

**City of Benton City
Regular Council Meeting Minutes
November 19th, 2013**

CALL TO ORDER – Mayor Carnahan called the November 19th, 2013 Regular Council meeting to order at 7:00 p.m. (304/2/294* Audio recording begins)

PRESENTATION OF THE COLORS – Councilwoman Lettau led the Council and audience in the Pledge of Allegiance. (308/3/581*)

ROLL CALL – (320/2/266*) Council Members Present –
Connie Meredith
Mary Lettau
Lisa Stade
Council Position Vacancy

Council Members Absent –
Honda Johnson (Excused)

City Staff Present –
Stephanie Haug, City Clerk/Treasurer
Kyle Kurth, City Maintenance Foreman
Paula Kurth, General Clerk

Other Professionals Present –
Alan Rainey, City Engineer, Spink Engineering LLC
Patrick Galloway, City Attorney, Kerr Law Group
Capt. Clay Vannoy, Benton County Sheriff's Office

Councilwoman Lettau: I make a motion that we excuse her.

Councilwoman Stade: I second.

MOTION #1- C. M. Lettau moved and C. L. Stade seconded to excuse Councilwoman Johnson from the November 19th, 2013 Regular Council Meeting.

VOICE VOTE #1- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

READING AND APPROVAL OF MINUTES (337/1/145*)
- **REGULAR MEETING NOVEMBER 5TH, 2013**

Councilwoman Lettau: I make a motion that we approve the Minutes.

Councilwoman Meredith: I'll second.

MOTION #2- C. M. Lettau moved and C. C. Meredith seconded to approve the Minutes of the November 5th, 2013 Regular Council Meeting as presented.

VOICE VOTE #2- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

OPENING REMARKS, "HOUSEKEEPING" ITEMS, EXECUTIVE SESSION REQUESTS, ETC. –
(349/1/653*) - Liquor License – Blue Mountain Winery, L.L.C.

APPROVAL OF THE AGENDA (354/2/890*)

Councilwoman Meredith: Mr. Mayor, I make a motion to approve the Agenda as presented.

Councilwoman Lettau: I second.

MOTION #3- C. C. Meredith moved and C. M. Lettau seconded to approve the Agenda of the November 19th, 2013 Regular Council Meeting as presented.

VOICE VOTE #3- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

1. VISITOR COMMENTS – None (361/3/579*)

REGULAR REPORTS

1. SHERIFF'S REPORT (369/4/664*)

Capt. Clay Vannoy, Benton County Sheriff's Office

September: 313 Calls for Service vs. 275 in 2012
27 Case Offenses vs. 31 in 2012
33 Infraction Offenses Issued

2. STAFF REPORTS – (423/1/260*)

Stephanie Haug, City Clerk/Treasurer

3. ENGINEER REPORT (425/3/134*)

Alan Rainey, City Engineer, Spink Engineering LLC

Update – Well #5 – 234 ft. deep so far – 200 gal. per minute – A little deeper – Need to get to 800-1,000 gpm – Will know tomorrow

4. COUNCIL COMMITTEE REPORTS (458/3/696*)

Councilwoman Stade – Benton Franklin Transit – Tim Fredrickson – Goals for BFT, Fiscal Accountability – Definition of goals and sample indicators – Reflect on those goals – Look at City's goals to have a workshop

Councilwoman Meredith – None

Mayor Carnahan – After 1st of year – Remind me again after 1st – Budget Workshop Benton Franklin Council of Governments

Councilwoman Lettau – None

Councilwoman Johnson – Absent

Council Vacancy

ITEMS FOR APPROVAL:

**** PUBLIC HEARING – 2014 BUDET ****

Mayor Carnahan: We will now close the Regular Council Meeting at 7:08 and open up the Public, open up the budget for a Public Hearing; public meeting and workshop, special presentation of the budget.

***** Public Hearing opened at 7:08 p.m. *****

Ms. Haug - Overview

No Public Comments

***** Public Hearing closed at 7:09 p.m. *****

Mayor Carnahan: I will now close the Public Hearing at 7:09 and reopen the Council Meeting at 7:09. We now have a special presentation from the roundabout folks (*inaudible*).

***** SPECIAL PRESENTATION – WSDOT *****

Troy Suing, WSDOT Asst. Regional Admin for Planning and Program Management
Julie Hielman-Suarez, WSDOT Project Engineer

Mr. Suing – Goal to shovel ready – Have money for design – Ready by late spring, early summer if money is available

Ms. Hielman-Suarez – Design visualization – Single lane roundabout – Relocate Park and Ride – Pedestrian facilities – Sidewalks - Details of the baseline landscaping – Match native surroundings – Swell grading and planting – Big drainage ditch through area will still function – Not official creek so no mitigation efforts necessary – All landscaping will be non-irrigated – Low maintenance

Mayor Carnahan – Will Park and Ride be at least as large as what we already have?

