

**City of Benton City
Regular Council Meeting Minutes
March 17th, 2015**

CALL TO ORDER – Mayor Carnahan called the March 17th, 2015 Regular Council meeting to order at 7:00 p.m. (10:05*Audio recording begins)

PRESENTATION OF THE COLORS – Boy Scout Troop #205 led the Council and audience in the Pledge of Allegiance. (10:17*)

ROLL CALL – (12:04*)

Council Members Present –

**Connie Meredith
Mary Lettau
Lisa Stade
Michelle McLeod**

Council Members Absent –

Linda Lehman (Excused)

City Staff Present –

**Paula Kauer, General Clerk/Purchasing
Kyle Kurth, City Maintenance Dept. Foreman**

City Staff Absent -

Stephanie Haug, City Clerk/Treasurer (Training)

Other Professionals Present –

**Alan Rainey, City Engineer, Spink Engineering, LLC
Eric Ferguson, City Attorney, Kerr Law Group
Captain Clay Vannoy, Benton County Sheriff Office
Steve Donovan, Benton County Planning Department**

Councilwoman Stade: I move to excuse Council Member Lehman.

Councilwoman McLeod: I second it.

MOTION #1- C. L. Stade moved and C. M. McLeod seconded to excuse Councilwoman Lehman from the March 17th, 2015 Regular Council Meeting.

VOICE VOTE #1- C. C. Meredith, C. L. Stade, C. M. Lettau, C. M. McLeod
ALL YEAS. Motion carried.

READING AND APPROVAL OF MINUTES (12:39*)

- **REGULAR MEETING MARCH 3RD, 2015**

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Minutes from March 3rd, 2015.

Councilwoman Stade: I second.

MOTION #2- C. C. Meredith moved and C. L. Stade seconded to approve the Minutes of the March 3rd, 2015 Regular Council Meeting as typed.

VOICE VOTE #2- C. C. Meredith, C. L. Stade, C. M. Lettau, C. M. McLeod
ALL YEAS. Motion carried.

OPENING REMARKS, “HOUSEKEEPING” ITEMS, EXECUTIVE SESSION REQUESTS, ETC. – (13:02*)

1. **Liquor License Renewal** - The American Legion
Pik-A-Pop
Ki-Be Market

2. **Short Course on Local Planning** – Council Training Opportunity – West Richland

APPROVAL OF AGENDA (13:07*)

Councilwoman Lettau: I make a motion to approve the Agenda as presented.

Councilwoman Meredith: I second.

MOTION #3- C. M. Lettau moved and C. C. Meredith seconded to approve the Agenda as presented.

VOICE VOTE #3- C. C. Meredith, C. L. Stade, C. M. Lettau, C. M. McLeod
ALL YEAS. Motion carried.

VISITOR COMMENTS – None (13:25*)

REGULAR REPORTS

1. SHERIFF REPORT – (13:35*) **Captain Clay Vannoy, Benton County Sheriff's Office**
February 2015 Report - 279 Calls for Service vs. 330 in 2014 - 31 Case Offenses vs. 40 in 201 –
28 Infraction Offenses Issued

2. STAFF REPORTS – (16:20*) **Paula Kauer, General Clerk/Purchasing**
In Packets - Code Report - Treasurer Report

3. ENGINEER REPORT – (16:25*) **Alan Rainey, City Engineer, Spink Engineering, LLC**
Are working on Well #5 pump house specifications – Approved – About one month until bid – Start work
in June – Jonah Court and Fay drainage bids to go out – Due March 31st – Start construction mid-April –
Put something in Cain's property with ADA – Small block wall with fence – Part of T.I.B. funding to cover
– Project should then be complete

Mayor Carnahan – Pouring concrete tomorrow – Middle next week should be done

Councilwoman Stade – Near a resident's?

Mr. Rainey – At 13th – In front of Leroy Cain's

Mayor Carnahan – T.I.B. said we either have to fence it or curb it

4. COUNCIL COMMITTEE REPORTS (19:06*)

Councilwoman Lehman – Pass

Councilwoman Lettau – Pass

Councilwoman McLeod – Pass

Councilwoman Meredith – Pass

Councilwoman Stade – Went to D.C. – Spoke to Marie Cantwell and Patty Murray – Went well - Talked
about transportation and education

Mayor Carnahan – Breakfast with Benton Franklin Council of Governments on Thursday – Don
Whitehouse from D.O.T. – Senate had approve gas transportation package – Mentioned road projects –
If passes House – Get a good bit of work here – Possibility for Roundabout in Fall 2015

