

**City of Benton City  
Regular Council Meeting Minutes  
June 16<sup>th</sup>, 2015**

**CALL TO ORDER** – Mayor Carnahan called the June 16<sup>th</sup>, 2015 Regular Council meeting to order at 7:00p.m. (00:38:02\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Councilwoman Lehman led the Council and audience in the Pledge of Allegiance. (00:38:37:51\*)

**ROLL CALL (00:37:28\*)** Council Members Present –

**Mary Lettau  
Connie Meredith  
Linda Lehman  
Michelle McLeod**

Council Members Absent –  
**Lisa Stade** (Unexcused)

City Staff Present –  
**Stephanie Haug, City Clerk/Treasurer  
Paula Kauer, General Clerk**

Other Professionals Present -  
**Tony Suing, Asst. Regional Administrator, WSDOT  
Robert Fleming, Asst. Project Development Engineer, WSDOT  
Eric Ferguson, City Attorney, Kerr Law Group (In at 7:05)  
Alan Rainey, City Engineer, Spink Engineering LLC**

Other Professionals Absent -  
**Capt. Clay Vannoy, Benton County Sheriff's Office**

**READING AND APPROVAL OF MINUTES (00:36:03\*) - REGULAR MEETING JUNE 2<sup>ND</sup>, 2015**

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the Minutes from June 2<sup>nd</sup>, 2015 as presented.

**Councilwoman Lettau:** I second.

**MOTION #1- C. C. Meredith moved and C. M. Lettau seconded to approve the Minutes of the June 2<sup>nd</sup>, 2015 Regular Council Meeting as presented.**

**VOICE VOTE #1- C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.**

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.  
(00:36:43\*)**

**Mayor Carnahan** – Move one item from Items for Discussion – Roundabout Park and Ride during construction – Right after Visitor's Comments

**APPROVAL OF AGENDA (00:35:54\*)**

**Councilwoman Lehman:** Mr. Mayor, I move to move the Agenda Item for Discussion on the Roundabout to right after Visitor's Comments.

**Councilwoman McLeod:** Second it.

**MOTION #2- C. L. Lehman moved and C. M. McLeod seconded to approve the Agenda for the June 16<sup>th</sup>, 2015 Regular Council Meeting as presented.**

**Councilwoman Lehman** – Would like to add an Item for Discussion – Regarding Benton City Revitalization Project Co-operation – Not a report – Bring up discussion for co-operation with the City

**Councilwoman Meredith:** Mr. Mayor, I make a motion that we approve the amended Agenda.

**Councilwoman Lettau:** And I second.

**MOTION #3-** C. C. Meredith moved and C. M. Lettau seconded to approve the Agenda for the June 16<sup>th</sup>, 2015 Regular Council Meeting as amended.

**VOICE VOTE #3-** C. M. McLeod, C. C. Meredith, C. M. Lettau, C. L. Lehman  
ALL YEAS. Motion carried.

**VISITOR COMMENTS** – (00:34:18\*) None

**ITEMS FOR DISCUSSION** (00:34:07\*)

**1. ROUNABOUT CONSTRUCTION – TEMPORARY PARK & RIDE LOCATION - (00:33:58\*)**

Mayor Carnahahn - WSDOT – Roundabout Park & Ride location during construction

**Troy Suing, Asst. Regional Administrator, South Central Region, WSDOT**  
**Robert Fleming, Asst. Project Development Engineer, South Central Region, WSDOT**

**Mr. Suing** - Status of project – Finalize contract package – Still need money – Ready to address at end of July if money – Park & Ride moving to east – Extensive traffic control – Temporarily redoing west-bound off ramp – (Eric in at 7:05) Keep Park & Ride and Transit – One location of interest – I-82 land

**Mayor Carnahan** – Flat pad on south side

**Mr. Suing** – Make improvements - Grade and gravel – Enter into a detour agreement – Duration of construction – Five months estimate

**Mayor Carnahan** – Location of Park & Ride first? East of Conoco - Moved and rebuilt – Offer on land during time

**Mr. Suing** – Latest design for temporary ramp goes right thru Park & Ride

**Mayor Carnahan** – Working at night – Less traffic

**Mr. Suing** – Take into consideration – Maybe do some at night

**Ms. Haug** – If Council has any concerns regarding use of land – Now is time to mention – WSDOT will come back the Use Agreement documenting use of land and any improvements

**Councilwoman Lehman** – How long?

**Mr. Suing** – Five months once break ground

**Mr. Fleming** – Winter – Might have delays

**Councilwoman Lehman** – Will semis be able to use the roundabout?

**Councilwoman Meredith** – Set parking spaces – Exit/Entrance

**Councilwoman Lettau** – Any other possibilities to place Park and Ride?

**Mr. Suing** – Only spot right now

**REGULAR REPORTS**

**1. SHERIFF'S REPORT (00:21:36\*)**

In packets - **May 2015** - 237 Calls for Service vs. 343 in 2014; 22 Case Offenses vs. 29 in 2014; 30 Infraction Offenses issued