Ms. Hielman-Suarez – Double in size

Mayor Carnahan – Can we get trees removed?

Ms. Hielman-Suarez – 99% of vegetation will be removed

Mayor Carnahan – Did State to purchase land to the west?

Ms. Hielman-Suarez – Yes – Parcels were landlocked – Not access

Councilman Lettau – Single lane? Why not double?

Ms. Hielman-Suarez – Traffic count doesn't warrant – Single lane will last 20 years beyond the build year – Traffic estimate will suffice – Fence around Park and Ride – Cyclone

Mayor Carnahan – Beautification of roundabout – Can we put up sign in center?

Ms. Hielman-Suarez – Sign structure – City will have to pay – Landscape wall – Incorporate a sign

Councilwoman Meredith – Needs to be pleasing to the eye – Location by river – People park there? Parking at Park and Ride – Pedestrian crossing

Mayor Carnahan – Pedestrian Walk under bridge – Paddle boat vendor

Mr. Suing – Now is time to get ideas regarding the middle of the roundabout

Ms. Hielman-Suarez – Are you asking us to incorporate a landscape wall?

Mayor Carnahan – I think so

Linda Lehman – Who maintains this area?

Ms. Hielman-Suarez – D.O.T. – Luminaire in middle to light

Mayor Carnahan – Street lights to be LED after first of year – Talk money – If they pass a transportation package – How soon will we get money?

Mr. Suing – List we've seen has money to begin in 2015-2017 – Summer 2015 - Design will be ready

Councilwoman Stade – Do we need to request a sign?

Ms. Hielman-Suarez – We need to know what City would like sign to say

Mayor Carnahan – Definitely “Welcome to Benton City” – Wine Country would be nice

Councilwoman Stade – Could we consider putting “Red Mountain AVA”?

Mr. Suing – We can play with some ideas – “Welcome to Benton City – Home of Red Mountain”

Mayor Carnahan – “Gateway to Red Mountain”

Ms. Hielman-Suarez – Please email a request

Ms. Lehman – Option for wall in roundabout?

Ms. Hielman-Suarez – First rendition – Get some understanding

1. SECOND READING – ORDINANCE NO. 926 – AD VALOREM TAX (1308/3/201*)

Ms. Haug – Overview of Topic

Councilwoman Stade: Mr. Mayor, I move to approve Ordinance No. 926, an ordinance of the City of Benton City, Washington, setting the tax levy for the City of Benton City, and fixing the amount of ad valorem taxes for the year 2014.

Councilwoman Meredith: I'll second.

MOTION #4- C. L. Stade moved and C. C. Meredith seconded to approve on the Second Reading, Ordinance No. 926, an ordinance of the City of Benton City, Washington, setting the tax levy for the City of Benton City, and fixing the amount of ad valorem taxes for the year 2014.

VOICE VOTE #4- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

2. RESOLUTION NO. 2013-27 – MRSC ROSTERS (1331/3/413*)

Ms. Haug – Explanation of resolution

Councilwoman Meredith: Mr. Mayor, I make a motion to pass Resolution No. 2013-27, a resolution of the City of Benton City, Washington, on the subjects of establishing a Small Public Works Roster process to award public works contract, and a Consulting Services Roster for architectural, engineering and other professional services.

Councilwoman Stade: I'll second.

MOTION #5- C. C. Meredith moved and C. L. Stade seconded to approve on the Resolution No. 2103-27, a resolution of the City of Benton City, Washington, on the subjects of establishing a Small Public Works Roster process to award public works contracts, and a Consulting Services Roster for architectural, engineering and other professional services.

VOICE VOTE #5- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

3. RESOLUTION NO. 2013-28 – AUTHORIZING MAYOR TO SIGN 2014 BIAS SOFTWARE AGREEMENT (1406/4/012*)

Ms. Haug – Explanation of 2014 BIAS software service agreement

Councilwoman Lettau: I make a motion we approve Resolution No. 2013-28, a resolution authorizing the Mayor of the City of Benton City to sign the 2014 Software Service Agreement between the City of Benton City and BIAS Software.

Councilwoman Meredith: Second.

MOTION #6- C. M. Lettau moved and C. C. Meredith seconded to approve on the Second Reading of Ordinance No. 910, an ordinance of the City of Benton City, Washington, repealing Section 3.28.155 “Skate Park Fund”.

ROLL CALL VOTE #6- C. L. Stade, C. M. Lettau, C. C. Meredith
ALL YEAS. Motion carried.

