

**City of Benton City
Regular Council Meeting Minutes
December 17th, 2013**

CALL TO ORDER – Mayor Carnahan called the December 17th, 2013 Regular Council Meeting to order at 7:00 p.m. (272/1/410*Audio recording begins)

PRESENTATION OF THE COLORS – Captain Vannoy led the Council and audience in the Pledge of Allegiance. (276/1/431*)

ROLL CALL – (289/2/598*) Council Members Present –
Mary Lettau
Connie Meredith
Honda Johnson
Lisa Stade (In at 7:03)
Council Position Vacancy

City Staff Present –
Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, City Maintenance Foreman

Other Professionals Present –
Alan Rainey, City Engineer, Spink Engineering LLC
Lee Kerr, City Attorney, Kerr Law Group
Capt. Clay Vannoy, Benton County Sheriff's Office

READING AND APPROVAL OF MINUTES (297/1/380*)
- **REGULAR MEETING DECEMBER 3RD, 2013**

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Minutes for December 3rd, 2013 as typed.

Councilwoman Lettau: I second.

MOTION #1- C. C. Meredith moved and C. M. Lettau seconded to approve the Minutes of the December 3rd, 2013 Regular Council Meeting as presented.

VOICE VOTE #1- C. H. Johnson, C. C. Meredith, C. M. Lettau
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –
(309/4/147*) - Liquor License Renewal – Tumbleweed Café & Lounge

APPROVAL OF AGENDA – (314/3/185*)

Councilwoman Johnson: Mayor, I make a motion that we approve the Agenda for December 17th, 2013 as presented.

Councilwoman Lettau: I'll second.

MOTION #2- C. H. Johnson moved and C. M. Lettau seconded to approve the Agenda of the December 17th, 2013 Regular Council Meeting as presented.

VOICE VOTE #2- C. H. Johnson, C. C. Meredith, C. M. Lettau
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (323/1/865*)

REGULAR REPORTS

1. SHERIFF'S REPORT (328/2/098*)

**Capt. Clay Vannoy, Benton County Sheriff's Office
November 2013**

- 299 Calls for Service vs. 326 in 2012
- 41 Case Offenses vs. 49 in 2012
- 19 Infraction Offenses Issued

(Councilwoman Stade in @ 7:03 p.m.)

2. STAFF REPORTS – (383/4/304*)

Stephanie Haug, City Clerk/Treasurer
- Treasurer's Report – In Packets

3. ENGINEER REPORT (389/4/559*)

Alan Rainey, City Engineer, Spink Engineering LLC

- Well #5 – Completed well to 300 ft. – Set pump today to do testing – Constant Rate Test/other test – Won't do sample until after 1st

Mayor Carnahan – Hit water at 220 ft.

Mr. Rainey – Water zone – Top at 500 gallons per minute

4. COUNCIL COMMITTEE REPORTS (490/4/808*)

Council Vacancy

Councilwoman Lettau – None

Councilwoman Johnson – None

Councilwoman Meredith – None

Councilwoman Stade – Benton Franklin Transit – Tim Fredrickson resigning – Will be selecting interim – Then hire permanent position

Mayor Carnahan – One meeting – Voted on officers – Spoke about upcoming City projects

Councilwoman Stade – Fire Commission Meeting – Like to know about grant and sidewalks

ITEMS FOR APPROVAL:

1. SECOND READING – ORDINANCE 927 – ADOPTING THE 2014 BUDGET (547/2/295*)

Councilwoman Johnson: Mayor, I make a motion that we approve Ordinance No. 927, an ordinance of the City of Benton City, Washington, adopting the budget for the fiscal year ending December 31, 2014, on the Second Reading.

Councilwoman Meredith: Second.

MOTION #3- C. H. Johnson moved and C. C. Meredith seconded to approve on the Second Reading, Ordinance No. 927, an ordinance of the City of Benton City, Washington, adopting the budget for the fiscal year ending December 31, 2014.

ROLL CALL VOTE #3- C. C. Meredith, C. H. Johnson, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

2. SECOND READING – ORDINANCE 928 – 2014 WAGE & SALARIES (571/3/129*)

Councilwoman Johnson: Mayor, I make a motion that we pass Ordinance No. 928, an ordinance of the City of Benton City, Washington, approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year of 2014, on the Second Reading.

Councilwoman Meredith: I'll second.

