

**City of Benton City
Regular Council Meeting Minutes
July 21st, 2015**

CALL TO ORDER – Mayor Carnahan called the July 21st, 2015 Regular Council meeting to order at 7:00 p.m. (00:04:13*Audio recording begins)

PRESENTATION OF THE COLORS – Councilwoman Stade led the Council and audience in the Pledge of Allegiance. (00:04:17*)

ROLL CALL (00:04:40*)

Council Members Present –

**Mary Lettau
Connie Meredith
Linda Lehman
Lisa Stade**

Council Members Absent -

Michelle McLeod (Excused)

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer
Paula Kauer, General Clerk-Purchasing
Kyle Kurth, Maintenance Foreman**

Other Professionals Present –

**Eric Ferguson, City Attorney, Kerr Law Group
Capt. Clay Vannoy, Benton County Sheriff's Office
Larry Howell, President, Benton City E.D.C.**

Other Professionals Absent –

Alan Rainey, Spink Engineering LLC

Councilwoman Stade: Mr. Mayor, I move to excuse Councilperson McLeod.

Councilwoman Lettau: I second.

MOTION #1- C. L. Stade moved and C. M. Lettau seconded to excuse Councilwoman McLeod from the July 21st, 2015 Regular Council Meeting.

VOICE VOTE #1- C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

READING AND APPROVAL OF MINUTES (00:05:26*)

- REGULAR MEETING July 7th, 2015

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Minutes from July 7th, 2015.

Councilwoman Lehman: I second.

MOTION #2- C. C. Meredith moved and C. L. Lehman seconded to approve the Minutes of the July 7th, 2015 Regular Council Meeting as written.

VOICE VOTE #2- C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.

(00:05:45*) None 1. Liquor License – Miranda's Meat Market LLC

APPROVAL OF AGENDA (00:05:56*)

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Agenda as presented.

Councilwoman Lehman: I second.

MOTION #3- C. C. Meredith moved and C. L. Lehman seconded to approve the Agenda as presented.

VOICE VOTE #3- C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

VISITOR COMMENTS (00:06:17*) Heather Duncan, Benton City Chamber of Commerce -
***Voters Forum** – Thursday evening – July 23, 2015 - Ki-Be High School Performing Arts Center – Doors open at 6:30 p.m. – Begins at 7:00 p.m. – Primary forum – Candidates for Mayor for Benton City – ***Chamber Meeting** – No luncheon - July 30th – Thursday evening – Community Center – Les Patnode – No meal served

Mr. Ferguson – Council members – Don't sit together at forum - Quorum

REGULAR REPORTS

1. SHERIFF'S REPORT (00:08:20*) Capt. Clay Vannoy, Benton County Sheriff's Office
Sheriff's Report – June 2015 - In Packet
249 Calls for Service vs. 303 in 2014
37 Case Offenses vs. 29 in 2014
16 Infraction Offenses Issued

Capt. Vannoy – People prowling – Picked up a few – Gang unit very active in town past few months

Councilwoman Stade – People questioning Benton City residents? Juveniles?

Councilwoman Meredith – Can you tell us what's going on at house on 13th Street?

Capt. Vannoy – Adults – Some residents needing our attention

Councilwoman Meredith – Person walking under porch – Walked with dog – Looked out window – Do I call 9-1-1 or non-emergency

Capt. Vannoy – Call 9-1-1 – Work all night – Summer – People staying out later

2. E.D.C. REPORT (00:11:14*) Larry Howell, President, Benton City E.D.C.
>>> Report in packets <<<

3. STAFF REPORTS (00:17:23*) Stephanie Haug, Benton City Clerk/Treasurer – In packets
- Treasurer Report - Code Report

4. ENGINEER REPORT (00:17:29*) None

5. COUNCIL COMMITTEE REPORTS (00:17:32*)

Councilwoman Stade – Ben Franklin Transit – Hiring new general manager – Temp in place – Money in budget for consulting firm - 10:00 - Tulip Lane Ribbon Cutting this a.m. – Park and Ride – Budget looks good

Councilwoman Meredith – None

Councilwoman Lehman – None

Councilwoman Lettau – None

Councilwoman McLeod – Absent

Mayor Carnahan – Benton Franklin Council of Governments – Roundabout – Print in hallway – 20 ft. wide lane – 160 ft. in diameter – Purchased more land to west – Shifted roundabout -Go out August 3rd for bids – Bids out until end of August – Work might start in September

Councilwoman Lehman – Signage?