4. CHANGE ORDER NO. 1 – WELL #5 – FEDERAL WAGE RATES - (1512/2/034*)

Mr. Rainey – Explanation of Change Order #1

Councilwoman Lettau: I make a motion that we approve the Change Order No. 1 for Well No. 5 for the Federal Wage Rates.

Councilwoman Meredith: I'll second.

MOTION #7- C. M. Lettau moved and C. C. Meredith seconded to Change Order #1 in the amount Of \$20, 671,47 due to the requirement to consider Federal Wage Rates in addition to State Wage Rates.

ROLL CALL VOTE #7- C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.

5. HOLIDAY CITY HALL CLOSURES (1619/4/926*)

Mayor Carnahan – Explanation of Closures

Councilwoman Stade: Mr. Mayor, I make an option to allow...I make a motion to allow the city employees that option to take vacation or comp time for a half day on the 24th, all day off on the 25th, 26th and 27th of December, 2013.

Councilwoman Lettau: Second.

MOTION #8- C. L. Stade moved and C. M. Lettau seconded to approve closure of City Hall for half day on December 24th, 2013 and all day December 27th, 2013.

VOICE VOTE #8- C. M. Lettau, C. C. Meredith, C. L. Stade
ALL YEAS. Motion carried.

6. HERCULES PLACE/11TH STREET RECONSTRUCTION ACCEPTANCE & CHANGE ORDER #1 – (1724/3/629*)

Mr. Rainey – Explanation of Change Order No. 1

Councilwoman Meredith: Mayor, I make a motion that we accept the Change Order, enclosed for the Change Order No. 1 and Processing Bill 1 for paving projects listed.

Councilwoman Lettau: I second.

MOTION #9- C. C. Meredith moved and C. M. Lettau seconded to approve payment of Change Order No. 1 and Progressive Billing No. 1 for paving projects at Hercules Place and 11th Street reconstruction and Archie Borden park Improvements in an amount not to exceed \$76,637.45.

VOICE VOTE #9- C. L. Stade, C. C. Meredith, C. M. Lettau
ALL YEAS. Motion carried.

7. VOUCHERS – November 19th, 2013 (1870/2/575*)

Councilwoman Stade: Mr. Mayor, I make a motion. I move to approve payment of Claim check numbers 25773 through 25800 and EFTs as listed in the amount of \$78,764.96 and Payroll checks numbers 25731 thru 25742 and EFTs as listed in the amount of \$68,821.08 this 19th day of November, 2013.

Councilwoman Meredith: Second.

MOTION #10– C. L. Stade moved and C. C. Meredith seconded approve payment of Claim check numbers 25773 thru 25800 and EFTs as listed in the amount of \$78,764.96 and Payroll checks numbers 25731 thru 25742 and EFTs as listed in the amount of \$68,821.08 this 19th day of November, 2013.

ROLL CALL VOTE #10– C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carries.

ITEMS FOR DISCUSSION - (1902/2/746*)

1. BENTON CITY MUNICIPAL CODE FENCING REQUIREMENTS

Patrick Galloway, City Attorney, Kerr Law Group

Mr. Galloway – Attorney – Asked to draft changes to clarify – Currently working on – Fairly small change – On next meeting

Mayor Carnahan – Need to stress – Can't go less than R.C.W. – Can go stronger – Bring back to Council on December 3rd.

GENERAL COUNCIL COMMENTS – (1973/2/727*)

ADJOURNMENT – Mayor Carnahan (1974/1/283*)

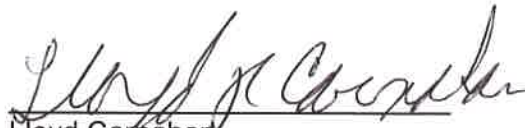
Councilwoman Lettau: I make a motion we adjourn.

Councilwoman Stade: I second.

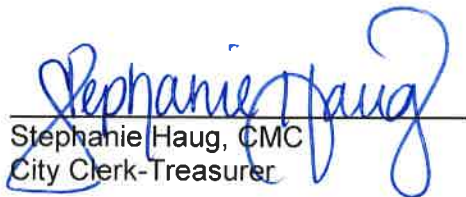
MOTION #11– C. M. Lettau moved and C. L. Stade seconded to adjourn the November 19th, 2013 Regular Council Meeting at 7:57 p.m.

**VOICE VOTE #11– C. C. Meredith, C. M. Lettau, C. L. Stade
ALL YEAS. Motion carried.**

Meeting adjourned at 7:57 p.m. (1984/4/242*Audio recording ends)



Lloyd Carnahan
Mayor, City of Benton City



Stephanie Haug, CMC
City Clerk-Treasurer

Date: 12-3-13