

**City of Benton City
Regular Council Meeting Minutes
December 13th, 2016**

CALL TO ORDER – Mayor Pro Tem Coates called the December 13th, 2016 Regular Council Meeting at the Community Center to order at 7:00 p.m. (00:07:10*Audio recording begins)

PRESENTATION OF THE COLORS – Councilmember Mokler led the Council and audience in the Pledge of Allegiance. (00:07:21*)

ROLL CALL (00:07:52*) Council Members Present

Jake Mokler
Dave Sandretto (In at 7:02 p.m.)
Lisa Stade
Vanessa Coates
Mary Lettau

City Staff Present

Stephanie Haug, City Clerk/Treasurer
Paula Kauer, General Clerk-Purchasing
Kyle Kurth, City Maintenance Foreman

Other Professionals Present

Alan Rainey, City Engineer, Spink Engineering LLC
Lee Kerr, City Attorney, Kerr Law Group
Capt. Clay Vannoy, Benton County Sheriff's Office

READING AND APPROVAL OF MINUTES (00:08:10*) REGULAR MEETING DECEMBER 6th, 2016

Councilmember Stade: I make a motion to approve the, do you want Minutes as written?

Councilmember Lettau: I second.

MOTION #1-C. L. Stade moved and C. M. Lettau seconded to approve the Minutes of the December 6th, 2016 Regular Council Meeting as presented.

VOICE VOTE #1-C. J. Mokler, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –

(00:09:01*) Councilmember Sandretto enters at 7:02 p.m. * Council Discussion *

APPROVAL OF AGENDA – (00:09:51*)

Councilmember Lettau: I move to approve the Agenda as written.

Councilmember Stade: I second for December 13th, 2016.

MOTION #2-C. M. Lettau moved and C. L. Stade seconded to approve the Agenda of the December 13th, 2016 Regular Council Meeting as presented.

VOICE VOTE #2-C. J. Mokler, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (00:10:12*)

REGULAR REPORTS (00:10:20*)

1. SHERIFF'S REPORT (00:10:21*) Capt. Clay Vannoy, Benton County Sheriff's Office

November 2016 - 253 Calls for Service vs. 246 in 2015 - 26 Case Offenses vs. 18 in 2015 - 23
Infraction Offenses Issued * Council Discussion *

2. STAFF REPORTS (00:21:12*) In packets – Kyle Kurth, City Maintenance Foreman - **Maintenance Report** * Council Discussion * Code Report

3. ENGINEER REPORT (00:23:55*) Alan Rainey, City Engineer, Spink Engineering LLC – Update in packets - **Well #5** - Gravel road by reservoir and well – Central Washington would like to hold off until warmer weather – Due to frozen ground – Original job was to blade out smooth, level and uniform – With frozen ground will start to chunk – Cutting deeper – Pulling up material – Extend time of job – Don't

believe will get compaction they need to place gravel * **Council Discussion** *

Councilmember Stade: I recommend that we put it off until warmer weather so we still have the money that would (inaudible) and so just, can we move that budget item to 2017?

Ms. Haug: It'll be an amendment done next year.

Councilmember Stade: Yeah, I make a motion to, to stave off the gravel until warmer weather.

Councilmember Lettau: I second.

MOTION #3-C. L. Stade moved and C. M. Lettau seconded to postpone the spreading/addition of gravel to Well #5 until warmer weather.

VOICE VOTE #3-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.

Mr. Rainey – City Hall – Talk about that as Action Item later - **Splash Pad** – Ready in May/June timeframe – Going to be tight schedule – Need authorization sometime January to get started – Have information from Pasco and Richland water parks – Not necessarily the sizes we are looking into – City of Spokane has eighteen water parks – Various sizes and components – Can meet with them regarding costs and other considerations - What works – What doesn't – O & M costs and designs
* **Council Discussion** * **Angeline Storm Drain** – Rain event – Need to do something there * **Council Discussion** *

4. **COUNCIL COMMITTEE REPORTS (00:43:35*)**

Councilmember Stade – Ben Franklin Transit – In union negotiations – Raising rates – Trolleys doing well – Uber effects can potentially be useful for both – Kennewick/Richland launch December 15th – Pasco in January - Think about Benton City * **Council Discussion** *

ITEMS FOR APPROVAL:

1. **SECOND READING – ORDINANCE 966 – 2017 BUDGET (00:49:36*)**

Councilmember Sandretto: Move to accept Ordinance 966 of the City of Benton City, Washington, on its Second Reading, adopting the budget for the fiscal year ending December 31st, 2017.

Councilmember Stade: Second.

MOTION #4-C. D. Sandretto moved and C. L. Stade seconded to approve Ordinance 966 of the City of Benton City, Washington, adopting the budget for the fiscal year ending December 31st, 2017.

ROLL CALL VOTE #4-C. V. Coates, C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

2. **SECOND READING – ORDINANCE 967 – 2017 WAGES & SALARIES (00:50:09*)**

Councilmember Lettau: I move to approve Ordinance 967 of the City of Benton City, Washington, on its Second Reading approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year 2017.

Councilmember Sandretto: Second.

MOTION #5-C. M. Lettau moved and C. D. Sandretto seconded to approve Ordinance 967 of the City of Benton City, Washington, on its Second Reading, approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year 2017.

ROLL CALL VOTE #5-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.