**2. STAFF REPORTS – (00:21:24\*)**

**Stephanie Haug, City Clerk/Treasurer** - In packets - **Treasurers Report - Code Report**

**3. ENGINEER REPORT – (00:21:06\*)**

**Alan Rainey, City Engineer, Spink Engineering LLC** – Finalizing sewer relining project specs – Calling for bids for videotaping and cleaning lines – Then determining lining areas

**4. COUNCIL COMMITTEE REPORTS (00:20:14\*)**

**Councilwoman Lettau** – None

**Councilwoman Lehman** – None

**Councilwoman McLeod** – Monday meeting

**Councilwoman Meredith** – None

**Councilwoman Stade** – Absent

**Mayor Carnahan** – None

**VISITOR COMMENTS** – Continued (00:19:09\*)

**Heather Duncan, Benton City Chamber of Commerce** – Chamber Luncheon – Tuesday, June 18<sup>th</sup> –  
**Angela Beiler** – Director of County Mosquito Control – Please RSVP by 11 a.m. tomorrow

**ITEMS FOR APPROVAL:**

**1. PUBLIC HEARING – SIX-YEAR STREET PLAN** (00:18:15\*)

**Mr. Rainey** - Overview of Six-Year Street Plan

**Mayor Carnahan:** At this time I believe we should open the Public Meeting and have our Council comments afterwards. At this time I will close the Public or the regular City Council Meeting at 7:24 and open up the Public Hearing to the people in the audience. Is there any comments? (00:13:25\*)

**\*\*\*7 P.M. – PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN\*\*\***

**\*\*\*\*\* Public Hearing opened at 7:24 p.m. \*\*\*\*\***

**Heather Duncan** – Outside City limits – Thank you to our engineers – Still not a true six year plan – More forward thinking than previous years’ submission – Park improvements few and far between – Slow in coming – Other streets really need work and should be on radar as well

**Mayor Carnahan:** Thank you. Are there any other comments? Hearing none, I will close the Public Hearing at 7:25 and reopen the Council Meeting at 7:26. (00:12:03\*)

**\*\*\*\*\* Public Hearing closed at 7:25 p.m. \*\*\*\*\***

**2. RESOLUTION NO. 2015-11 – ADOPTING 2015 SIX-YEAR STREET PLAN** (00:11:49\*)

**Councilwoman Meredith:** Mr. Mayor, I move to approve Resolution No. 2015-11, a resolution amending the Comprehensive Transportation Program from the years 2015 to 2020 for City of Benton City, Washington.

**Councilwoman Lettau:** I second.

**MOTION #4-** C. C. Meredith moved and C. M. Lettau seconded to approve Resolution No. 2015-11, a resolution amending the Comprehensive Transportation Program from the years 2015 to 2020 for City of Benton City, Washington.

**VOICE VOTE #4-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
**ALL YEAS. Motion carried.**

**3. RESOLUTION NO. 2015-12 – AUTHORIZING MAYOR TO SIGN FIREWORKS AGREEMENTS WITH LIONS CLUB** (00:11:17\*)

**Councilwoman Meredith:** Mr. Mayor, I move to approve Resolution No. 2015-12, authorizing the Mayor to sign an agreement for promotional services between the City of Benton City and the City, Benton City Lions Club for the 2015 Fourth of July Fireworks Display.

**Councilwoman McLeod:** Second it.

**MOTION #5-** C. C. Meredith moved and C. M. McLeod seconded to approve Resolution No. 2015-12, a resolution authorizing the Mayor to sign an agreement for promotional services between the City of Benton City, Washington, and the Benton City Lions Club for the 2015 Fourth of July Fireworks Display.

**VOICE VOTE #5-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
**ALL YEAS. Motion carried.**

**4. LEGION PARK BASKETBALL COURT – CONSTRUCTION ACCEPTANCE (00:10:40\*)**

**Mr. Rainey** – Recommendation of Project Acceptance

**Councilwoman Lettau:** Mr. Mayor, I move to accept the Legion Park Basketball Court Project as recommended by the City Engineer for the amount of \$43,315.11.

**Councilwoman Meredith:** Second.

**MOTION #6-** C. M. Lettau moved and C. C. Meredith seconded to accept the Legion Park Basketball Court Project as recommended by the City Engineer for the amount of \$43,315.11.

