIDE ECONOMIC DEVELOPMENT AND EMPLOYMENT;**

**Policy #18:** Consistent with the protection of public health, safety, welfare, and the use of natural resources on a long-term sustainable basis, the ability of service capacity to accommodate demands, and the expressed desires of each community, Comprehensive Plans shall jointly and individually support the County and region's economic prosperity in order to promote employment and economic opportunity for all citizens.

**Policy #19:** The County and Cities have historically partnered with each other as well as with other organizations to achieve economic development throughout the region. It is the intention of the County and Cities to continue to actively pursue mutually beneficial partnerships that promote growth in all sectors of business and industry, including but not limited to: areas of agriculture, agri-business, industrial, commercial, public schools, recreation and tourism. Key strategies will include promoting family wage jobs, increasing income and reducing poverty, increase business formation, expansion and retention, and creating jobs and financial investment to improve the economics of our communities.

- a. An economic development element should be integrated into the comprehensive plan of each jurisdiction. The economic development element should establish goals and policies for each jurisdiction; actively promote employment opportunities for family-wage jobs; support the retention and expansion of businesses and industry in Benton County; support development of public schools; encourage the development of tourist-related businesses, including those that capitalize on area agricultural and other resources.
- b. Comprehensive Plans should foster and promote a natural environment that will contribute to economic growth and prosperity, and a business environment that offers diverse economic opportunities for businesses of all types and sizes in the region.
- c. The County and Cities should encourage public and private agency cooperation and participation in the comprehensive planning process. These agencies should cooperatively evaluate trends and opportunities to identify strategies meeting long-term economic needs for the County region.
- d. The County and Cities agree that Benton County may establish economic development strategies and implementation criteria for siting major industrial and resource based development within rural areas of the County in accordance with RCW 36.70A.365.

- e. The provision of utilities and other supporting urban governmental services to commercial and industrial areas should be coordinated and assigned a high priority by utility purveyors and service providers.
- f. A Countywide land use inventory should be established to monitor commercial and industrial land supply.
- g. Support the development of public schools in areas where present or can be extended, is financially supportable at urban densities, where the extension of public infrastructure will protect health and safety, as per WAC 365-196-425(3)(b).

### **AN ANALYSIS OF THE FISCAL IMPACT.**

**Policy #20:** Capital Improvement Plans and Land Use Plans, shall conduct fiscal analyses which identify and refine the most cost effective use of regional and local public services. This should be accomplished through actions including the following:

- a. City's six year CIPs for streets, water, and sewer should show infrastructure sized to accommodate build-out of service areas within the 20 year urban growth area, at a minimum.
- b. Construction design and placement standards for roads, intersections and streets (with provisions for storm water conveyance), sewer, water and lighting infrastructure, should be determined based upon an analysis which identifies the lowest public expenditure over extended periods of time. Utilities should be incorporated into such analyses.
- c. Build out scenarios should be factored into school, fire and police service demand projections.

**Policy #21:** Support the development of public schools in areas where utilities are present or can be extended, is financially supportable at urban densities, where the extension of public infrastructure will protect health and safety, and the school locations are consistent with the analysis recommended by WAC 365-196-425(3)(b).

### **AMENDING POLICIES.**

**Policy #22:** The Growth Management Act requires counties planning under the Act to adopt a countywide planning policy in cooperation with the cities located in the county. The countywide planning policy is to be a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted pursuant to this [GMA] chapter." The purpose for the Benton County Wide Planning Policies is to meet this requirement of the Act. This document is a tool that will provide the necessary guidance to achieve

consistency during the updating of comprehensive plans for the county and the cities/towns.

The County Commissioners will review the policies and cause a final proposal to be transmitted to the cities for ratification and ultimately back to the Board of Commissioners for final action. The County Wide Planning Policies will be considered adopted when ratified by the cities and approved by the Board of Commissioners. Cities agree to take action within 45 days of the transmittal of the proposal and to submit resolutions of ratification to the county to document the action taken by the city.

The Board of Commissioners agrees to adopt the ratified policies without modification upon receipt of notice that at least three cities have acted affirmatively. The Commissioners will convene to consider possible modifications to these policies if ratification is not accomplished.

Future amendments to the County Wide Planning Policies may be considered when proposed by the County or a City.

## **LOCATE URBAN GROWTH AREAS**

### Population Projections

1. Review and comment on preliminary OFM population projections.
2. Legislative bodies of each jurisdiction to review OFM population projections.
3. Update the existing land use inventory to reflect current conditions (use county GIS to provide county-wide land use inventory).
4. GMC derives formula for allocation of OFM population projections -sends formula to individual jurisdictions via the BCPPC.

-BCPPC sends to indiv.jurisdictions legislative bodies for review

-BOCC takes action on pop.allocation

### Land Use Element Map

1. Identify accepted uniform planning criteria used for locating Urban Growth Areas:
  - natural physical barriers and roads
  - existing service capacity (supply/deficit)
  - projected service capacity (new supply)
  - planning objectives (GMA req.) and;
2. Uniform criteria for insuring adequate land supply within Urban Growth Areas:

- enable growth without creating excess demand for services, congestion etc.,
- discourage sprawl without grossly inflating land costs;

3. Identify uniform, established candidates for the supply of developable land within the Urban Growth areas:

- vacant, underutilized, partially utilized

4. Identify uniform, established candidates for lands to be excluded from development, such as lands:

- needed for R.O.W.
- hazardous, critical, open space etc.,
- too costly to provide services
- to be zoned agricultural with Transfers of Density Rights (TDRs)

5. Map existing public, private and semi-public service district boundaries and;

6. Inventory all existing capital facilities for public, private and semi-public service providers, and transportation network, identify existing capacity:

water		sewer
fire	police	
schools	ports	
parks	libraries	
hospital	communications	

7. Confer with BFRC to establish current level transportation data re: inventory

- each jurisdiction to build on BFRC transportation data; define local street conditions, capacities, programmed and needed improvements.

8. Inventory housing stock - identify existing supply/demand ratio by housing.

9. Using Population Projections per jurisdiction, accomplish the following:

- project housing mix/type and occupancy rates;
- identify projected gross demands for services identified in item #5, above;
- equate existing services infrastructure capabilities and C.I. P.s with gross demands;
- identify new C.I.s, (supplies of water, sewer, school, rec. fac. etc.,) necessary to meet gross new demands;
- survey options to meet gross new service with cost effectiveness on essential

- services (i.e., water and sewer, road maintenance as a priority) and; type, identify present need (use Census);  
-with the cost effectiveness of meeting other services demands as a consideration.
10. Contact each utility purveyor. Solicit participation on LUE advisory committees on relevant issues.
  11. Inventory facilities/capacities of existing utility services, identify current plans for new facilities and capacities including but not limited to electric, telecommunications, natural gas. Rely on BFRC data.
  12. lands such as: utility and transportation corridors, landfills, sewage treatment facilities, recreation, schools etc.,  
  
-integrate existing information from comp. plans, needs assessments, pop. projections, into one joint list of needed public lands;  
-county must work with state and cities to identify areas of shared need and shall prepare a prioritized list with estimated acquisition dates;  
-capital acquisition budget for each jurisdiction with jointly agreed upon priorities and schedule. \*
  13. Identify Open Space Corridors within and between Urban Growth Areas, including:  
-lands used or designated as recreational, wildlife habitat, trails, and "critical areas" as defined in sec .3  
-optional: develop a mechanism to purchase fee simple or lesser interests in these open spaces using funds authorized by RCW 84.34.230 \*  
-develop an acquisitions list for those lands with critical resources imposing extreme constraints on development \*
  14. Draft a procedure, including siting criteria, for locating/approving essential public facilities.  
  
