

**City of Benton City
Regular Council Meeting Minutes
August 5th, 2014**

CALL TO ORDER – Mayor Carnahan called the August 5th, 2014 Regular Council Meeting to order at 7:00 p.m. (288/3/000 Audio recording begins)

PRESENTATION OF THE COLORS – Councilwoman Meredith led the Council and audience in the Pledge of Allegiance. (292/3/466)

ROLL CALL – (302/1/767) Council Members Present –

**Michelle McLeod
Connie Meredith
Linda Lehman
Mary Lettau
Lisa Stade (In @ 7:07)**

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, City Maintenance Foreman
Paula Kauer, General Clerk-Purchasing**

Other Professionals Present –

**Eric Ferguson, City Attorney, Kerr Law Group
Alan Rainey, City Engineer, Spink Engineering, LLC
Larry Howell, President, Benton City E.D.C.
Randy Rutledge, Consultant, Benton City E.D.C.**

READING AND APPROVAL OF MINUTES (319/1/577)

- **REGULAR MEETING – JULY 15TH, 2014**

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Minutes from July 15th, 2014.

Councilwoman Lehman: I'll second.

MOTION #1- C. C. Meredith moved and C. L. Lehman seconded to approve the Minutes of the July 15th, 2014 Regular Council Meeting as presented.

Mayor Carnahan: Are there any corrections or any additions to the Minutes?

Councilwoman Meredith – I have one - Page 2 - Councilwoman McLeod - Street something off? (Inaudible) or cornered off? Figured it was a typo

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Minutes as corrected.

Councilwoman McLeod: Second.

MOTION #2- C. C. Meredith moved and C. M. McLeod seconded to approve the Minutes of the July 15th, 2014 Regular Council Meeting as corrected.

VOICE VOTE #2- C. L. Lehman, C. M. Lettau, C. M. McLeod, C. C. Meredith
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –
(346/3/444) 1. Liquor Licenses

APPROVAL OF AGENDA – (358/3/619)

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Agenda as presented, and the Opening Remarks, also.

Councilwoman Lehman: I'll second.

MOTION #3- C. C. Meredith moved and C. L. Lehman seconded to approve the Agenda for the August 5th, 2014 Regular Council Meeting as presented.

VOICE VOTE #3- C. L. Lehman, C. M. Lettau, C. M. McLeod, C. C. Meredith
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (372/1/680)

REGULAR REPORTS

1. EDC REPORT – Written report not provided (380/4/071)
Larry Howell, President, Benton City EDC
Randy Rutledge, Consultant, Benton City E.D.C.

(Councilwoman Stade in at 7:07)

2. STAFF REPORTS – In packets (562/4/131)
Stephanie Haug, City Clerk/Treasurer
- Treasurer's Report

3. ENGINEER REPORT – On Agenda (565/4/871)
Alan Rainey, City Engineer, Spink Engineering, LLC

4. COUNCIL COMMITTEE REPORTS (570/4/304)

Councilwoman Lettau – None

Councilwoman McLeod – None

Councilwoman Lehman – None

Councilwoman Meredith – None

Councilwoman Stade – A.P.T.A. – Learned a lot – New general manager – Looking at routes – Revamped or rescheduled - Coordination of services – Benton City in need of business drivers – In Benton City parade

Mayor Carnahan – None

ITEMS FOR APPROVAL: (640/4/224)

1. FIRST READING – BENTON PUD FRANCHISE – (641/4/174)

Councilwoman Lehman: Mr. Mayor, I move to approve on the First Reading, an ordinance of the City of Benton City, Washington, granting to Benton County Public Utility District No. 1, a continuing nonexclusive franchise for the transmission of electrical energy within the City of Benton City, Washington; and extending Ordinance No. 710, and ratifying its terms from the date of its expiration, to the effective date of this ordinance.

Councilwoman Lettau: I second.

MOTION #4- C. L. Lehman moved and C. M. Lettau seconded to approve on the First Reading, an ordinance of the City of Benton City, Washington, granting to Benton County Public Utility District No. 1, a continuing nonexclusive franchise for the transmission of electrical energy within the City of Benton City, Washington; and extending Ordinance No. 710, and ratifying its terms from the date of its expiration, to the effective date of this ordinance.

VOICE VOTE #4- C. L. Lehman, C. M. Lettau, C. L. Stade, C. M. McLeod, C. C. Meredith
ALL YEAS. Motion carried.

2. RESOLUTION #2014-20 – DECLARING A MORATORIUM MARIJUANA – Postponed (666/1/788)

3. DALE AVENUE CHANGE ORDER – (669/4/654)
Alan Rainey, City Engineer, Spink Engineering, LLC

Mr. Rainey – Letter of recommendation to expand amount of work done on water line – Original bid was directed to just replace waterline in area where street to be lowered – Put out to bid – Bids came in – Still money in funds to do the entire lengths of waterline under new roadway – Also – City

starting going through updating meters – Kyle asked if contractor could make those changes to meters at that time – Less connections or joints in pipes – Less chance of leaks to occur in future – Need to authorize expense – Estimate \$39,500 for work

Councilwoman Meredith: Mr. Mayor, I move to authorize an increase of Dale Avenue in the amount of, not to exceed \$39,500.