MOTION #4- C. H. Johnson moved and C. C. Meredith seconded to approve on the Second Reading, Ordinance No. 928, an ordinance of the City of Benton City, Washington, approving the salaries and benefits to be paid to employees of the City of Benton City, Washington, for the calendar year of 2014.

ROLL CALL VOTE #4- C. H. Johnson, C. C. Meredith, C. L. Stade, C. M. Lettau
ALL YEAS. Motion carried.

3. RESOLUTION 2013-29 – 2014 FEE SCHEDULE (614/2/677*)

Ms. Haug – Explanation of changes and increases to 2014 Fee Schedule

Councilwoman Meredith: Mr. Mayor, I make a motion to pass Resolution No. 2013-29, a resolution of the City of Benton City, Washington, amending and superceding Resolution No. 2012-37 establishing a city fee schedule for city services and charges for the calendar year 2014.

Councilwoman Lettau: Second.

MOTION #5- C. C. Meredith moved and C. M. Lettau seconded to approve Resolution No. 2013-29, a resolution of the City of Benton City, Washington, amending and superceding Resolution No. 2012-37 establishing a city fee schedule for city services and charges for the calendar year 2014.

VOICE VOTE #5- C. C. Meredith, C. H. Johnson, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

4. RESOLUTION 2013-30 – ENGINEER RENEWAL (760/2/326*)

Councilwoman Lettau: I make a motion that we approve a resolution renewing the Engineering Services Agreement with Spink Engineering, Resolution No. 2013-30.

Councilwoman Meredith: I'll second.

MOTION #6- C. M. Lettau moved and C. C. Meredith seconded to approve Resolution No. 2013-30, a resolution renewing the Engineering Services Agreement with Spink Engineering.

VOICE VOTE #6- C. L. Stade, C. M. Lettau, C. C. Meredith, C. H. Johnson
ALL YEAS. Motion carried.

5. RESOLUTION 2013-31 – STREET SWEEPING CONTRACT AMENDMENT #2 - (815/1/070*)

Ms. Haug – Explanation of Amendment #2

Mr. Kurth – Explanation of work performed by City of West Richland

Councilwoman Stade: Mr. Mayor, I make a motion to approve Resolution No. 2013-31, a resolution authorizing the Mayor to sign Amendment #2 to the Interlocal Agreement with West Richland for street sweeping services.

Councilwoman Meredith: Second.

MOTION #7- C. L. Stade moved and C. C. Meredith seconded to approve Resolution No. 2013-31, a resolution of the City of Benton City, Washington, authorizing the Mayor to sign Amendment #2 to the Interlocal Agreement with West Richland for street sweeping services.

VOICE VOTE #7- C. C. Meredith, C. H. Johnson, C. L. Stade, C. H. Johnson
ALL YEAS. Motion carried.

6. RESOLUTION 2013-32 – AUTHORIZING MAYOR TO SIGN AGREEMENT WITH TIB FOR DALE AVE GRANT - (901/1/073*)

Councilwoman Stade: Mr. Mayor, I make a motion to approve accepting the grant money; a resolution of the City Council of the City of Benton City, Washington, authorizing the Mayor to sign the Fuel Tax Grant Distribution Agreement between the City and the State of Washington Transportation Improvement Board.

Councilwoman Meredith: I'll second it.

MOTION #8- C. L. Stade moved and C. C. Meredith seconded to approve Resolution No. 2013-32, a resolution of the City Council of Benton City, Washington, authorizing the Mayor to sign the Fuel Tax Grant Distribution Agreement between the City and the State of Washington Transportation Improvement Board.

VOICE VOTE #8- C. C. Meredith, C. H. Johnson, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

7. TIB LOW ENERGY LIGHTING PROJECT (943/4/818*)

Mayor Carnahan – Explanation of grant process

Councilwoman Lettau: I make a motion that on the TIB Low Energy Lighting project, that we approve Leotek at \$32,829.00.

Councilwoman Meredith: I'll second.

MOTION #9- C. M. Lettau moved and C. C. Meredith seconded to award the bid for the TIB Low Energy Lighting Implementation project for the purchase of LED Roadway Luminaires to Leotek, with the lowest bid amount of \$32,829.00

ROLL CALL VOTE #9- C. M. Lettau, C. C. Meredith, C. H. Johnson, C. L. Stade
ALL YEAS. Motion carried.