-review list of essential facilities provided by OFM with the objective to identify those suitable for location in urban vs rural areas.
  15. Consistent with the revised Policies in the Comp. Plan Texts, integrate population projections, land use and capital facilities inventory data, lands necessary for new capital facilities, and total land requirements to support population projections densities, open space and critical/natural areas (set asides) into **new 20 year Urban Growth Areas.**
  16. Review of Urban Growth Areas by each jurisdiction's legislative body.
  17. BOCC adopts Urban Growth Areas, then;

## PREPARE DRAFT LAND USE MAP

### Map Designations

1. Prepare Draft Land Use Map with general distribution, location and extent of land uses, and:

- Urban Growth Areas and Rural Lands;
- Open Space;
- Public Facilities and lands;
- population densities;
- building intensities;
- est. future pop. densities (multiply av. bldg. densities X pers/household re:

\* not necessary for locating urban growth boundaries

**COUNTYWIDE PLANNING POLICIES**  
**FOR**  
**BENTON COUNTY**

Originally adopted September 28, 1992  
Resolution # 92-296

**AMENDMENTS:**

                  , 2016 Ordinance #                  (Amending Res.# 92-296) Effective Date:

# **Benton County**

## **Countywide Planning Policies**

---

### **Introduction & Overview:**

The Washington State Growth Management Act (GMA) requires that cities and counties adopt comprehensive plans. The GMA further requires that counties adopt Countywide Planning Policies (CWPPs), in cooperation with the cities located in whole or in part within the county. CWPP establish a countywide framework for developing and adopting county and city comprehensive plans. The role of the CWPP is to coordinate comprehensive plans of jurisdictions in the same county for regional issues or issues affecting common borders (RCW 36.70A.100). Under state law, RCW 36.70A.210(1) describes the relationship between comprehensive plans and CWPPs. It says that:

*a 'countywide planning policy' is a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted pursuant to this chapter. This framework shall ensure that city and county comprehensive plans are consistent as required in RCW 36.70A.100. Nothing in this section shall be construed to alter the land use powers of the cities.*

In order to achieve the objectives above, and to ensure that regional planning efforts and governmental actions are consistent with current legal requirements and information, substantial revisions to the Benton County CWPPs have been proposed. The development of these revisions was a collaborative process between the County and the cities.

### **History:**

In 1991, one year after the Washington State Legislature enacted the Growth Management Act (GMA), the GMA was amended to require that Countywide Planning Policies (CWPPs) be adopted within those counties subject to the GMA. The first Benton County Countywide Planning Policies were adopted on September 28, 1992.

### **Amendments and Adoption:**

In the years since the last CWPPs were adopted in Benton County, the GMA has evolved through amendments and judicial interpretations provided by the GMA and the courts. The revised CWPPs attempt to provide procedures for County and city/town coordination to address these issues.

The GMA does not specifically address amendments to the CWPPs; however, it has become

apparent that the Benton County CWPPs should be updated in order to better address countywide planning concerns and coordination between jurisdictions in the County. A public hearing was held by the Benton County Planning Commission on April 12, 2016.

Benton County is the lead agency for this proposal and has determined that it does not have a significant adverse impact on the environment and a Determination of Non Significance was issued on February 10, 2016.

In order to comply with GMA requirements and the adoption/amendment procedures identified below, all jurisdictions in Benton County must agree to the adoption of the revised CWPPs. This process will involve the planning departments, planning commissions, and elected representatives of each jurisdiction. In order to facilitate this process, Benton County, in consultation with the cities, has developed the following adoption/ratification process for the draft CWPPs:

1. Benton County Planning Commission recommendation on proposed CWPPs.
2. The Benton County Board of Commissioners (BOCC) adopts a resolution agreeing in principle to the proposed CWPPs, but acknowledging that changes may need to be made based on input from each jurisdiction. The BOCC's resolution will contain a statement requiring that each jurisdiction ratify the CWPPs adopted by Benton County and will lay out a schedule for future approval steps.
3. CWPPs approved by Benton County BOCC reviewed by each jurisdiction's Planning Commission.
4. The elected body of each jurisdiction passes a resolution which states that the jurisdiction either: (a) supports the CWPPs in their entirety, (b) rejects the CWPPs in their entirety, or (c) supports the CWPPs with specific changes.
5. If specific changes are identified by a jurisdiction in step four, the Benton County Planning Department and Planning Commission may amend the CWPPs and attempt to reconcile and conflicting changes.
6. The Benton County BOCC adopts, by ordinance, the final CWPPs.

**References:**

Benton County. (1992). Countywide Planning Policies.  
Benton County Comprehensive Plan.

## **BENTON COUNTYWIDE PLANNING POLICIES**

Countywide planning policy is a written policy statement or statements used solely for establishing a countywide framework from which County and City comprehensive plans are developed and adopted. This framework will ensure that City and County comprehensive plans are consistent with statewide planning policies and as required by the Growth Management Act.

### **POLICIES TO IMPLEMENT RCW 36.70A.110;**

**Policy #1:** The Comprehensive Plans of Benton County and each of the cities therein shall be prepared and adopted with the objective to facilitate economic prosperity by accommodating growth consistent with the following:

1. Urban Growth. Encourage development in urban areas where adequate public facilities exist or can be provided in a cost efficient manner.
2. ~~Avoid Sprawl. Avoid~~ **Reduce** the inappropriate conversion of undeveloped land into low density development lacking adequate services, injurious to ground and surface water quality, destructive to the area's agricultural lands base and less than cost effective relative to public service costs.
3. Transportation. Encourage efficient multi-modal transportation systems that are based on regional priorities and coordinated with county and city comprehensive plans.
4. Property rights. Private property rights shall not be taken for public use without just compensation having been made. The property rights of land owners shall be protected from arbitrary and discriminatory actions.
5. Permits. Maintain a permit review process that provides for integrated and consolidated review. Applications for permits shall be processed in a timely and fair manner to ensure predictability.
6. Natural resource industries. Maintain and ~~enhance~~ **encourage** natural resource-based industries, including ~~productive~~ agricultural, fisheries and mineral industries. ~~Encourage the conservation of productive agricultural lands and discourage incompatible uses.~~
7. Open space and recreation. Encourage the retention of open space and the development of recreational opportunities, conserve fish and wildlife habitat, and increase access to natural resource lands and water, and develop parks.
8. Environment. Protect the environment and enhance the region's high quality of life, including air and water quality and the availability of water.

9. Citizen participation and coordination. Encourage the involvement of citizens in the planning process and ensure coordination between communities and jurisdictions to reconcile conflicts.

10. Public facilities and services. Ensure that those public facilities and services necessary to support development shall be adequate to serve development at the time the development is available for occupancy and use without decreasing current service levels below locally established minimum standards. With the exception of water, sewer, and local access streets, which shall be available at the time of occupancy, the term "adequate" shall be defined as either available at the time of occupancy, or shown on the current Capital Improvement Plan (CIP), as a funded project within six years.

11. Historic preservation. Identify and encourage the preservation of lands, sites, and structures that have historical or archaeological significance.

12. Economic development. Encourage economic development throughout the County that is consistent with adopted comprehensive plans, promote economic opportunity for all citizens of this County, especially for unemployed and for disadvantaged persons, promote the retention and expansion of existing businesses and recruitment of new businesses, recognize regional differences impacting economic development opportunities, and encourage growth in areas experiencing insufficient economic growth, all within the capacities of the County's natural resources, public services, and public facilities.

**POLICIES FOR PROMOTION OF CONTIGUOUS AND ORDERLY DEVELOPMENT AND THE PROVISION OF URBAN SERVICES TO SUCH DEVELOPMENT;**

**Policy #2:** The County shall allocate future projected populations through the use of the latest population projections published by the Washington State Office of Financial Management (OFM). Allocation of future populations shall be based on the following distribution: City of Kennewick 40% of total county population; City of Richland 28% of total county population; Benton County 19% of total county population; City of West Richland 8% of total county population; City of Prosser 3% of total county population and City of Benton City 2% of total county population. The County, in consultation with the Cities, will review the OFM population projection ranges (Low, Medium and High) and allocation percentages whenever OFM publishes new GMA population projections.

~~County-wide projected population shall be allocated among jurisdictions through the use of any or all of the following factors applied to each jurisdiction:~~

~~a. Documented historical growth rates over the last decade, the last 2 decades, and the last 2 5 or 10 years:~~

~~b. Current growth rates:~~

~~c. Developing or current planning programs which a jurisdiction has, and which identify quantitative increases in business and industry development, and housing~~

~~construction activity.~~~~d. — School enrollments over 2 decades, and within the last 2 5 or 10 years.~~~~e. — Pending development proposals (applications) which would add either jobs or new housing units.~~~~f. — Intangibles.~~

**Policy #3:** The locating of Urban Growth Areas within the County shall be accomplished through the use of accepted planning practices which provide sufficient land and service capacity, up to the determined need, to meet projected populations at urban densities and service standards within the Cities, and urban densities for those portions of the County located within the urban growth areas.

**Policy #4:** That Urban Growth Areas of each City shall be based upon official and accepted population projections for minimum of 20 years. The gross undeveloped and underdeveloped acreage within the city limits and the Urban Growth Area shall be sufficient to meet all the land requirements, for the following: community and essential public facilities, population projection, commercial and industrial activities, employment projections, infill and to prevent inflation of land cost due to a limited land supply.