Mayor Carnahan – Retaining wall with recessed letters

Councilwoman Lehman – No brick trim

Mayor Carnahan – Not at this time - DNR meeting with attorneys tomorrow in Yakima – Four acre pad still in limbo – Tie into DNR – Trying to get whole package for both areas

Councilwoman Lehman – Sign same as last meeting?

Mayor Carnahan – Yes – Has to be retaining wall panels with lighting

Councilwoman Lehman – Just going to say “Welcome to Benton City”

Councilwoman Stade – Talked about paying for other things - Impressions of other items such as rivers and leaves

Mayor Carnahan – Maybe later – Painting

Councilwoman Stade – The State would allow if we paid the difference – Put that on hold

Mayor Carnahan – Look at it later on - Approach after it's built

ITEMS FOR APPROVAL:

1. RESOLUTION #2015-14 – LICENSE AGREEMENT WSDOT – TEMPORARY PARK & RIDE (00:25:07*)

Councilwoman Stade: Mr. Mayor, I move to approve Resolution #2015-13, a resolution of the City of Benton City authorizing the Mayor of the City of Benton City to sign the license agreement between the Washington State Department of Transportation and the City of Benton City.

Councilwoman Meredith: I second.

Councilwoman Stade: Two thousand, oh, 2015-14; correction.

Councilwoman Meredith: I did; second.

MOTION #4- C. L. Stade moved and C. C. Meredith seconded to approve Resolution #2015-14, a resolution of the City of Benton City authorizing the Mayor of the City of Benton City to sign the license agreement between the Washington State Department of Transportation and the City of Benton City as amended.

VOICE VOTE #4- C. C. Meredith, C. L. Lehman, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

2. PURCHASE REQUEST – MAINTENANCE ATV (00:26:23*)

Kyle Kurth, Maintenance Foreman – Information regarding Purchase Request

Councilwoman Stade: Mr. Mayor, I move to approve the purchase of an ATV as selected by the Maintenance Foreman in an amount not to exceed \$8,500 plus WA State Sales Tax.

Councilwoman Meredith: I'll second.

MOTION #5- C. L. Stade moved and C. C. Meredith seconded to approve the purchase of an ATV as selected by the Maintenance Foreman in an amount not to exceed \$8,500 plus WA State Sales Tax.

ROLL CALL VOTE #5 –C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

5. VOUCHERS (00:36:45*)

Councilwoman Lettau: M. Mayor, I move to approve payment of Claim check numbers 27012 thru 27033 and EFTs as listed in the amount of \$26,215.51 and Payroll check numbers 26967, 26968, 26971 thru 26980, with EFTS as listed in the amount of \$60,997.41 this 21st day of July, 2015.

Councilwoman Lehman: Second.

MOTION #6– C. M. Lettau moved and C. L. Lehman seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Voucher Check Numbers 27012 thru 27033 and EFTs as listed in the amount of \$26,215.51 & Payroll check numbers 26967, 26968, 26971 thru 26980, with EFTS as listed in the amount of \$60,997.41 this 21st day of July, 2015.

ROLL CALL VOTE #6 –C. C. Meredith, C. L. Stade, C. M. Lettau, C. L. Lehman
ALL YEAS. Motion carried.

