

**City of Benton City  
Regular Council Meeting Minutes  
June 2<sup>nd</sup>, 2015**

**CALL TO ORDER** – Mayor Carnahan called the June 2<sup>nd</sup>, 2015 Regular Council meeting to order at 7:00 p.m. (00:42:00\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Councilwoman McLeod led the Council and audience in the Pledge of Allegiance. (00:41:54\*)

**ROLL CALL** (00:41:29\*) Council Members Present –

**Connie Meredith  
Lisa Stade  
Michelle McLeod**

Council Members Absent –

**Linda Lehman (Vacation - Excused)  
Mary Lettau (Family obligation - Excused)**

City Staff Present

**Stephanie Haug, City Clerk/Treasurer  
Kyle Kurth, Maintenance Dept.**

Other Professionals Present –

**Alan Rainey, City Engineer, Spink Engineering LLC  
Caleb Stromstad, Engineer, Spink Engineering, LLC  
Eric Ferguson, City Attorney, Kerr Law Group  
Larry Howell, Chairman, Benton City E.D.C.**

**Councilwoman Meredith:** I make a motion to excuse Mary and Linda.

**Councilwoman McLeod:** Second it.

**MOTION #1-** C. C. Meredith moved and C. M. McLeod seconded to excuse Councilwoman L. Lehman and Councilwoman M. Lettau from the June 2<sup>nd</sup>, 2015 Regular Council Meeting.

**VOICE VOTE #1-** C. M. McLeod, C. C. Meredith, C. L. Stade  
ALL YEAS. Motion carried.

**READING AND APPROVAL OF MINUTES** (00:40:54\*) - REGULAR MEETING - MAY 19<sup>th</sup>, 2015

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the Minutes from May 19<sup>th</sup>, 2015.

**Councilwoman Stade:** I second.

**MOTION #2-** C. C. Meredith moved and C. L. Stade seconded to approve the Minutes of the May 19<sup>th</sup>, 2015 regular Council Meeting as presented.

**VOICE VOTE #2-** C. M. McLeod, C. C. Meredith, C. L. Stade  
ALL YEAS. Motion carried.

**OPENING REMARKS, “HOUSEKEEPING” ITEMS, EXECUTIVE SESSION REQUESTS, ETC.**

(00:40:33\*) Training Opportunity – Local Government Leadership Forum

**APPROVAL OF AGENDA** – (00:40:25\*)

**Councilwoman Meredith:** I make a motion to approve the Agenda as presented.

**Councilwoman Stade:** I second.

**MOTION #3-** C. C. Meredith moved and C. L. Stade seconded to approve the Agenda of the June 2<sup>nd</sup>, 2015 Regular Council Meeting as amended.

**VOICE VOTE #3-** C. M. McLeod, C. C. Meredith, C. L. Stade  
ALL YEAS. Motion carried.

**VISITOR COMMENTS** (00:40:11\*) None

## REGULAR REPORTS

### 1. EDC REPORT (00:39:50\*) Larry Howell, Chairman, Benton City E.D.C.

<<< Written report not provided >>>

**Councilwoman McLeod** – Schedule for YES Program meetings? Have called and wanted to attend – Splintered off into groups – Have not received a single call

**Mr. Howell** – Group should be contacting you – Will get you on Agenda – Make sure you get notification

**Councilwoman Stade** – Speaking with Jenny tomorrow – YES Project – Been in my classroom working with 5<sup>th</sup> Graders – 3D display – Historical landmarks – Hotel – Water wheel – Methodist church – Fruit Stand – Need more information – Students did research – Historical display of Benton City – Some dispute about when Benton City founded – Looking into that – Different dates thrown out there – Good discussions – Going to see if Robert Dunlap can come to school – Talk about history of Benton City – Show us his work – Creative support by Jenny Rickey – Students more interested in Benton City and where they live – Wondered if City Hall would like to have display in hallway for a time – Library may be good place – Eight feet long – Closes into self into box so it can travel – Outside my classroom now – Plaques and train – Travel to library, community center and post office

**Councilwoman McLeod** – YES Program – Very interested in all groups – Limited time but vast experience

**Mayor Carnahan** – History book discussed – Will be in Kennewick Court District's 100 Year Capsule – With picture of roundabout – Port of Kennewick project

### 2. STAFF REPORT – (00:29:38\*) Stephanie Haug, City Clerk/Treasurer

**Treasurer Report** – In packet

### 3. ENGINEER REPORT (00:29:32\*) Alan Rainey, City Engineer, Spink Engineering LLC

Introduction – Caleb Stromstad – New engineer - May fill in - **Jonah & Fay Project** – Completed – Punch list items – Clean up - **Legion Park Basketball Court** – Hoops being assembled – Put in this week – Grass seeding – City crew to stripe - **Well #5** – Submitted plans and specs to Department of Health – Hopefully within month will go out for bid – Start construction two months - **Sewer lining** – Putting together plans and specs - One and a half months or so – Work to restore sewer lines – **Roundabout Utilities** – WSDOT review – Need to respond to comments – Plans and specs will be approved – If money comes through – Out to bid First of July

**Councilwoman McLeod** – Portable toilets at park – Any way they can be moved closer to toys – Been asked that many times – Smaller children and elderly – Having trouble getting over there – Talking about Legion Heights Basketball courts