- a. The jurisdictions within the county shall use a uniform formula for identifying the land area necessary per capita for each community. Each jurisdiction's population projection shall be multiplied by its gross per capita land area requirement, which in the aggregate will define total land needs within the Urban Growth Area (UGA).

The uniform formula is as follows:

$A + B + C + D + E + F + G + H + I + J + K = \text{acreage/per capita (or acreage per dwelling unit if per capita is divided by average household size) where:}$

- A = residential land per capita; (or DU)
- B = parks and recreational area per capita;
- C = area required for public facilities (fire stations, jails, etc.,) per capita;
- D = area required for schools per capita;
- E = commercial area per capita, or per employee;
- F = industrial/manufacturing area per capita;
- G = open space (golf courses, etc.) per capita;
- H = public service lands required for transportation network, easements and R.O.W.s per DU;
- I\* = use 70% build-out for all residential lands;
- J = add 25% to the total of A Through I for land supply/demand balance;

K = land credit for undevelopable lands i.e. Critical Areas including steep slopes, wetlands, habitat, etc. within the UGA.

\* The same factor should be used for all jurisdictions.

**Policy #5 :** That within the urban growth area, urban uses shall be concentrated in and adjacent to existing urban services or where they are shown on a Capital Improvement Plan to be available within 6 years.

**Policy #6:** That cities limit the extension of service district boundaries and water and sewer infrastructure to areas within each jurisdiction's urban growth area contained in their adopted Comprehensive Plan. Utility plans should attempt to reflect possible needs for 50 years.

**Policy #7:** Within each Comprehensive Plan, the Land Use Plan for urban growth areas shall designate urban densities and indicate the general locations of greenbelt and critical areas. ~~To the extent made practical by the natural features of the land form, open spaces and greenbelt shall be contiguous across jurisdictional lines, so as to enable their use as linked and contiguous recreational resources including parks, and bike and riding paths~~

**Policy #8:** Wherever possible, given consideration of all other variables, such as existing unused service infrastructure, the placement of an urban growth line into an area of existing ~~potential intensive~~ commercial agriculture shall be avoided, ~~unless an adequate open space buffer within the urban growth area is provided.~~

**Policy #9:** The appropriate directions for the expansion of urban growth areas are those which are unincorporated lands ~~substantially engrossed by urban development~~ with existing service infrastructure and lands adjacent to corporate limits, ~~and confined on the other side by major features such as highways; and existing rural residential development characterized by compromised agricultural productivity; average lot sizes less than 10 acres; and existing streets and utility services~~

**Policy #10:** All policies within each jurisdiction's Comprehensive Plans ~~required by ESHB 2929~~ shall be modified to be consistent with adopted Countywide Policies.

#### **POLICIES FOR SITING PUBLIC FACILITIES OF A COUNTYWIDE OR STATEWIDE NATURE;**

**Policy #11:** The County and Cities, along with public participation shall develop a cooperative regional process to site essential public facilities of regional and statewide importance. The objective of the process shall be to ensure that such facilities are located so as to protect environmental quality, optimize access and usefulness to all jurisdictions, and equitably distribute economic benefits/burdens throughout the region or county.

At the Countywide and multi-county level, the following action should be accomplished:

- a. Develop a uniform siting procedure which enables selection of optimum project sites and appropriate size and scale relative to intended benefit area.

**Policy #12:** Support the existing solid waste program that promotes and maintains a high level of public health and safety, protects the natural and human environment of Benton County and encourages public involvement by securing representation of the public in the planning process.

**Policy #13:** Encourage and expand coordination and communication among all jurisdictions and solid waste agencies/firms in Benton and Franklin Counties in order to develop consistent and cost-effective programs that avoid duplication of effort and gaps in program activities.

- a. Utilize the existing Benton-Franklin Solid Waste Advisory Committee.

#### **POLICIES FOR COUNTYWIDE TRANSPORTATION FACILITIES AND STRATEGIES;**

**Policy #14:** Maintain active County-City participation in the Regional Transportation ~~Policy-Planning~~ Organization in order to facilitate City, County, and State coordination in planning regional transportation facilities and infrastructure improvements to serve essential public facilities including Port District facilities and properties.

#### **POLICIES THAT CONSIDER THE NEED FOR AFFORDABLE HOUSING, SUCH AS HOUSING FOR ALL ECONOMIC SEGMENTS OF THE POPULATION AND PARAMETERS FOR ITS DISTRIBUTION;**

~~**Policy #15** New housing within urban growth areas shall be compatible in character and standards with that of the adjacent city area.~~

~~**Policy #16** That site constructed, modular and manufactured housing shall be recognized as needed and functional housing types.~~

**Policy #15:** The County and Cities within shall work together to provide housing for all economic segments of the population. All jurisdictions shall seek to create the conditions necessary for the construction of affordable housing, at the appropriate densities within the cities and County. The following actions should be accomplished:

- a. Jointly quantify and project total Countywide housing needs by income level and housing type (i.e. rental, ownership, senior, farm worker housing, group housing.)
- b. Establish a mechanism whereby the housing efforts/programs of each jurisdiction

address the projected Countywide need.

c. Address the affordable housing needs of very low, low, and moderate income households, and special needs individuals through the Comprehensive Housing Affordability Strategy (CHAS).

d. Develop design standards for implementation within the Comprehensive Plan with special attention to be given to the residential needs of low to moderate income families.

### **POLICIES FOR JOINT COUNTY AND CITY PLANNING WITHIN URBAN GROWTH AREAS;**

**Policy #16:** Urban growth areas ~~may~~ include territory located outside of a city ~~only~~ if such territory ~~may be already is~~ characterized by urban growth or is adjacent to territory already characterized by urban growth. Within urban growth areas, only urban development may occur. For the purposes of locating urban growth areas, and permitting new development within them, "Urban" is defined as:

- a. Having dedicated and improved (surfaced) streets, with dimension, design and construction standards for new development determined by "joint city/county standards" and;
- b. For new development, road, street and intersection right-of way widths located and sized to accommodate projected local and regional average daily traffic (ADT) as determined by each jurisdiction's Land Use Plan Transportation Element and, where relevant, projections of the ~~BFRC Regional System~~ Benton Franklin Council of Governments, and .
- ~~c. having either public sewer or water service, with additional service requirements (e.g. standards of Policy #19), for new development consistent with "joint/city county standards."~~

**Policy #17:** To encourage logical expansions of corporate boundaries into urban growth areas, and to enable the most cost efficient expenditure of public funds for the provision of urban services into newly annexed areas. The County and each City shall jointly develop and implement development, land division and building standards, and coordinated permit procedures for the review and permitting of new subdivisions within Urban Growth Areas.

- a. Joint development standards shall be adopted by all jurisdictions. Standards may vary between the County and various incorporated jurisdictions.

~~b. Standards for the following shall be developed and adopted:~~

- ~~1. Street Locations, both major and secondary;~~
- ~~2. Street R.O.W. widths;~~
- ~~3. Street widths;~~
- ~~4. Curbs and gutters;~~
- ~~5. Sidewalks for secondary streets only;~~
- ~~6. Road construction standards;~~
- ~~7. Cul De Sacs, location and dimensions;~~
- ~~8. Storm Drainage facilities, quantity, quality and discharge locations;~~
- ~~9. Street lights, conduit, fixtures, locations;~~
- ~~10. Sewer, septic regulations, private sewer, dry sewer facilities;~~
- ~~11. Water, pipe sizes, locations, construction standards;~~
- ~~12. Fire protection, station locations, fire flows, uniform codes;~~
- ~~13. All building requirements;~~
- ~~14. Subdivision and platting requirements (in accord with chapter RCW 58.17) including parks and open space;~~
- ~~15. Mobile home and manufactured home regulations;~~
- ~~16. Zoning Ordinances: permitted uses in Urban Growth Areas, setbacks; building heights, lot coverage etc.~~

- ~~e. As either an alternative, or adjunct to a) above, a city and the County may choose to enter into an interlocal agreement whereby the application of development standards, and the authorities and functions of permit review, inspection and enforcement are assigned.~~

## **POLICIES FOR COUNTYWIDE ECONOMIC DEVELOPMENT AND EMPLOYMENT;**

**Policy #18:** Consistent with the protection of public health, safety, welfare, and the use of natural resources on a long-term sustainable basis, the ability of service capacity to accommodate demands, and the expressed desires of each community, Comprehensive Plans shall jointly and individually support the County and region's economic prosperity in order to promote employment and economic opportunity for all citizens.