ITEMS FOR DISCUSSION

1. BUSINESS LICENSE FEE REFORMAT (00:37:47*)

Stephanie Haug, City Clerk/Treasurer / Paula Kauer, General Clerk-Purchasing –
Explanation of Business License Protocol

Councilwoman Lehman – Differences between license fees

Ms. Haug – Class A – General Business – Class B – Additional regulations such as liquor, contractors – Additionally regulated business – Class C – Operation within a right-of-way – Multi – If you have more than one business

Councilwoman Lehman – Like that in long run – Actually paying less – True for Class A and Multi – However – Other two paying \$20 over period of ten years now – Like that regular businesses got a break here over ten years

Ms. Haug – Basically if people have business licenses now – Would be doing renewal – Won't affect anyone currently doing business as long as they renew in time – Just make it easier – Where we run into this the most – When contractors might get license to build house or do some work – Don't renew next year – Get another job later in year – Confused as to why they have to renew – Get upset – Always been if have license previous year – Don't renew but want license next year – Have to pay late fee

Councilwoman Lehman – Helps insure continuity

Ms. Haug – Makes more sense – Didn't renew – Now you have to apply for new one

Councilwoman Lehman – So people like me – We would now pay instead of \$35 for license – We would pay \$30 now on renewal?

Ms. Haug – Yes – Renewal fee would be \$30

Councilwoman Lettau – Are we discouraging people? We raised that \$15 on Class A – Seems little much to me – Don't want to discourage people

Councilwoman Stade – Seems like big jump

Councilwoman Meredith – Deter new businesses coming in – Does this go along with other cities?

Ms. Haug – Comparable – Just a starting point – Why we brought it up for discussion – If Council wants to change that or lower or raise – Here for discussion – Outlined in Code and Fee Schedule – Be preparing ordinance to change the verbiage – When Fee Schedule for 2016 is before you – It would reflect these changes – If Council wants to reduce Class A

Councilwoman Lettau – Would like to see the proposed new down \$10 all the way across – Still little bit more than currently charging – Think we've jumped too high on all of them

Councilwoman Stade – Don't see how many businesses licenses given – If you had record of how many business licenses from 2015 and Class A, B and C – Just to see what dollars we're talking about – How many do we even renew? And what area – A, B or C – Which is more prevalent? Give us better idea of how much

2. AUGUST 4TH, 2015 – COUNCIL MEETING (00:44:02*)

Stephanie Haug, City Clerk/Treasurer – On vacation for week – If we have anything for next meeting – Need it by Thursday – Don't anticipate there being anything – Councilwoman Stade also absent – My recommendation to cancel meeting on August 4th unless something Council would like to meet – Can get it on Agenda this week

Mayor Carnahan – We can go ahead and postpone it until second meeting in August

Councilwoman Stade – Propose to give (Ms. Haug) and rest of Board and Mayor a break on August 4th

Heather Duncan – Encourage you to check out National Night Out – In City Park – Evening August 4th starting 5 o'clock

GENERAL COUNCIL COMMENTS (00:45:18*)

Mayor Carnahan – At library yesterday – Like what was done with PVC and train on top – In library until middle August?

Councilwoman Stade – Move to Benton City Daze – Check with her to see where to move it to next – Thought about school – History lesson

Councilwoman Meredith – Staff members attending meetings – Kyle coming to the meetings

Councilwoman Stade – Discussion item for now?

Councilwoman Meredith – Think Kyle should attend all meetings

Mr. Ferguson – Asking to add new Item for Discussion onto tonight's meeting? You would need to give proper notice for next time – Suggestion to make sure it's on next agenda for 18th

Councilwoman Stade – Requesting Item for Discussion – Staff attending council meetings – Budget Items – Line Items - Pay and overtime – What would it cost – Policies

ADJOURNMENT – (00:49:00*)

Councilwoman Meredith: Mr. Mayor, I make a motion that we adjourn.

Councilwoman Stade: Second.

MOTION #7– C. C. Meredith moved and C. L. Stade seconded to adjourn the July 21st, 2015 Regular Council Meeting at 7:44 p.m.

**VOICE VOTE #7– C. C. Meredith, C. L. Stade, C. L. Lehman, C. M. Lettau
ALL YEAS. Motion carried.**

Meeting adjourned at 7:44 p.m. (00:49:02*)


Lloyd Carnahan
Mayor, City of Benton City


Stephanie Haug, CMC
City Clerk-Treasurer

Date: 8-19-15