

**City of Benton City  
Regular Council Meeting Minutes  
June 18<sup>th</sup>, 2013**

**CALL TO ORDER** – Mayor Carnahan called the June 18<sup>th</sup>, 2013 Regular Council meeting to order at 7:03 p.m. (2/4/419\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Councilwoman Stade led the Council and audience in the Pledge of Allegiance. (4/1/935\*)

**ROLL CALL** – (14/2/395\*) Council Members Present –  
**Connie Meredith**  
**Honda Johnson**  
**Mary Lettau**  
**Lisa Stade**

Council Members Absent –  
**Francisca Proctor**

City Staff Present –  
**Stephanie Haug, City Clerk/Treasurer**  
**Kyle Kurth, Maintenance Foreman, City of Benton City**

Other Professionals Present –  
**Patrick Galloway, City Attorney, Kerr Law Group**  
**Alan Rainey, City Engineer, Spink Engineering LLC**  
**Captain Clay Vannoy, Benton County Sheriff's Office**

**READING AND APPROVAL OF MINUTES** (29/4/259\*)  
- **REGULAR MEETING JUNE 4<sup>th</sup>, 2013**

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the reading of the Minutes from June 4<sup>th</sup>.

**Councilwoman Johnson:** I'll second it.

**MOTION #1-** C. C. Meredith moved and C. H. Johnson seconded to approve the Minutes of the June 4<sup>th</sup>, 2013 Regular Council Meeting as presented.

**VOICE VOTE #1-** C. H. Johnson, C. L. Stade, C. M. Lettau, C. C. Meredith  
**ALL YEAS. Motion carried.**

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –**  
(4/1/3/591\*)

**Mayor Carnahan:** We need to have an Agenda Item added so we can set up a workshop for Shoreline Management.

**Councilwoman Johnson:** Want to add that in 1.a.?

**Mayor Carnahan:** Yep, well, we need that to now, right now, just to put it on the Agenda.

**APPROVAL OF AGENDA** – (257/2/618\*)

**Councilwoman Johnson:** Mayor, I make a motion that we add an Item for Approval under 1.a., a workshop for the Shoreline Management, at 6 o'clock on July 8th under Items for Approval.

Councilwoman Meredith: Second.

**MOTION #2-** C. H. Johnson moved and C. C. Meredith seconded to amend the Agenda to include Item H.1.a. Workshop.

**VOICE VOTE #2-** C. H. Johnson, C. C. Meredith, C. M. Lettau, C. L. Stade  
ALL YEAS. Motion carried.

Councilwoman Johnson: Mayor, I make a motion that we approve the Agenda for July 18<sup>th</sup>, 2013 Council Meeting as amended.

Councilwoman Meredith: Second.

**MOTION #3-** C. H. Johnson moved and C. C. Meredith seconded to approve the Agenda as amended.

**VOICE VOTE #3-** C. H. Johnson, C. C. Meredith, C. M. Lettau, C. L. Stade  
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (78/1/348\*)

## REGULAR REPORTS

1. SHERIFF'S REPORT (83/3/093\*)

In Packet

385 Calls for Service vs. 349 in 2012

42 Case Offenses vs. 36 in 2012

32 Infraction Offenses

Captain Vannoy – More calls this year – Trend in burglaries going down

Councilwoman Meredith – 13<sup>th</sup> Street – Cars go fast – Behind the school – Evenings

Councilwoman Lettau – And on Della

Captain Vannoy – Radar trailer set up – Help slow things down

Councilwoman Meredith – Up by soccer field

Mayor Carnahan – County car sitting at 9<sup>th</sup> and Babs – Not a safe place – Still having shift change in Benton City?

Councilwoman Stade – May 31<sup>st</sup> – Officer going really fast thru school zone

Captain Vannoy – Our guys need to be safe – But have urgency

2. STAFF REPORTS – (276/3/466\*)

Stephanie Haug, City Clerk/Treasurer

**3. ENGINEER REPORT – (282/2/655\*)**

**Alan Rainey, City Engineer, Spink Engineering LLC**

Working on 9<sup>th</sup> and Dale sewer – Hoping to be done by Friday – Keep highway open – Down one lane Thursday – Water Right Application – Looks like approved

**4. COUNCIL COMMITTEE REPORTS (375/2/626\*)**

**Councilwoman Lettau** – None

**Councilwoman Proctor** – Absent

**Councilwoman Johnson** – None

**Mayor Carnahan** – Breakfast – No money – Legislation – Not a lot going on – Don Whitehouse – Prints ready for roundabout – Waiting for money