**Councilwoman Stade** – Roundabout – Utilities

**Mayor Carnahan** – Light in circle – Talk with WSDOT – Hopeful that it will be built this fall – TCH – Transportation package passed – Only contract work – By June 15<sup>th</sup> – Construction 1<sup>st</sup> of September if approved

### 4. COUNCIL COMMITTEE REPORTS (00:23:27\*)

**Councilwoman Stade** – Fire Commission Meeting – Planning the year – Retreats and training – Mentioned things they've accomplished in last five years – New building - Scholarship

**Councilwoman Meredith** – None

**Councilwoman Lehman** – Absent

**Councilwoman Lettau** – Absent

**Councilwoman McLeod** – None

**Mayor Carnahan** – Missed couple of committee meetings was supposed to attend - Spent a lot of time with construction projects

**ITEMS FOR APPROVAL:**

**1. RESOLUTION #2015-10 – AUTHORIZING MAYOR TO SIGN REAL ESTATE ASSIGNMENT EXTENSION NO. 2 - (00:21:51\*)**

**Claude Oliver** – Explanation of one year extension of Real Estate Listing Extension Agreement

**Councilwoman Stade:** Mr. Mayor, I'd like to, I happily make a motion to extend Resolution #2015, two thousand, I mean dash 10, authorizing the Mayor to sign the Real Estate Assignment Extension 2.

**Councilwoman McLeod:** I second it.

**MOTION #4-** C. L. Stade moved and C. M. McLeod seconded to approve Resolution #2015-10, a resolution authorizing the Mayor of the City of Benton City, Washington, authorizing the Mayor of the City of Benton City to sign the Real Estate Listing Extension Agreement between the City of Benton City and the Tri-Cities Realty Group, LLC.

**VOICE VOTE #4-** C. M. McLeod, C. C. Meredith, C. L. Stade  
ALL YEAS. Motion carried.

**2. CHANGE ORDER NO. 1 – JONAH LANE/FAY AVENUE (00:15:23\*)**

**Mr. Rainey** - Explanation of Change Order No. 1

**Councilwoman Meredith:** Mr. Mayor, I move to approve Change Order #1 to the Jonah Lane Reconstruction and Fay Avenue Drainage Contract, increasing the original contract amount of \$1,790.00, for a total of \$113,190.00.

**Councilwoman Stade:** Second.

**MOTION #5-** C. C. Meredith moved and C. L. Stade seconded to approve Change Order #1 to the Jonah Lane Reconstruction & Fay Avenue Drainage Contract, increasing the original contract amount \$1,790.00, for a total of \$113,190.00.

**ROLL CALL VOTE #5-** C. C. Meredith, C. L. Stade, C. M. McLeod  
ALL YEAS. Motion carried.

**3. PURCHASE REQUEST – POLE SAW (00:11:33\*)**

**Mr. Kurth** – Explanation of Pole Saw Purchase

**Councilwoman Stade:** Mr. Mayor, I move to approve the purchase of a Stihl pole saw from Columbia Grain & Feed in an amount not to exceed \$620 plus WA State Sales Tax.

**Councilwoman Meredith:** Second.

**MOTION #6-** C. L. Stade moved and C. C. Meredith seconded to approve the purchase of a Stihl pole saw from Columbia Grain & Feed in an amount not to exceed \$620 plus WA State Sales Tax.

**ROLL CALL VOTE #6-** C. L. Stade, C. C. Meredith, C. M. McLeod  
ALL YEAS. Motion carried.

**4. VOUCHERS (00:08:35\*)**

**Councilwoman Meredith:** Mr. Mayor, I move to approve payment of Claim check numbers 26912 thru 26920 with EFTs as listed in the amount of \$88,692.78 this 2<sup>nd</sup> day of June, 2015.

**Councilwoman Stade:** I second.

**MOTION #7-** C. C. Meredith moved and C. L. Stade seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim check numbers 26912 thru 26920 with EFTs as listed in the amount of \$88,692.78 this 2<sup>nd</sup> day of June, 2015.

**ROLL CALL VOTE #7-** C. M. McLeod, C. C. Meredith, C. L. Stade  
ALL YEAS. Motion carries.

**ITEMS FOR DISCUSSION - (00:08:00\*)**

**1. LIONS CLUB FIREWORKS REQUEST – WENDY DAVIS**

**Wendy Davis** – Benton City Lions Club Treasurer – Asking for approval of \$4,300 for Benton City show on 4<sup>th</sup> of July

\*\*\* Council Consensus – Prepare for June 16<sup>th</sup>, 2015 Council Meeting \*\*\*

**GENERAL COUNCIL COMMENTS (00:00:21\*)** None

**ADJOURNMENT – Mayor Carnahan (00:00:15\*)**

**Councilwoman Meredith:** Mr. Mayor, I make a motion that we adjourn.

**Councilwoman Stade:** I second.

**MOTION #8– C. C. Meredith moved and C. L. Stade seconded to adjourn the June 2<sup>nd</sup>, 2015 Regular Council Meeting at 7:52 p.m.**

**VOICE VOTE #8– C. M. McLeod, C. L. Stade, C. C. Meredith  
ALL YEAS. Motion carried.**

Meeting adjourned at 7:52 p.m. (00:00:08\* Audio recording ends)

  
Stephanie Haug, CMC  
City Clerk-Treasurer

  
Lloyd Carnahan  
Mayor, City of Benton City

Date: 6/17/15