



CITY OF BENTON CITY
 PO Box 70
 Benton City, WA 99320
 (509) 588-3322 * bchall@owt.com

Effective Date: _____
New Acct. #: _____
Old Acct #: _____

Application for Water/Sewer Service Account

Property Address: _____ Date service should begin: _____

Applicant Information

Name: _____ Phone: _____

Mailing Address: _____

Check all that apply

- Owner - Previous Owner's Name: _____
- Renter - Owners Name: _____ Owners Phone: _____
- Owners Mailing Address: _____
- Dogs on premises - Quantity: _____

* A copy of the lease/rental agreement or closing paperwork for property must be presented to the clerk in order to create a new account along with a \$20 for the new account fee.

RCW 35.21.290, RCW 35.67.200- All outstanding utility bills for services received go against the property, therefore, any unpaid bills must be cleared within a 30-day period by current occupant or owner.

1. All charges for water and/or sewer services are due at the beginning of the month following the month of service. If you do not for any reason receive billing, payments are still due and late charges still apply.
2. Your account was **PAST DUE after 4pm on the 20th** (If the 20th falls on a weekend, payment is due the following Monday.*). A late fee of \$10.00, as per fee schedule, will be assessed.
3. If full payment is not received stamped PAID by 4pm on the last working day of the month*, services will be automatically scheduled for disconnect, & a fee of \$30, as per fee schedule, will also be assessed. Services will not be restored until all charges are paid. Payments after disconnect deadline* will not prevent shut-off & fees, regardless of shut-off schedule.
4. Water will be reconnected as soon as possible after payment, after notice to, and availability of, maintenance crew.
5. * Where a Saturday, Sunday or holiday is involved, 4pm on the last working day prior is the deadline. **Paid means stamped before 4pm** on due date. Mail or drop box or any other arrangements are not considered after 4pm.

Water meters are City property, and only an employee of the City is authorized to turn water service off or on at the meter.

I have read and understand these terms of use:

Signature: _____ Date: _____

FOR OFFICIAL USE ONLY			
Meter #: _____	Meter Read: _____	Date Read: _____	
Receipt #: _____	Fee: \$20.00	Billed New Acct fee: _____	Bars: 401-343-81-12