**VOICE VOTE #6-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

**5. JONAH LANE RECONSTRUCTION & FAY AVENUE DRAINAGE – CONSTRUCTION ACCEPTANCE (00:09:05\*)**

**Mr. Rainey** – Recommendation of Project Acceptance

**Councilwoman Meredith:** Mr. Mayor, I move to accept the Jonah Lane Reconstruction & Fay Avenue Drainage Project as recommended by the City Engineer for the amount of \$112,745.00.

**Councilwoman Lehman:** Second.

**MOTION #7-** C. C. Meredith moved and C. L. Lehman seconded to accept the Jonah Lane Reconstruction & Fay Avenue Drainage Project as recommended by the City Engineer for the amount of \$112,745.00.

**VOICE VOTE #7-** C. C. Meredith, C. M. Lettau, C. M. McLeod, C. L. Lehman  
ALL YEAS. Motion carried.

**6. DALE AVENUE CHANGE ORDER (00:07:50\*)**

**Mr. Rainey** – Explanation of Change Order Request

**Councilwoman Lehman:** Mr. Mayor, I move to approve Change Order No. 4 for the Dale Avenue in the amount of 8,747.14 to cover the cost associated with relocating irrigation facilities.

**Councilwoman Meredith:** Second.

**MOTION #8-** C. L. Lehman moved and C. C. Meredith seconded to approve Change Order No. 4 for the Dale Avenue in the amount of \$8,747.14 to cover the cost associated with relocating irrigation utilities.

**VOICE VOTE #8-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

**7. DALE AVENUE PROJECT ACCEPTANCE (00:06:40\*)**

**Mr. Rainey** – Recommendation of Dale Avenue Project Acceptance

**Councilwoman Meredith:** Mr. Mayor, I move to accept the Dale Avenue Project as recommended by the City Engineer for the amount of \$626,567.13.

**Councilwoman McLeod:** Second.

**MOTION #9-** C. C. Meredith moved and C. M. McLeod seconded to accept the Dale Avenue Project as recommended by the City Engineer for the amount of \$626,567.13.

**VOICE VOTE #9-** C. M. McLeod, C. C. Meredith, C. M. Lettau, C. L. Lehman  
ALL YEAS. Motion carried.

**8. VOUCHERS (00:05:15\*)**

**Councilwoman Lettau:** Mr. Mayor, I move to approve payment of Claim check numbers 26931 thru 26966 with EFTs as listed in the amount of \$210,003.17 & Payroll check numbers 26877 thru 26879 & 26921 thru 26930 with EFTs as listed in the amount of \$59,135.33 this 16<sup>th</sup> day of June, 2015.

Councilwoman Lehman: I second.

**MOTION #10**– C. M. Lettau moved and C. L. Lehman seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim Check Numbers 26931 thru 26966 with EFTs as listed in the amount of \$210,003.17 & Payroll check numbers 26877 thru 26879 & 26921 thru 26930 with EFTs as listed in the amount of \$59,135.33 this 16<sup>th</sup> day of June, 2015.

**ROLL CALL VOTE #10**–C. C. Meredith, C. M. Lettau, C. M. McLeod, C. L. Lehman  
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION - Continued (00:04:10\*)

2. SCHOOL PROJECT AT LIBRARY – LISA STADE Moved to July 7<sup>th</sup>, 2015 Regular Council Meeting

GENERAL COUNCIL COMMENTS (00:03:53\*)

**Councilwoman Lehman** – Revitalization – Think of City as one of our economic partners – Been out beautifying City – Added plantings at Head Shed – Asked owners to water plants – All said “Yes!” but they don’t - Brenda has been hauling water – Did request from City – Asked to water – Argument is that it is gifting – Narrow interpretation of Code - Why can’t we be helped? Not a lot to ask – Would like to request that City find ways that they can help us

**Mayor Carnahan** - Look into it – City Wide Yard Sale Saturday – A lot of people in town

**Councilwoman Lettau** – Good job! Map was great! Lots of people in town

**Mayor Carnahan** – 150 motorcycles in town

ADJOURNMENT – Mayor Carnahan (00:00:16\*)

**Councilwoman Meredith:** Mr. Mayor, I make a motion that we adjourn.

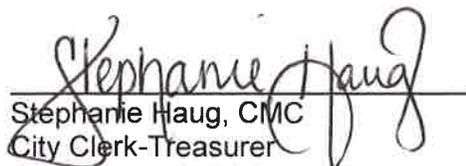
**Councilwoman McLeod:** I second.

**MOTION #11**– C. C. Meredith moved and C. M. McLeod seconded to adjourn the June 16<sup>th</sup>, 2015 Regular Council Meeting at 7:37 p.m.

**VOICE VOTE #11**–C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

Meeting adjourned at 7:37 p.m. (00:00:08\*)

  
Lloyd Carnahan  
Mayor, City of Benton City

  
Stephanie Haug, CMC  
City Clerk-Treasurer

Date: 7-8-15