

**City of Benton City  
Regular Council Meeting Minutes  
May 20<sup>th</sup>, 2014**

**CALL TO ORDER** – Mayor Carnahan called the May 20<sup>th</sup>, 2014 Regular Council meeting to order at 7:00 p.m. (260/1/725\*Audio recording begins)

**PRESENTATION OF THE COLORS** – Mr. Ferguson led the Council and audience in the Pledge of Allegiance. (268/1/209\*)

**ROLL CALL (279/4/898\*)** Council Members Present –  
**Mary Lettau**  
**Connie Meredith**  
**Michelle McLeod**

Council Members Absent –  
**Linda Lehman** (Excused – Out of town)  
**Lisa Stade** (Excused - Illness)

City Staff Present –  
**Stephanie Haug, City Clerk/Treasurer**  
**Paula Kauer, General Clerk-Purchasing**  
**Kyle Kurth, Maintenance Foreman, Benton City**

Other Professionals Present –  
**Alan Rainey, City Engineer, Spink Engineering, LLC**  
**Eric Ferguson, City Attorney, Kerr Law Group**  
**Lt. Chuck Jones, Benton County Sheriff's Office**

**Councilwoman Lettau:** I make a motion that we excuse them.

**Councilwoman McLeod:** I second it.

**MOTION #1-** C. M. Lettau moved and C. M. McLeod seconded to approve to excuse Councilwoman Stade and Councilwoman Lehman from the May 20<sup>th</sup>, 2014 Regular Council Meeting.

**VOICE VOTE #1-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
ALL YEAS. Motion carried.

**READING AND APPROVAL OF MINUTES (297/3/503\*)**  
- **REGULAR MEETING MAY 6<sup>th</sup>, 2014**

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the Minutes from May 6<sup>th</sup>, 2014.

**Councilwoman Lettau:** I second.

**MOTION #2-** C. C. Meredith moved and C. M. Lettau seconded to approve the Minutes of the May 6<sup>th</sup>, 2014 Regular Council Meeting as presented.

**VOICE VOTE #2-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
ALL YEAS. Motion carried.

**OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –**  
None (308/3/544\*)

**APPROVAL OF AGENDA – (312/2/299\*)**

**Councilwoman Lettau:** I make a motion we approve the Agenda as presented.

**Councilwoman Meredith:** I'll second.

**MOTION #3- C. M. Lettau moved and C. C. Meredith seconded to approve the Agenda for the May 20<sup>th</sup>, 2014 Regular Council Meeting as presented.**

**VOICE VOTE #3- C. M. McLeod, C. C. Meredith, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**1. VISITOR COMMENTS – None (322/1/865\*)**

**REGULAR REPORTS**

**1. SHERIFF'S REPORT (329/2/555\*)**

**Lt. Chuck Jones, Benton County Sheriff's Office**  
**April 2014 - 347 Calls for Service v. 316 for 2013**  
29 Case Offenses v. 36 in 2013  
24 Infraction Offenses Issued

**Ms. Haug - Recycling Center at Skate Park – Issue – Kids getting into bin and breaking glass – Three or four months now**

**2. STAFF REPORTS (481/3/740\*)**

**Stephanie Haug, City Clerk/Treasurer**

In packets - Treasurer Report

- Code Report
- Roundabout Update – Letter from Doc Hastings
- Solid Waste Agreement on Benton Co. website

**4. ENGINEER REPORT (573/4/595\*)**

**Alan Rainey, City Engineer, Spink Engineering LLC**  
- On Agenda

**5. COUNCIL COMMITTEE REPORTS (576/1/872\*)**

**Councilwoman Lettau – None**

**Councilwoman McLeod – Mosquito Control Board – Okayed fixing parking lot for Mosquito Control – Will pay for pesticides/insecticides – Employee changes**

**Councilwoman Lehman – Absent**

**Mayor Carnahan – Chamber luncheon next Thursday – Shadow Mtn. noon**

**Councilwoman Stade – Absent**

**Councilwoman Meredith – Benton Franklin Transit for Councilwoman Stade – New manager – Positive and well liked**

**ITEMS FOR APPROVAL:**

**1. PUBLIC HEARING – BENTON CITY SHORELINE MASTER PLAN UPDATE (1021/4/418\*)**

**Mayor Carnahan:** We have a Public Hearing on the Benton City Shoreline Master Plan Update; is there any background we need to have while I close my, I'll close the Regular Meeting at 7:14 and open the Public Hearing up for the Public Hearing on the Benton City Shoreline Master Plan. Stephanie, do you have to fill in, to mention about before we get into the audiences' questions?