**Councilwoman Meredith** – None

**Councilwoman Stade** – Fire Commissioners – (CC/T) doing great job of coordinating – Letting know about buildings – Daycare – 4<sup>th</sup> of July – Building new facility

**ITEMS FOR APPROVAL:**

**1. PUBLIC HEARING – TRANSPORTATION IMPROVEMENT PLAN 2014-2019 – (432/1/379\*)**

**Mayor Carnahan** – Overview of Six-Year Transportation Improvement Plan

**\*\*\*7 P.M. – PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN\*\*\***

**\*\*\*\*\* Public Hearing opened at 7:18 p.m. \*\*\*\*\***

**Heather Duncan** – Question – Copy of proposed plan available for Public comment?

**Ms. Haug** – Available in front of City Hall

**Ms. Duncan** – Good coverage of major streets – Far from being a six year plan – Would like one that is more forward looking

**\*\*\*\*\* Public Hearing closed at 7:22 p.m. \*\*\*\*\***

**Councilwoman Johnson** – Why moving Jonah down?

**Mayor Carnahan** – Irrigation – Will be tearing it up – Not required for City streets

**2. RESOLUTION #2013-12 – AMENDING THE TRANSPORTATION IMPROVEMENT PLAN 2014-2019 - (716/1/489\*)**

**Councilwoman Stade:** Mr. Mayor, I move to approve Resolution No. 2013-12, a resolution amending the Comprehensive Transportation Improvement Program from the years 2014 to 2019 for City of Benton City, Washington.

**Councilwoman Meredith:** I'll second.

**MOTION #4-** C. L. Stade moved and C. C. Meredith seconded to approve Resolution No. 2013-12, a resolution amending the Comprehensive Transportation Improvement Plan from the year 2014 to 2019 for the City of Benton City, Washington.

**VOICE VOTE #4-** C. H. Johnson, C. L. Stade, C. M. Lettau, C. C. Meredith  
ALL YEAS. Motion carried.

(751/3/014\*) **Councilwoman Johnson:** Mayor, I make a motion that we (inaudible) schedule a workshop for July 18<sup>th</sup> at 6 p.m., for the Shoreline Management.

**Councilwoman Meredith:** Second.

**MOTION #5-** C. H. Johnson moved and C. C. Meredith seconded to schedule a Shoreline Management Project workshop for July 8<sup>th</sup>, 2013 at 6 p.m.

**VOICE VOTE #5-** C. H. Johnson, C. L. Stade, C. M. Lettau, C. C. Meredith  
ALL YEAS. Motion carried.

### **3. RESOLUTION #2013-13 – AUTHORIZING MAYOR TO SIGN AGREEMENT WITH LION’S CLUB – FIREWORKS (775/3/051\*)**

**Councilwoman Stade:** Mr. Mayor, I make a motion to approve Resolution No. 2013-13, a resolution authorizing the Mayor of the City of Benton City to sign the Agreement for Promotional Services between the City of Benton City and the Benton City Lion’s Club.

**Councilwoman Johnson:** I’ll second.

**MOTION #6-** C. L. Stade moved and C. H. Johnson seconded to approve Resolution No. 2013-13, a resolution authorizing the Mayor of the City of Benton City to sign the Agreement for Promotional Services between the City of Benton City and the Benton City Lions Club.

**ROLL CALL VOTE #6-** C. C. Meredith, C. M. Lettau, C. L. Stade, C. H. Johnson  
ALL YEAS. Motion carried.

### **4. RESOLUTION #2013-14 – AUTHORIZE MAYOR TO SIGN CONTRACT AMENDMENT – ANCHOR QEA - (845/1/570\*)**

**Ms. Haug –** Overview of Contract Amendment

**Councilwoman Meredith:** Mr. Mayor, I’ll make a motion to pass Resolution No. 2013-14, a resolution authorizing the Mayor of the City of Benton City to sign Amendment No. 1 to the Personal Services Contract between the City of Benton City, Washington, and Anchor QEA, LLC.

**Councilwoman Johnson:** I’ll second it.

**MOTION #7-** C. C. Meredith moved and C. H. Johnson seconded to approve Resolution No. 2013-14, a resolution authorizing the Mayor of the City of Benton City to sign Amendment No. 1 to the Personal Services Contract between the City of Benton City, Washington, and Anchor QEA, LLC.