**Policy #19:** The County and Cities have historically partnered with each other as well as with other organizations to achieve economic development throughout the region. It is the intention of the County and Cities to continue to actively pursue mutually beneficial partnerships that promote growth in all sectors of business and industry, including but not limited to: areas of agriculture, agri-business, industrial, commercial, public schools, recreation and tourism. Key strategies will include promoting family wage jobs, increasing income and reducing poverty, increase business formation, expansion and retention, and creating jobs and financial investment to improve the economics of our communities.

- a. An economic development element should be integrated into the comprehensive plan of each jurisdiction. The economic development element should establish goals

- and policies for each jurisdiction; actively promote employment opportunities for family-wage jobs; support the retention and expansion of businesses and industry in Benton County; support development of public schools; encourage the development of tourist-related businesses, including those that capitalize on area agricultural and other resources.
- b. Comprehensive Plans should foster and promote a natural environment that will contribute to economic growth and prosperity, and a business environment that offers diverse economic opportunities for businesses of all types and sizes in the region.
  - c. The County and Cities should encourage public and private agency cooperation and participation in the comprehensive planning process. These agencies should cooperatively evaluate trends and opportunities to identify strategies meeting long-term economic needs for the County region.
  - d. The County and Cities agree that Benton County may establish economic development strategies and implementation criteria for siting major industrial and resource based development within rural areas of the County in accordance with RCW 36.70A.365.
  - e. The provision of utilities and other supporting urban governmental services to commercial and industrial areas should be coordinated and assigned a high priority by utility purveyors and service providers.
  - f. A Countywide land use inventory should be established to monitor commercial and industrial land supply.
  - g. Support the development of public schools in areas where present or can be extended, is financially supportable at urban densities, where the extension of public infrastructure will protect health and safety, as per WAC 365-196-425(3)(b).

### **AN ANALYSIS OF THE FISCAL IMPACT.**

**Policy #20:** ~~Where~~ Capital Improvement Plans and Land Use Plans, ~~involve land areas within, or tributary to land within the urban growth areas, the County and Cities, individually and jointly~~ shall ~~routinely~~ conduct fiscal analyses which identify and refine the most cost effective ~~provision-use~~ of regional and local public services ~~and infrastructure over the long term~~. This should be accomplished through actions including the following:

- a. City's six year CIPs for streets, water, and sewer should show infrastructure sized to accommodate build-out of service areas within the 20 year urban growth area, at a minimum.

- b. Construction design and placement standards for roads, intersections and streets (with provisions for storm water conveyance), sewer, water and lighting infrastructure, should be determined based upon an analysis which identifies the lowest public expenditure over extended periods of time. Utilities should be incorporated into such analyses.
- c. Build out scenarios should be factored into school, fire and police service demand projections.

**Policy #21:** Support the development of public schools in areas where utilities are present or can be extended, is financially supportable at urban densities, where the extension of public infrastructure will protect health and safety, and the school locations are consistent with the analysis recommended by WAC 365-196-425(3)(b).

#### **AMENDING POLICIES.**

**Policy #22:** The Growth Management Act requires counties planning under the Act to adopt a countywide planning policy in cooperation with the cities located in the county. The countywide planning policy is to be a written policy statement or statements used solely for establishing a countywide framework from which county and city comprehensive plans are developed and adopted pursuant to this [GMA] chapter." The purpose for the Benton County Wide Planning Policies is to meet this requirement of the Act. This document is a tool that will provide the necessary guidance to achieve consistency during the updating of comprehensive plans for the county and the cities/towns.

The County Commissioners will review the policies and cause a final proposal to be transmitted to the cities for ratification and ultimately back to the Board of Commissioners for final action. The County Wide Planning Policies will be considered adopted when ratified by the cities and approved by the Board of Commissioners. Cities agree to take action within 45 days of the transmittal of the proposal and to submit resolutions of ratification to the county to document the action taken by the city.

The Board of Commissioners agrees to adopt the ratified policies without modification upon receipt of notice that at least three cities have acted affirmatively. The Commissioners will convene to consider possible modifications to these policies if ratification is not accomplished.

Future amendments to the County Wide Planning Policies may be considered when proposed by the County or a City.

## **LOCATE URBAN GROWTH AREAS**

### **Population Projections**

1. Review and comment on preliminary OFM population projections ~~due in Dec. 91.~~
2. Legislative bodies of each jurisdiction to review OFM population projections.
3. Update the existing land use inventory to reflect current conditions (use county GIS ~~when available in 3-92,~~ to provide county-wide land use inventory).
4. GMC derives formula for allocation of OFM population projections -sends formula to individual jurisdictions via the BCPPC.

-BCPPC sends to indiv.jurisdictions legislative bodies for review

-BOCC takes action on pop.allocation

### Land Use Element Map

1. Identify accepted uniform planning criteria used for locating Urban Growth Areas:
  - natural physical barriers and roads
  - existing service capacity (supply/deficit)
  - projected service capacity (new supply)
  - planning objectives (GMA req.) and;
2. Uniform criteria for insuring adequate land supply within Urban Growth Areas:
  - enable growth without creating excess demand for services, congestion etc.,
  - discourage sprawl without grossly inflating land costs;
3. Identify uniform, established candidates for the supply of developable land within the Urban Growth areas:
  - vacant, underutilized, partially utilized
4. Identify uniform, established candidates for lands to be excluded from development, such as lands:
  - needed for R.O.W.
  - hazardous, critical, open space etc.,
  - too costly to provide services
  - to be zoned agricultural with Transfers of Density Rights (TDRs)
5. Map existing public, private and semi-public service district boundaries and;
6. Inventory all existing capital facilities for public, private and semi-public service providers, and transportation network, identify existing capacity:

water		sewer
fire	police	
schools	ports	
parks	libraries	
hospital	communications	

7. Confer with BFRC to establish current level transportation data re: inventory

-each jurisdiction to build on BFRC transportation data; define local street conditions, capacities, programmed and needed improvements.

8. Inventory housing stock - identify existing supply/demand ratio by housing.

9. Using Population Projections per jurisdiction, accomplish the following:

- project **new** housing mix/type and occupancy rates;
- identify projected gross **new** demands for services identified in item #5, above;
- equate existing services infrastructure capabilities and C.I. P.s with gross **new** demands;
- identify new C.I.s, (supplies of water, sewer, school, rec. fac. etc.,) necessary to meet gross **new** demands;
- survey options to meet gross **new** service with cost effectiveness on essential services (i.e., water and sewer, road maintenance as a priority) and; type, identify present need (use Census);
- with the cost effectiveness of meeting other services demands as a consideration.

10. Contact each utility purveyor. Solicit participation on LUE advisory committees on relevant issues.

11. Inventory facilities/capacities of existing utility services, identify current plans for **new** facilities and capacities including but not limited to electric, telecommunications, natural gas. Rely on BFRC data.

12. lands such as: utility and transportation corridors, landfills, sewage treatment facilities, recreation, schools etc.,

- integrate existing information from comp. plans, needs assessments, pop. projections, into one joint list of needed public lands;
- county must work with state and cities to identify areas of shared need and shall prepare a prioritized list with estimated acquisition dates;
- capital acquisition budget for each jurisdiction with jointly agreed upon priorities and schedule. \*

13. Identify Open Space Corridors within and between Urban Growth Areas, including:

- lands used or designated as recreational, wildlife habitat, trails, and "critical areas" as defined in sec .3
- optional: develop a mechanism to purchase fee simple or lesser interests in these open spaces using funds authorized by RCW 84.34.230 \*
- develop an acquisitions list for those lands with critical resources imposing extreme constraints on development \*

14. Draft a procedure, including siting criteria, for locating/approving essential public facilities.
  - review list of essential facilities provided by OFM with the objective to identify those suitable for location in urban vs rural areas.
15. Consistent with the revised Policies in the Comp. Plan Texts, integrate population projections, ~~(including sec. 15 lands, lands for essential facilities RESHB sec 1)~~; land use and capital facilities inventory data, lands necessary for new capital facilities, and total land requirements to support population projections densities, open space and critical/natural areas (set asides) into **new 20 year Urban Growth Areas.**
16. Review of Urban Growth Areas by each jurisdiction's legislative body.
17. BOCC adopts Urban Growth Areas, then;

