

**City of Benton City  
Regular Council Meeting Minutes  
December 16<sup>th</sup>, 2014**

**CALL TO ORDER** – Mayor Carnahan called the December 16<sup>th</sup>, 2014 Regular Council Meeting to order at 7:00 p.m. (450/4/592\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Boy Scout Troop #205 led the Council and audience in the Pledge of Allegiance. (456/2/426\*)

**ROLL CALL (491/2/888\*)** Council Members Present –

**Linda Lehman  
Connie Meredith  
Lisa Stade  
Michelle McLeod  
Mary Lettau**

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer  
Kyle Kurth, City Maintenance Foreman**

Other Professionals Present –

**Alan Rainey, City Engineer, Spink Engineering LLC  
Eric Ferguson, City Attorney, Kerr Law Group (In at 7:03 p.m.)  
Capt. Clay Vannoy, Benton County Sheriff's Office**

**READING AND APPROVAL OF MINUTES (499/4/570\*)**

- **REGULAR MEETING DECEMBER 2<sup>ND</sup>, 2014**

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the Minutes from December 2<sup>nd</sup>, 2014 as presented.

**Councilwoman Lehman:** I second.

**MOTION #1-** C. C. Meredith moved and C. L. Lehman seconded to approve the Minutes of the December 2<sup>nd</sup>, 2014 Regular Council Meeting as presented.

**VOICE VOTE #1-** C. L. Lehman, C. C. Meredith, C. M. Lettau, C. L. Stade, C. M. McLeod  
**ALL YEAS.** Motion carried.

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. – (510/3/194\*)**  
- Liquor License Renewal – Tumbleweed Café & Lounge

**APPROVAL OF AGENDA – (512/4/916\*)**

**Councilwoman Lehman:** Mr. Mayor, I move to accept the Agenda as written.

**Councilwoman Stade:** Second.

**MOTION #2-** C. L. Lehman moved and C. L. Stade seconded to approve the Agenda of the December 16<sup>th</sup>, 2014 Regular Council Meeting as presented.

**VOICE VOTE #2-** C. L. Lehman, C. C. Meredith, C. M. Lettau, C. L. Stade, C. M. McLeod  
**ALL YEAS.** Motion carried.

**1. VISITOR COMMENTS** – None (522/3/246\*)

**REGULAR REPORTS (Mr. Ferguson arrives at 7:03 p.m.)**

**1. SHERIFF'S REPORT (534/4/798\*) Capt. Clay Vannoy, Benton County Sheriff's Office**

**November 2014** - 287 Calls for Service vs. 299 in 2013

- 34 Case Offenses vs. 41 in 2013

- 20 Infraction Offenses Issued

**Captain Vannoy** – One residential burglary – Intoxicated subject wandered into house – Crimes of Opportunity – No vehicle prowls

**Councilwoman Lehman** – Rape?

**Captain Vannoy** – Still under investigation – Victim and suspect are known to each other

**Councilwoman Stade** – Wal-Mart – Lots of police cars – No caution tape – People going in and out

**Captain Vannoy** – Sale of doughnuts

**Councilwoman Stade** – Officers with kids

**Captain Vannoy** – Wal-Mart donates money – Families apply - \$100 Gift Certificates – Help them shop

**Councilwoman Stade** – Benton City residents apply?

**Captain Vannoy** – Will get particulars – Believe they can

**2. STAFF REPORTS – (643/2/334\*) Stephanie Haug, City Clerk/Treasurer**

- Treasurer's Report – In Packets

- Grant Application – Performance Partnership Pilots

- Code Report

**Councilwoman Stade** – Mr. Lloyd will be writing grant – Federal Government Youth-at-Risk - \$400k – Took over three years – Geared toward training youth for occupation – Classes – Volunteers to teach subject over six weeks – Mentoring – Partner with mental health – Submitted by March – Where in Benton City to have facility? Artist – Repurposed things – Looking at locations to meet - Will ask Benton Franklin Transit for vans to get kids from here to PNNL and other places

