

**City of Benton City
Regular Council Meeting Minutes
October 4th, 2016**

CALL TO ORDER (00:11:43*Audio recording begins) Mayor Lehman called the October 4th, 2016 Regular Council Meeting to order at the Community Center at 7:00 p.m.

PRESENTATION OF THE COLORS (00:11:53*) Eric Ferguson led the Council and the audience in the Pledge of Allegiance.

ROLL CALL (00:12:23*)

Council Members Present	City Staff Present	Other Professionals Present
Mary Lettau	Stephanie Haug, CCT	Alan Rainey, Spink Engineering LLC
Dave Sandretto	Kyle Kurth, Mtnc. Foreman	Eric Ferguson, Kerr Law Group
Jake Mokler		Other Professionals Absent –
Lisa Stade		Randy Rutledge, Benton City E.D.C.
Vanessa Coates		Larry Howell, Benton City E.D.C.

READING AND APPROVAL OF MINUTES (00:12:43*) - REGULAR MEETING SEPTEMBER 20th, 2016

Councilmember Sandretto: Madam Mayor, I move to approve the Minutes as written for this September 20th, 2016 Council Meeting.

Councilmember Mokler: Second.

MOTION #1-C D. Sandretto moved and C. J. Mokler seconded to approve the Minutes of the September 20th, 2016 Regular Council Meeting as presented.

**VOICE VOTE #1-C. M. Lettau, C. D. Sandretto, C. J. Mokler, C. V. Coates, C. L. Stade
ALL YEAS. Motion carries.**

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

(00:13:14*) None

APPROVAL OF AGENDA (00:13:22*)

Councilmember Mokler: I would like to add, I don't know if (inaudible) or not, but I would like to discuss the, I guess the direction we're going to go to approve the plans, the architect's plans for City Hall and discussion. I don't think we've ever discussed that.

Mayor Lehman: Alright, I guess we can.

Councilmember Sandretto: So we're going to add that as Item 5?

Councilmember Mokler: I.5.

Councilmember Stade: And I don't know, this is a big question mark; I don't know if the Planning Commission met or, regarding the land on the other side of the Interstate, regarding giving them a permit? I heard that there was, that they need some sort of permit?

Ms. Haug: They have not met on that. It'll be at the end of October.

Councilmember Sandretto: As I understand, they'll be meeting on it at the end of the month and then we'll probably see something in November sometime.

Councilmember Stade: And that would be their recommendations and then we can make a vote.

Councilmember Sandretto: Yes, correct.

Councilmember Sandretto: Madam Mayor, I make a motion to approve the Agenda as amended.

Councilmember Lettau: I second.

MOTION #2-C. D. Sandretto moved and C. M. Lettau seconded to approve the Agenda of the October 4th, 2016 Regular Council Meeting as amended.

**VOICE VOTE #2-C. M. Lettau, C. D. Sandretto, C. J. Mokler, C. V. Coates, C. L. Stade
ALL YEAS. Motion carries.**

VISITOR COMMENTS (00:14:53*) None

Mayor Lehman: Hearing none, at this time I'd like to have a moment of silence in recognition of Heather Duncan's passing, and since she was always here to give a comment, she certainly will be missed, so if we could have a few moments of silence.

REGULAR REPORTS

- 1. EDC REPORT (00:15:48*)** Postponed until October 18th, 2016 regular Council Meeting due to Heather Duncan's passing.
- 2. STAFF REPORT (00:15:55*)** **Stephanie Haug, City Clerk/Treasurer – Treasurer Report** – In packets
Ms. Haug: The Treasurer Report is in your packets and then I also want to address, I gave you a copy of the preliminary budget and so that will be discussed at the meeting on October 19th, but I gave you a paper form so you can take it home and go over it and then bring your questions to that meeting.
- 3. ENGINEER REPORT (00:16:23*)** **Alan Rainey, City Engineer, Spink Engineering LLC – Crack Sealing Project** – Contractor started today – Should be finished Thursday or Friday – **King Beverage – Inspections * Council Discussion ***
- 4. COUNCIL COMMITTEE REPORTS (00:18:15*)**
Councilmember Coates – Solid Waste – Past event advertising didn't go well – Will do better next meeting – End of January
Councilmember Mokler – Emergency Management Meeting – Benton County Mosquito Control Board – In packets
Mayor Lehman – Benton Franklin Council of Governments Small Cities Prosser Field Trip – In packets

ITEMS FOR APPROVAL (00:19:04*)

- 1. PUBLIC HEARING – 2017 AD VALOREM TAX AND REVENUE SOURCES (00:19:07*)**

Ms. Haug – Explanation of Ad Valorem Tax

Mayor Lehman: Okay, so, shall we end this meeting (inaudible)...?

Ms. Haug: Open a Public Hearing.

Mayor Lehman: Okay, regular Council Meeting is adjourned, and I'll open the Public Hearing now.

**** Public Hearing begins at 7:09 p.m. ** (00:20:53*)**

No Comments

Mayor Lehman: Okay, well I guess then, that the Public Meeting is closed and we'll return to the Council.

