

**City of Benton City
Regular Council Meeting Minutes
October 18th, 2016**

CALL TO ORDER – Mayor Lehman called the October 18th, 2016 Regular Council meeting to the Ki-Be High School PAC to order at 7:00 p.m. (00:03:25*Audio recording begins) <Microphone Test>

PRESENTATION OF THE COLORS – Kyle Kurth led the Council and audience in the Pledge of Allegiance. (00:04:34*)

ROLL CALL (00:05:06*)

Council Members Present –

**Mary Lettau
Dave Sandretto
Jake Mokler
Lisa Stade**

Council Members Absent –

Vanessa Coates (Excused due to illness)

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer
Paula Kauer, General Clerk-Purchasing
Kyle Kurth, Maintenance Foreman**

Other Professionals Present –

**Eric Ferguson, City Attorney, Kerr Law Group
Alan Rainey, City Engineer, Spink Engineering LLC**

Other Professionals Absent –

Capt. Clay Vannoy, Benton County Sheriff's Office

Citizens in Attendance –

**Steve Lee, 41 N. Lyle, Kennewick
Peggy Higham, 717 12th St., Benton City
Steve Rouse, 36107 Demoss Rd., Benton City
David Bragg, 1501 12th St., Benton City
Sonya Brown, 1541 13th St., Benton City
Holli Prior, 65207 N. SR225, Benton City
Travis Estes, 1100 Irene Ave., Benton City
Brad Klippert, 2301 Rainier, Kennewick
Brandon Wright, Kennewick
Windy Welch, 3rd St., Benton City
Cindy DeLeur, River Rd., Benton City
Michelle McLeod, 1201 Fig Ave., Benton City**

Councilmember Sandretto: Madam Mayor, I make a motion that we pardon Councilman Coates to the meeting.

Councilmember Stade: Second.

MOTION #1- C. D. Sandretto moved and C. L. Stade seconded to excuse Councilmember Lettau from the October 20th, 2015 Regular Council Meeting.

VOICE VOTE #1- C. L. Stade, C. D. Sandretto, C. J. Mokler, C. M. Lettau
ALL YEAS. Motion carried.

READING AND APPROVAL OF MINUTES (00:005:42*) - **REGULAR MEETING OCTOBER 4TH, 2016**

Councilmember Sandretto: Madam Mayor, I make a motion to approve the Minutes as written of the regular meeting on October 4th, 2016.

Councilmember Lettau: I second.

MOTION #2- C. D. Sandretto moved and C. M. Lettau seconded to approve the Minutes of the October 4th, 2016 Regular Council Meeting as presented.

VOICE VOTE #2- C. L. Stade, C. D. Sandretto, C. J. Mokler, C. M. Lettau
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

(00:06:09*)

1. Liquor License Application – 1601 Dale Avenue – King Beverage
2. Liquor License Renewal – 603 9th Street – The Palm

Councilmember Sandretto: I do have to inform Council that on the week of November 1st and 2nd, I will be unable to attend any of the meetings on the week.

Ms. Haug: Also, so on Veteran's Day, there will be a parade in Prosser and I was wondering if any of the Council would be able to attend representing Benton City? It's a Friday.

Councilmember Stade: November 11th.

Councilmember Lettau: I should be able to do that.

APPROVAL OF AGENDA (00:07:27*)

Councilmember Sandretto: Madam Mayor, I move to approve the Agenda as written.

Councilmember Stade: Second.

MOTION #3- C. D. Sandretto moved and C. L. Stade seconded to approve the Agenda of the October 18th, 2016 Regular Council Meeting as presented.

Mayor Lehman: Okay, I do want to note that the Special Presentation by Alicia Benavidez will be postponed until the November 1st meeting. We weren't able to set up her projector as had hoped for this time slot. Okay, do I need another approval on the Agenda? Would that...?

Mr. Ferguson: As amended.

Councilmember Sandretto: As amended.

Councilmember Stade: Second.

MOTION #4- C. D. Sandretto moved and C. L. Stade seconded to approve the Agenda of the October 18th, 2016 Regular Council Meeting as amended.

VOICE VOTE #4- C. L. Stade, C. J. Mokler, C. D. Sandretto, C. M. Lettau
ALL YEAS. Motion carried.

