

**City of Benton City
Regular Council Meeting Minutes
September 17th, 2013**

CALL TO ORDER – Mayor Carnahan called the September 17th, 2013 Regular Council meeting to order at 7:00 p.m. (179/1/053 *Audio recording begins)

PRESENTATION OF THE COLORS – Boy Scout Troop #205 led the Council and audience in the Pledge of Allegiance. (182/4/477*)

ROLL CALL – (201/1/391*) Council Members Present –
Francisca Proctor
Connie Meredith
Honda Johnson
Mary Lettau
Lisa Stade

City Staff Present –
Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, Maintenance Foreman

Other Professionals Present –
Alan Rainey, City Engineer, Spink Engineering LLC
Lt. Clay Vannoy, Benton County Sheriff's Office

READING AND APPROVAL OF MINUTES (207/3/818*)
- **REGULAR MEETING SEPTEMBER 3RD, 2013**

Councilwoman Johnson: Mayor, I make a motion that we approve the Minutes of the Regular Meeting, September 3rd, 2013 as presented.

Councilwoman Meredith: I second.

MOTION #1- C. H. Johnson moved and C. C. Meredith seconded to approve the Minutes of the September 3rd, 2013 Regular Council Meeting as presented.

VOICE VOTE #1- C. C. Meredith, C. F. Proctor, C. L. Johnson, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –
(219/4/144*)

APPROVAL OF AGENDA – (221/4/592*)

Councilwoman Lettau: I make a motion that we accept the Agenda as presented.

Councilwoman Johnson: I'll second.

MOTION #2- C. M. Lettau moved and C. H. Johnson seconded to approve the Agenda as presented.

VOICE VOTE #2- C. C. Meredith, C. F. Proctor, C. H. Johnson, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (231/3/401*)

REGULAR REPORTS

1. SHERIFF'S REPORT - (235/1/224*)

Lt. Clay Vannoy, Benton County Sheriff's Office

August Report - 300 Calls for service vs. 369 in 2012
32 Case Offenses vs. 38 in 2012
20 Infraction Offenses Issued

Captain Vannoy – August quieter than last year – More burglaries by people known to victims – Busy last couple of weeks – Great cooperation with citizens – First 48 hours critical – Stanfield Police Department able to locate next day

Councilwoman Stade – Sheriff's Office did good job too – Is it protocol to notify schools?

Captain Vannoy – Pretty hectic first few hours – Discussed issue today – Dropped the ball – Media and school safety – Falls on Sheriff's Department

Councilwoman Stade – One person very frantic – Affected schools

Captain Vannoy – Apologize for that – Small community – Will do better job next time

2. STAFF REPORTS – (362/3/248*)

Stephanie Haug, City Clerk/Treasurer

- Building Permit Plan Check Fee
- Floodplain development & JARPA

Ms. Haug – Couple of items to make Council aware – Possible controversial issue – Citizen applied for building permit – Building permit went thru full review – Failed to pick up permit – Indicated they would not be picking up permit – City had already completed review – Outstanding \$1,000 charge for permit – City's intent to recoup \$1,000 from Applicant – Applicant is liable for cost when building permit is applied for – Also couple of other applications for development – Main one – Received JARPA – Essentially Shoreline from the Washington State Department of Transportation for roundabout – Will be coming before Council soon

Councilwoman Stade – What is time frame from submission to statement of withdrawal?

Ms. Haug – Applied in June – Allowed few months to pick up – Essentially will be sending letter explaining still liable for costs incurred – Trying to encourage citizen to pick up permit – More cost effective now that review complete – Wanted to let Council know beforehand

Councilwoman Meredith – Didn't actually withdraw? Just haven't picked it up yet?

Ms. Haug – With the intent they're not going to follow through

Councilwoman Johnson – Regarding Shoreline – Long process? Has to go through D.O.E.?