**Mayor Carnahan** – Got okay from City Attorney – City will sign application

**Councilwoman Stade** – Government official must support and sign

**Mr. Ferguson** – Specific legal question – Are we allowed to sign up for this? Will it need to come before council? Essentially just filling out application – Obviously will be ton of agreement documents for the grant – At that time – Different phase – Council will be more involved at that point

**Councilwoman Stade** – Work a person into the program to disperse funds – Checks and balances

**3. ENGINEER REPORT (807/1/138\*) Alan Rainey, City Engineer, Spink Engineering LLC**

- Contractor working on Dale Avenue punch list – Big item is street lighting

**Mayor Carnahan** – Liquidated damages? Should be done by Friday – Start litigations Monday

**Councilwoman Stade** – Provide timeline for completion

**Mr. Ferguson** – Utilizing clause already existing in contract – Not litigation – Unless object

#### **4. COUNCIL COMMITTEE REPORTS (881/2/456\*)**

**Mayor Carnahan** – Fell – Knot on knee – Strained ligament – Cancelling meetings to rest

**Councilwoman McLeod** - None

**Councilwoman Lettau** – None

**Councilwoman Lehman** – None

**Councilwoman Meredith** – None

**Councilwoman Stade** – None

#### **ITEMS FOR APPROVAL:**

##### **1. RESOLUTION #2014-23 - 2015 FEE SCHEDULE (904/3/118\*)**

**Councilwoman Meredith:** Mr. Mayor, I move to approve Resolution #2014-23, a resolution of the City of Benton City, Washington, amending and superseding Resolution #2014-10 amending the City Fee Schedule for city services and charges for the calendar year 2015.

**Councilwoman Stade:** Second.

**MOTION #3-** C. C. Meredith moved and C. L. Stade seconded to approve Resolution #2014-23, a resolution of the City of Benton City, Washington, amending and superseding Resolution #2014-10 amending the City Fee Schedule for city services and charges for the calendar year 2015.

**VOICE VOTE #3-** C. C. Meredith, C. M. Lettau, C. L. Stade, C. M. McLeod - YEAS. C. L. Lehman – NAY. Motion carried.

##### **2. RESOLUTION #2014-24 – AUTHORIZING MAYOR TO SIGN 2015 GAP CONTRACT (960/4/342\*)**

**Councilwoman Stade:** Mr. Mayor, I move to approve a resolution authorizing the Mayor of the City of Benton City, Washington, to sign the Agreement for Fee for Services rendered 2015 contract for the Graffiti Abatement Program between the City of Benton City and the Benton-Franklin Counties Juvenile Justice Center.

**Councilwoman Meredith:** I'll second.

**Councilwoman Lettau** – How often do we use this?

**Ms. Haug** – In past year – Not often – However in past – Used quite frequently – If do get tagging – Quick to respond – On call type of service

**Mayor Carnahan** – We do not advertise when City is tagged – Quietly have them come out and take care of tagging

**Councilwoman Lehman** – A lot more to hire private company

**Councilwoman Stade** – They also provide paint – Do best to match color

**MOTION #4-** C. L. Stade moved and C. C. Meredith seconded to approve Resolution #2014-24, authorizing the Mayor of the City of Benton City, Washington, to sign the Agreement for Fee for Services rendered 2015 contract for the Graffiti Abatement Program between the City of Benton City and the Benton-Franklin Counties Juvenile Justice Center.

**VOICE VOTE #4-** C. L. Lehman, C. C. Meredith, C. L. Stade, C. M. Lettau, C. M. McLeod  
**ALL YEAS.** Motion carried.

**3. RESOLUTION #2014-25 – RENEWING ENGINEERING SERVICES – SPINK ENGINEERING**  
(1043/2/636\*)

**Councilwoman Meredith:** Mr. Mayor, I move to approve a resolution renewing the Engineering Services Agreement with Spinks Engineering.