**Ms. Haug –** Background of Shoreline Master Plan Update Final Draft

**\*\*\* Public Hearing begins at 7:14 p.m. \*\*\* (727/3/052\*)**

**Heather Duncan –** No comment on Shoreline Master Plan - I haven't seen it – Comment on process – Think there is a communications problem – Been to just about every City Council meeting all along – Had no idea doing this tonight – Didn't make time to go into office to get copy – Think City Hall needs to be more transparent with community – Also as suggestion - If go out in bills – Make information portion available to those who don't get bills

**Mayor Carnahan:** Thank you very much. Are there any other comments? Hearing none, I will close the Public Hearing and reconvene the Council Meeting at 7:16.

**\*\*\* Public Hearing ends at 7:16 p.m. \*\*\* (760/1/667\*)**

**<<< No comments from City Council >>>**

**Ms. Haug –** There will be an ordinance on this matter at a future meeting

**2. CONFIRM NEW EMPLOYEE – JOSE BARRAGAN (772/4/276\*)**

**Councilwoman Meredith:** I move to confirm Jose, I'll mess it up, I know, Barragan as the Public Works Utility Worker-Meter Reader.

**Councilwoman Lettau:** I second.

**MOTION #4-** C. C. Meredith moved and C. M. Lettau seconded to confirm Jose Barragan as the Public Works Utility Worker-Meter Reader.

**VOICE VOTE #4-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
**ALL YEAS. Motion carried.**

**3. SECOND READING – ORDINANCE 929 – VACATING A PORTION OF GRACE AVENUE (826/3/569\*)**

**Councilwoman Lettau:** I make a motion to approve Ordinance Number, the Second Reading of Ordinance No. 929, an ordinance of the City of Benton City, Washington, vacating a portion of Grace Avenue.

**Councilwoman McLeod:** Second.

**MOTION #5-** C. M. Lettau moved and C. M. McLeod seconded to approve on the Second Reading, Ordinance No. 929 of the City of Benton City, Washington, vacating a portion of Grace Avenue.

**VOICE VOTE #5- C. M. McLeod, C. C. Meredith, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**4. SECOND READING – ORDINANCE 930 – AMENDING B.C.M.C.-13A.24 – WATER CHARGES**  
**(864/4/720\*)**

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve Ordinance No. 930, an ordinance of the City of Benton City, Washington, amending Section 13A.24.020 "Building Waterline Inspection and Approval"; Section 13A.24.040 "Altering Streets Restricted to Authorized Personnel"; Section 13A.24.070 "Connection Permit – Fee – Determination"; and creating Section 13A.24.170 "Maintenance of Building Waterline and Meter Boxes".

**Councilwoman McLeod:** Second.

**MOTION #6- C. C. Meredith moved and C. M. McLeod seconded to approve on the Second Reading, Ordinance No. 930 of the City of Benton City, Washington, amending Section 13A.24.020 "Building Waterline Inspection and Approval"; Section 13A.24.040 "Altering Streets Restricted to Authorized Personnel"; Section 13A.24.070 "Connection Permit – Fee – Determination"; and creating Section 13A.24.170 "Maintenance of Building Waterline and Meter Boxes".**

**VOICE VOTE #6- C. M. McLeod, C. C. Meredith, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**5. FIRST READING – AMENDING B.C.M.C. 20.51 – FENCING (899/4/951\*)**  
**<< Postpone - June 3<sup>rd</sup>, 2014 Council Meeting - All council members in attendance >>**

**6. RESOLUTION NO. 2014-12 – E.D.C. WEBSITE PROPOSAL (925/2/555\*)**

**Mr. Ferguson –** Explanation of funding for E.D.C. Website Proposal

**Councilwoman Meredith:** Mr. Mayor, I move to approve Resolution No. 2014-12, a resolution authorizing the Mayor of the City of Benton City to sign a, the joint agreements for website services between the City of Benton City and the Benton City Economic Development Council.

**Councilwoman McLeod:** I second.

**MOTION #7- C. C. Meredith moved and C. M. McLeod seconded to approve Resolution No. 2014-12, a resolution authorizing the Mayor of the City of Benton City, Washington, to sign the joint agreement for website services between the City of Benton City and the Benton City Economic Development Council.**

**ROLL CALL VOTE #7- C. M. McLeod, C. C. Meredith, C. M. Lettau**  
**ALL YEAS. Motion carried.**

**7. SCHEDULE SPECIAL MEETING – JUNE 5<sup>TH</sup>, 2014 AT 6 P.M. (1018/2/762\*)**

**Councilwoman Lettau:** Mr. Mayor, I make a motion to schedule a special meeting of the Council of the City of Benton City for Thursday, June 5<sup>th</sup>, 2014 at 6 p.m.