Councilwoman Stade – Comes from Highway Fund

Mayor Carnahan – State Transportation Fund – Senate passed onto House – Large chunk of money for
east side – Sounds encouraging

ITEMS FOR APPROVAL:

1. LIBRARY PERGOLA DESIGN OPTIONS – SPINK ENGINEERING - (22:20*)

Alan Rainey, City Engineer, Spink Engineering, LLC – Here to look at patio cover for library –
Architect Steve Mallory from Arculus and Virginia McKenna from Lorz Foundation

Mayor Carnahan – Have to make decision tonight

Mr. Mallory – East end of library pergola – Facing to roses and flag – Option #1 – Keep with how library
roof is - Tucks into other roof – Option #2 – Shed style has notch – Explanation of drawings

Mayor Carnahan – Cost difference?

Mr. Mallory – Similar price Option #1 – 5% more tops ~\$18,000 – Plus/Minus 5% of \$18k

Mayor Carnahan – For continuity – Like Option #1

Councilwoman Lettau – Like top look – Issues with water run-off?

Mr. Mallory – Both drain to grass front part – Have to look at concrete/cover within inches of each other

Mrs. McKenna – Option #1 – Solid in peak?

Mr. Mallory – Yes

Councilwoman McLeod – Roofed or open beams?

Mr. Mallory – Roofed

Councilwoman Stade – Prefer Option #1

Councilwoman McLeod – Like one that mimics building

Mr. Mallory – Option #1 actually easier

Councilwoman Stade – Can you make larger drain in grass?

Mr. Mallory – Soffit material – Thanks for adding that into project

Mayor Carnahan – Talk with Alan – Want weatherproof lumber

Mr. Rainey – Would like natural wood look

Councilwoman Meredith – Painted?

Mayor Carnahan – Match building

Mrs. McKenna – Bead board was going to be there originally

Mr. Mallory – Hardy board – Perforated to breath

Councilwoman Meredith: I move to approve Design #1 to use for the library pergola project.

Councilwoman McLeod: Second.

Councilwoman McLeod – Time frame?

Mr. Rainey – Trying for May 1st, 2015

MOTION #4- C. C. Meredith moved and C. M. McLeod seconded to approve design Option #1 to use for the library pergola project.

VOICE VOTE #4- C. C. Meredith, C. M. McLeod, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried. (Mr. Rainey departs)

2. SECOND READING – ORDINANCE 944 – SHORELINE MASTER PROGRAM UPDATE. – (38:03*)

Councilwoman Lettau: Mr. Mayor, I move to approve on the Second Reading, Ordinance 944 of the City of Benton City, Washington, amending Ordinance 931, amending City of Benton City's Shoreline Master Program and Benton City Municipal Code Chapter 16.04 entitled "Shoreline Regulations" with recommended and required changes advised by the Washington State Department of Ecology.

Councilwoman Meredith: I'll second.

MOTION #5- C. M. Lettau moved and C. C. Meredith seconded to approve on the Second Reading, Ordinance 944 of the City of Benton City, Washington, amending Ordinance 931, amending the City of Benton City's Shoreline Master Program and Benton City Municipal Code Chapter 16.04 entitled "Shoreline Regulations" with recommended and required changes advised by the Washington State Department of Ecology.

VOICE VOTE #5- C. C. Meredith, C. M. McLeod, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

3. COMMUNITY CENTER BBQ PURCHASE - (39:04*)

Kyle Kurth, City Maintenance Dept. Foreman – Explanation of Community Center BBQ Purchase

Councilwoman Stade – for one 28" x 36"

Councilwoman Meredith – How attached?

Mr. Kurth – Anchor to current concrete

Councilwoman Meredith: Mr. Mayor, I move to approve the purchase of a new group BBQ from Kay Park Recreation in an amount not to exceed \$608.00 plus WA State Sales/Use Tax.

Councilwoman Stade: I second.

MOTION #6- C. C. Meredith moved and C. L. Stade seconded to approve the purchase of a new group BBQ from Kay Park Recreation in an amount not to exceed \$608.00 plus WA State Sales/Use Tax.

ROLL CALL VOTE #6- C. M. Lettau, C. C. Meredith, C. L. Stade, C. M. McLeod
ALL YEAS. Motion carried.

4. PARK GARBAGE CAN PURCHASE - (42:09*)

Kyle Kurth, City Maintenance Dept. Foreman – Description of Park Garbage Can Purchase

Councilwoman Lettau – How many did we buy last year?