Councilwoman Stade: I second.

MOTION #5- C. C. Meredith moved and C. L. Stade seconded to approve Change Order No. 1 Dale Avenue in an amount not to exceed \$39,500.

ROLL CALL VOTE #5- C. L. Stade, C. M. Lettau, C. C. Meredith, C. M. McLeod, C. L. Lehman
ALL YEAS. Motion carried.

4. PLANNING COMMISSION CONFIRMATION – STEPHAN ZETZ – (738/3/938)

Councilwoman Lehman: Mr. Mayor, I move to confirm Stephen Zetz as to the City Planning Commission Position No. 5.

Councilwoman Lettau: Second.

MOTION #6- C. L. Lehman moved and C. M. Lettau seconded to confirm Stephen Zetz as to the Benton City Planning Commission Position No. 5.

VOICE VOTE #6- C. L. Lehman, C. M. Lettau, C. L. Stade, C. M. McLeod, C. C. Meredith
ALL YEAS. Motion carried.

5. VOUCHERS (768/2/494)

Councilwoman Meredith: Mr. Mayor, I move approve payment of Claim checks numbers 26271 thru 26307 and EFTs as listed in the amount of \$69,350.14 this 5th day of August, 2014.

Councilwoman Lehman: I second.

MOTION #7– C. C. Meredith moved and C. L. Lehman seconded for the City Council of the City of Benton City, Washington, to authorize payment of Claim Check Numbers 26271 thru 26307 and EFTs as listed in the amount of \$69,350.14. These checks are approved for payment this 5th day of August, 2014.

ROLL CALL VOTE #7–C. M. Lettau, C. C. Meredith, C. L. Lehman, C. L. Stade, C. M. McLeod
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION – (789/1/092)

1. MAYOR SALARY COMPARISON

Mayor Carnahan - Information in packets from A.W.C. – Prosser – City Administrator/Mayor – City Administrator option – Used to pay part time person – Still Council/Mayor-type thing – Manager-type thing and move to Administrative-type Council – Administrator has final say – Council has no contact with City employees – Seven man council – Mayor elected through seven man council – All members elected to office – Mayor is just figurehead for seven man council – Would have to change ordinances – Possibility – City over 2,500 now – Can go to seven man council – Start thinking about

Councilwoman Stade – Possible to hire grant writer? Not necessarily as manager or be on board - As Needed

Mr. Rutledge – Prosser has contract with a writer – Might be an option – Paid my various municipalities - Maybe with Port of Benton – Number of people have hired her to work on getting grants

Councilwoman Stade – In light of wanting to make changes in Benton City – Beneficial - Will be helpful to be successful

Mayor Carnahan – Money for infrastructure – Sewer lines – Water lines – Etc. - Have to look at digging and replacing – Going to have to bite bullet – May collapse – Over 70 years old – Back to salary – How do you folks feel about changing mayor's salary

Councilwoman Stade – Hasn't been changed in a long time

Mayor Carnahan - \$9,000 back in 1990

Councilwoman Meredith – How does it work for pension/taxes?

Mayor Carnahan – I'm old enough there's no penalty for going over – 9k was to stay under level – I don't know how a person works and runs a town – Four hours at Dale every day – Really need someone who's retired

Councilwoman Lehman – How many hours?

Mayor Carnahan – 20 hours estimate more or less each week – Phone calls – Visits with people – Goes to meetings – Tries to represent City as best I can

Councilwoman Meredith – What do the notes at page 3 mean? Tiny A's and M's written next to it

Ms. Haug – First few pages – All info for all populations – Did research which cities have City Manager forms of government – Other spread sheet – Just cities with strong Mayor form of government

Mayor Carnahan – Personally feel don't need increase of more than \$1,000 - Now \$9,000 – Don't think it needs to go any higher than \$10,000 if that high – Don't always put in twenty hours week – Some days put in whole day – Don't charge mileage - Meals – Take own care – Do city business and then my own business – Don't charge extra – Take flat \$9,000 and that it at present time

Councilwoman Stade – Do we make a motion to move to different amount

Ms. Haug – Discussion - Will need to be changed by ordinance – Whatever direction Council gives tonight – Will be brought back for two readings

Mayor Carnahan – Don't need to act on it until next year before election – Filing fees are 1% of salary – Spend \$90 to file to run for mayor - \$10,000 would be \$100 – Intend to file next year if my health is fine

Councilwoman Lehman – I feel we should have a raise to attract people willing to do this – No offense – Mean salary seems reasonable