VISITOR COMMENTS (00:08:36*)

Randy Rutledge, Benton City Chamber of Commerce – Friday, October 31st from 4:00 p.m. to 6:00 p.m. – Closing down 9th Street - Downtown Trick or Treat – Flash mob dance – 5 p.m. – U.S. Bank – LDS Church Trunk or Treat at 6:00 p.m. – Assembly of God – Light the Night – Ki-Be Market

REGULAR REPORTS

1. **SHERIFF'S REPORT (00:10:28*)** **September** – 351 Calls for Service vs. 269 in 2015 – 36 Case Offenses vs. 39 in 2015 – 22 Infraction Offenses Issues
2. **STAFF REPORTS – (00:10:38*)** **Stephanie Haug, City Clerk/Treasurer** – In packets – **Maintenance Report** – Code Report – **Treasurer Report**
4. **ENGINEER REPORT (00:11:00*)** **Alan Rainey, City Engineer, Spink Engineering LLC** – Capacity of Sewer Line - Other side of freeway – Roughly 475 gallons per minute – Usually like 50% - Normal flow about 250 gallons per minute – Rough estimate on hotel/gas station/restaurant – About 25,000 gallons per day total – Which would be about 15-20 gallons per minute – Peaking factor of about four – About 80 gallons per minute estimate as max flow – Plenty of capacity – **City Survey** – To establish monuments throughout town – Can have developers or anyone who extends waterlines or makes improvements – Use same data – Often time just assume elevations, etc. – Reason is to bring everything in City on same date to help building GIS map system – Can put everything on one system – Map accuracy – Overall cost between \$30,000 and \$35,000 – Bulk of cost taken up with force main and lift station upgrade – Have to do property line surveys there to verify where we're putting force main – R.O.W. or easement –

\$10,000 to \$12,000 City money up front to establish corners outside City and bring it all together – In the end there will be a recorded document – Any surveyor can use information – Remainder of money needed to finish work would under the 2009 money for the force main project – Like to bring proposal to Council next meeting

5. COUNCIL COMMITTEE REPORTS (00:15:09*) None

<<< SPECIAL PRESENTATION – Alicia Benitez >>>
(Postponed until November 1st, 2016 Council Meeting)

ITEMS FOR APPROVAL: (00:15:30*)

1. PUBLIC HEARING – MARIJUANA MORATORIUM - (00:15:33*)

Mayor Lehman: Items for Approval, the Public Hearing on the Marijuana Moratorium. Now, I will need to open the Public Hearing. Okay, the Public Hearing is now open.

******* Public Hearing begins at 7:13 p.m. *******

Mr. Ferguson – Explanation of mandatory Public Hearing procedure for moratorium renewal

Mr. Bragg – Pro-Moratorium

Ms. Higham – Pro-Moratorium

Ms. Brown – Pro-Moratorium

Ms. Prior – Pro-Moratorium

Mr. Lee – Pro-Marijuana Business

Ms. McLeod – Pro-Medical Marijuana

Mr. Rouse – Pro-Moratorium

Mr. Estes – Pro-Moratorium

Mr. Klipper – Pro-Moratorium

Mr. Wright – Pro-Moratorium

Ms. Welch – Pro-Marijuana

Ms. DeLeur – Pro-Marijuana

Mayor Lehman: Thank you. Okay, we'll have one last call here for anyone who wants to speak. Okay, hearing no more, then the Public Hearing is closed. (00:41:40*)

******* Public Hearing is closed at 7:39 p.m. *******

2. RESOLUTION #2016-16 ART IN PUBLIC FACILITIES POLICY (00:42:09*)

Councilmember Lettau: Madam Mayor, I move to approve Resolution #2016-16, a resolution of the City of Benton City, Washington, creating a policy for the display of public works of art within City facilities.

Councilmember Sandretto: Second.

MOTION #5- C. M. Lettau moved and C. D. Sandretto seconded to approve Resolution #2016-16, a resolution of the City of Benton City, Washington, creating a policy for the display of public works of art within City facilities.

VOICE VOTE #5- C. L. Stade, C. D. Sandretto, C. J. Mokler, C. M. Lettau
ALL YEAS. Motion carried.