Ms. Haug – First process getting approval through local jurisdiction which is through Council – Then sent to State – Must get approval from both levels – Probably second meeting in October

3. ENGINEER REPORT - (440/2/318*)

Alan Rainey, City Engineer, Spink Engineering LLC

- Pre Con Meeting – Thursday this week – Hercules and Park begin next week - Well #5 – Bids open September 25th, 2013 – Before Council October 1st

4. COUNCIL COMMITTEE REPORTS - (460/2/786*)

Councilwoman Lettau – None

Councilwoman Proctor – None

Councilwoman Johnson – None

Councilwoman Meredith – None

Councilwoman Stade – Benton Franklin Transit – Bus Rodeo – Top three to Nationals – Lots of citizen comment avenues – 2 a.m. service on weekends (Dial-a-Ride) – Taxi service after hours

Mayor Carnahan – PAC meeting – Last Thursday – Split up money – Two meetings with WSDOT – Next week – Tuesday and Thursday

ITEMS FOR APPROVAL:

1. SECOND READING – ORDINANCE 925 – 2013 BUDGET AMENDMENT – (515/4/101*)

Councilwoman Johnson: Mayor, I make a motion that we pass Ordinance No. 925, an ordinance of the City of Benton City, Washington, amending the 2013 Budget, as adopted by Ordinance No. 913, on the Second Reading.

Councilwoman Meredith: I'll second.

MOTION #3- C. H. Johnson moved and C. C. Meredith seconded to approve on the Second Reading, Ordinance No. 925, an ordinance of the City of Benton City, Washington, amending the 2013 Budget, as adopted by Ordinance No. 913.

VOICE VOTE #3- C. C. Meredith, C. H. Johnson, C. F. Proctor, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

2. RESOLUTION No. 2013-24 – AUTHORIZING THE MAYOR TO SIGN THE FIRST AMENDMENT TO D.O.E. SHORELINE GRANT – (531/3/141*)

Ms. Haug – Review of D.O.E. Shoreline Grant Process

Councilwoman Meredith: Mr. Mayor, I make a motion to pass a resolution authorizing the Mayor of the City of Benton City to sign Amendment No. 1 to the Grant Agreement between the City of Benton City and the State of Washington Department of Ecology, Resolution No. 2013-24.

Councilwoman Proctor: I'll second.

MOTION #4- C. C. Meredith moved and C. F. Proctor seconded to approve Resolution No. 2013-24, a resolution authorizing the Mayor of the City of Benton City to sign Amendment No. 1 to the Grant Agreement between the City of Benton City and the State of Washington Department of Ecology.

VOICE VOTE #4- C. C. Meredith, C. F. Proctor, C. H. Johnson, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

3. 2014 BUDGET CALENDAR – (586/2/599*)

Councilwoman Johnson: Mayor, I make a motion that we do a Budget Workshop on October, the 9th, at 7:00 p.m., and adopt the budget.

Councilwoman Proctor: I'll second.

MOTION #5- C. H. Johnson moved and C. F. Proctor seconded to schedule a Budget Workshop for October 9th, 2013 at 7:00 p.m.

VOICE VOTE #5- C. C. Meredith, C. F. Proctor, C. H. Johnson, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

Mayor Carnahan – Was out of town this weekend - How did clean up go?

Councilwoman Stade – Saw crews working - Looked like it went well – Don't know final outcome

Councilwoman Johnson – Coming back this week – Lots of work on 7th & Babs – Fairgrounds rebuilt bleachers – Looks great – Hoping to get plan in place to maintain – Outstanding job

Councilwoman Stade – Thanks to Market for lunch for the crews

4. VOUCHERS (747/3/199*)

Councilwoman Johnson: Mayor, I move to approve payment of Claim check number 25642 thru 25674 and EFTs as listed in the amount of \$45,003.56 and Payroll check numbers 25594, 29995, 25617 thru 25626 thru and EFTs as listed in the amount of \$56,515.75 this 17th day of September, 2013.

Councilwoman Lettau: I second.