8. VOUCHERS (1011/1/392*)

Councilwoman Johnson: I move to approve payment of Claim check number and EFTs as listed in the amount of \$72,125.66, and Payroll check numbers 25771, 25772, 25802 thru 25808, 25821, 25822 and EFTs as listed in the amount of \$54,481.72 this 17th day of December, 2013.

Councilwoman Lettau: I second.

MOTION #10– C. H. Johnson moved and C. M. Lettau seconded to approve payment of Claim check numbers 25823 through 25852 and EFTs as listed in the amount of \$72,125.66, and Payroll check numbers 25771, 25772, 25802 thru Payroll check numbers 25771, 25772, 25802 thru 25808, 25821, 25822 and EFTs as listed in the amount of \$54,481.72 this 17th day of December, 2013.

ROLL CALL VOTE #10–C. C. Meredith, C. H. Johnson, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION - (1040/4/746*)

1. BENTON CITY MUNICIPAL CODE FENCING REQUIREMENTS – Draft Ordinance in packet

Mayor Carnahan – Question of R.O.W. – Older might not meet setback – Where you take measurement from – Should be on property – Not on R.O.W.

Councilwoman Johnson – Some of the issue of measuring – Sidewalks – Do we want them to get a permit?

Councilwoman Meredith – Save a lot of heartache

Mayor Carnahan – Need for permit – No need to charge for it

Ms. Haug – What I see as issue – Need to see property pins and survey – Expense to property owner

Mayor Carnahan – Need to survey property lines – Property lines can change per different surveyor – Probably should clarify in new ordinance need for surveyor

Mr. Kerr – Permit with inspection fees – Need to identify boundaries of R.O.W. – Will need to put in code

Councilwoman Johnson – Clarified “Chain-link” but need fence types allowed – Like to see examples of fence types allowed – Require inspections to protect people

Mayor Carnahan – Come back with draft – Permit – Type of fence – Examples of permits by January 21st, 2014

Mr. Kerr – Basically amend to require permit – Informational or fee for inspection?

Councilwoman Johnson – Look at other cities’ charges

Mr. Kerr – Application – Needs to demonstrate property lines – Issue permit – Inspect to insure fence is type applied for and location on property

Mayor Carnahan – Still requiring 45 degree on corner lots

Councilwoman Johnson – How to handle older homes – Grandfathered

Mr. Kerr – Establish a standard – Then create the exceptions – Don't administratively – Too difficult to establish hard rule - Primary issue is safety

Mayor Carnahan – Original and new draft back at January 21st, 2014 for any additional changes

2. ROUNDABOUT SIGN IDEAS – (1408/3/168*) - Examples in packet

Ms. Haug – Explanation of options and restrictions

1. Welcome to Benton City
Gateway to Red Mountain
2. Benton City, Gateway to Red Mountain

Councilwoman Stade – Is City allowed to put signs on bridge?

Mayor Carnahan – Not allowed to put signs on bridge – Possibly get State to allow us to weld in between beams

Nancy Parr – Suggesting putting a little hanging sign -

Ms. Haug – City has to provide proposal - What sign made of – Color

Mayor Carnahan - EDC to come back January 7th with ideas

GENERAL COUNCIL COMMENTS – (1755/1/947*)

Councilwoman Stade – Ellen Avenue – West of 13th – Why it's not paved

Mayor Carnahan – Annexed in later – No ordinances at the time - Other streets not paved

Councilwoman Johnson – Didn't Dale grant application have picture with fire truck with businesses

Councilwoman Meredith – Semi trailer bed parked in yard on 13th – There for two weeks – Blocked view

Mayor Carnahan – Moving

Larry Howell – Thank Mrs. Johnson for services – Giving leadership and guidance

ADJOURNMENT – Mayor Carnahan (1866/3/618*)

Councilwoman Johnson: I make a motion that we adjourn.

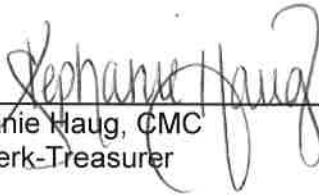
Councilwoman Lettau: I second.

MOTION #11– C. H. Johnson moved and C. M. Lettau seconded to adjourn the December 17th, 2013 Regular Council Meeting at 7:53 p.m.

VOICE VOTE #11– C. C. Meredith, C. H. Johnson, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

Meeting adjourned at 7:53 p.m. (1876/3/269*)


Lloyd Carnahan
Mayor, City of Benton City


Stephanie Haug, CMC
City Clerk-Treasurer

Date: 
1-22-14