

**City of Benton City  
Regular Council Meeting Minutes  
January 24th, 2017**

**CALL TO ORDER** Mayor Pro Tem Coates called the January 24<sup>th</sup>, 2017 Regular Council meeting at the Community Center to order at 7:00 p.m. (00:01:00\*Audio recording begins)

**PRESENTATION OF THE COLORS** (00:01:10\*) Councilmember Sandretto led the Council and audience in the Pledge of Allegiance.

**ROLL CALL** (00:01:37\*) Council Members Present

**Vanessa Coates  
David Sandretto  
Jake Mokler  
Mary Lettau  
Lisa Stade**

City Staff Present

**Stephanie Haug, City Clerk/Treasurer  
Paula Kauer, General Clerk-Purchasing  
John Brown, Code Enforcement Officer  
Kyle Kurth, Benton City Maintenance Foreman**

Other Professionals Present

**Eric Ferguson, City Attorney, Kerr Law Group  
Alan Rainey, City Engineer, Spink Engineering LLC  
Lt. Steve Caughey, Benton County Sheriff's Office  
Larry Howell, President, Benton City E.D.C.**

**READING AND APPROVAL OF MINUTES** (00:01:54\*)

- **REGULAR MEETING JANUARY 3<sup>RD</sup>, 2017**

**Councilmember Sandretto:** Move to approve the as written.

**Councilmember Stade:** Second.

**MOTION #1-C. D. Sandretto moved and C. L. Stade seconded to approve the Minutes of the January 3<sup>rd</sup>, 2017 Regular Council Meeting as presented.**

**VOICE VOTE #1-C. V. Coates, C. D. Sandretto, C. M. Lettau, C. J. Mokler, C. L. Stade  
ALL YEAS. Motion carried.**

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.**

(00:02:23\*)

**Mr. Ferguson:** I need to add to the Executive Session, we're currently scheduled to have Executive Session for under R.C.W. 42.30.110(1)(i); I don't have the R.C.W. right off the top of my head, but we need to add to that as well. The R.C.W. for potential litigation.

**Ms. Haug:** That's what that one is.

**Mr. Ferguson:** That's, then we need to add real estate. We're supposed to have two.

**Mayor Pro Tem Coates:** Is that going to be 1.i or 1...?

**Mr. Ferguson:** Apparently 1.i is for litigation and then we're going to need to add the one for discussion of real estate. Is it 1.3?

**Mayor Pro Tem Coates:** 1.3?

**APPROVAL OF THE AGENDA** (00:03:40\*)

**Councilmember Stade:** Should I, move to approve the January 17<sup>th</sup> Agenda as amended.

**Councilmember Lettau:** Second.

**MOTION #2-C. L. Stade moved and C. M. Lettau seconded to approve the Agenda of the January 17<sup>th</sup>, 2017 Regular Council Meeting as amended.**

**VOICE VOTE #2**—C. V. Coates, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. J. Mokler  
**ALL YEAS. Motion carries.**

**VISITOR COMMENTS (00:03:58\*)**

**Matt Watkins, Mayor, Pasco, WA** – Visiting – Working with Councilmember Stade on one of her representation items from Ben Franklin Transit – Thanks for having me

**REGULAR REPORTS (00:04:58\*)**

1. **SHERIFF'S REPORT (00:05:01\*)** Lt. Steve Caughey, Benton County Sheriff's Office - December 2016 Report – 205 Calls for Service vs. 203 in 2016 - 23 Case Offenses vs. 26 in 2016 -11 Infraction Offenses Issued \* **Council Discussion** \*
2. **EDC REPORT (00:10:46\*)** Larry Howell, President, Benton City E.D.C. << Written report not provided >> \* **Council Discussion** \*
3. **STAFF REPORT (00:19:04\*)** Stephanie Haug, City Clerk/Treasurer - In packets – **Maintenance Report - Code Report** \* **Council Discussion** \*
4. **ENGINEER REPORT (00:21:16\*)** Alan Rainey, City Engineer, Spink Engineering LLC – One of City's Goals was to improve City events – City of Granger does movie night three times in summer – Called and got some information – Not sure what equipment Granger has – Projector quality – Speaker system largest expense - Built screen out of plywood panels painted white – Community sponsorship \* **Council Discussion** \* Meeting with Apollo regarding solar at WWTP
5. **COUNCIL COMMITTEE REPORTS (00:25:22\*)**  
Councilmember Mokler – **Mosquito Control Board** – In packet

**ITEMS FOR APPROVAL (00:26:03\*)**

1. **SPECIAL PRESENTATION – LEN PAVELKA – BENTON FRANKLIN COUNCIL OF GOVERNMENTS (00:26:17\*)**

**Mr. Rainey** - CPAT - Community Planning Assistance Teams \* **Council Discussion** \*

**Mr. Pavelka** – Background and information regarding CPAT objectives and application process

**Mayor Pro Tem Coates:** I'd like to make a motion to invite and host the CPAT to start the process of coming in.

**Councilmember Stade:** I would second that. \* **Council and Audience Discussion** \*

**MOTION #3**—C. V. Coates moved and C. L. Stade seconded to invite and host the CPAT to begin the process of providing assistance of professional planners and other specialists to the City of Benton City, Washington, for the purpose of community design, improvement and growth.