MOTION #6- C. H. Johnson moved and C. M. Lettau seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim check numbers 25642 thru 25674 and EFTs as listed in the amount of \$45,003.56 and Payroll check numbers 25594, 29595, 25617 thru 25626 thru and EFTs as listed in the amount of \$56,515.75 this 17th day of September, 2013.

ROLL CALL VOTE #6- C. L. Stade, C. M. Lettau, C. C. Meredith, C. F. Proctor, C. H. Johnson,
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION

1. EAGLE SCOUT PROJECT - (774/1/382*)

Andrew Young – Build two picnic tables for Legion Park – Good for City – No picnic tables in park – Like to go on picnics with family – Ki-Be Market near – Start as soon as possible – Within a month –

Cost estimate – Price estimate for materials and supplies – Treated wood for legs – Seats and table will be Douglas Fir – Waterproof or weather resistant paint

Mayor Carnahan – Purchase materials (City) – Mayor has handled wood for many years – Approximately \$250 for materials

Councilwoman Johnson – Ki-Be Blue?

Councilwoman Meredith – Location in Park?

Mayor Carnahan – Can I get Council consensus – Couple of spots where they can go – We'll put in a concrete base to anchor – Lumber by Saturday – Cost will be slightly higher

Councilwoman Meredith – City will maintain after the fact?

1. TRAFFIC COUNTS - (939/1/139*)

Mayor Carnahan - Traffic Counts from WSDOT – Last count – 17,000 cars going east and west and 9,000 going north and south - Has dropped in numbers – 7,000 on freeway and 4,000 – 5,000 through the City - Just for information – Still a congested mess at the Interchange – Push for Interchange – State will maintain

Summer Smith – Are they requiring so many accidents before money?

Mayor Carnahan – No

GENERAL COUNCIL COMMENTS – (1013/1/945*)

Councilwoman Stade – Are we doing something different for Trick or Treating this year?

Ms. Haug – We have meeting on Thursday – Probably discuss it next council meeting

School Security Question – School Board sent to City

Summer Smith – Have question about school security – Tried to address it with School Board – Told to take it to the City – Think they were hoping the City would have some funds to buy some gates or something – Have concern with security at the schools - All the schools but mainly Elementary and Middle School – Open Campus – Duties are out there – But anyone can walk in – Openings where there should be gates - Never repaired fence – Have addressed issue with everyone I can think of - Getting nowhere – Asked why can't we lock gates when school is in session and unlock in afternoon before school is over – Five people randomly walked in thru school yard

Mayor Carnahan – Will have to confer with City attorney - Don't think it's the City's position to provide money for school fences on school property – You have a County Officer who is the Safety Officer – County is our police outfit – School District should put the fences up and take care of it – About 40 years ago – Jr. JC's put fence all around

Ms. Smith – School Board sent us to City

Councilwoman Stade – If you'd like to discuss it - Call Mona Von Hollenbeke to get on Agenda

Jessica Rhoades – Did kind of sting with husband - 6'4" big, burly, scary-looking guy – Walked around for eight minutes without comment

Ms. Smith – Realize it is School Board issue – Wanted to bring to City’s attention – Issue that they intend to pursue

Ms. Rhoades – Doors should be locked

Councilwomen Meredith – Should speak at School Board meetings

Councilwoman Johnson – Could be a good Senior Projects – School Security

Ms. Smith – Volunteer Parent Patrols in Richland – Duties do not have walkie-talkies but cellphones – Not first responders

ADJOURNMENT – Mayor Carnahan (1251/4/367*)

Councilwoman Johnson: I make a motion that we adjourn.

Councilwoman Meredith: I second.

MOTION #7– C. H. Johnson moved and C. C. Meredith seconded to adjourn the September 17th, 2013 Regular Council Meeting at 7:35 p.m.

VOICE VOTE #7– C. C. Meredith, C. F. Proctor, C. H. Johnson, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

Meeting adjourned at 7:35 p.m. (1255/2/321*)



Lloyd Carnahan
Mayor, City of Benton City



Stephanie Haug, CMC
City Clerk-Treasurer

Date: 10.2.13