#### PREPARE DRAFT LAND USE MAP

##### Map Designations

1. Prepare Draft Land Use Map with general distribution, location and extent of land uses, and:
  - Urban Growth Areas and Rural Lands;
  - Open Space;
  - Public Facilities and lands;
  - population densities;
  - building intensities;
  - est. future pop. densities (multiply av. bldg. densities X pers/household re: ~~page 57 of 1985 Comp. Plan.(update with 1990 census)~~ **page**)

\* not necessary for locating urban growth boundaries

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Training Request- Council Goal Setting- L. Halverson

**DATE/ITEM:** 09-06-16- H 5

## BUDGET INFORMATION

**DEPT:** General

**BUDGETED?**

**FUND:** General

**EXPENDITURE:** \$1775 or \$2275

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of a City Council Retreat for October of 2016, led by Lloyd Halverson

### HISTORY

## ATTACHMENTS

- |                  |    |
|------------------|----|
| 1) Scope of Work | 3) |
| 2) Calendar      | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the 2016 City Council Retreat on \_\_\_\_\_, 2016 at \_\_\_\_\_ am/pm, let by Lloyd Halverson, in the amount of \$1,775

**\*\*Optional\*\***

plus the optional consultation in the amount of \$500, for a total of \$2,275

## Exhibit A--Draft Scope of Work

The City of Benton City (City) has engaged Lloyd Halverson (Consultant) to provide management consulting and facilitation services. The following describes the services to be provided:

The project is to:

**Prepare and facilitate the City of Benton City Council Planning Retreat of 2016.** This is to involve Mayor, council, and key staff in identifying priority topics, preparing for a successful goal-setting session, clarifying roles, and in guiding toward consensus on key subjects.

And, *at the City's option*, limited follow-up consultation in 2016

### Project objectives:

To assist the Mayor, Council and City in defining and clarifying City goals. To assist the Mayor, Council and staff in developing clarifying roles, reaching consensus, and building teamwork.

### Project Oversight:

The project will be overseen by Mayor Linda Lehman, and the consultant will be assisted by Clerk-Treasurer Stephanie Haug.

### Estimated Project Hours and Costs:

Preparation and facilitation of the planning retreat (four hrs); this includes consultation with Mayor, development of the agenda and related preparation. Travel (three hrs charge--half of six hrs. travel). The council retreat itself is estimated at four hours. Total: 11 hours @ 125 = \$1,375

Related expenses of a night hotel; mileage @ IRS rate, limited materials, and meals

Total expenses \$400

**Planning retreat total \$1,775**

Optional follow-up consultation in 2016, via telephone/e-mail: four hrs@ 125= \$500

**Total, with Optional follow-up \$2,275**



# Benton City Calendar, Benton City Community Center, Holidays in United States

## Oct 2016 (Pacific Time)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	1
			2:30pm - Planning Commission 3pm - Planning 6pm - Planning			
2	3	4	5	6	7	8
		2pm - City Council Meeting @ Benton 7pm - City Council	2pm - City Council Meeting @ Benton	5pm - Bingo		
9	10	11	12	13	14	15
	Columbus Day					
16	17	18	19	20	21	22
		2pm - City Council Meeting @ Benton 7pm - City Council	2pm - City Council Meeting @ Benton	5pm - Bingo		
23	24	25	26	27	28	29
			2:30pm - Planning Commission 3pm - Planning 6pm - Planning			
30	31	1	2	3	4	5
	City Halloween Halloween	2pm - City Council Meeting @ Benton 7pm - City Council	2pm - City Council Meeting @ Benton	5pm - Bingo		

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Award Contract- 2016 Crack Sealing

**DATE/ITEM:** 09-06-16- H 6

## BUDGET INFORMATION

**DEPT:** Streets

**BUDGETED?**

**FUND:** Streets

**EXPENDITURE:** \$33,140

## DESCRIPTION/SUMMARY

### ACTION

Award the 2016 Crack Sealing Project as recommended by the City Engineer

### HISTORY

The City budgeted \$35,000 in 2016 for this project.

## ATTACHMENTS

- |  |    |
|--|----|
| 1) Letter and bid information from Spink Engineering | 3) |
| 2)   | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to award the 2016 Crack Sealing Project Bid to BCV, Inc, in the amount of \$33,140.



1045 Jadwin Ave. Suite E ▪ 509.946.1581 ▪ Richland, WA 99352 ▪ [www.spinkeng.com](http://www.spinkeng.com)

---

September 1, 2016

Linda Lehman  
Mayor  
City of Benton City  
P.O. Box 70  
Benton City, WA 99320

RE: 2016 Crack Sealing Project – Recommendation of Award  
Job #15-139

Dear Madam Mayor:

Bids were received on Wednesday, August 31 as required in the Request for Bids. The bids were evaluated for completeness and a bid tabulation was completed. A copy of the bid tabulation is enclosed.

I recommend the contract be awarded to BCV Inc., in the amount of \$33,140. This amount does not include sales tax as this is a road project.

Once the project is awarded, Spink Engineering will prepare the Notice of Award and copies of the contracts and deliver them to BCV for execution. Once BCV provides signed copies of the contracts and the appropriate bonds and insurance, Spink Engineering will review them prior to your signature of the contract.

Please call if you have any questions or need additional information.

Sincerely,

Alan Rainey, PE  
SPINK ENGINEERING LLC

Enclosures: Bid Tabulation

**BID TABULATION**

Item #	Description	Quantity		Unit	BCV Inc.	
					Unit Price	Amount
1	Mobilization	1		LS	500.00	\$ 500.00
2	Traffic Control	1		LS	3,000.00	\$ 3,000.00
3	Crack Sealing	1		LS	29,640.00	\$ 29,640.00
	Includes preparation, material & application.					
	(tax exepmt)					
	<b>Total</b>					<b>\$ 33,140.00</b>

I certify these bids are correct. Bids were received on Wednesday, August 31, 2016 at the office of Spink Engineering LLC.



Alan Rainey

9/1/2016

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Task Order - Engineering Report on Fore Main Extension & Lift Station Upgrades      **DATE/ITEM:** 09-06-16- H 7

## BUDGET INFORMATION

**DEPT:** Sewer

**BUDGETED?**

**FUND:** Sewer

**EXPENDITURE:** \$7,500

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of Task Order 2016-4 for Spink Engineering for the completion of 2 letter type engineering reports, one for the Force Main Extension for the Lift Station 6 and one for the Lift Stations 1-5 Upgrades.

### HISTORY

## ATTACHMENTS

- |                      |    |
|----------------------|----|
| 1) Task Order 2016-4 | 3) |
| 2)                   | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve Task Order 2016-4 for Spink Engineering for the completion of 2 letter type engineering reports, one for the Force Main Extension for the Lift Station 6 and one for the Lift Stations 1-5 Upgrades.

City of Benton City  
Engineering Services Agreement  
TASK ORDER NO. 2016 - 4

PROJECT: Engineering Report on Force Main Extension & Lift Station Upgrades

Submitted to: Linda Lehman  
Mayor  
City of Benton City

Reference: "Renewing Engineering Services Agreement " between City of Benton City  
(Owner) and Spink Engineering (Engineer), City Resolution NO. 2015 - 26.

Upon execution of this Task Order by the Owner and the Engineer in the space provided below, this Task Order will serve as authorization for the Engineer to carry out and complete the services set forth below in accordance with the referenced agreement between the Owner and Engineer.

1. Scope of Services:  
Complete 2 letter type engineering reports, one for the Force Main Extension for the Lift Station 6 and one for the Lift Stations 1-5 Upgrades.
2. Time for Performance of Services:  
Engineering Reports will be completed by October 21, 2016.
3. Fees for Services: SPINK ENGINEERING shall be paid on a "Time-plus-expense" basis for the performance of services under this agreement using the rates indicated in the attached fee schedule, dated March 31, 2016, included as part of this agreement.

The maximum compensation shall be Seven Thousand Five Hundred Dollars (\$7,500), or such greater amounts when authorized by written notice from the Owner.

ENGINEER:  
Spink Engineering, LLC

OWNER:  
City of Benton City

By Alan Rainey

By: Linda Lehman

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: Principal Engineer

Title: Mayor

Date: 9/6/16

Date: 9/6/16  
(Authorization Date)

Effective March 31, 2016

FEE SCHEDULE

Principal Engineer .....	\$100/hour
Project Engineer II.....	\$95/hour
Design Engineer .....	\$90/hour
Engineering Technician .....	\$90/hour
CAD Draftsman .....	\$75/hour
Secretarial/Clerical .....	\$ No Charge
Mileage Rate .....	\$0.50/mile

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Purchase Request- Vactor Truck

**DATE/ITEM:** 09-06-16- H 8

## BUDGET INFORMATION

**DEPT:** Sewer

**BUDGETED?**

**FUND:** Sewer

**EXPENDITURE:** \$35,000

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of the purchase of a vactor truck from Columbia Pumping for \$35,000.