**VOICE VOTE #3**—C. J. Mokler, C. D. Sandretto, C. V. Coates, C. M. Lettau, C. L. Stade  
**ALL YEAS. Motion carries.**

2. **PURCHASE REQUEST – COMMERCIAL FLOOR MACHINE (01:02:04\*)**

**Councilmember Stade:** I make a motion to move to approve purchasing the first seventeen inch sander, the first one that was this big in the amount of \$1,083.53, commercial floor care equipment.

**Ms. Haug:** Plus Washington State Sales Tax.

**Councilmember Stade:** Plus Washington State Sale Tax.

**Councilmember Sandretto:** Second.

**MOTION #4**—C. L. Stade moved and C. D. Sandretto seconded to approve the purchase of a Commercial Floor Machine from Proforma in the amount of \$1,083.53 plus Washington State Sales Tax.

**ROLL CALL VOTE #4**—C. D. Sandretto, C. J. Mokler, C. L. Stade, C. M. Lettau, C. V. Coates  
**ALL YEAS. Motion carries.**

**3. VOUCHERS (01:02:59\*) (1) 2016 Year End (2) - January 17<sup>th</sup>, 2017**

**Councilmember Sandretto:** I move to approve payment of Claim check numbers 28185 thru 28206 with EFTs as listed in the amount of \$28,219.68 this 17<sup>th</sup> day of January, 2017; it's 24<sup>th</sup> day.

**Councilmember Lettau:** Second.

**MOTION #5**—C. D. Sandretto moved and C. M. Lettau seconded to approve payment of Claim check numbers 28185 and 28206 with EFTs as listed in the amount of \$28,219.68 this 24<sup>th</sup> day of January, 2017.

**ROLL CALL VOTE #5**—C. V. Coates, C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade  
**ALL YEAS. Motion carries.**

**Councilmember Lettau:** I'm going to go ahead and move to approve payment of Claim check numbers 28207 through 28220 with EFTs as listed in the amount of \$13,140.80 and Payroll Check numbers 28147 thru 28157 with EFTs as listed in the amount of \$72,643.38 this 24<sup>th</sup> day of January, 2017.

**Councilmember Sandretto:** Second.

**MOTION #6**—C. M. Lettau moved and C. D. Sandretto seconded to approve payment of Claim check numbers 28207 through 28220 with EFTs as listed in the amount of \$13,140.80 and Payroll Check numbers 28147 thru 28157 with EFTs as listed in the amount of \$72,643.38 this 24<sup>th</sup> day of January, 2017.

**ROLL CALL VOTE #6**—C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler  
**ALL YEAS. Motion carries.**

**ITEMS FOR DISCUSSION (01:05:47\*)**

**1. Dog Tethering Regulations (01:05:52\*) Eric Ferguson, City Attorney, Kerr Law Group/John Brown, Code Enforcement Officer \* Council and Audience Discussion \***

**2. Executive Session – R.C.W. 42.30.110(1)(i) Litigation**

**3. Executive Session – R.C.W. 42.30.110(1)(b) Real Estate**

**Mr. Ferguson:** Do you want to come back for Executive Session at 8:30?

**Ms. Haug:** Yes and for how long?

**Mr. Ferguson:** Thirty minutes.

**Mayor Pro Tem Coates:** Okay, we're going to close for an Executive Session and we will be back at 9:00, well, back at 8:30 for us, we'll be back at 9:00 for open forum.

**Councilmember Lettau:** And there's no business after the Executive Session. (01:28:06\*Audio recording ends) (Five minute break 8:25 p.m. – 8:30 p.m.)

**\*\* Executive Session begins at 8:30 p.m. \*\***

**\*\*\* Executive Session is extended fifteen minutes at 9:00 p.m. \*\*\***

**\*\*\*\* Executive Session ends at 9:15 p.m. \*\*\*\***

**GENERAL COUNCIL COMMENTS (\*)**

**ADJOURNMENT Mayor Pro Tem Coates (\*)**

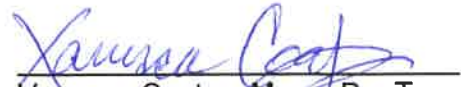
**Councilmember Sandretto:** I move to adjourn the meeting.

**Councilmember Stade:** Second.

**MOTION #7**—C. D. Sandretto moved and C. L. Stade seconded to adjourn the January 24<sup>th</sup>, 2017 Regular Council Meeting at 9:15 p.m.

**VOICE VOTE #7**—C. L. Stade, C. D. Sandretto, C. V. Coates, C. J. Mokler, C. M. Lettau  
**ALL YEAS. Motion carried.**

Meeting adjourned at 9:15 p.m. (\*)

  
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Vanessa Coates, Mayor Pro Tem  
City of Benton City

  
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Stephanie Haug, CMC  
City Clerk-Treasurer

Date: 2/7/17