3. TASK ORDER #2016-06 – SPINK ENGINEERING – SEWER LINING SPECS (00:42:43*)

Alan Rainey, City Engineer, Spink Engineering LLC – Explanation of Sewer Lining Project

Councilmember Sandretto: Madam Mayor, I move to approve Task Order 2016-06 from Spink Engineering in the amount of \$20,000 for the Sewer Lining Project.

Councilmember Stade: Second.

MOTION #6- C. D. Sandretto moved and C. L. Stade seconded to approve the Task Order 2016-06 from Spink Engineering in the amount of \$20,000 for the Sewer Lining Project.

ROLL CALL VOTE #6- C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

4. CRACK SEAL PROJECT ACCEPTANCE – SPINK ENGINEERING (00:43:58*)
Alan Rainey, City Engineer, Spink Engineering LLC * **Council Discussion** *

Councilmember Lettau: Madam Mayor, I move to accept the 2016 Crack Seal Project in the amount of \$33,140.00 as completed by BCV.

Councilmember Mokler: Second.

MOTION #7- C. M. Lettau moved and C. J. Mokler seconded to accept the 2016 Crack Seal Project in the amount of \$33,140.00 as completed by BCV.

VOICE VOTE #7- C. L. Stade, C. D. Sandretto, C. J. Mokler, C. M. Lettau
ALL YEAS. Motion carried.

5. WELL #5 PROJECT ACCEPTANCE – SPINK ENGINEERING (00:45:46*)
Alan Rainey, City Engineer, Spink Engineering LLC – Explanation of Project Acceptance

Councilmember Lettau: Madam Mayor, I move to conditionally accept the Well #5 Project, as completed by Culbert Construction in the amount of \$275,103.08, contingent on Culbert completing all final closeout paperwork.

Councilmember Stade: Second.

MOTION #8- C. M. Lettau moved and C. L. Stade seconded to conditionally accept the Well #5 Project, as completed by Culbert Construction in the amount of \$275,103.08, contingent on Culbert completing all final closeout paperwork.

VOICE VOTE #8- C. L. Stade, C. D. Sandretto, C. J. Mokler, C. M. Lettau
ALL YEAS. Motion carried.

6. VOUCHERS (00:47:13*)

Councilmember Sandretto: Madam Mayor, I move to approve payment of claim check numbers 27985 thru 28021 with EFTs as listed in the amount of \$102,193.92 & Payroll claim, checks numbers 27918, 27954 thru 27961, and 27980 thru 27981 with EFTs as listed in the amount of \$62,262.77 this 18th day of October, 2016.

Councilmember Lettau: Second.

MOTION #9- C. D. Sandretto moved and C. M. Lettau seconded to approve payment of voucher check numbers 27985 thru 28021 with EFTs as listed in the amount of \$102,193.92 & Payroll check numbers 27918, 27954 thru 27961, and 27980 thru 27981 with EFTs as listed in the amount of \$62,262.77 this 18th day of October, 2016.

ROLL CALL VOTE #9- C. L. Stade, C. M. Lettau, C. D. Sandretto, C. J. Mokler
ALL YEAS. Motion carried.

ITEMS FOR DISCUSSION (00:48:12*)

- 1. COUNCIL GOALS (00:48:15*) Mayor Lehman * Council Discussion ***
- 2. EXECUTIVE SESSION – RCW 42.30.110-1b (01:21:21*)**

Mayor Lehman: Okay, I think that we will now close the public portion of this meeting and go into our Executive Session. Thank you all for coming. We will reopen the public meeting in about twenty minutes. (01:22:49*Audio recording ends)

GENERAL COUNCIL COMMENTS (*) None

ADJOURNMENT – Mayor Lehman (*)

Councilmember Stade: *Madam Mayor, I make a motion we adjourn.*

Councilmember Lettau: *I second.*

MOTION #10– C. L. Stade moved and C. M. Lettau seconded to adjourn the October 18th, 2016 Regular Council Meeting at 8:38 p.m.

VOICE VOTE #10– C. J. Mokler, C. L. Stade, C. D. Sandretto, C. M. Lettau
ALL YEAS. Motion carried.

Meeting adjourned at 8:38 p.m. (*)



Linda Lehman
Mayor, City of Benton City



Stephanie Haug, CMC
City Clerk-Treasurer

Date: 11/1/16