### HISTORY

-Included in 2016 Budget Amendment

-A new vactor truck costs over \$250,000.

## ATTACHMENTS

- |                           |    |
|---------------------------|----|
| 1) Letter from Kyle Kurth | 3) |
| 2)                        | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the purchase of a vactor truck from Columbia Pumping in the amount of \$35,000 plus any necessary document/transfer fees.

Council,

I am requesting we move forward on the purchase of the vactor truck from CPS. I have inspected and operated this truck and I feel this is a great starter truck for us to use. I have added a list of new parts and thing that we wanted fixed on the truck before we purchase it and the contractor has agreed to fix all of our request. The price we worked out with the contractor is \$35,000 after all the repairs are done. This will be a great truck for use to start doing a lot of things we couldn't do before. But keep in mind this will be a starter truck so I recommend we keep putting money aside each year to eventually buy something newer.

Thank you

Kyle

## Parts for vactor truck

- New accordion for hydraulic hoses up front
- Lock for real pivot
- Front cylinder re-sealed
- Steering cylinder re-sealed
- New y strainer for water fill up (missing filter)
- New y strainer before water pump (not correct filter)
- Needs new hose (at least 500')
- Fix water leak on rear
- Replace the two check valves on pump
- Replace gauge on hydraulic filter
- Wash down gun
- Full service on truck/vactor
  - Oil/filter changed on truck
  - New air filter on truck
  - Oil/filter change on pony motor
  - Hydraulic oil/filter changed

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Purchase Request - Community Center Overhead Doors      **DATE/ITEM:** 09-06-16- H 9

## BUDGET INFORMATION

**DEPT:** Parks

**BUDGETED?**

**FUND:** Parks

**EXPENDITURE:** \$2,420.69

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of the purchase of a new overhead door for the kitchen area of the Community Center and the repair of the doors in the main area.

### HISTORY

The City budgeted \$6,000 for this project.

## ATTACHMENTS

- |                           |    |
|---------------------------|----|
| 1) Letter from kyle Kurth | 3) |
| 2) Bids                   | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the purchase of a new overhead door for the kitchen area of the Community Center and the repair of the doors in the main area from Overhead Door Company of Tri-Cities, in an amount not to exceed \$2,420.69.

Council,

We would like to fix the roll up doors at the community center. I have presented you with a couple quotes to fix the 2-8x10 doors in the meeting area and replace the 7x16 door in the kitchen. The 2 doors in the meeting area will not open right the rollers and brackets are bent and doors are just not user friendly. These two door will just get new hardware to make them work well again. The door in the kitchen is a none insulated door and is all beat up. This door will be replaced with a new door. I would recommend we go with the overhead door company since they are a little cheaper on the price.

Thank you

Kyle

# Overhead Door Company of Tri-Cities

# Estimate

7400 W Arrowhead Ave  
 Kennewick, WA 99336

509.946.3667 (DOOR)

Date	Estimate #
8/24/2016	1545

Name / Address
BENTON CITY COMMUNITY CENTER 806 DALE AVE BENTON CITY, WA 99320

VISIT OUR WEBSITE  
[www.myredribbondoor.com](http://www.myredribbondoor.com)

WA LIC#  
 OVERHDC902B9

OR CCB# 199383

Project

Description	Qty	Rate	Total
FURNISH & INSTALL AS PER QUOTED- 16X7 194 SERIES DOOR	1	1,389.00	1,389.00
2 SETS OF TOP FIXTURES, 2 SETS OF STOPS, 20- 2" ROLLERS, 52' VINYL	1	840.00	840.00
PRICING MAY BE SUBJECT TO CHANGE IF NOT ACCEPTED WITHIN 30 DAYS			
		<b>Subtotal</b>	\$2,229.00
		<b>Sales Tax (8.6%)</b>	\$191.69
		<b>Total</b>	\$2,420.69

Richardson's Garage Doors, Inc.

Richland, WA 99352  
 (509) 943-2528 Ph. (509) 943-4023 Fax

# ESTIMATE

DATE	ESTIMATE NO.
8/31/2016	7214

NAME / ADDRESS
City of Benton City 1000 Dinah Lanen Benton City WA 99320

TERMS
Due on receipt

QTY	ITEM	DESCRIPTION	JOB ADDRESS	COST	TOTAL
1	Door	16x7, Insulated, Steel front, Steel back, Installed, Removal and Disposal of existing garage door.		1,384.00	1,384.00
1	MISC.	Labor and Materials to Repair 2:10x8 doors.		950.00	950.00
		Option 2. Benton City Sales Tax		8.60%	200.72
<b>TOTAL</b>					<b>\$2,534.72</b>

\* VALID FOR 30 DAYS\*\*THIS IS EXACTLY HOW PRODUCT WILL BE ORDERED,  
 YOU ARE RESPONSIBLE FOR VERIFYING ACCURACY. SIGNATURE REQUIRED

\_\_\_\_\_

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** 2017 Budget Calendar

**DATE/ITEM:** 09-06-16- H 10

## BUDGET INFORMATION

**DEPT:** All

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Review and approval of the 2017 Budget Calendar plus selection of a date/time for the 2017 Budget Workshop

### HISTORY

## ATTACHMENTS

- |             |    |
|-------------|----|
| 1) Calendar | 3) |
| 2)          | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the 2017 Budget Calendar and set the date of the 2017 Budget Workshop for \_\_\_\_\_, 2016 at \_\_\_\_\_pm.

# September 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 Call for budgets (all departments) 	7	8	9	10
11	12	13	14	15	16	17
18	19	20 	21	22	23 Budget estimates due to CCT	24
25	26	27 Estimates to Mayor	28	29	30 Projections to Council (Packets)	

# October 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Public Housing- Revenue Sources & Ad Valorem Tax 	5	6	7	8
9	10	Budget Workshop this week?				15
16	17	18 	19	20	21	22
23	24	25	26	27	28	29
30	31					

# November 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 1st reading- Ad valorem tax	2	3	4	5
6	7	8	9	10 Preliminary Budget Publication due		12
13	14	15 2nd reading- Ad valorem Tax Final budget Hearing	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30 Property Tax Levy due to County			

# December 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 1st reading- 2017 Budget & Wages	7	8	9	10
11	12	13	14	15	16	17
18	19	20 2nd reading- 2017 Budget & Wages	21	22	23	24
25	26	27	28	29	30	31

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** I-82 Land Sale Extension Agreement

**DATE/ITEM:** 09-06-16- H 11

## BUDGET INFORMATION

**DEPT:** General

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Consideration of approval of an Addendum/Amendment to the Purchase and Sale Agreement to the I-82 land Purchase and Sale Agreement extending the closing date to November 16, 2016

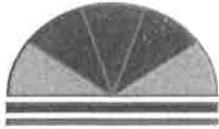
### HISTORY

## ATTACHMENTS

- |                                       |    |
|---------------------------------------|----|
| 1) Letter from Kerr Law Group         | 3) |
| 2) Extension of Closing Date Addendum | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

I move to approve the Addendum/Amendment to the Purchase and Sale Agreement to the I-82 land Purchase and Sale Agreement, extending the closing date to November 16, 2016 and authorize the Mayor to sign the extension.



KERR | LAW | GROUP

**Leland B. Kerr**  
Attorney at Law  
[lkerr@kerrlawgroup.net](mailto:lkerr@kerrlawgroup.net)

**Eric W. Ferguson**  
Attorney at Law  
[eferguson@kerrlawgroup.net](mailto:eferguson@kerrlawgroup.net)

August 23, 2016

Mayor Linda Lehman  
CITY OF BENTON CITY  
PO Box 70  
Benton City WA 99320

**RE: Extension of Closing Date – CMCS, LLC/City of Benton City**

Dear Mayor Lehman:

CMCS, LLC is in the process of a permit application for a conditional use permit for the location and construction of the convenience store on the I-82 property.

The present closing date in the Addendum/Amendment to Purchase and Sale Agreement states “closing shall occur 30 days or less from mutual acceptance.” Mayor Pro Tem Coates signed the Addendum/Amendment on July 28, 2016, therefore, the present closing date would be August 28, 2016. They are concerned that the permitting may not be concluded by that date and have requested an extension of closing to “on or before 11/16/16.”

Since the Council is the contracting party on behalf of the City, this matter should be presented to the City Council for their consideration.

