

**City of Benton City
Regular Council Meeting Minutes
February 16th, 2016**

CALL TO ORDER – Mayor Lehman called the February 16th, 2016 Regular Council meeting to order at 7:00 p.m. (00:09:50*Audio recording begins)

PRESENTATION OF THE COLORS – Councilmember Lettau led the Council and audience in the Pledge of Allegiance. (00:09:55*)

ROLL CALL – (00:10:30*) Councilmembers Present –

**Lisa Stade
Mary Lettau
Dave Sandretto
Vanessa Coates
Jake Mokler**

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, Maintenance Foreman**

Other Professionals Present –

**Alan Rainey, City Engineer, Spink Engineering LLC
Lt. Steve Caughey, Benton County Sheriff's Office**

Other Professionals Absent -

Eric Ferguson, City Attorney, Kerr Law Group

READING AND APPROVAL OF MINUTES (00:10:52*)

- **REGULAR MEETING FEBRUARY 2ND, 2016**

Councilmember Stade: Madam Mayor, I move to approve the February 2nd Meeting Minutes as typed.

Councilmember Sandretto: Second.

MOTION #1- C. L. Stade moved and C. D. Sandretto seconded to approve the Minutes of the February 2nd, 2016 Regular Council Meeting as presented.

VOICE VOTE #1- C. V. Coates, C. D. Sandretto, C. M. Lettau, C. L. Stade, C. J. Mokler
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –

None (00:11:34*)

APPROVAL OF AGENDA – (00:11:52*)

Councilmember Sandretto: Madam Mayor, I approve to, or I move to approve the Agenda as it's written.

Councilmember Stade: Second.

MOTION #2- C. D. Sandretto moved and C. L. Stade seconded to approve the February 16th, 2016 Agenda as presented.

VOICE VOTE #2- C. V. Coates, C. J. Mokler, C. M. Lettau, C. L. Stade, C. D. Sandretto
ALL YEAS. Motion carried.

VISITOR COMMENTS (00:12:08*) None

REGULAR REPORTS

- 1. SHERIFF'S REPORT** (00:12:20*) Lt. Steve Caughey, Benton County Sheriff's Office - For the month of January 2016: 222 Calls for Service v. 280 in 2015 - 32 Case Offenses v. 23 in 2015 – 22 Infraction Offenses Issued * **Council Discussion** *
- 2. EDC REPORT** (00:18:51*) (Updated at February 2nd, 2016 Council Meeting) **Heather Duncan, Benton City Chamber of Commerce** – Monthly luncheon – Noon, Thursday, February 18th – Wild Boar Grill – Mary Phillips, Benton County G.I.S. – *Mapping, How It Works*

3. **STAFF REPORT (00:20:48*)** Stephanie Haug, City Clerk/Treasurer In packets - **Code Report – Treasurer Report**
4. **ENGINEER REPORT (00:22:04*)** Alan Rainey, City Engineer, Spink Engineering LLC – Written report not provided * **Council Discussion ***
5. **COUNCIL COMMITTEE REPORTS (00:29:10*)**
Mayor Lehman – Frichette Winery – Benton City Food Bank Project – Giving Garden

ITEMS FOR APPROVAL:

1. **SECOND READING – ORDINANCE 953 – AMENDING WATER/SEWER BILLING POLICIES (00:31:18*) * Council Discussion ***

Councilmember Coates: Madam Mayor, I move to approve, on the Second Reading, Ordinance No. 953 of the City of Benton City, Washington, amending Section 13A.16.040 “Delinquent Payment-Service Shut Off-Hearing”; 13A.16.070 entitled “Credit for Vacant Premises”; Section 13A.28.150 entitled “Water Charge Schedule”; Section 13A.28.130 entitled “Credit for Vacant Premises”; Section 13A.28.150 entitled “Due Date”; creating new Chapter 13A.28.240 entitled “Charges for Service-Budget Payment”; new Chapter 13A.16.080 entitled “Deferred Payment Agreement”; and new Chapter 13A.28.250 entitled “Deferred Payment Agreement”.