Mr. Kurth – Two at Skate Park – Two at Legion Park – These will be bigger round

Councilwoman Stade – How are they secured?

Mr. Kurth – Chained to light pole at Community Center – Chained to post – If we can't chain to pole – Can chain in ground mount

Councilwoman Lettau – Takes care of old cans – Any left around?

Mr. Kurth – Yes it should – Unless we choose to add

Councilwoman Meredith – Any warranty?

Mr. Kurth – Probably a factory warranty – Vandalism not covered anyway - Heavy steel – Expanded metal - Blue

Councilwoman Meredith: Mr. Mayor, I move to approve the purchase of four garbage cans from Summit Supply Corporation of Colorado in an amount not to exceed \$2,500 plus WA State Sales/Use Tax.

Councilwoman Stade: I second.

MOTION #7- C. C. Meredith moved and C. L. Stade seconded to approve the purchase of four garbage cans from Summit Supply Corporation of Colorado in an amount not to exceed \$2,500 plus WA State Sales/Use Tax.

ROLL CALL VOTE #7- C. L. Stade, C. M. Lettau, C. C. Meredith, C. M. McLeod
ALL YEAS. Motion carried.

5. VOUCHERS (46:05*)

Councilwoman Lettau: I move to approve payment of Claim check numbers 26742 through 26775 with EFTs as listed in the amount of \$122,326.83 and Payroll Check numbers 26685, 26686 and 26721 through 26730 with EFTs as listed in the amount of \$56,904.93 this 17th day of March, 2015.

Councilwoman McLeod: I second that.

MOTION #8- C. M. Lettau moved and C. M. McLeod seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim Check Numbers 26742 through 26775 with EFTs as listed in the amount of \$122,326.83 and Payroll Check numbers 26685, 26686, and 26721 thru 26730 with EFTs as listed in the amount of \$56,904.93 this 17th of March, 2015.

ROLL CALL VOTE #8- C. C. Meredith, C. L. Stade, C. M. McLeod, C. M. Lettau
ALL YEAS. Motion carried.

ITEMS FOR DISCUSSION

1. CITY WIDE PLANNING POLICIES Steve Donovan, Benton County Planning Department (47:05*)

Mayor Carnahan – Questions to ask of Steve

Councilwoman McLeod – Combining money with City and County Parks & Rec – How would it work with Skate Park money from County?

Mayor Carnahan – County can't purchase or interchange money

Mr. Ferguson – To have funding – Must benefit County with like benefit

GENERAL COUNCIL COMMENTS – (50:22*)

Councilwoman Stade – Any news on boundary of Skate Park?

Mayor Carnahan – Not quite accurate – Haven't gone any farther – Will talk with Alan Rainey next month

Councilwoman Stade – Time on basketball courts?

Mr. Kurth – Bids out at end of month

Mayor Carnahan – Did metal detector pick anything up?

Mr. Kurth – No – Don't think there is anything – Will try looking for corner closer to start date

Mayor Carnahan – Jonah and Fig – Going out shortly too – Engineered out – Ready for bids

Councilwoman McLeod – Decided on tennis court?

Mayor Carnahan – Caulking cracks – Used as is

Councilwoman McLeod – When?

Mayor Carnahan – When it warms up – Even flow caulking – Will weed – Get ready for season

Councilwoman McLeod – Trees at Skate Park cut down – Limbs

Mayor Carnahan – Cut limbs down over Skate Park – Can't see cutting down whole tree

ADJOURNMENT – Mayor Carnahan (53:40*)

Councilwoman Meredith: Mr. Mayor, I make a motion that we adjourn.

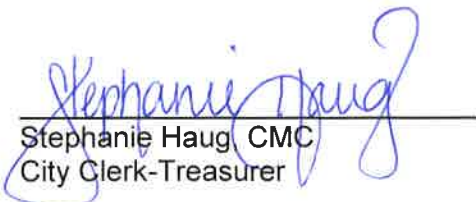
Councilwoman Stade: I second.

MOTION #9– C. C. Meredith moved and C. L. Stade seconded to adjourn the March 17th, 2015 Regular Council Meeting at 7:43 p.m.

**VOICE VOTE #9– C. C. Meredith, C. L. Stade, C. M. McLeod, C. M. Lettau
ALL YEAS. Motion carried.**

Meeting adjourned at 7:43 p.m. (53:56*Audio recording ends)


Lloyd Carnahan
Mayor, City of Benton City


Stephanie Haug, CMC
City Clerk-Treasurer

Date: 4/8/15