**Councilwoman Lettau:** And I second.

**Councilwoman Stade – Spink – Volunteer time for Skate Park? Down the road – Not as permanent consultant**

**Mr. Rainey – Sure**

**MOTION #5-** C. C. Meredith moved and C. M. Lettau seconded to approve Resolution No. 2014-25, a resolution of the City of Benton City, Washington, renewing the Engineering Services Agreement with Spink Engineering.

**VOICE VOTE #5-** C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade, C. M. McLeod  
**ALL YEAS.** Motion carried.

**4. VOUCHERS (1073/4/767\*)**

**Councilwoman Lehman:** I move to approve payment of Claim check numbers 26549 thru 26581 with EF, and the EFTs as listed in the amount of \$82,139.44, and Payroll check numbers 26518, 26540 thru 26548 with EFTs as listed in the amount of \$55,780.94 this 16<sup>th</sup> day of December, 2014.

**Councilwoman Lettau:** I second.

**MOTION #6–** C. L. Lehman moved and C. M. Lettau seconded to approve payment of Claim check numbers 26549 through 26581 with EFTs as listed in the amount of \$82,139.44, and Payroll check numbers 26518, 26540 thru 26548 with EFTs as listed in the amount of \$55,780.94 this 16<sup>th</sup> day of December, 2014.

**ROLL CALL VOTE #6–**C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade, C. M. McLeod  
**ALL YEAS.** Motion carries.

**ITEMS FOR DISCUSSION - (1104/1/141\*)**

**1. BENTON CITY CHAMBER OF COMMERCE – MAXINE MARTIN, Secretary, Benton City Chamber of Commerce –** Bingo twice a month – Carry equipment from Chamber office to Community Center and back – Why can't we leave it in building – A lot of work for Bobbie – Big hassle

**Mayor Carnahan –** Talk to staff – Problem with other rentals – Liability

**Ms. Martin -** Helping serve at parade – Lots of bare shelves – Easily put lock on cabinets

**Councilwoman Stade** – For future – Think about having high school group make shed – Or consider it part of budget – Put shed out there to store equipment

**Mayor Carnahan** – First meeting in January – Let you know

**2. BASKETBALL HOOPS – ARCHIE BORDEN PARK (1183/3/320\*)**

**Ms. Haug** – Alan got information regarding cost to convert from tennis court to basketball court – One thing we were made aware of – City received a grant in 90's to resurface tennis courts – As part of grant agreement – Need to contact agency that gave us money to approve any changes we make away from that use – Before we can move forward with basketball - Will need to get approval from RCO to convert one to basketball court

**GENERAL COUNCIL COMMENTS -- (1221/4/395\*)**

**Mayor Carnahan** – Wish everyone a Merry Christmas and Happy New Year – See you all next year

**Council** – Parade this year was awesome!

**Jack Davis** – Archie Borden Park – High School 1952 – Randall was back two years ago for class reunion – Couldn't believe City named a park after his dad – Kids very excited about it

**Mayor Carnahan** – I made a motion during council meeting to name park after Mr. Borden

**ADJOURNMENT – Mayor Carnahan (1265/2/093\*)**

**Councilwoman Meredith:** Mr. Mayor, I make a motion we adjourn.

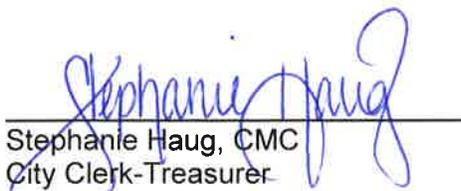
**Councilwoman Stade:** I second.

**MOTION #7– C. C. Meredith moved and C. L. Stade seconded to adjourn the December 17<sup>th</sup>, 2013 Regular Council Meeting at 7:27 p.m.**

**VOICE VOTE #7– C. C. Meredith, C. L. Lehman, C. M. Lettau, C. L. Stade, C. M. McLeod  
ALL YEAS. Motion carried.**

Meeting adjourned at 7:27 p.m. (1274/3/000\*)

  
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Lloyd Carnahan  
Mayor, City of Benton City

  
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Stephanie Haug, CMC  
City Clerk-Treasurer

Date: 11/7/15