

**City of Benton City  
Regular Council Meeting Minutes  
June 17<sup>th</sup>, 2014**

**CALL TO ORDER** – Mayor Carnahan called the June 17<sup>th</sup>, 2014 Regular Council meeting to order at 7:03 p.m. (153/1/551\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Councilwoman Lehman led the Council and audience in the Pledge of Allegiance. (158/2/453\*)

**ROLL CALL (170/1/648\*)** Council Members Present –

**Michelle McLeod  
Connie Meredith  
Linda Lehman  
Mary Lettau**

Council Members Absent –

**Lisa Stade (Excused)**

City Staff Present –

**Stephanie Haug, City Clerk/Treasurer  
Kyle Kurth, Maintenance Foreman, City of Benton City**

Other Professionals Present –

**Lee Kerr, City Attorney, Kerr Law Group  
Alan Rainey, City Engineer, Spink Engineering LLC  
Captain Clay Vannoy, Benton County Sheriff's Office**

**Councilwoman Meredith:** Mr. Mayor, (inaudible) to excuse Councilwoman Stade from tonight's meeting.

**Councilwoman Lehman:** I'll second.

**MOTION #1-** C. C. Meredith moved and C. L. Lehman seconded to excuse Councilwoman Stade from the June 17<sup>th</sup>, 2014 Regular Council Meeting.

**VOICE VOTE #1-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

**READING AND APPROVAL OF MINUTES (185/4/390\*)**  
- REGULAR MEETING JUNE 3<sup>RD</sup>, 2014

**Councilwoman Meredith:** Mr. Mayor, I make a motion to pass the Minutes, approve the Minutes of June 3<sup>rd</sup>, 2014.

**Councilwoman Lehman:** I second.

**MOTION #2-** C. C. Meredith moved and C. L. Lehman seconded to approve the Minutes of the June 3<sup>rd</sup>, 2014 Regular Council Meeting as presented.

**VOICE VOTE #2-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC.**  
(197/3/616\*)

**APPROVAL OF AGENDA (201/2/594\*)**

**Councilwoman Lettau:** I make a motion we approve the Agenda as presented.

**Councilwoman Meredith:** Second.

**MOTION #3-** C. M. Lettau moved and C. C. Meredith seconded to approve the Agenda as presented.

**VOICE VOTE #3-** C. M. McLeod, C. C. Meredith, C. M. Lettau, C. L. Lehman  
ALL YEAS. Motion carried.

**1. VISITOR COMMENTS – (208/4/773\*)**

**Don Allen, 1001 7<sup>th</sup> St.** – Ditch issue – Pictures – One end of property to the other – Trouble mowing because it is deep – Don't want to maintain – City created problem – Please consider

**Mayor Carnahan** – Falls under Hearing Examiner – Property owner responsible for maintenance – Code Violation issue – Hearing Examiner will hear

**Mr. Kerr** – Not 100% sure what the issue – Appears to be problem in right-of-way

**Mayor Carnahan** – Weeds issue behind sidewalk – Complaining about low spot in area – Need to run it through Code Enforcement and Hearing Examiner

**Mr. Allen** – Contractor performed work – City performed maintenance on – Then stopped

**Mayor Carnahan** – Passed ordinance for whole town – Not a point of discussion here tonight – Advisement – You have right to go through procedure - Thank you for your time

**Heather Duncan, Benton City Chamber of Commerce** – Reminder – Monthly Luncheon on Thursday – Noon – Community Center – Vic Reeve – Franklin County Noxious Weed – Weed identification and Information

**REGULAR REPORTS**

**1. SHERIFF'S REPORT (566/4/592\*)**

**Captain Clay Vannoy, Benton County Sheriff's Office**

**May 2014 - In Packet**

343 Calls for Service vs. 385 in 2013

29 Case Offenses vs. 42 in 2013

26 Infraction Offenses

**Captain Vannoy** – Calls down last month – Thefts remained the same – Everything going well

**Councilwoman Lehman** – Increase to nine – Big jump?

**Captain Vannoy** – Misc. thefts – Robbery from little kids – Theft of lawnmower – Crimes of opportunity – Cars unlocked – Prowl – Implements outside – Will be stolen – Crime analyst – No pattern – Random

**Councilwoman Meredith** – Time of day?

**Captain Vannoy** – Most during day – Rarely it is a night time issue

**2. STAFF REPORTS – In packets (678/4/843\*)**

**Stephanie Haug, City Clerk/Treasurer**

- Treasurers Report

- Code Report

**3. ENGINEER REPORT – (681/2/048\*)**

**Alan Rainey, City Engineer, Spink Engineering LLC** – 1) Dale Avenue contracts with schedule tomorrow – 2) Well #5 – Still have a few items – At next meeting – Covenant approval