Please let me know if you have any questions or concerns in this regard.

Sincerely yours,

Leland B. Kerr  
**KERR LAW GROUP**

LBK/sla

Enclosure

cc: Stephanie Haug

**EXTENSION OF CLOSING DATE ADDENDUM**

The following is part of the Purchase and Sale Agreement dated June 30, 2016 1  
between CMCS LLC, and/or assigns ("Buyer") 2  
and City of Benton City ("Seller") 3  
concerning NKA Benton City, Benton City, Wa 99320 ("the Property") 4

1. **EXTENSION OF CLOSING DATE.** The parties hereby agree to extend the Closing Date set forth in the Agreement 5  
until ON or BEFORE 11/16/16. 6

2. **OTHER DATES.** In addition, the parties hereby agree to modify other dates set forth in the Agreement as follows: 7

8  
9  
10  
11  
12  
13  
14  
15  
16  
17

ALL OTHER TERMS AND CONDITIONS of the Agreement remain unchanged. 18

Initials: BUYER: CE DATE: 8-22-16 SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_ 19  
BUYER: \_\_\_\_\_ DATE: \_\_\_\_\_ SELLER: \_\_\_\_\_ DATE: \_\_\_\_\_ 20

**CITY OF BENTON CITY  
Voucher Summary Sheet**

*August 17, 2016 - September 6, 2016*

FUND NAME	FUND NO.	PAYROLL	CLAIMS	TOTAL
CURRENT EXPENSE	001		54,007.85	54,007.85
CITY STREET	101		2,206.35	2,206.35
ARCHIVE	103			0.00
PARK & RECREATION CAPITAL IMPROVEMENT	302		7,020.57	7,020.57
I-82 BUSINESS PARK	350			0.00
WATER	401		3,948.87	3,948.87
SEWER	402		10,913.24	10,913.24
W/S CAPITAL IMPROVEMENT	406			0.00
W/S CAPITAL MAINTENANCE	407			0.00
'82/'97 W/S BOND REDEMPTION	409			0.00
'82/'97 W/S BOND RESERVE	410			0.00
<b>TOTALS</b>		<b>0.00</b>	<b>78,096.88</b>	<b>78,096.88</b>

I, Stephanie Haug, Audit Officer for the City of Benton City, hereby submit for approval vouchers as listed below and recommend these vouchers to be authorized for payment this 6th day of September, 2016.

**VOUCHER APPROVAL**

I move to approve payment of Claim check numbers:

27875, 27887 thru 27916 with EFTs as listed in the amount of **\$ 78,096.88**  
this 6th day of September, 2016.

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
COUNCIL MEMBER

\_\_\_\_\_  
CITY CLERK/TREASURER

# CHECK REGISTER

City Of Benton City  
MCAG #: 199

08/17/2016 To: 09/30/2016

Time: 12:38:17 Date: 09/01/2016

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3046	08/17/2016	Claims	1	EFT	City Of Benton City	188.06	Building Permit - 1009 Dale - City Hall Temporary Location
3174	09/06/2016	Claims	1	EFT	Benton PUD	13.06	Acct No. 1628300000
3175	09/06/2016	Claims	1	EFT	Benton PUD	403.37	Acct No. 6958300000
3176	09/06/2016	Claims	1	EFT	Benton PUD	2.36	Acct No. 4708300000
3177	09/06/2016	Claims	1	EFT	Benton PUD	5,343.06	Acct No. 8297300000
3178	09/06/2016	Claims	1	EFT	Home Depot Credit Services	353.44	Acct No. 6035 3220 2492 1912
3020	08/17/2016	Claims	1	27875	Kent Parker	3,387.09	Rent- Munboo Plaza - Suite A Security Deposit, Pro-Rated Rent, Aug16- Rent, Sept16-Rent
3179	09/06/2016	Claims	1	27884	A-L Compressed Gases, Inc.	33.94	Acct No. 801015/Inv No. 1677627
3180	09/06/2016	Claims	1	27885	Ace Sales & Service, Inc	276.00	Acct No. CITYOFBENT/Inv No. A-32639
3181	09/06/2016	Claims	1	27886	Benton Co. Sheriff Office	25,807.88	2016 Contract Law Enforcement Svcs. August
3182	09/06/2016	Claims	1	27887	Benton REA	197.43	Invoice Group #602
3183	09/06/2016	Claims	1	27888	Cascade Analytical, Inc.	196.22	Customer No. 5444/Inv No. 230758
3184	09/06/2016	Claims	1	27889	Columbia Grain & Feed	33.76	Inv No. 144544/Inv No. 144633
3185	09/06/2016	Claims	1	27890	Crystal Springs	72.92	Acct No. 30112065416923/Inv No. 5416923 081316
3186	09/06/2016	Claims	1	27891	Detloff A&M	121.72	Acct No. 34 CITY/Aug Charges
3187	09/06/2016	Claims	1	27892	HD Supply Waterworks, LTD.	695.80	Acct No. 110448/Inv No. F932662
3188	09/06/2016	Claims	1	27893	Harringtons Trophies	26.06	Inv No. 75810
3189	09/06/2016	Claims	1	27894	Stephanie Haug	34.06	US Cellular Reimbursement
3190	09/06/2016	Claims	1	27895	Irrigation Specialist Inc	104.91	Acct No. BENT33
3191	09/06/2016	Claims	1	27896	Just A Minute Mart	748.80	August 2016 Fuel Charges
3192	09/06/2016	Claims	1	27897	Kerr Law Group	8,145.00	File #28766-00001/Inv No. 13946
3193	09/06/2016	Claims	1	27898	Kuo Testing Labs Inc	598.50	Acct No. BEN3322/Inv No. 16-08-502
3194	09/06/2016	Claims	1	27899	Linda Lehman	395.12	Reimbursement - Travel May/June; Reimbursement - Travel April/May/June/Aug
3195	09/06/2016	Claims	1	27900	Michelle McLeod	138.52	Reissue Check #26544
3196	09/06/2016	Claims	1	27901	MunicipalCMS	1,500.00	Inv No. 6105 Annual Website Hosting/Support
3197	09/06/2016	Claims	1	27902	One World Telecomm. Inc	39.00	Acct No. COBC/Inv No. NON-COBC-816
3198	09/06/2016	Claims	1	27903	Oneza & Associates	3,840.00	Inv #2/Billing Period 7/1/16 - 7/31/16
3199	09/06/2016	Claims	1	27904	PBS Engineering & Environmental, Inc.	1,208.61	Project No. 0064389.000/Inv No. 0064389.000-1
3200	09/06/2016	Claims	1	27905	PK Safety Supply	2,179.00	PO#16-026/Inv No. 296977/296306
3201	09/06/2016	Claims	1	27906	Pacific Office Automation	237.83	Acct No. 676589/Inv No. 257956
3202	09/06/2016	Claims	1	27907	Red Mountain RV Rentals, LLC	72.18	June/July/August Charges
3203	09/06/2016	Claims	1	27908	Safeguard Business Systems	237.06	Acct No. PMN6WH/Inv No 031641607
3204	09/06/2016	Claims	1	27909	Spink Engineering	7,472.50	Inv. No. 2016-08 July/August
3205	09/06/2016	Claims	1	27910	Summit Supply Corporation of Colorado	1,217.00	PO#16-027/Inv #78930
3206	09/06/2016	Claims	1	27911	U.S. Cellular	403.18	Acct No. 952635344/Inv No. 0014927976
3207	09/06/2016	Claims	1	27912	US Bank - Visa	2,821.89	Acct No. 4798 1758 4500 0205
3208	09/06/2016	Claims	1	27913	USABlueBook	126.04	Acct No. 955481/Inv No. 032470
3209	09/06/2016	Claims	1	27914	WA St Dept of Ecology	2,726.13	Loan #L030025B

# CHECK REGISTER

City Of Benton City  
MCAG #: 199

08/17/2016 To: 09/30/2016

Time: 12:38:17 Date: 09/01/2016  
Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3210	09/06/2016	Claims	1	27915	WA St Dept of Ecology	1,395.36	Permit #WA0051349/Inv #2017-WA0051349
3217	09/06/2016	Claims	1	27916	Spink Engineering	5,304.02	Blocks For City Park Project
		001 Current Expense Fund				54,007.85	
		101 City Street Fund				2,206.35	
		302 Park & Recreation Fund				7,020.57	
		401 Water Fund				3,948.87	
		402 Sewer Fund				10,913.24	
						<hr/>	
						78,096.88	Claims: 78,096.88

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Goal Setting - Present 3-4 needs, challenges or goals

**DATE/ITEM:** 09-06-16- | 1

## BUDGET INFORMATION

**DEPT:** General

**BUDGETED?**

**FUND:** N/A

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Present 3-4 needs, challenges and/or goals

### HISTORY

## ATTACHMENTS

- |    |    |
|----|----|
| 1) | 3) |
| 2) | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

\*\*DISCUSSION ONLY\*\*

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Downtown Crossing Flag Project

**DATE/ITEM:** 09-06-16- I 2

## BUDGET INFORMATION

**DEPT:** Streets

**BUDGETED?**

**FUND:** Streets

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

Discuss placing crosswalk flags at downtown crosswalks.