3. **RESOLUTION #2016-21 – R.O.W. LICENSE AGREEMENT – 1600 DALE AVENUE (00:50:44*)**

Councilmember Sandretto: I move to approve Resolution #2016-21, authorizing the Mayor of Benton City to sign the Right-of-Way Agreement between Bryce Hillman, owner of the property located at 1600 Dale Avenue, and the City of Benton City. * **Council Discussion** *

Councilmember Stade: Second. * **Council Discussion** *

MOTION #6-C. D. Sandretto moved and C. L. Stade seconded to approve Resolution No. 2016-21, authorizing the Mayor of the City of Benton City, Washington, to sign the Right-of-Way Agreement between Bryce Hillman, owner of the property located at 1600 Dale Avenue and the City of Benton City.

**VOICE VOTE #6-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carried.**

4. RESOLUTION #2016-22 – 2017 FEE SCHEDULE (00:52:27*) * Council Discussion *

Councilmember Sandretto: I'll make the motion to approve Resolution #2016-22, a resolution of the City of Benton City, amending and superseding Resolution #2015-24 amending the city fee schedule for city services and charges for the calendar year 2017.

Councilmember Mokler: Second. * Council Discussion *

MOTION #7-C. D. Sandretto moved and C. J. Mokler seconded to approve Resolution No. 2016-22, a resolution of the City of Benton City, Washington, amending and superseding Resolution #2015-24, amending the city fee schedule for city services and charges for the calendar year 2017.

**VOICE VOTE #7-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

5. RESOLUTION #2016-23 – ENGINEER SERVICE CONTRACT RENEWAL (00:59:57*)

Councilmember Lettau: I move to approve Resolution #2016-23, a resolution renewing the Engineering Services Agreement with Spink Engineering.

Councilmember Stade: Second. * Council Discussion *

MOTION #8-C. M. Lettau moved and C. L. Stade seconded to approve Resolution No. 2016-23, a resolution of the City of Benton City, Washington, renewing the Engineering Services Agreement with Spink Engineering.

**VOICE VOTE #8-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

6. RESOLUTION #2016-24 – STREET SWEEPING AGREEMENT – WEST RICHLAND (01:02:14*)

Councilmember Sandretto: Move to approve Resolution #2016-24, authorizing the Mayor to sign Amendment #5 to the Interlocal Agreement with West Richland, for Street Sweeping Services.

Councilmember Stade: Second. * Council Discussion *

MOTION #9-C. D. Sandretto moved and C. L. Stade seconded to approve Resolution No. 2016-24, a resolution of the City of Benton City, Washington, authorizing the Mayor to sign Amendment #5 to the Interlocal Agreement with West Richland with West Richland, for Street Sweeping Services.

**VOICE VOTE #9-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

7. RESOLUTION #2016-25 – ENERGY AND SOLAR PROPOSALS – DEPARTMENT OF ENTERPRISE SERVICES (01:03:20*)

Councilmember Stade: I move to approve Resolution #2016-25, authorizing the Mayor to sign the Energy Audit Agreements between the City of Benton City and the Department of Enterprise Services.

Councilmember Mokler: Second. * Council Discussion *

MOTION #10-C. L. Stade moved and C. J. Mokler seconded to approve Resolution No. 2016-25, a resolution of the City of Benton City, Washington, authorizing the Mayor to sign the Energy Audit Agreements between the City of Benton City and the Department of Enterprise Services.

**VOICE VOTE #10-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.**

8. CITY HALL LAYOUT (01:09:32*)

Alan Rainey, City Engineer, Spink Engineering LLC – Packet information overview * Council Discussion *

Councilmember Lettau: I move to approve the proposed City Hall layout as proposed by the City Engineer and authorize him to prepare bid documents for the remodel project.

Councilmember Stade: Second.

MOTION #11-C. M. Lettau moved and C. L. Stade seconded to approve the proposed City Hall layout as proposed by the City Engineer and authorize him to prepare bid documents for the remodel project.

VOICE VOTE #11-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates ALL YEAS. Motion carried.

9. VOUCHERS (01:39:10*)

Councilmember Sandretto: I move to approve payment of Claim check numbers 28122 thru 28146, with the EFTs as listed in the amount of \$105,290.22, and Payroll claim, correction, payroll check numbers 28081 thru 28090 with EFTs as listed in the amount of \$67,772.57 this 13th day of December, 2016.

Councilmember Coates: Second.

MOTION #12-C. D. Sandretto moved and C. V. Coates seconded to approve payment of Claim check numbers 28122 through 28146 with EFTs as listed in the amount of \$105,290.22, and Payroll check numbers 28081 thru 28090 with EFTs as listed in the amount of \$67,772.57 this 13th day of December, 2016.

ROLL CALL VOTE #12-C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION (01:40:19*)

- 1. DNR LAND APPRAISAL (01:40:32*) Councilmember Stade * Council Discussion *
- 2. DOG ORDINANCES/POLICIES (01:41:46*) Councilmember Stade * Council Discussion *
- 3. SOCIAL MEDIA/FACEBOOK (01:49:20*) Councilmember Stade * Council Discussion *

GENERAL COUNCIL COMMENTS (02:03:38*) None

ADJOURNMENT – Mayor Pro Tem Coates (02:03:39*)


Councilmember Lettau: I make a motion we adjourn.

Councilmember Mokler: Second.

MOTION #13-C. M. Lettau moved and C. J. Mokler seconded to adjourn the December 13th, 2016 Regular Council Meeting at 8:57 p.m.

VOICE VOTE #13-C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates ALL YEAS. Motion carried.

Meeting adjourned at 8:57 p.m. (02:04:57*)



 Vanessa Coates
 Mayor Pro Tem, City of Benton City



 Stephanie Haug, CMC
 City Clerk-Treasurer

Date: 1/3/17