**4. COUNCIL COMMITTEE REPORTS (720/3/685\*)**

**Councilwoman Lettau** – None

**Councilwoman Lehman** – None

**Councilwoman McLeod** – None

**Councilwoman Meredith** – None

**Councilwoman Stade** – Absent

**Mayor Carnahan** – Vote – Eat – Road money – Tiger grant

**ITEMS FOR APPROVAL:**

**1. PUBLIC HEARING – SIX-YEAR STREET PLAN (747/2/282\*)**

**Mayor Carnahan** – Overview of Six-Year Transportation Improvement Plan – At this time I will go into the Public Hearing, I will adjourn the City Council meeting at 7:21 and open the Public Hearing – Any visitor with comments on Six Year Street Plan

**\*\*\*7 P.M. – PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN\*\*\***

**\*\*\*\*\* Public Hearing opened at 7:21 p.m. \*\*\*\*\***

**Heather Duncan** – Street Plan – Have not seen – Not truly a six year plan – Only a few years out – Can't anticipate some things – Processes – Third meeting not properly notified

**Mayor Carnahan:** Thank you very much. Are there any other comments on the Six Year Street Plan? Hearing none, I was close the Six Year Street Plan at 7:22 and reopen the Council Meeting for the City's discussion.

**\*\*\*\*\* Public Hearing closed at 7:22 p.m. \*\*\*\*\***

**Councilwoman Lehman** – Six years or continuation

**Mayor Carnahan** – Continuation type thing

**Councilwoman Lehman** – Only one project a year?

**Mayor Carnahan** – Depends on how much money we have or get – How bad roads get

**2. SECOND READING – ORDINANCE 931 – ADOPTING BENTON CITY'S UPDATED SHORELINE MASTER PROGRAM (897/3/511\*)**

**Mayor Carnahan** – Wording changed from Ag to Ag Suburban changed

**Councilwoman Lehman:** Mr. Mayor, I move to approve on the Second Reading, Ordinance No. 931 of the City of Benton City, Washington, adopting the City of Benton City Shoreline Master Program Update, including adopting the new Shoreline Designations Map and amending Goals, Policies and Regulations; creating Chapter 16.04 "Shoreline Regulations"; amending Section 2.70.030 "Administration"; and amending Section 2.70.110 "Administrative Approvals Subject to Notice" in the Benton City Municipal Code.

**Councilwoman Meredith:** I'll second.

**MOTION #4-** C. L. Lehman moved and C. C. Meredith seconded to approve Ordinance No. 931 of the City of Benton City, Washington, adopting the City of Benton City Shoreline Master Program Update, including adopting the new Shoreline Designations Map and amending Goals, Policies and Regulations; creating Chapter 16.04 "Shoreline Regulations"; amending Section 2.70.030 "Administration"; and amending Section 2.70.110 "Administrative Approvals Subject to Notice" in the Benton City Municipal Code.

**VOICE VOTE #4-** C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
**ALL YEAS. Motion carried.**

**3. FIRST READING – ORDINANCE ADOPTING THE 2014 COMPREHENSIVE PLAN AMENDMENT (970/4/545\*)**

**Councilwoman Lehman** – Issues with the Plan – Number of acres – 6.5 – Some information is really old – Traffic counts

**Ms. Haug** – Minor amendment – Major amendment next year – Will overhaul projections – Few changes to text – Revisions to zoning – Residential to Commercial – Land Use Map Updated – Overview of changes

**Councilwoman Meredith** – Vision Statement – When adopted

**Ms. Haug** – 2006 – Citizen participation

**Mr. Kerr** – This will be our singularly permitted annual change

**Councilwoman Meredith** – Would like two more weeks to review

<<< Postpone until July 1<sup>st</sup> Council Meeting >>>

**4. FIRST READING – ORDINANCE ADOPTING AN AREA-WIDE REZONE (1311/1/828\*)**

<<< Postpone until July 1<sup>st</sup> Council Meeting >>>

**5. FIRST READING – ORDINANCE ADOPTING A ZONING TEXT AMENDMENT – MANUFACTURED DISTRICTS (1315/1/848\*)**

<<< Postpone until July 1<sup>st</sup> Council Meeting >>>

**6. FIRST READING – AMENDING B.C.M.C. 20.51 – FENCING (1346/1/620\*)**

**Councilwoman Lehman** – A lot to say – Disappointed in what came back – Not willing to support as is - I think they didn't understand – Only change made was to include barbed wire for use in Commercial Zones - Drafted up several options

**Mr. Kerr** – Legislative – Council has final say - Asked Planning Commission for input – Given you is different than what you received – You can work on it here – Your opportunity to draft

**Mayor Carnahan** – Special meeting?

**Councilwoman Lehman** – Not anything new – Ready to talk

**Councilwoman McLeod** – Didn't seem like they understood what we were saying – Trying to beautify Benton City – Can't happen with barbed wire downtown

**Mr. Kerr** – Number of suggestions – Drafted ordinance – Adopt what we like – Strike through – Sort through everybody's best ideas - They saw it in a different light