Councilmember Lettau: Second. * **Council Discussion ***

MOTION #3- C. V. Coates moved and C. M. Lettau seconded to approve, on the Second Reading, Ordinance No. 953 of the City of Benton City, Washington, amending Section 13A.16.040 “Delinquent Payment-Service Shut Off-Hearing”; 13A.16.070 entitled “Credit for Vacant Premises”; Section 13A.28.150 entitled “Water Charge Schedule”; Section 13A.28.130 entitled “Credit for Vacant Premises”; Section 13A.28.150 entitled “Due Date”; creating new Chapter 13A.28.240 entitled “Charges for Service-Budget Payment”; new Chapter 13A.16.080 entitled “Deferred Payment Agreement”; and new Chapter 13A.28.250 entitled “Deferred Payment Agreement”.

VOICE VOTE #3- C. L. Stade, C. M. Lettau, C. J. Mokler, C. V. Coates, C. D. Sandretto
ALL YEAS. Motion carried.

2. **RESOLUTION #2016-03 – AUTHORIZING MAYOR TO SIGN GRANT WRITER CONTRACT-PEDA (00:51:25*)**

Councilmember Stade: I make the motion that we accept Resolution #2016-03, a resolution authorizing the Mayor of the City of Benton City to sign the Agreement for Grant Writing and Coordination Services between the Prosser Economic Development Association (PEDA) and the City of Benton City.

Councilmember Coates: I second.

MOTION #4- C. L. Stade moved and C. V. Coates seconded to approve Resolution #2016-03, a resolution authorizing the Mayor of the City of Benton City to sign the Agreement for Grant Writing and Coordination Services between the Prosser Economic Development Association (PEDA) and the City of Benton City.

ROLL CALL VOTE #4- C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade, C. V. Coates
ALL YEAS. Motion carried.

3. **VOUCHERS (00:52:40*)**

Councilmember Lettau: Madam Mayor, I move to approve payment of Claim checks numbers 27434 through 27472 with EFTs as listed in the amount of \$37,034.39 and Payroll Check numbers 27372, 27373, 27425 thru 27432 with EFTs as listed in the amount of \$62,771.25 this 16th day of February, 2016.

Councilmember Mokler: Second.

MOTION #5– C. M. Lettau moved and C. J. Mokler seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim check numbers 27343 through 27472 with EFTs as listed in the amount of \$37034.39 and Payroll Check numbers 27372, 27373, 27425 thru 27432 with EFTs as listed in the amount of \$62,771.25 this 16th day of February, 2016.

ROLL CALL VOTE #5– C. V. Coates, C. D. Sandretto, C. J. Mokler, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION (00:53:45*)

1. SET UP WORKSHOP – IPAD IMPLEMENTATION (00:53:47*) February 29th – 5:30 to 6:30 p.m.
2. UPDATE – COMMUNITY TEXT NOTIFICATION – BENTON COUNTY EMERGENCY SERVICES (00:58:11*) Stephanie Haug, City Clerk/Treasurer *Council Discussion *
3. TEMPORARY MAINTENANCE EMPLOYEE (01:00:38*) Kyle Kurth, Maintenance Foreman * Council Discussion *

GENERAL COUNCIL COMMENTS (01:07:02*)

Grant ideas * Council Discussion *

ADJOURNMENT – Mayor Lehman (00:08:30*)

Councilmember Stade: I'll make a motion to adjourn.

Councilmember Coates: I second.

MOTION #6– C. L. Stade moved and C. V. Coates seconded to adjourn the February 16th, 2016 Regular Council Meeting at 7:59 p.m.

VOICE VOTE #6– C. J. Mokler, C. V. Coates, C. M. Lettau, C. L. Stade, C. D. Sandretto
ALL YEAS. Motion carried.

Meeting adjourned at 7:59 p.m. (01:08:45* Audio recording ends)


Stephanie Haug, CMC
City Clerk-Treasurer


Linda Lehman
Mayor, City of Benton City

Date: 3/1/16