**** Public Hearing ends at 7:09 p.m. ** (00:21:12*)**

Ms. Haug – No action will be taken tonight – Public Hearing only * **Council Discussion ***

- 2. COMMUNITY CENTER WALL PROJECT (00:22:27*)**

Mr. Rainey – Explanation of Community Center Wall Project * **Council Discussion ***

Councilmember Mokler: Madam Mayor, I move to authorize Spink Engineering to prepare bid documents and advertise the Community Center Wall Project.

Councilmember Stade: Second.

MOTION #3-C. J. Mokler moved and C. L. Stade seconded to authorize Spink Engineering to prepare bid documents and advertise the Community Center Wall Project.

VOICE VOTE #3-C. D. Sandretto, C. M. Lettau, C. L. Stade, C. J. Mokler, C. V. Coates

ALL YEAS. Motion carries.

- 3. WATER PLAN TASK ORDER (00:28:29*)**

Mr. Rainey – Explanation of sewer cleaning and inspection project * **Council Discussion ***

Councilmember Lettau: Madam Mayor, I move to approve Task Order 2016-05, authorizing Spink Engineering to complete the Comprehensive Water System Plan. Update as required by the Washington State Department of Health.

Councilmember Sandretto: Second.

MOTION #4-C. M. Lettau moved and C. D. Sandretto seconded to approve Task Order 2016-05, authorizing Spink Engineering to complete the Comprehensive Water System Plan. Update as required by the Washington State Department of Health.

**ROLL CALL VOTE #4-C. V. Coates, C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carries.**

4. SET GOAL SETTING WORKSHOP (00:31:38*)

Ms. Haug – Update on available dates

Councilmember Sandretto: Madam Mayor, I move to approve a goal setting workshop for November 2nd, 2016 at 5:00 p.m.

Councilmember Stade: Second.

MOTION #5-C. D. Sandretto moved and C. L. Stade seconded to approve a goal setting workshop on November 2nd, 2016 at 5:00 p.m.

**VOICE VOTE #5-C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carries.**

*** Council and Audience Discussion ***

5. CONDITIONAL USE APPROVAL – 1205 HORNE DRIVE (00:39:09*)

Councilmember Sandretto: Madam Mayor, I move to approve the Conditional Use Permit Application, submitted by Sprint, c/o, care of Hoss Consulting, to add 3 additional antennas and groundwork to an existing monopole located at 1205 Horne Drive, as recommended by the Benton City Planning Commission.

Councilmember Stade: Second.

MOTION #6-C. D. Sandretto moved and C. L. Stade seconded to approve the Conditional Use Permit Application submitted by Spring, c/o Hoss Consulting, to add three additional antennas and groundwork to an existing monopole located as 1205 Horne Drive, as recommended by the Benton City Planning Commission.

**VOICE VOTE #6-C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler
ALL YEAS. Motion carries.**

*** Council and Audience Discussion ***

4. VOUCHERS (00:41:07*)

Councilmember Sandretto: Madam Mayor, I move to approve payment of Claim Check Numbers 27962 to 27979 with EFTs as listed in the amount of \$51,821.21 this 4th day of October, 2016.

Councilmember Lettau: I second.

MOTION #7–C. D. Sandretto moved and C. M. Lettau seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim Check Numbers 27962 to 27979 with EFTs as listed in the amount of \$51,821.21. These checks are approved for payment this 4th day of October, 2016.

**ROLL CALL VOTE #7–C. L. Stade, C. M. Lettau, C. D. Sandretto, C. V. Coates, C. J. Mokler,
ALL YEAS. Motion carries.**

ITEMS FOR DISCUSSION (00:41:48*)

- 1. SEWER LINING REPORT (00:41:51*) Alan Rainey, Spink Engineering LLC * Council Discussion ***
- 2. LIFT STATION REPORT (00:47:12*) Alan Rainey, Spink Engineering LLC * Council Discussion ***

3. SKATE PARK BOUNDARY LINE ADJUSTMENT (00:57:14*) Stephanie Haug, CCT * Council and Audience Discussion *
4. ART IN PUBLIC FACILITIES POLICY (01:10:48*) Eric Ferguson, Kerr Law Group * Council Discussion *

GENERAL COUNCIL COMMENTS (01:19:34*)

1. PROCESS FOR CITY HALL LAYOUT (01:19:36*) Councilmember Mokler * Council Discussion *
2. MARIJUANA MORATORIUM/ADVISORY VOTE UPDATE (01:27:15) Eric Ferguson, Kerr Law Group * Council Discussion *
3. HEATHER DUNCAN – SERVICES AND RECOGNITION (01:28:41*) * Council Discussion *
4. FERAL CAT POPULATION CONTROL (01:30:51*) Mayor Lehman * Council Discussion *

ADJOURNMENT (01:34:38*) Mayor Lehman

Councilmember Coates: Madam Mayor, I make a motion to adjourn.

Councilmember Mokler: Second.

MOTION #8—C. V. Coates moved and C. J. Mokler seconded to adjourn the October 4th, 2016 Regular Council Meeting at 8:23 p.m.

VOICE VOTE #8—C. L. Stade, C. M. Lettau, C. D. Sandretto, C. J. Mokler, C. V. Coates
ALL YEAS. Motion carries.

Meeting adjourned at 8:23 p.m. (01:34:49*Audio recording ends)


Stephanie Haug, CMC
City Clerk-Treasurer



Linda Lehman
Mayor, City of Benton City

Date: 10/17/2016