Councilwoman Lettau – Out of norm – Bring up next year for discussion

Mayor Carnahan – Probably in April

Councilwoman Meredith – Thinking \$1,000 a month for consideration

GENERAL COUNCIL COMMENTS – (1300/2/443)

Councilwoman Lehman – Dancing with the Stars – Need name – Heard Councilwoman Meredith might volunteer – If can dance with husband - Willing to represent

Councilwoman Meredith – We can decide what dance – I guess

Mayor Carnahan – What organization are you promoting

Councilwoman Lehman – Through the Economic Development Council – Sponsor – Money sponsorship

Mayor Carnahan – Want organization in charge – Years ago past event – Money towards swimming pool – Lost money – No records - Lots of questions – If doesn't raise enough money – How to refund money? Not fall back on City Council – Don't want to put City in that position again

Mr. Ferguson – Sounds like it is a community event sponsored by Economic Development Council – Brought up here in General Comments – No risk I'm aware of – Honoring community spirit – No taking any governmental action by supporting and asking member to be involved – As long as not forum and no talk of politics

Mr. Howell – From E.D.C. standpoint - Just got insurance – Looked at legalities – Properly covered – No way to reflect back to City – E.D.C. is responsible

Mayor Carnahan – Mrs. Meredith – Are you going to be our...?

Councilwoman Meredith - Yes

Councilwoman Lehman – Pass around draft poster for event– Give to Heather – Add ticket prices - Pass it around

Mr. Howell – Got good responses at Benton City Daze booth

Councilwoman Lehman – Last week talked briefly about roundabout – Did we want to move forward to get a design person to try to come up with graphic on what City would like to do on roundabout sign - Consistent the theme – On wall – Not just concrete

Mayor Carnahan – Approved by State – Has to be City money – Start procedure

Ms. Haug – I will bring RFP back to next Council Meeting

Councilwoman Meredith – Can the sign be embedded in concrete?

Councilwoman Lehman – I got a call from Red Mountain Events people – Having their Block Party – Thinking it would be nice if Benton City can could come up and work with them - Maybe a sponsor? May be more of E.D.C. issue – Pass around draft Rack Card – To put out at wineries – “Rediscover Benton City” – If E.D.C. could have booth or sponsorship – Good place to hand out fliers – Try to get them printed next week – Paying for them myself – Could be good opportunity

Mayor Carnahan – Good project for Economic Development Council

Councilwoman Lehman – I agree – One other thing – Pass these around - Yakima Valley style guides – Part of beautification project - Last page – Colors – Thought this is what we could develop for our style to go along with brick building

Councilwoman Meredith – Member of the community came to me – Heard there is a house in Benton City selling marijuana on main street? White picket fence on main street?

Mayor Carnahan – Haven't heard – Might call the sheriff - October 17th – Spleen operation – Both spleens – Will need to stay in Seattle for two or three days – Only six or seven days of rest needed – Could be out six months if have to cut open

Councilwoman Stade – Tennis courts? Did we find out results of testing?

Mr. Rainey – Preliminary results – Some voids – Nothing stands out – Settlement - Will get final report – Don't have any definite answers at this point –

Mayor Carnahan – Voids not where cracks are at – Asked Kyle to order two new nets – Let public use – Can put divider in and hang two basketball hoops on cracked side – School can still use good side for tennis tournaments

Councilwoman Meredith – On Dale Avenue - ADA Access put in?

Mayor Carnahan – **Not actually on Dale** – Is one on main street and in parking lot - We can only have so many handicap accesses – We're short on parking spaces – When you put in handicap in area she was talking about – Would be out in drive way – Would need to put curb in there to control water – Not wide enough – Get same thing from therapist next to hardware store – Didn't put in handicap stall on Dale – No room for parking on Dale

Councilwoman McLeod – Entrance on/off to sidewalk – Are we considering that?

Mayor Carnahan – Entrance will be reconfigured some
Councilwoman Stade – Engineering to report back to next meeting

ADJOURNMENT – Mayor Carnahan (1888/2/406)

Councilwoman Lettau: I make a motion we adjourn.

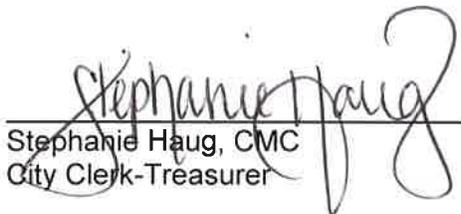
Councilwoman McLeod: I second that.

MOTION #8– C. L. Lettau moved and C. M. McLeod seconded to adjourn the August 5th, 2014 Regular Council Meeting at 7:54 p.m.

VOICE VOTE #8–C. L. Lehman, C. L. Stade, C. M. Lettau, C. M. McLeod, C. C. Meredith
ALL YEAS. Motion carried.

Meeting adjourned at 7:54 p.m. (1894/4/635)


Lloyd Carnahan
Mayor, City of Benton City


Stephanie Haug, CMC
City Clerk-Treasurer

Date: 8/19/14