**ROLL CALL VOTE #7-** C. H. Johnson, C. C. Meredith, C. L. Stade, C. M. Lettau  
ALL YEAS. Motion carried.

## 5. NORTH END CHIP SEAL PROJECT - (983/1/517\*)

**Mr. Rainey** – Received bids – Looked closer – Needing crack seal – Not part of bid – Other cities recommend not doing chip seal without crack sealing – Estimate crack seal - \$11,000 – Received – Put hold on chip seal – Look at how City approaches street maintenance – Other jurisdictions use crack sealing – Keeps water out – Look at rejecting the bid – Come up with plan

**Mayor Carnahan** – Cracks have to be as wide as two nickels – 11<sup>th</sup> already done crack seal – Some are too wide – We should do 2-3 blocks – Overlay or reconstruction – Best money is spent – Alligator chunks – Breaking out – Have (Mr. Rainey) get a contract – Hold money for Jonah – N.E. to do two to three blocks each year – 11<sup>th</sup> Street – Do as much as we can – Bring back July 2nd

**Councilwoman Johnson:** Mayor, I make a motion that we reject the bids for chip sealing on the north end of town.

**Councilwoman Lettau:** Second.

**MOTION #8-** C. H. Johnson moved and C. M. Lettau seconded to reject the bids for chip sealing northeast of Benton City.

**VOICE VOTE #8-** C. H. Johnson, C. C. Meredith, C. L. Stade, C. M. Lettau  
ALL YEAS. Motion carried.

## 6. VOUCHERS (1222/4/789\*)

**Councilwoman Johnson:** Mr. Mayor, I move to approve payment of claim check numbers 25442 thru 25484 and EFTs as listed in the amount of \$109,170.06 & Payroll check numbers 25391, 25392, 25417 thru 25424 and 25439 thru 25441 and EFTs as listed in the amount of \$56,075.84. These checks are authorized for payment this 18<sup>th</sup> day of June, 2013.

**Councilwoman Lettau:** Second.

**MOTION #9-** C. H. Johnson moved and C. M. Lettau seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim Check Numbers 25442 thru 25484 and EFTs as listed in the amount of \$109,170.06 & Payroll check numbers 25391, 25392, 25417 thru 25424 and 25439 thru 25441 and EFTs as listed in the amount of \$56,075.84. These checks are authorized for payment this 18<sup>th</sup> day of June, 2013.

**ROLL CALL VOTE #9-** C. L. Stade, C. M. Lettau, C. C. Meredith, C. H. Johnson  
ALL YEAS. Motion carries.

## ITEMS FOR DISCUSSION – (1259/4/675\*)

### 1. Quasi-Judicial Process Ordinance Changes

**Mayor Carnahan** – Not pleased with progress from last meeting – Make revisions to code for process

**Mr. Galloway** – Only one open public hearing allowed – Not happy regarding Planning Commission fact finding – Record not changing

**Mayor Carnahan** – We could have a closed record hearing

**Councilwoman Stade** – Closed?

**Mr. Galloway** – Public can comment but can't give new evidence – Not enough information – Remand to Planning Commission

**Councilwoman Johnson** – Problem wasn't with people – Problem with Planning Commission

**Mayor Carnahan** – It's been remanded – Only way we can go

**Councilwoman Johnson** – If Planning Commission doesn't go by our zoning laws, what do we do?

**Mr. Galloway** – You can always vote "No" – Need more Planning Commission training?

**Mayor Carnahan** – Stay as it is

**GENERAL COUNCIL COMMENTS** – (1548/1/018\*)

**ADJOURNMENT** – Mayor Carnahan (1550/4/191\*)

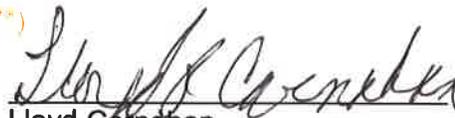
**Councilwoman Johnson:** I make a motion that we adjourn.

**Councilwoman Meredith:** Second.

**MOTION #10**– C. H. Johnson moved and C. C. Meredith seconded to adjourn the June 18<sup>th</sup>, 2013 Regular Council Meeting at 7:55 p.m.

**VOICE VOTE #10**–C. H. Johnson, C. L. Stade, C. M. Lettau, C. C. Meredith  
ALL YEAS. Motion carried.

Meeting adjourned at 7:55 p.m. (1556/2/637\*)

  
Lloyd Carnahan  
Mayor, City of Benton City

  
Stephanie Haug  
City Clerk-Treasurer

Date: 7-3-13