**Councilwoman Lettau** – Want to hear Linda Lehman

**Councilwoman Lehman** – Two copies – Second copy – Proposed changes – Move forward with proposed changes

**Mayor Carnahan** – Lee bring back completed ordinance in two weeks using Linda Lehman's proposal

**Mr. Kerr** – Content in ordinance form for July 1<sup>st</sup>

**Lena Garza** – Question – Do I have to wait for draft ordinance

**Mayor Carnahan** – Another month – Two readings plus five days

<<< Postpone until July 1<sup>st</sup> Council Meeting >>>

**7. RESOLUTION #2014-13 – AUTHORIZE MAYOR TO SIGN AGREEMENT WITH LION'S CLUB FIREWORKS (1797/3/889\*)**

**Councilwoman Lettau:** Well, I guess I just make a motion to approve Resolution No. 2014-13, to authorize the Mayor to sign the Agreement with the Lions Club for the fireworks.

**Councilwoman Meredith:** Second.

**MOTION #5-** C. M. Lettau moved and C. C. Meredith seconded to approve Resolution No. 2014-13, a resolution authorizing the Mayor of the City of Benton City to sign the Agreement for Promotional Services between the City of Benton City and the Benton City Lions Club.

**VOICE VOTE #5-** C. M. McLeod, C. C. Meredith, C. M. Lettau, C. L. Lehman  
ALL YEAS. Motion carried.

## **8. VOUCHERS (1826/4/245\*)**

**Councilwoman Lettau:** Mr. Mayor, I move to approve payment of Claim check numbers 26180 thru 26215 with EFTs as listed in the amount of \$130,960.61 & Payroll check numbers 26137, 26138, 26160 thru 26167, 26178 & 26179 with EFTs as listed in the amount of \$57,054.10 this 17<sup>th</sup> day of June, 2014.

**Councilwoman Lehman:** I second.

**MOTION #6– C. M. Lettau moved and C. L. Lehman seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim Check Numbers 26180 thru 26215 and EFTs as listed in the amount of \$130,960.61 & Payroll check numbers 26137, 26138, 26160 thru 26167, 26178 & 26179 with EFTs as listed in the amount of \$57,054.10 this 17<sup>th</sup> day of June, 2014.**

**ROLL CALL VOTE #6–C. M. Lettau, C. C. Meredith, C. M. McLeod, C. L. Lehman  
ALL YEAS. Motion carries.**

## **ITEMS FOR DISCUSSION (1873/1/640\*)**

**Mayor Carnahan –** Invitation – Ed's Disposal – Run garbage trucks on natural gas – Burn cleaner – Hopefully save money

### **1. PAPERLESS COUNCIL PACKETS - (1982/3/460\*)**

**Ms. Haug –** Cost of packets for June 17<sup>th</sup> Council meeting – Paper and printing - \$163.77 total

**Councilwoman Meredith –** Would like to move forward

**Councilwoman Lettau –** Not necessarily want to go paperless but homework – Cost - Methods

**Ms. Haug –** Will look into it and bring back information

## **GENERAL COUNCIL COMMENTS (2060/4/799\*)**

**Councilwoman Lettau –** Donald – Thank you for coming – We can't hear – Ask questions – I want to know what's going on – I understand – We heard you – Don't like fact we were not able to discuss – Can we put the agenda on front door for public to access – Need to communicate better with citizens

**Nancy Parr –** Putting it on the reader board – Water bills – Website connections – Very helpful

**Ms. Haug –** Timing issues with including in water bills – Full packet available at front counter for anyone to review – Posted in hallway on notice board – Sent to Tri-City Herald – Updated on website – Those are methods recommend in our Code and by State – Part of issue – Windows are tinted – Would have to go on outside but can be done

**Councilwoman Lettau –** Word out – Packet available at front counter – Website awesome tool

**Don Allen –** Appreciate comments – Important to know comments – Have issue

**Councilwoman Lehman –** Would it help if ditch filled in? – Something we can go back on contractor?

**Mr. Allen –** Fill with big rocks with small amount of fill dirt – A lot of the area was done quite well – But other section not well – Will tear up mower – No way to get mower in ditch – It is a danger to mow – Wasn't consulted with contractor

**Mayor Carnahan –** Code voted in by Council – My job to enforce the Code

**Mr. Kerr –** Explanation – Hearing Examiner and Mayor

## **ADJOURNMENT – Mayor Carnahan (2363/1/373\*)**

**Councilwoman Meredith:** I make a motion that we adjourn.

**Councilwoman McLeod:** I second it.

**MOTION #7**– C. C. Meredith moved and C. M. McLeod seconded to adjourn the June 17<sup>th</sup>, 2014 Regular Council Meeting at 8:15 p.m.

**VOICE VOTE #7**–C. M. McLeod, C. M. Lettau, C. C. Meredith, C. L. Lehman  
ALL YEAS. Motion carried.

Meeting adjourned at 8:15 p.m. (2372/4/382\*)

  
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Lloyd Carnahan  
Mayor, City of Benton City

  
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Stephanie Haug, CMC  
City Clerk-Treasurer

Date: 7-2-14