### HISTORY

The City received a request from a local business to sponsor crosswalk flags at the intersection of Della and 9th Street. Staff thinks this is a great idea, and would like Council's input for possibly placing flags throughout the downtown crossing areas.

Kyle has done some research and provided some pictures for Council to get an idea of what options are available.

If Council likes the idea, staff will move forward with a proposal to bring back at a later meeting for approval.

## ATTACHMENTS

- |                                |    |
|--------------------------------|----|
| 1) Information from Kyle Kurth | 3) |
| 2)                             | 4) |

## RECOMMENDED ACTION/SAMPLE MOTION

**\*\*DISCUSSION ONLY\*\***

Ideas for flags at cross walks. I have provided a couple pictures of this idea. The orange flags are very inexpensive like \$5.00 a flag. The hard part with this idea is we do not have post to mount flag holders to at our intersections. So we would have to build a pole or buy something that would work for the sign and flags to be mounted on. At most intersections on the main drag we would have 4 poles, 4 signs and a total of 20 flags. So the cost for flags would be about \$100. A guess for the signs would be about \$50 per sign so \$200 for signs. As for the cost of the poles this would depend on what Council would like to see. I would say if we were to build some poles it would cost about \$500 just for the material.

Thanks







# Crosswalk Flags

Alert Traffic When  
You Want to Cross



1. Pick Up Flag as You  
Enter Crosswalk
2. Leave Flag in Container  
on Other Side

# CITY OF BENTON CITY

*City Council Agenda Item*



## PROCESS INFORMATION

**SUBJECT:** Executive Session - RCW 42.30.100 I,I

**DATE/ITEM:** 09-06-16-1 **3**

## BUDGET INFORMATION

**DEPT:**

**BUDGETED?**

**FUND:**

**EXPENDITURE:**

## DESCRIPTION/SUMMARY

### ACTION

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

### HISTORY

Estimated at 10 minutes

## ATTACHMENTS

1)

3)

2)

4)

## RECOMMENDED ACTION/SAMPLE MOTION

DISCUSSION ONLY

**Information from  
Mayor Linda Lehman:**

Councilmembers;

Due to several citizen concerns from those attending the July 21<sup>st</sup> special meeting on the sale of the I-82 pad site, a need for more transparency in some of our city processes has become evident. I am providing this information so you can understand the need to have a defined process by which we do business in the future.

While this all took place in my absence, and it is like closing the barn door after the horse has escaped, I still want to ensure we are protected from lawsuits. After hearing the citizen concerns, I decided to examine the process followed on the I-82 pad sale and consulted with several attorneys all of whom had municipal and land sale experience. The results of these consultations may surprise you, so I have listed their concerns and questions below along with those of the citizens. Once you have read them, I hope that you will also see the need to have explicit policies or ordinances in place to guide us in the future. Our City actions cannot be construed as capricious or marginally legal; we cannot even approach that line with our actions

Legal questions and concerns raised by independent attorneys' reviews

1. It appears the City acted hastily and did not follow the normal processes expected of a City to protect the citizen's investments. [Examples of Codes from other cities are provided by reference]

A. What was the original purchase price and purpose for the purchase? [Original purchase price was not disclosed, though requested of the City Attorney.] So therefore, the total investment in the property was not clarified, but approached \$1,000,000 resulting in an initial net loss on the sale of approximately ½ million dollars?

B. Was a return on investment calculated? It may take decades to recoup the loss.

C. Was a minimum price for the land established? How? By appraisal?

**1.28.020 Real property – Minimum price. City of Fife**

*The city council shall fix a minimum price at which such real property may be sold. No sale shall be made unless at least the minimum price fixed by the council is bid. (City of Fife Ord. 714 § 2, 1983).*

<http://www.codepublishing.com/WA/Fife/html/Fife01/Fife0128.html#1.28>

**3.01.020 Minimum price. City of Edmonds**

*In authorizing the sale of such property, the city council shall set a minimum price at which the property may be sold. In setting the minimum price, the city council may first require an appraisal be made. The property may be sold upon competitive bids or on a negotiated basis, as the council may direct. [Ord. 2171 § 3, 1980].*

<http://www.codepublishing.com/WA/Edmonds/html/Edmonds03/Edmonds0301.html#3.01>

D. Only 24 hour public notice was given, while this is usual for a Special public meeting notice, other cities require a 10 day minimum public notice for sale of municipally held lands.

<http://mrsc.org/Corporate/media/MediaLibrary/SampleDocuments/PolicyProcedures/b29r2009-02.pdf> City of Bainbridge Island

<http://mrsc.org/getmedia/fd6d528b-c722-4530-b1e4-c29403a64667/R43Surplus.aspx> City of Renton

E. If an independent appraisal was not obtained, how did the Council calculate the value? You should not rely on the comparisons provided by the purchaser; an independent appraisal by a licensed appraiser should have been completed. (See Ordinance 2009-02 City of Bainbridge Island.)

F. When contract terms changed, (i.e., went from 12 months to break ground with hotel, to 36 months to break ground, and no hotel) why didn't the Council negotiate the price to improve the City's position?

G. Council agreed to install electricity to the site, apparently without knowing or limiting the cost of this action.

H. Has the City attorney provided an opinion on the justification for this purchase of property and how to ensure against the city gifting public funds or lending its credit?

*Lasilla v. City of Wenatchee, 89 Wash.2d 804 (1978) "Purchase of property by a municipality with an intent to resell it to a private party is prohibited by Const. art. 8, s7. Paine v. Port of Seattle, 70 Wash.294, 126 P, 628, 127 P.580 (1912). At acquisition a municipality must at very least intend a public purpose to insure that a later sale to a private party does not violate the constitutional prohibition. A municipality is absolutely prohibited from acting as a financing conduit for private enterprise.*

I. Generally, does the City have a policy which governs the reason for purchasing real property, i.e. for public purposes?

2. [All four attorneys believed that because one council member called the Special meeting, it could have rendered the meeting result null and void. Although one indicated that prosecution would be difficult because other interpretations may be possible.]

*RCW 35A.12.110 States that "Special meetings may be called by the mayor or any three Council members by written notice delivered to each member of the council at least twenty-four hours before the time specified for the proposed meetings."*

*[It is clear from the email chain that one Council member called the meeting and others responded to an invitation to a meeting which was already set.] (See draft procedure below suggested by one attorney). <http://app.leg.wa.gov/rcw/default.aspx?cite=35A.12.110>*

3. [A concern was also brought forward by several citizens who were in attendance at the Special meeting dealing with a perceived conflict of interest with the City Attorney, due to his wife's involvement with the land purchaser.]

The fact that citizens and these independent attorneys have raised so many flags is very troubling and opens the door to legal questions on how the sale was handled. Therefore, I am recommending that we adopt three policies, procedures or ordinances, as appropriate;

- 1) Procedure for calling a Special meeting by 3 Councilmembers (See draft below).
- 2) Policy/procedure for sale of public municipally held lands.
- 3) Policy for purchasing real property for municipal purposes, which identifies the public purpose.

#### **DRAFT PROCEEDURE FOR CALLING A SPECIAL MEETING BY THREE COUNCILMEMBERS**

A Councilmember may request a special meeting by notifying any of the following: Mayor, Attorney or City Clerk. The City Clerk will then send a request to all Councilmembers asking if they are in agreement with "calling" a Special Meeting.

Council will agree or disagree with this request and promptly notify the City Clerk, and **only the City Clerk** of their decision. (This step will allow compliance with the Open Public Meetings Act, whereas if responses are sent to other Council, it may be described as an action required to be taken in a public meeting.) If there are three in agreement to calling the meeting, then the City Attorney or Clerk will issue the public meeting notice as well as an invitation to Council to attend the meeting. (This way it is clearly documented that 3 Council have actually "called" the meeting as opposed to one, which is not legal.)