**Councilwoman Meredith:** I'll second.

**MOTION #8-** C. M. Lettau moved and C. C. Meredith seconded to schedule a special meeting of the Council of the City of Benton City, Washington, for Thursday, June 5<sup>th</sup>, 2014 at 6 p.m.

**VOICE VOTE #8-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
ALL YEAS. Motion carried.

**8. SR224/SR225 ROUNDABOUT UTILITY RELOCATION REIMBURSEMENT AGREEMENT**  
(1054/1/907\*)

**Mr. Rainey** – Explanation of Utility Relocation Reimbursement Agreement

**Mayor Carnahan** – Roundabout was originally designed farther east

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the Utility Preliminary Engineering Agreement between the City of Benton City and Washington State Department of Transportation for the SR224/SR225 Roundabout Project Utility Relocation Project.

**Councilwoman Lettau:** I second.

**MOTION #9-** C. C. Meredith moved and C. M. Lettau seconded to approve the Utility Preliminary Engineering Agreement between the City of Benton City and Washington State Department of Transportation for the SR224/SR225 Roundabout Project Utility Relocation Project.

**VOICE VOTE #9-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
ALL YEAS. Motion carried.

**Task Order with Spink Engineering - (1237/3/365\*)**

**Mr. Rainey:** Mr. Mayor, could I recommend we also have a motion passed that the Council authorizes you to sign a Task Order with us once this Agreement is approved, then, then we wouldn't have to come back to Council once that agreement comes in.

**Councilwoman Meredith:** Mr. Mayor, I make a motion to approve the signing of a Task Order? Authorize the Mayor to sign a Task Order with Spink Engineering not to exceed the amount stated in the resolution, yeah, the resolution.

**Councilwoman McLeod:** I'll second.

**MOTION #10-** C. C. Meredith moved and C. M. McLeod seconded to authorize the Mayor of the City of Benton City, Washington, to sign the Task Order with Spink Engineering for SR224/SR225 project.

**VOICE VOTE #10-** C. M. McLeod, C. C. Meredith, C. M. Lettau  
ALL YEAS. Motion carried.

**9. VOUCHERS (1270/4/276\*)**

**Councilwoman Lettau:** I move to approve payment of Claim checks numbers 26139 thru 26159 with EFTs as listed in the amount of \$30,356.44 this 20<sup>th</sup> day of May, 2014, and Payroll check numbers: 26093 thru 26102 with EFTs as listed in the amount of \$57,824.02.

**Councilwoman Meredith:** Second.

**MOTION #11**– C. M. Lettau moved and C. C. Meredith seconded for the City Council of the City of Benton City, Washington, to hereby authorize payment of Claim check numbers 26139 through 26159 with EFTs as listed in the amount of \$30,356.44 and Payroll check numbers: 26093 through 26102 with EFTs as listed in the amount of \$57,824.02 this 20<sup>th</sup> day of May, 2014.

**ROLL CALL VOTE #11**– C. C. Meredith, C. M. Lettau, C. M. McLeod  
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION – (1293/2/296\*)

**1. US Bank Water/Sewer Note Proposal** – Review/Discuss possible refinance of existing Water/Sewer Revenue Bond scheduled to mature in 2016.

**Ms. Haug** – Explanation of US Bank proposal and savings

<<< Council consensus to move forward with details >>>

GENERAL COUNCIL COMMENTS – None (1376/2/228\*)

ADJOURNMENT – Mayor Carnahan (1378/4/436\*)

**Councilwoman Lettau:** I make a motion we adjourn.

**Councilwoman Meredith:** I'll second.


**MOTION #12**– C. M. Lettau moved and C. C. Meredith seconded to adjourn the May 20<sup>th</sup>, 2014 Regular Council Meeting at 7:36 p.m.

**VOICE VOTE #12**– C. C. Meredith, C. M. McLeod, C. M. Lettau  
ALL YEAS. Motion carried.

Meeting adjourned at 7:36 p.m. (1385/1/882\*)



Lloyd Carnahan  
Mayor, City of Benton City



Stephanie Haug, CMC  
City Clerk-Treasurer

Date: 6/5/14